

IDIS LIVE

...for the Integrated Disbursement and Information System

U.S. Department of Housing and Urban Development

Office of Community Planning and Development

DEPUTY ASSISTANT SECRETARY BREGON ANNOUNCES KICK OFF OF THREE-PART CDBG DATA IMPROVEMENT INITIATIVE

VISIT THE CLEANUP [WEBSITE](#) TO VIEW YOUR STEP 1 WORKSHEET ONLINE AND TO GET FULL GUIDANCE AND TIPS

Nelson Bregon, Deputy Assistant Secretary for Grant Programs on December 14 mailed the following letter to the Community Development Director of each jurisdiction that receives CDBG Entitlement funds.

As you know, the CDBG Entitlement program allocates billions of dollars annually to metropolitan cities and urban counties. These funds are used to carry out thousands of activities in communities across the country as together we fulfill our mission to serve those in need. However, to date, just over 80 percent of completed CDBG activities reported in the Integrated Disbursement and Information System (IDIS) provide accomplishment information and the information that has been reported is often incorrect. Therefore, the purpose of this letter is to enlist your cooperation in an important effort that will improve the quality of data in IDIS.

Information on the results and benefits of activities assisted with CDBG funds validate the success of your program and the CDBG program as a whole and is important to ensure the future funding of the program. It is, therefore, vital that accomplishments achieved with CDBG funds be thoroughly and accurately reported. Only then can HUD accurately measure the level of assistance provided to low- and moderate-income persons by the program, account for the use of CDBG funds, and provide our constituents with reliable data on overall CDBG program performance.

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HOME Cleanup Resolutions, cont'd from p. 1

HOME DATA CLEANUP TEAM OFFERS THANKS AND A FEW NEW YEAR'S "RESOLUTIONS" FOR SOME LINGERING DATA PROBLEMS

The results are in: IDIS HOME data is a lot better now than before the 2001 data cleanup. Thanks, PJs. We know you put a lot of hard work into this. Improvements in HOME data help us tell an accurate story about the effectiveness of HOME dollars in each community which helps garner support for affordable housing.

As the 2001 HOME Data Cleanup initiative winds down, the HOME Data Cleanup Team finds that many PJs are still confused about how to properly report activity data.

Early in 2002, the Data Cleanup Team plans another download and review of all PJ data. To improve the odds that you won't need to do any further cleanup, we offer a few quick tips:

- Avoid using the same address for different activities. Combine or cancel duplicate activities. There are few exceptions that warrant or allow for duplicate addresses.
- Enter all beneficiary data correctly.

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Do not enter the words “Tenant Based, No Address” or other words to that effect in the site location. This field should be kept blank **when this applies.**

Make sure that completed activities do not show zero dollars (\$0) in the Activity Total Drawn field on the Maintain Activity Funding screen (CO4MO05); or the Total HOME Funds Requested field on the Homeowner/Rental Assistance Setup screen (CO4MH02). This will raise a flag in our analysis.

Take advantage of the IDIS Technical Assistance Unit (TAU). Our representatives are here

to assist you with any problems or concerns you have. They can be reached weekdays from 8 a.m. to 5 p.m. ET at 1-800-273-2573.

Notify or contact the HOME Data Cleanup team via our email address [IDIS Data Cleanup@HUD.gov](mailto:IDIS_Data_Cleanup@HUD.gov), when you have completed your cleanup, to ask questions, or to provide information on your cleanup. Please put your PJ name and HOME Data Cleanup in the subject line to help us direct your email to the correct team member.

Deputy Assistant Secretary Announces Kick Off, cont'd from p. 1
Moreover, HUD is required by the Government Performance and Results Act of 1993, program legislation, and Office of Management and Budget directives to collect timely and accurate information to manage the program, evaluate performance, and provide program performance results to Congress.

The high percentage of CDBG activities with missing, incomplete, or inaccurate data means that when HUD reports to Congress and other stakeholders, the results of the CDBG program are significantly undercounted and do not accurately reflect the achievements of the program. Obviously, this is a situation that needs to be changed. Therefore, the Entitlement Communities Division and the Systems Development and Evaluation Division are undertaking a concerted initiative to improve the quality of CDBG data in IDIS. This will also result in more consistent reporting among grantees so that we are better able to measure the contributions of the CDBG program in meeting the housing and community development needs of low- and moderate-income persons throughout our nation.

This initiative will consist of three steps in which you will be asked to: (1) enter missing accomplishment data, (2) assign correct matrix codes to activities, and (3) correct accomplishment data previously entered

in IDIS. [Step I](#) will begin immediately with the distribution of this letter and is to be completed by January 31, 2002. [Step II](#) will begin February 1, 2002, and be completed by March 31, 2002. The [third and final step](#) will start April 1 and be completed by June 30, 2002. Additional information on the schedule, as well as detailed information concerning the data improvement process will be available on the first web site identified below.

HUD staff are well aware of your heavy workloads and, in designing this initiative, have attempted to make this process as efficient as possible. [Spreadsheets](#) specifically identifying missing data that need to be completed in Step I will be available through the Internet. In addition to being done in three steps, the Entitlement Communities Division has developed written [guidance](#) on reporting CDBG accomplishments in IDIS. This guidance should provide assistance not only for improving the quality of data in IDIS, but also for future reporting for the CDBG program.

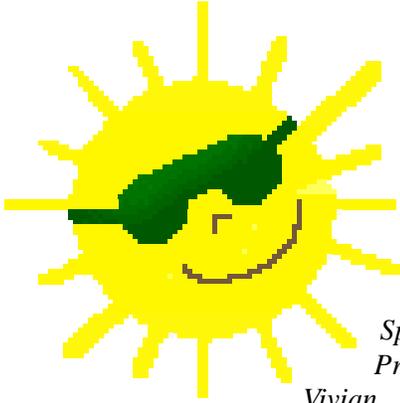
Your cooperation in this most important effort is greatly appreciated. HUD field offices are aware of this data clean-up effort and are available to support you; however, if you have specific questions about this process, please contact the IDIS Technical Assistance Unit (TAU) at 800-273-2573.

**IDIS WILL BE AVAILABLE ON THE FOLLOWING
FEDERAL HOLIDAYS:**

January 21 Martin Luther King, Jr. Day

February 18 President's Day

THE TAU WILL BE CLOSED!



IN THE SPOTLIGHT...

FOLKS WHO MAKE A DIFFERENCE

*In this month's
Spotlight, Deputy
Program Manager
Vivian Baldwin discusses*

how the new Separation of Powers affects one-person shops.

This semi-regular column puts the spotlight on the hardworking "behind-the-scenes" grantee, state, and HUD staff who quietly work wonders to make IDIS hum. If you'd like to nominate yourself or a friend for a future article, e-mail idis_help@hud.gov.

Effective with IDIS version 6.5.2, on Dec. 14 the same person cannot both create and approve a drawdown. This means that each grantee must have at least two employees with IDIS access: one to create the draw, another person to approve it.

We asked Vivian her advice for one-person shops and what they need to do.

Q: It's now early January. How long will it take to process a new ID request? What should the grantee do if they really need the money and can't wait?

Vivian: To get an ID, you need to get a User Access Request Form from the [IDIS website](http://www.idis.hud.gov) or from your local Field Office Rep. Fill out the form indicating whether you need access to create draws, approve draws, or both. Then, have the form approved and notarized by your chief executive officer, for example, your mayor.

Ordinarily, you would then send the notarized form to your local field office for their approval. (The field office then submits it to HUD HQ for processing.) However, if you need rush processing, call John Mayer, the HQ Security Administrator at (202) 708-0790, ext. 4866 or his assistant, Jill Alexander at ext. 3827.

They will start the process for you by asking you to fax the forms directly to them. They, in turn, will contact the field office for their approval.

We don't like to put a time frame on how long it takes to process a new access request only because it's not

an internal thing; the request has to go through HUD ADP Security.

But we do know that in an emergency, working through John Mayer's office will speed things up a bit.

Q: For folks who will be creating or approving draws for the first time, can you run through the steps and point out any peculiarities of the system?

Vivian: If you're going to create a draw, the first thing you want to do is remember that a drawdown starts with the authorization process. It's really important that you authorize the correct entity.

12/28/01 10:42	DRAWDOWN AUTHORIZATION	C04MD05
LOGIN GRANTEE NAME: NASSAU COUNTY		
ENTER GRANTEE NAME TO SEARCH: _____		
SEL <-----	GRANTEE NAMES ----->	CITY
-	ANGELO J. MELILLO CENTER FOR MENTAL HEALTH, INC.	GLEN COVE
-	ANTIOCH HOUSING FUND CORPORATION	HEMPSTEAD
-	BETHANY HOUSE OF NASSAU COUNTY	ROOSEVELT
-	COMMUNITY HOUSING INNOVATIONS, INC.	WHITE PLAINS
-	GOOD HOUSING, INC.	NORTH MERRICK
-	HEMPSTEAD HISPANIC CIVIC ASSOC.	HEMPSTEAD
-	LONG ISLAND VENTURE ENTERPRISE	FREEPORT
-	MEMORIAL ECONOMIC DEVELOPMENT CORP	ROOSEVELT
-	MLK CENTER, INC.	LONG BEACH
-	NASSAU COUNTY	MINEOLA
-	POND VIEW HOMES HOUSING DEVELOPMENT FUND CORPORATI	GREAT NECK
-	VILLAGE OF HEMPSTEAD - UNION BAPTIST SENIOR PLAZA	HEMPSTEAD
-	_____	_____
-	_____	_____
-	_____	_____
-	_____	_____
ENTER NAME TO SEARCH OR ENTER "X" UNDER SEL COLUMN TO SELECT GRANTEE FROM LIST		
F4 = MAIN MENU F7 = PREV F8 = NEXT F17 = UP F18 = DOWN		

You need to know who you are doing the drawdown for. The grantee? A subrecipient? A CHDO?

If you are creating a drawdown for a CHDO, at the authorization step, you want to authorize as that CHDO. If you are creating a drawdown for a subrecipient, at the authorization step, you want to authorize as that subrecipient. Remember that you can't mix subrecipients nor can you include more than one CHDO on the same voucher. You can only create a voucher for CHDO A; you can't create vouchers for CHDOs A and B at one time because of the way the authorization process works.

If you are creating a drawdown for a city, you authorize as that entitlement city by putting an X next to the name and pressing enter twice.


```

12/28/01 10:49 CREATE DRAWDOWN C04MD14
DRAWDOWN FOR : NASSAU COUNTY ACT OWNER : NASSAU COUNTY
REQUESTED SUBMISSION DATE: MM / DD / CCYY <-- TO LOCCS (MM/DD/CCYY FORMAT)
HUD ACTIVITY
000000001500 CDBG EN UC LG 15000.00 FR-PF&I-BUS SHELTERS
000000001503 CDBG EN UC LG 2000.00 FR-PF&I OUR HOLY REDE
000000001503 CDBG PI UC LG 495.00 FR-PF&I OUR HOLY REDE

DRAWDOWN COMPLETE <VOUCHER NUMBER = 0702562> TOTAL VOUCHER AMT = 17495.00
F4 = MAIN MENU F6 = CLEAR F7 = PREV F9 = GO TO F17 = UP F18 = DOWN

```

Q: Let's suppose you are a new user with Draw Approval rights. How do you approve a draw someone else created?

Vivian: The approval process is pretty simple. If you are the approver and you are going into the system to approve a voucher, you want to authorize as the entitlement city or the state, *not* as the CHDO or subrecipient. All vouchers belong to the entitlement or the state. The only time that you authorize as the subrecipient or CHDO is when you are creating the voucher for that entity.

After you authorize your entity, select Option 6 to approve a draw. To locate the correct voucher, you need to know the voucher number, the activity number, or the approximate date. You can use all of these or one of these to find your voucher. For example, if you know the voucher was created in September, 2001, if you enter 09/01/01 in the date field, you will only see vouchers from 09/01/01 forward.

```

12/28/01 10:20 APPROVE DRAWDOWN C04MD12
DATE: 09 / 01 / 2001 VOUCHER NUMBER: _____
HUD ACTIVITY NUMBER: _____
SELECTION: X - INQUIRE, C - CANCEL, A - APPROVE, K - REVOKE PAGE: 001
VOUCHER LINE VOUCHER HUD ACT VOUCHER PGM PRIOR SRCE FUND DRAWDOWN
S NUMBER ITEM DATE NUMBER STATUS CODE YEAR TYPE TYPE AMOUNT
- 673608 01 09/13/2001 1534 OPEN B UC EN $13269.13
- 673608 02 09/13/2001 1549 OPEN B UC EN $55283.83
- 673608 03 09/13/2001 1536 OPEN B UC EN $12673.78
- 673608 04 09/13/2001 1651 OPEN B UC EN $9675.34
- 673608 05 09/13/2001 1290 OPEN B UC EN $11069.00
- 673608 06 09/13/2001 1312 OPEN B UC EN $25096.71
- 673608 07 09/13/2001 1409 OPEN B UC EN $3914.66
- 673608 08 09/13/2001 1037 OPEN B UC EN $312.50
- 673608 09 09/13/2001 1051 OPEN B UC EN $25816.18
- 673608 10 09/13/2001 1049 OPEN B UC EN $81800.65

SELECT A DRAWDOWN TRANSACTION TO WORK WITH, PRESS ENTER
F4 = MAIN MENU F7 = PREV F12 = EXIT IDIS F17 = UP F18 = DOWN

```

Notice that the screen displays each line item for a voucher separately. You don't have to approve the entire voucher. You can approve some line items or

you can approve all. You can type an "A" to approve each line item displayed separately, or you can select a single line item, then answer Y to a subsequent prompt if you know you want to approve all items on the voucher.

You may need to press F18 to scroll through the screens till you find the correct voucher and its line items.

There are various reasons why you wouldn't do a blanket approval on all the vouchers. One or more items may be questionable. You may not be sure about an amount that was entered for a particular line item; it may be more or less than what is displayed. There may be a problem with a line item and it should not have been drawn at this time.

After you have entered "A" to approve one or more line items, press Enter. It will take you to the Drawdown Approval screen.

```

12/28/01 10:26 CONFIRM VOUCHER APPROVAL C04MD13
VOUCHER NUMBER: 0673608/0001 BATCH: 0000000 BATCH DATE: 01-01-0001
LOCCS GRANT NUM: B99UC360101 LOCCS CONTROL NUM: 000000000
TRANSACTION TYPE: PAYMENT CREATION DATE: 09-13-2001
IDIS STATUS: OPEN LOCCS STATUS: NO STATUS SET
PROGRAM AREA: CDBG FISCAL YEAR: 1999 SOURCE TYPE: UC RECIPIENT TYPE: LG
PRIOR YEAR: FUND TYPE: EN DRAWDOWN AMOUNT: $13,269.13
HUD ACTIVITY NUMBER: 1534 HT-RES. REHAB.

PAY TO: 369059 / 00001 GRANTEE NAME:

APPROVAL OPTIONS
VOUCHER SUBMISSION DATE: 12 / 28 / 2001 ALL LINE ITEMS ? : N

F4 = MAIN MENU F7 = PREV F12 = EXIT IDIS

```

At this screen, you can choose to do a blanket approval of all line items on this voucher. To do this, enter a "Y" next to the "All Line Items?" prompt. You can also confirm the submission date. You can change the submission date if it was entered incorrectly when the voucher was created or if you want it to be processed at a future date.

Press Enter twice to confirm voucher approval. IDIS will display the next line item of this voucher for approval; or, if you requested blanket approval of all line items, the next voucher you selected for approval.

Once the line items on all vouchers are approved, the Approve Drawdown screen will be redisplayed. The status of each line item you just approved will now say Approved. You should have your money sent to you usually within 48 hours of the submission date.

IDIS RELEASE NOTES FOR VERSION 6.5.2

The following IDIS items are expected to be released to production as IDIS Version 6.5.2 the evening of Thursday, January 3, 2002 and available for use on Friday morning, January 4, 2002.

1. SUBGRANT MODULE

Problem: The Subgrant Allocation screen (CO4MG01) contains a mandatory prompt "State CHDO (CH) or Other Entity (OE)" that only applies to State grantees (Source Type = SG) who are creating a CHDO Reserved (CR) subgrant.

Solution: Effective with Version 6.5.2, IDIS logic has been modified so that IDIS will automatically determine whether the recipient is a State Other Entity or a State Recipient. The Subgrant Allocation screen will no longer prompt for this information.

12/19/01 10:55 SUBGRANT ALLOCATION SCREEN C04MG01							
UOG CDE	UOG NBR	PGM CDE	FSCL YEAR	SCE TYPE	FUND TYPE	SUBALLOC AMOUNT	AVAILABLE GRANT BALANCE
RECIPIENT NAME: _____						GRANT NUMBER: _____	
RECIPIENT HAS BANKING? (Y/N) _____							
RECIPIENT NAME: _____						GRANT NUMBER: _____	
RECIPIENT HAS BANKING? (Y/N) _____							
RECIPIENT NAME: _____						GRANT NUMBER: _____	
RECIPIENT HAS BANKING? (Y/N) _____							
RECIPIENT NAME: _____						GRANT NUMBER: _____	
RECIPIENT HAS BANKING? (Y/N) _____							

ENTER YOUR SUBGRANT REQUEST(S)
 F1 = HELP F3 = VALDT F4 = MAIN MENU F6 = CLEAR SCREEN
 F7 = PREU F9 = SAUE

Problem: The Subgrant Query screen (CO4MG03) and the Subfund Query (CO4MG08) screen display a suballocated amount of \$0 even if funds have been suballocated. In addition, the information displayed could be more useful.

Solution: Effective with Version 6.5.2, the Subgrant Query/Revise/Cancel (CO4MG03) and Subfund Query/Revise/Cancel (CO4MG08) screens have been redesigned to provide more useful information, including the correct amount suballocated.

12/26/01		REVISE SUBFUND	C04MG08 13:13
GRANT NUM : M00UC420208		SOURCE TYPE : UC	
PGM CODE : M (HOME)		RECIP TYPE : LG	
FISCAL YR : 2000		FUND TYPE : CR	
SOURCE UOG : 000001 / 00001	SRCE NM : US DEPARTMENT OF HOUSING AND URBAN DEVEL		
RECIP UOG : 429029 / 00001	RECIP NM : CHESTER COUNTY		
AMT FIELDS		AMOUNT	SUBFUND STATUS : A - ACTIVE
ORIG./CAP :	\$137,100.00	GRANT INSERT DATE : 2000-04-24	
AUTH :	\$137,100.00	LAST MODIFIED DATE : 2001-12-18	
SUBALLOC :	\$137,100.00	LAST MODIFIED TIME : 12.10.33	
ACT CHTD :	\$0.00		
DD PENDING:	\$0.00	AUBL TO COMMIT : **** N/A ****	
DRAWN :	\$0.00	AUBL TO DRAW : **** N/A ****	
RETURNED :	\$0.00	AUBL TO SUBGRANT : \$0.00	
NEW AUTH :	\$100,000.00		
NEW AUTH AMT MINIMUM ALLOWED :	\$137,100.00	(CR FUND - MIN 15% OF EN)	
NEW AUTH AMT MAXIMUM ALLOWED :	\$478,938.13		
ERROR: NEW AUTH AMT MUST BE IN RANGE			
	F3 = VALIDATE	F7 = PREU	

12/19/01		INQUIRE SUBFUND	C04MG08 11:01
GRANT NUM : M00UC420208		SOURCE TYPE : UC	
PGM CODE : M (HOME)		RECIP TYPE : LG	
FISCAL YR : 2000		FUND TYPE : SU	
SOURCE UOG : 000001 / 00001	SRCE NM : US DEPARTMENT OF HOUSING AND URBAN DEVEL		
RECIP UOG : 429029 / 00001	RECIP NM : CHESTER COUNTY		
AMT FIELDS		AMOUNT	SUBFUND STATUS : A - ACTIVE
ORIG./CAP :	\$0.00	GRANT INSERT DATE : 2001-03-22	
AUTH :	\$100,000.00	LAST MODIFIED DATE : 2001-12-18	
SUBALLOC :	\$100,000.00	LAST MODIFIED TIME : 09.56.17	
ACT CHTD :	\$0.00		
DD PENDING:	\$0.00	AUBL TO COMMIT : **** N/A ****	
DRAWN :	\$0.00	AUBL TO DRAW : **** N/A ****	
RETURNED :	\$0.00	AUBL TO SUBGRANT : \$0.00	
NEW AUTH AMT MINIMUM ALLOWED :	\$100,000.00		
NEW AUTH AMT MAXIMUM ALLOWED :	\$441,838.13		
DATA IS DISPLAY ONLY			
		F7 = PREU	

Problem: The Revise Subgrant (CO4MG03) and Revise Subfund (CO4MG08) screens allow a grantee to revise the Suballocated Amount to a value that is less than the required amount. (This amount is determined by the amount of funds already funded to activities, drawn and pending draws for activities, and subgranted/subfunded to other organizations.)

Solution: Effective with Version 6.5.2, IDIS automatically calculates the lower and upper limits of the amount an authorization can be revised to based on the amount of funds already funded to activities,

drawn and pending draws for activities, and subgranted/subfunded to other organizations. If you enter an amount outside this range, you will see an error message and must correct the amount before IDIS will accept the revision.

```

12/19/01                REVISE SUBFUND                C04MG08
                               11:03
GRANT NUM : M00UC420208      SOURCE TYPE : UC
PGM CODE  : M (HOME)         RECIP TYPE  : LG
FISCAL YR : 2000             FUND TYPE   : SU
SOURCE UOG: 000001 / 00001  SRCE NM: US DEPARTMENT OF HOUSING AND URBAN DEVEL
RECIP UOG: 429029 / 00001  RECIP NM: CHESTER COUNTY

AMT FIELDS          AMOUNT      SUBFUND STATUS   : A - ACTIVE
-----
ORIG./CAP :          $0.00      GRANT INSERT DATE : 2001-03-22
AUTH      :        $100,000.00    LAST MODIFIED DATE : 2001-12-18
SUBALLOC  :        $100,000.00    LAST MODIFIED TIME : 09.56.17
ACT CNTD  :          $0.00
DD PENDING:          $0.00      AUBL TO COMMIT   : **** N/A ****
DRAWN     :          $0.00      AUBL TO DRAM    : **** N/A ****
RETURNED  :          $0.00      AUBL TO SUBGRANT :          $0.00

NEW AUTH :        $100,000.00
NEW AUTH AMT MINIMUM ALLOWED :      $100,000.00
NEW AUTH AMT MAXIMUM ALLOWED :      $441,838.13

PRESS ENTER TO CONFIRM REVISION
F3 = VALIDATE   F7 = PREU
  
```

Problem: IDIS allows Subfunds and Subgrants to be canceled even after funds have been committed and/or drawn from them.

Solution: Effective with Version 6.5.2, IDIS will only allow a subgrant to be cancelled if there have been no drawdowns (completed, pending, rejected, or canceled) applied against the subgrant and the Authorized Amount is equal to \$0. If a user tries to cancel a subgrant that does not meet these criteria, IDIS displays an error message.

```

12/26/01                CANCEL SUBGRANT                C04MG03
                               09:14
GRANT NUM : M00UC420208      SOURCE TYPE : UC
PGM CODE  : M (HOME)         RECIP TYPE  : OE      STATUS: A - ACTIVE
FISCAL YR : 2000             FUND TYPE   : SU
SOURCE UOG: 429029 / 00001  SRCE NM: CHESTER COUNTY
RECIP UOG: 429029 / 00003  RECIP NM: HOUSING PARTNERSHIP OF CHESTER COUNTY

AMT FIELDS          AMOUNT      BANKING          CURRENT NEW
-----
ORIG./CAP :          $0.00      RECIPIENT HAS BANKING? (Y/N): N
AUTH      :        $100,000.00
SUBALLOC  :          $0.00      GRANT INSERT DATE : 2000-05-08
ACT CNTD  :        $32,420.92    LAST MODIFIED DATE : 2001-12-18
DD PENDING:          $0.00      LAST MODIFIED TIME : 09.44.40
DRAWN     :        $28,381.92    AUBL TO COMMIT   :          $67,579.08
RETURNED  :          $0.00      AUBL TO DRAM    :          $71,618.08
                                AUBL TO SUBGRANT : **** N/A ****

NEW AUTH AMT MINIMUM ALLOWED :      $32,420.92
NEW AUTH AMT MAXIMUM ALLOWED :      $100,000.00

CANNOT CANCEL THIS SUBGRANT. FUNDS HAVE BEEN DRAWN OR COMMITTED
F7 = PREU
  
```

Problem: The Maintain Subfunds screen (C04MG07) is not letting users display subfunds by Source Type. (The option to display subfunds by

Program Code and/or Fiscal Year does work properly.)

Solution: Effective with Version 6.5.2, if a user requests a display of subfunds by Source Type alone or in combination with Program Code and/or Fiscal Year, IDIS displays the properly sorted listing.

```

12/19/01  11:55                MAINTAIN SUBFUNDS                C04MG07
PROGRAM CODE:  _  FISCAL YEAR:  _  SOURCE TYPE:  SG
SELECTION: X - INQUIRE, C - CANCEL, R - REVISE

SEL  PGM  YEAR  TYPE  TYPE  STATUS  GRANT NUMBER  AUTHORIZED AMOUNT
-----
=  HOME  2000  SG  AD  ACTIVE  M00SG420100  $2,556,900.00
   RECIP NAME: PENNSYLVANIA
-  HOME  2000  SG  CO  ACTIVE  M00SG420100  $289,545.00
   RECIP NAME: PENNSYLVANIA
-  HOME  2000  SG  CR  ACTIVE  M00SG420100  $5,088,160.00
   RECIP NAME: PENNSYLVANIA
-  HOME  2000  SG  SU  ACTIVE  M00SG420100  $17,634,395.00
   RECIP NAME: PENNSYLVANIA
-  HOME  2001  SG  AD  ACTIVE  M01SG420100  $2,888,600.00
   RECIP NAME: PENNSYLVANIA

TYPE X, C OR R FOR SUBFUND(S) YOU WANT
F1 = HELP  F3 = UALDT  F4 = MAIN MENU  F6 = CLEAR SCREEN
F7 = PREU  F17 = UP    F18 = DOWN
  
```

Problem: IDIS is assigning inconsistent recipient type values to state CDBG subgrants. This could prevent a user from being able to revise a draw from one activity to another (if the recipient type has been mislabeled) and may cause duplicate records when making changes in Activity Funding.

Solution: Shortly after the release of Version 6.5.2, IDIS will run a one-time program for all IDIS grantees that populates the recipient type with the correct value. IDIS logic has been modified so that all newly created subgrants will consistently be assigned the correct recipient type.

2. CDBG MODULE

Problem: Logic on the CDBG Activity screen (C04MC01) needs to be modified so that if a grantee X's the Float-Funded field, the user must enter information into the Float Principal Balance and Funds to be Received date fields.

Solution: Effective with Version 6.5.2, if any of the three fields: Float Funded, Float Principal Balance, or Funds to be Received contains data, the other two corresponding fields must also be completed.

Problem: Logic on the CDBG Activity screen (C04MC01) needs to be modified so that if a grantee answers C or S to the prompt: Indicate If The Activity Is Located In A CDFI Area Or Strategy Area, the corresponding Area Identifier is required.

Solution: Effective with Version 6.5.2, if a grantee answers C or S and does not enter the corresponding Area Identifier, IDIS displays an error message.

12/26/01	09:59	CDBG ACTIVITY	C04MC01
GRANTEE ACTIVITY NBR: 1646		HUD ACTIVITY NUMBER: 000000001646	
ACTIVITY NAME: VALLEY TOWNSHIP HOMEOWNER			
HUD MATRIX CODE: 08		RELOCATION	
CDBG REGULATION CITATION: 570.201(I)			
CDBG NATIONAL OBJECTIVE: LMC		CDBG OBJ CITATION: 570.208(a)(2)	
INDICATE ALL THAT APPLY WITH "X":			
SECTION 108: -	SPECIAL ASSESSMENT: -		
ONE-FOR-ONE REPLACEMENT: -	REVOLVING FUND: -		
DISPLACEMENT: -	FAVORED ACTIVITY: -		
FLOAT FUNDED: -			
FUNDS TO BE RECEIVED: - / - / -		FLOAT PRINCIPAL BAL: _____	
INDICATE IF THE ACTIVITY IS LOCATED IN A CDFI AREA OR STRATEGY AREA (C/S): C			
			AREA IDENTIFIER: _
UNLIQUIDATED OBLIGATIONS: _____			
AREA IDENTIFIER REQUIRED WHEN AREA IS ENTERED			
F1 = HELP	F3 = VALDT	F4 = MAIN MENU	F5 = PROJ INFO
F7 = PREV	F8 = NEXT	F9 = SAVE	F10 = REVISE ACTIVITY

(To view a list of existing Area Identifiers, enter C or S, as appropriate, then press F1 with the cursor in the Area Identifier field. If no Area Identifiers exist, IDIS will prompt to add a new one.)

Additionally, effective with Version 6.5.2, the following three National Objective Codes require entry of specific CDFI Area or Strategy Area data:

- LMHSP requires that you answer the prompt: Indicate If The Activity Is Located In A CDFI Area Or Strategy Area and that you enter the corresponding Area Identifier.
- LMAFI prefills the prompt: Indicate If The Activity Is Located In A CDFI Area Or Strategy Area with a "C" and requires you to enter the corresponding Area Identifier.
- LMASA prefills the prompt: Indicate If The Activity Is Located In A CDFI Area Or Strategy Area with an "S" and requires you to enter the corresponding Area Identifier.

3. UTILITY MODULE

Problem: The Associate Grant(s) with Grantee screen (C04MU17) currently allows HOME jurisdictions to enter an invalid HOME grant number.

Solution: Effective with Version 6.5.2, IDIS will perform additional edit checks on HOME grant numbers to assure that they are valid.

TAU TOTALS FOR NOVEMBER

A total of 816 calls were received by the TAU during the month of November 2001. A little less than 2% percent of the calls (15) concerned non-IDIS problems, while 98.1 percent of the calls (801) were associated with IDIS.

IDIS AVAILABLE ON MONDAY, JAN. 21, MONDAY, FEB. 18 AND ALL SATURDAYS

In addition to Saturdays, IDIS will be available on Monday, January 21 (Martin Luther King's birthday) and Monday, February 18 (President's Day) from 8 a.m. until 8 p.m., Eastern Time.

Please note that vouchers created on the Saturday before and the Monday of the holiday will not be sent to LOCCS until the following Tuesday evening. Vouchers created on other Saturdays will not be sent to LOCCS until the following Monday evening. The IDIS Technical Assistance Unit will not be available to assist weekend or holiday users.

For Your Information:

Your IDIS contact is:

Vivian Baldwin 202-708-0614, x4693
e-mail: Vivian_C._Baldwin@hud.gov

Your Consolidated/C2020 Plans contact is:

Sheila Burr 202-708-0614, x4686
e-mail: Sheila_H._Burr@hud.gov

Mail: HUD/CPD
Systems Development and Evaluation Division
451 Seventh St., S.W., Room 7226
Washington, DC 20410

For technical information, contact your field office or the CPD
Technical Assistance Unit at 1-800-273-2573 or
idis_help@hud.gov.

To have your IDIS ID and password reset, call HUD Security at
202-708-3300.

For Web390 ID and password information, contact your local
HUD field office or the TAU at 1-800-273-2573