

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

SALARIES AND EXPENSES, HOUSING AND URBAN DEVELOPMENT

BUDGET ACTIVITY 2: PUBLIC AND INDIAN HOUSING

The consolidated discussion for the appropriation "Salaries and Expenses, HUD" is shown in Part 3 of the Justifications. All data are presented on a comparable basis for the 3 fiscal years: 2001, 2002, and 2003.

SCOPE OF ACTIVITY

The Public and Indian Housing (PIH) staff is responsible for performing functions in accordance with legislation which authorizes the Department to enter into contracts to provide assistance for the development and operation of public and Indian housing, and to provide rental assistance payments on behalf of lower-income households. The principal legislative authorization for PIH activities is the U.S. Housing Act of 1937, as amended.

Headquarters staff performs the following principal functions in support of PIH goals:

- develop program policies, procedures and guidelines for all PIH programs (PH Capital Fund, Housing Certificate Fund, PH Operating Fund, Revitalization of Severely Distressed PH (HOPE VI), PH Drug Elimination Grants, Indian Housing Block Grants, Indian Home Loan Guarantees, Native Hawaiian Housing Block Grants, Native Hawaiian Home Loan Guarantee) including priorities for improving Public and Indian Housing through initiatives for crime reduction, economic development, and resident opportunities and self-sufficiency (ROSS);
- direct and coordinate the administration of all PIH programs and provide training, technical assistance, and procedural program guidance to the HUD Field staff, Public Housing Authorities (PHAs), Indian Housing Authorities (IHAs), and resident groups, as appropriate;
- monitor, review and evaluate Field program operations and review administrative practices of local agencies, including PHAs, IHAs, and resident groups to ensure that programs are managed efficiently and that services and assistance are provided as intended;
- provide financial assistance for use by local agencies as well as program, administrative, management, statistical and budget support; and
- manage and control program and administrative resources.

In keeping with the goal of creating a new HUD, in fiscal year 1998, the Office of Public and Indian Housing revamped its business structure to separate the enforcement, monitoring and program delivery functions. Specifically, the PIH reorganization was designed to consolidate financial, funding and processing activities, separate troubled agency recovery activities from routine PHA oversight and technical assistance functions and to enable the Hub and Program Center staffs to concentrate on the provision of technical assistance and oversight to those PHAs whose performance needs improvement. The consolidation of the financial, funding and processing activities was accomplished through the creation of three PIH centers: Grants Management, Special Applications, and Section 8 Financial Management. Location neutral, high volume activities and highly technical, non-routine applications were targeted for consolidation. Benefits of this reorganization include improved internal quality control over financial and processing functions, economies of scale, improved oversight and staff expertise. The creation of the Troubled Agency Recovery Centers (TARC) accomplished the separation of trouble agency recovery activities from routine PHA oversight and technical assistance.

In fiscal year 2002, the Real Estate Assessment Center (REAC) was integrated into the PIH functional organizational structure. REAC will continue to provide support in

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

the inspection, assessment, monitoring and recovery of PHAs as well as housing related assessments to the Office of Housing.

The attached charts display detailed staffing and workload estimates based on the Resource Estimation and Allocation Process (REAP) baseline data.

FIELD EMPLOYMENT

Previous realignment of the field offices gave Headquarters direct line supervision over the field office activities. During the most recent reorganization, PIH organized its business structure to separate the enforcement, monitoring, and program delivery functions.

Field offices were consolidated into 27 Hubs and 16 Program Center Offices serving approximately 4,200 PHAs. The objective of these offices is to manage and coordinate the effective and efficient delivery of HUD programs to all PHAs, and provide concentrated oversight and technical assistance to PHAs with declining performance. The support to PHAs is provided through focused technical assistance, program expertise, and where necessary, targeted intervention. In addition, field staff continues to get involved in special assignments, such as in supplementing both PIH headquarters and field offices that experience short term, unexpected staff or skill imbalances.

TRAVEL

The full implementation of the Centers as well as completing the established PIH Business Operating Plan (BOP) goals and the integration of REAC are major factors in the travel requirements for PIH. Extensive travel is required to ensure that the quality assurance plans for the physical inspection, financial reviews, single family appraisal reviews, and tenant verification reviews are performed. A travel budget is required to complete this required business. These inspection/review efforts are critical to the Department's efforts to restore and maintain the public trust in HUD's important housing programs. The table below identifies travel requirements unique to the PIH Organization. In fiscal year 2003, additional funding in the amount of \$5.9 million will be provided to cover technical assistance travel requirements.

	ACTUAL 2001	ENACTED 2002	ESTIMATE 2003	INCREASE + DECREASE - 2003 vs 2002
	(Dollars in Thousands)			
Travel (HQ) .....	\$1,918	\$1,974	\$4,334	+\$2,360
Travel (Field) ..... a/	\$989	\$1,326	\$4,866	+\$3,540
Total.....	\$2,907	\$3,300	\$9,200	+\$5,900

a/ Field travel includes ONAP Field and out-stationed REAC staff.

CONTRACTS

General support contract services requiring funds would include temporary clerical support, visual arts, training (not provided thru HUD Training Academy), and other miscellaneous administrative and technical assistance support services. The Office of Public and Indian Housing completed the funding for the technical review and reconciliation of the Section 8 Moderate Rehabilitation program in fiscal year 2002. PIH continues to focus on contractual services to support the Native American Economic Development Access Center, the Indian Loan Guarantee program, management and financial controls, inquiry services to housing authorities regarding non-citizen immigration status, and on-going REAC operations based on the physical condition, financial, management and customer satisfaction assessments. The requested funding includes funds for the ongoing REAC operations based on the physical condition, financial, management, and customer satisfaction assessments.



REAL ESTATE ASSESSMENT CENTER

SCOPE OF ACTIVITY

The Real Estate Assessment Center (REAC) was designed to restore the public trust in HUD's important housing programs and is a key component of HUD's 2020 Management Reform Plan. REAC's mission is to improve the quality of the Department's housing stock by providing timely and accurate assessment of HUD's real estate portfolio and the nearly one million single-family appraisals performed for new homebuyers annually. REAC also helps verify the income of public housing residents to ensure that housing subsidies are properly paid. REAC's activities renew public confidence in Government because they genuinely help make decent, safe and sanitary housing a reality for millions of American families.

WORKLOAD

1. Physical Condition Assessment. The REAC prescribes a standard building physical condition inspection protocol to assess the physical condition of properties. Trained and certified contractors, using hand-held computers, objectively record the conditions of each property. In fiscal year 2003, REAC will add two new business lines to the inspection process; Lead-Based Paint and Real Estate Owned inspections. All inspection results are transmitted electronically to REAC for review and scoring. Scores and report results are made available to PHAs, owners, and HUD staff via the Internet. Owners are required to completed needed repairs. To ensure that all contractors are performing accurate and timely inspections, REAC staffs perform quality assurance inspections periodically on every contract inspector.

REAC expects to complete inspections on approximately 26,500 properties in fiscal year 2003.

(Dollars In Thousands)

	Direct Charge Contracts	Quality Assurance Contracts
PIH	\$5,110	\$1,200
Housing (Not to Exceed)	6,092	5,836

2. Financial Soundness Assessment. REAC has developed an Internet-based financial assessment system that enables HUD to obtain real time access to program participant financial data in a secure systems environment. Using standard financial performance ratios and statistical scoring models, REAC provides HUD program offices with financial assessment scores that are used to identify risk, focus program resources and support enforcement actions. To ensure that the financial statements are accurate and are based on GAAP, on-site quality assurance reviews are perform by REAC staff. Additionally, financial data is used for trend analysis and comparative analysis of overall program management.

REAC expects to complete the assessments of financial statements from 3,169 PHAs, 7,000 lenders and over 21,000 multifamily properties in fiscal year 2003.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	-	\$1,549
Housing (Not to Exceed)	\$1,000	2,132

3. Customer Satisfaction Assessment. Through REAC, HUD is completely revamping the way it works with its primary customers--residents of public- and FHA-assisted multifamily housing. Now they can directly communicate their level of satisfaction with their living conditions through HUD's Customer Service and Satisfaction Survey. To ensure objectivity, REAC uses a computerized program to randomly select tenants to be surveyed. A contractor mails survey questionnaires and enters resident responses into a database. Raw survey results are electronically transmitted to REAC for scoring and

Salaries and Expenses, Housing and Urban Development  
Budget Activity 2: Public and Indian Housing

analysis. Scores and survey reports are provided to PHAs, which are required to develop action plans to address resident concerns. Multifamily owners use survey results as a management tool. The customer satisfaction survey helps make HUD and its housing partners more accountable to the people we serve.

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

REAC expects to survey residents in all 3,169 PHAs and a randomly selected number of multifamily properties (approximately 130,000 units) in fiscal year 2003.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	\$4,540	\$260
Housing (Not to Exceed)	740	420

4. Management Operations Assessment. To obtain an annual assessment of the management operations, REAC has developed a Management Operations Assessment System. This is a secure web-based system, that authorized users access via the HUD-REAC website. Users enter detailed information to describe their management operations in each of six areas; unit turnaround, capital fund, work orders, annual inspection of units and systems, security and economic self-sufficiency. Unlike other REAC assessments, the management operations submission is self-certifying and makes adjustments for physical conditions and neighborhood environment. As with REAC's other assessment systems, management data submitted is reviewed and scored electronically and results are posted to the secure REAC website.

REAC expects to receive, review and score management data from all 3,169 PHAs in fiscal year 2003.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	...	...

5. Integrated Assessment System. REAC is the data source for annual assessment and scoring of PHA performance under the Public Housing Assessment System (PHAS) Rule 24 CFR 902. Consistent with the rule, scores from physical, financial, management and resident satisfaction assessments are combined to form a single PHAS score. PHAS scores are used by PIH to identify troubled PHAs and refer them to Troubled Agency Recovery Centers for technical assistance.

In addition, REAC is the data source for annual assessment of multifamily properties. REAC produces physical, financial and resident satisfaction assessments. The assessments will be used as the basis for property, portfolio and program analysis and overall risk assessment of Multifamily Housing Programs.

REAC expects to produce PHAS scores for all 3,169 PHAs. In addition, REAC will produce integrated assessments for the entire multifamily portfolio of approximately 29,000 properties in fiscal year 2003.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	...	\$604
Housing (Not to Exceed)	...	1,208

6. Tenant Income Assessment. REAC's tenant income verification process is a state-of-the-art fraud prevention system. It uses sophisticated computer matching software to compare tenant-reported information in HUD systems with income data stored in Social Security Administration and Internal Revenue Service databases. When the income information does not match, REAC sends discrepancy reports either to tenants or to PHA administrators and property owners who must resolve the differences. Tenants who under-report their income in order to qualify for larger rental subsidies may have their assistance reduced or terminated or potentially face prosecution. In addition, REAC has customer service centers in Chicago, IL and Seattle, WA to assist tenants with inquiries.

REAC expects to perform computer matching of 4.5 million tenants in fiscal year 2003.

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	...	\$561
Housing (Not to Exceed)	...	561

7. Single Family Appraisal Quality Assessment. In 1998, HUD announced a Homebuyer Protection Plan that dramatically reformed the FHA appraisal process. Most significantly, appraisers are now required to prepare and give prospective buyers a Consumer Summary Sheet that lists potential physical defects in a concise readable format. Additionally, REAC developed an assessment system to review and score the quality of all FHA single family appraisals. The REAC appraisal quality system includes national testing of all FHA appraisers, statistical appraisal review and risk rating of every new FHA appraisal and targeted field reviews on those appraisals and appraisers that pose the greatest risk to the homebuying public.

REAC expects to review 41,000 appraisals in fiscal year 2003.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
Housing (Not to Exceed)	\$8,880	\$9,029

8. Customer Support. The need for customer support services is critical to the success of the REAC's mission. These services include information technology support, training, contracting services, and a customer service telephone center.

(Dollars In Thousands)

Funding Source	Direct Charge Contracts	Quality Assurance Contracts
PIH	...	\$604
Housing (Not to Exceed)	...	906

9. Information Technology Investment - Working Capital Fund

(Dollars In Thousands)

Funding Source	Development	Maintenance
WCF	\$20,089	\$12,700

**Detail of Public and Indian Housing Staff Requirements**

<u>Workload Guideline</u>	<u>Workload Indicator</u>	----- Fiscal Year 2002 -----				----- Fiscal Year 2003 -----			
		<u>Underfunded Workload/ Allocation</u>	<u>Projected Accomplish -ment</u>	<u>Projected Unit Cost (Hrs)</u>	<u>FTE</u>	<u>Underfunded Workload/ Allocation</u>	<u>Projected Accomplish -ment</u>	<u>Projected Unit Cost (Hrs)</u>	<u>FTE</u>
<b>Headquarters Employment (PIH)</b>									
<b>Assistant Secretary for PIH</b>									
Overall Planning and Guidance of PIH Activities at HQ and the Field	NA		...	...	13.0		...	...	13.0
<b>Subtotal</b>					<b>13.0</b>				<b>13.0</b>
<b>Policy, Program &amp; Legislative Initiatives</b>									
Propose/Implement Policies, Legislation, Rules, Regulations	NA		...	...	8.0		...	...	8.0
Perform Special Assignments	Number of Special Assignments			17	614.11	5.0	17	614.11	5.0
Perform Program Management and Oversight	Number of Programs Managed			3	2,088.00	3.0	3	2,088.00	3.0
General Direction	NA		...	...	1.0		...	...	1.0
<b>Subtotal</b>					<b>17.0</b>				<b>17.0</b>
<b>Public and Assisted Housing Delivery</b>									
Manage Operating Subsidy Program	NA		...	...	5.0		...	...	5.0
Manage Resident Programs	# of grants administered			2,500	13.36	16.0	2,500	13.36	16.0
Perform Program Management, Monitoring and Oversight	Number of Section 8 PHAs			3,220	10.38	16.0	3,220	10.38	16.0
Manage PHDEP Programs	Number of PHDEP Programs			1,003	20.82	10.0	1,003	20.82	10.0
Section 8 Utilization/Section 8 Management Assessment Program (SEMAP)	NA		...	...			...	...	



Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

Rental Housing Integrity Improvement Project (RHIIIP)	NA	...	...		...	...	
General Direction	NA	...	...	4.0	...	...	4.0
<b>Subtotal</b>				<b>51.0</b>			<b>51.0</b>
<b>Public Housing Investment</b>							
Perform Budget Research and Funds Management	NA	...	...	1.0	...	...	1.0
Perform Programmatic Development and Operations management	Development, Implementation, and Monitoring Processes	38	2,143.00	39.0	38	2,143.00	39.0
Perform Programmatic Development and Operations management	Number of grants issued	3,000	6.96	10.0	3,000	6.96	10.0
General Direction	NA	...	...	1.0	...	...	1.0
<b>Subtotal</b>				<b>51.0</b>			<b>51.0</b>
<b>Special Applications Center</b>							
Review and Process Applications	No. of Applications Processed	296	91.89	13.0	296	91.89	13.0
General Direction	NA	...	...	1.0	...	...	1.0
<b>Subtotal</b>				<b>14.0</b>			<b>14.0</b>
<b>Administration, Finance &amp; Budget/CFO</b>							
Perform Accounting and Financial Analysis	NA	...	...	5.0	...	...	5.0
Perform Administration Management	Number of Staff Supported	1,354	26.20	17.0	1,354	26.20	17.0
Perform Information Systems Development	NA	...	...	10.0	...	...	10.0
Provide Procurement Support	No. of contracts/ Task Orders Executed	680	24.51	8.0	680	24.51	8.0
Perform Fund Tracking and Monitoring	NA	...	...	5.0	...	...	5.0
Perform Programmatic and Regulatory Monitoring	Process IG/GAO Requests	6	1,740.00	5.0	6	1,740.00	5.0

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

Perform Budget Formulation and Execution	NA	...	...	9.0	...	...	9.0
Develop and Implement national policy for section 8 funding and financial management for section 8 tenant-based and Mod Rehab programs	NA	...	...	8.0	...	...	8.0
General Direction	NA	...	...	7.0	...	...	7.0
<b>Subtotal</b>				<b>74.0</b>			<b>74.0</b>
<b>Office of Troubled Agency Recovery &amp; TARCS</b>							
Provide Support to TARC	Number of TARCS	2	13,572.00	13.0	2	13,572.00	13.0
Process and Assess New Troubled PHAs	Number of New PHAs Processed	40	1,082.00	20.7	40	1,082.00	20.7
Perform Special Assignments	NA	...	...		...	...	
Monitor MOA/Workplan, Troubled PHA on site Recovery Visits	Number of Troubled PHAs Monitored/on site visits	200	415.51	39.8	200	415.51	39.8
Manage Troubled PHAs	Number of Troubled PHAs	50	2,664.29	63.8	50	2,664.29	63.8
General Direction	NA	...	...	3.7	...	...	3.7
<b>Subtotal</b>				<b>141.0</b>			<b>141.0</b>
<b>Grant Management Center</b>							
Provide Grants Processing Assistance	NA	...	...	4.0	...	...	4.0
Review and Process Categorical Grants - ROSS/Section 8	Number of ROSS/Section 8 Programs	34	890.47	14.5	34	890.47	14.5
Develop and Maintain Management Information System	NA	...	...	2.5	...	...	2.5
Provide Program Management and Processing	NA	...	...	2.0	...	...	2.0
General Direction	NA	...	...	2.0	...	...	2.0
<b>Subtotal</b>				<b>25.0</b>			<b>25.0</b>
<b>Section 8 Financial Management Center</b>							

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

Provide Program Support	NA	...	...	5.0	...	...	5.0
Process Vouchers	Number of Rejected Vouchers Processed	7,750	3.77	14.0	7,750	3.77	14.0
Perform MIS Activities	NA	...	...	2.0	...	...	2.0
Annual Budget Process & Report Monitoring	Budget Reports Generated	23,129	5.32	58.9	23,129	5.32	58.9
Budget Review & Analysis	Budgets Reviewed	20,588	4.17	41.1	20,588	4.17	41.1
General Direction	NA	...	...	2.0	...	...	2.0
<b>Subtotal</b>				<b>123.0</b>			<b>123.0</b>
<b>DAS ONAP</b>							
Support Native Edge Initiative	NA	...	...	6.0	...	...	6.0
General Direction	NA	...	...	10.0	...	...	10.0
<b>Subtotal</b>				<b>16.0</b>			<b>16.0</b>
<b>ONAP National Program Office</b>							
Provide Grant Policy Management and Evaluation	NA	...	...	4.0	...	...	4.0
Provide Grant Policy Oversight and Technical Assistance	NA	...	...	6.1	...	...	6.1
Program Oversight, Processing and Technical Assistance for Section 184 and Title VI	Number of Section 184 and Title VI Applications	660	15.50	4.9	660	15.50	4.9
General Direction	NA	...	...	3.0	...	...	3.0
<b>Subtotal</b>				<b>18.0</b>			<b>18.0</b>
<b>Field Operations</b>							
Provide Management and Oversight of Field Staff	NA	...	...	15.0	...	...	15.0
<b>Subtotal</b>				<b>15.0</b>			<b>15.0</b>
<b>PIH Headquarters Total</b>				<b>558.0</b>	<b>558.0</b>		
<b>Field Employment (PIH)</b>							
<b>Field Office HUBS and Program Centers</b>							
Provide Technical Assistance, Management and Oversight	Number of Section 8 PHAs	2,580	54.22	67.0	2,580	54.22	67.0

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

Manage Capital Fund	Number of Low Rent PHAs	2,224	50.70	54.0	2,224	50.70	54.0
Monitor and Assist HOOP VI Grantees	# of Hope VI Grants	277	346.74	46.0	277	346.74	46.0
Provide management and Oversight	# of PHAs	3,430	64.53	106.0	3,430	64.53	106.0
Process PHA Plans	# of PHAs	3,425	14.63	24.0	3,425	14.63	24.0
Provide Administrative Support	NA	...	...	72.0	...	...	72.0
Provide Technical Assistance	# of PHAs	3,400	47.90	78.0	3,400	47.90	78.0
Perform Financial Analysis	# of PHAs	3,385	12.34	20.0	3,385	12.34	20.0
Perform Occupancy/admissions	# of PHAs	3,385	24.67	40.0	3,385	24.67	40.0
Provide Management and Oversight	Number of Low Rent PHAs	3,400	9.21	15.0	3,400	9.21	15.0
Administer Grants	# Non-Hope VI Grants	2,115	76.02	77.0	2,115	76.02	77.0
<b>Section 8 Utilization</b>	NA	...	...	10.0	...	...	10.0
<b>PHAS Oversight</b>	NA	...	...	10.0	...	...	10.0
<b>Rental Housing Integrity Improvement Program (RHIP)</b>		...	...		...	...	
General Direction	NA	...	...	43.0	...	...	43.0
<b>Subtotal</b>				<b>662.0</b>			<b>662.0</b>
<b>Area Office ONAP</b>							
Provide Management and Oversight	NA	...	...	74.0	...	...	74.0
Conduct Monitoring	Number of Onsite Monitoring Visits	142	264.67	18.0	142	264.67	18.0
Review Indian Housing plans	Number of Housing Plans Reviewed	534	117.30	30.0	534	117.29	30.0
Manage Grants	NA	...	...	8.0	...	...	8.0
General Direction	NA	...	...	4.0	...	...	4.0
<b>Subtotal</b>				<b>134.0</b>			<b>134.0</b>
<b>PIH Field Total</b>				<b>796.0</b>			<b>796.0</b>
<b>PIH Total</b>				<b>1,354.0</b>			<b>1,354.0</b>

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

**Headquarters Employment (REAC)**

**Immediate Office**

Program Coordination and Liaison	NA	2	...	...	3.0	2	...	...	3.0
Provide General Direction	# of encumbered positions		...	2,088.00	5.0		...	2,088.00	5.0
<b>Subtotal</b>					<b>8.0</b>				<b>8.0</b>

**Physical Assessment Sub-System**

Perform Physical Assessment Quality Assurance	# of quality assessments performed		45,000	1.90	41.0		45,000	1.90	41.0
Perform Lead-Based Paint Review Quality Assurance	# of Lead-Base paint inspections	1,200	1,600	26.10	5.0	1,200	1,600	26.10	5.0
Perform Inspections/Valuation of HUD REO Properties	# of REO Inspections/Valuations of HUD REO properties	1,300	2,600	4.82	3.0	1,300	2,600	4.82	3.0
<b>Subtotal</b>					<b>49.0</b>				<b>49.0</b>

**Financial Assessment Sub-System (MF/LASS)**

Perform Financial assessment of Multifamily Property Owners	# of Multifamily Assessments performed		21,000	2.29	23.0		21,000	2.29	23.0
<b>Subtotal</b>					<b>23.0</b>				<b>23.0</b>

**Financial Assessment Sub-System (Public Housing)**

Perform Financial assessments of Public Housing	# of Public Housing Financial Assessments performed	2,251				2,251			
<b>Subtotal</b>			7,880	5.56	15.0		7,880	5.56	15.0
					<b>15.0</b>				<b>15.0</b>

**Financial Assessment Sub-System (QASS)**

Perform Quality Assurance Reviews of Independent Accounting Firms	# of Quality assurance reviews performed		250	150.38	18.0		250	150.38	18.0
<b>Subtotal</b>					<b>18.0</b>				<b>18.0</b>

**Resident Service & Satisfaction Survey Subsystem**

Oversee Resident Satisfaction Survey Process	# of resident satisfaction surveys conducted	1	3	4,195.00	4.0	1	3	4,195.00	4.0
--	--	---	---	----------	-----	---	---	----------	-----

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

<b>Subtotal</b>									<b>4.0</b>	<b>4.0</b>
<b>Management Assessment Subsystem</b>										
Perform management certification assessments	# of management certification assessments		9,035	1.39	6.0		9,035	1.39	6.0	6.0
<b>Subtotal</b>					<b>6.0</b>				<b>6.0</b>	<b>6.0</b>
<b>Integrated Assessments Sub-System</b>										
Conduct Integrated assessments	# of annual integrated assessments performed		56,000	0.48	13.0		56,000	0.48	13.0	13.0
<b>Subtotal</b>					<b>13.0</b>				<b>13.0</b>	<b>13.0</b>
<b>Tenant Income Verification Sub-System</b>										
Perform Tenant income verification and eligibility assessments	# of Tenant incomes verified	264,706				264,706				
			4,500,000	0.00790	16.00		4,500,000	0.00790	16.00	16.00
<b>Subtotal</b>					<b>16.0</b>				<b>16.0</b>	<b>16.0</b>
<b>Single Family Appraisal Sub-System</b>										
Perform Single Family Appraisal Quality Assurance	# of Appraisal Quality assessments performed annually	7,368	35,000	1.13	15.0	7,368	35,000	1.13	15.0	15.0
<b>Subtotal</b>					<b>15.0</b>				<b>15.0</b>	<b>15.0</b>
<b>Technical Assistance Center</b>										
Manage Technical Assistance Center	Level of Effort		...	...	3.0		...	...	3.0	3.0
<b>Subtotal</b>					<b>3.0</b>				<b>3.0</b>	<b>3.0</b>
<b>Human Resource Management</b>										
Provide Human Resources to REAC	# of Personnel supported		282	51.83	7.0		282	51.83	7.0	7.0
<b>Subtotal</b>					<b>7.0</b>				<b>7.0</b>	<b>7.0</b>
<b>Contract Management</b>										
Provide Contractor Oversight Services for REAC	# of Contracts administered	24	192	87.00	7.0	24	192	87.00	7.0	7.0
<b>Subtotal</b>					<b>7.0</b>				<b>7.0</b>	<b>7.0</b>
<b>Financial Management</b>										

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

Provide Administrative Support	# of Personnel supported	45	279	187.10	21.0	45	279	187.10	21.0
<b>Subtotal</b>					<b>21.0</b>				<b>21.0</b>
<b>Information Technology</b>									
Provide Information Technology Services for REAC	# of Systems	3	12	3,480.00	16.0	3	12	3,480.00	16.0
<b>Subtotal</b>					<b>16.0</b>				<b>16.0</b>
<b>TASS</b>									
Conduct Tenant Income Verification Reviews (CMIV)	# of CMIV Tenant Inquiries Received		112,921	0.76	41.1		112,921	0.76	41.1
<b>Subtotal for REAC</b>					<b>41.1</b>				<b>41.1</b>
<b>REAC Headquarters Total</b>					<b>262.1</b>	<b>262.1</b>			





## Detail of Public and Indian Housing Staff Requirements

	Budget Estimate 2002	Estimate 2003	Increase + Decrease - 2003 vs 2002
<b>Headquarters Employment</b>			
<b>Public and Indian Housing</b>			
Assistant Secretary for PIH	13.0	13.0	0.0
Policy, Program & Legislative Initiatives	17.0	17.0	0.0
Public and Assisted Housing Delivery	51.0	51.0	0.0
Public Housing Investment	51.0	51.0	0.0
Special Applications Center	14.0	14.0	0.0
Administration, Finance & Budget/CFO	74.0	74.0	0.0
Office of troubled agency recovery & TRACS	141.0	141.0	0.0
Grant Management Center	25.0	25.0	0.0
Section 8 Financial Management Center	123.0	123.0	0.0
DAS ONAP	16.0	16.0	0.0
ONAP National Program Office	18.0	18.0	0.0
Field Operations	15.0	15.0	0.0
<b>Subtotal</b>	<b>558.0</b>	<b>558.0</b>	<b>0.0</b>
<b>Real Estate Assessment Center</b>			
Immediate Office	8.0	8.0	0.0
Physical Assessment Sub-System	49.0	49.0	0.0
Financial Assessment Sub-System (MF/LASS)	23.0	23.0	0.0
Financial Assessment Sub-System (Public Housing)	15.0	15.0	0.0
Financial Assessment Sub-System (QASS)	18.0	18.0	0.0
Resident Service & Satisfaction Survey Subsystem	4.0	4.0	0.0
Management Assessment Subsystem	6.0	6.0	0.0
Integrated Assessments Sub-System	13.0	13.0	0.0
Tenant Income Verification Sub-System	16.0	16.0	0.0
Single Family Appraisal Sub-System	15.0	15.0	0.0
Technical Assistance Center	3.0	3.0	0.0
Human Resource Management	7.0	7.0	0.0
Contract Management	7.0	7.0	0.0
Financial Management	21.0	21.0	0.0
Information Technology	16.0	16.0	0.0
TASS	41.1	41.1	0.0
<b>Subtotal</b>	<b>262.1</b>	<b>262.1</b>	<b>0.0</b>
<b>Total</b>	<b>820.1</b>	<b>820.1</b>	<b>0.0</b>
<b>Field Employment</b>			
<b>Public and Indian Housing</b>			
Field Office HUBS and Program Centers	662.0	662.0	0.0
Area Office ONAP	134.0	134.0	0.0
<b>Subtotal</b>	<b>796.0</b>	<b>796.0</b>	<b>0.0</b>
<b>Total</b>	<b>796.0</b>	<b>796.0</b>	<b>0.0</b>

Salaries and Expenses, Housing and Urban Development  
 Budget Activity 2: Public and Indian Housing

**Detail of Public and Indian Housing Staff Requirements**

	FTE			Increase + Decrease - 2003 vs 2002
	Actual 2001	Budget Estimate 2002	Estimate 2003	
Headquarters.....				
.	761.0	820.1	820.1	0.0
Field .....	726.0	796.0	796.0	0.0
<b>Total</b> .....	<b>1,487.0</b>	<b>1,616.1</b>	<b>1,616.1</b>	<b>0.0</b>

Salaries and Expenses, Housing and Urban Development  
Budget Activity 2: Public and Indian Housing

The Public and Indian Housing Headquarters staff includes several out-stationed employees as well as the employees in the Special Applications Center, the two Troubled Agency Recovery Centers, the Section 8 Financial Management Center, and the Office of Native American Program National Office.