

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

SALARIES AND EXPENSES, HOUSING AND URBAN DEVELOPMENT

BUDGET ACTIVITY 13: CENTER FOR FAITH-BASED AND COMMUNITY INITIATIVES

SCOPE OF ACTIVITY

The Center for Faith-Based and Community Initiatives (CFBCI) was established by Executive Order 13198 on January 29, 2001. The HUD Center for Faith-Based and Community Initiatives (CFBCI) plays a vital role in actively supporting and engaging in the Department's overall goal of improving the efficiency, effectiveness and delivery of essential programs and services to Faith-based and Community Organizations (FBCOs). CFBCI coordinates the Department's efforts to eliminate regulatory, and other programmatic obstacles facing FBCOs in HUD's programs.

CFBCI facilitates intra-Departmental and inter-agency cooperation regarding the needs of FBCOs. CFBCI undertakes actions in conformance with the President's Management Agenda by organizing and facilitating delivery of technical assistance, training and outreach programs designed to strengthen the competency, capacity and skills of FBCOs to better equip them to compete for Federal funds. CFBCI serves as a foundation to generate momentum for participation by FBCOs in HUD's select formula and non-formula grant programs. The Center also develops pilot projects for innovatively creating partnerships to reach these goals. It also responds to new mandates from the White House Office of Faith-based and Community Initiatives and to requests for assistance from the Department.

These areas of emphasis are in compliance with Executive Order 13198. Additionally, the Center participates in the furtherance of HUD's overall strategic goals and objectives, particularly as they relate to partnership with FBCOs. These partnerships are designed to help transition families from HUD-assisted housing to self sufficiency, end chronic homelessness, insure compliance with equal treatment regulations, move homeless families and individuals into permanent housing, and help organizations access the resources they need to increase homeownership, affordable housing opportunities and make their communities more livable.

On December 12, 2002, the President issued Executive Order 13279, titled Equal Protection of the Laws for Faith-Based and Community Organizations. Its intent is to ensure that Faith-Based and Community Organizations are not unjustly precluded from participation in Federal programs by regulations and bureaucratic practices and policies. The Order directs the Center to, inter alia, (i) amend any policies that contradict the Order; (ii) where appropriate, implement new policies that are necessary to further the fundamental principles and policy-making criteria set forth in the Order; (iii) implement new policies to ensure collection of data regarding the participation of faith-based and Community Organizations in social service programs that receive Federal financial assistance; and (iv) report to the President the actions it proposes to undertake to implement the Order.

CFBCI participates in White House initiatives and conferences. It undertakes such project-based activity as the White House may from time to time require. The Center maintains the leadership position it has established both within the Initiative and within the Department by executing the following key responsibilities in compliance with Executive Orders 13198 and 13279.

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Workload

CFBCI will participate in implementing HUD's strategic goals and objectives, as well as the following key responsibilities in compliance with Executive Orders 13198 and 13279. CFBCI workload responsibilities are:

- Reduce Barriers to FBCOs. The Center reviews HUD programs, on an on-going basis, to identify barriers to the fullest participation of FBCOs in the delivery of HUD programs, including but not limited to barriers created by regulations, rules, orders, internal policies and practices, and outreach activities that either discriminate against or otherwise discourage or disadvantage the participation of FBCOs in HUD programs.
- Expand Opportunities for FBCOs. The Center coordinates comprehensive departmental efforts to incorporate FBCOs in departmental programs and initiatives to the greatest extent possible, thereby widening the pool of grant applicants to include historically excluded groups. The Center conducts outreach and training to help FBCOs improve their capacity to compete for funding and to run their organizations effectively.
- Outreach and Technical Assistance to FBCOs. The Center will continue to develop its databases of FBCOs which have little or no history of working with HUD. Outreach and technical assistance to such non-traditional grassroots organizations and networks will equip them with the skills needed to successfully pursue funding and partner opportunities. The Center will continue to enhance its website to better serve those interested in HUD and the Initiative. The Center will continue offering Free Grant Writing Training and creating affordable housing opportunities through Unlocking Doors. In conjunction with WHOFCBI and other agency centers, CFBCI will host inter-agency summits to disseminate information concerning the initiatives, partnership opportunities with the Federal Government, and strategies to develop local public/private partnerships.
- Remediation of Barriers. The Center initiates and supports efforts to remove barriers identified in the annual Departmentwide inventory, including but not limited to, reform of regulations, procurement and internal policies and practices.
- Pilot Projects and Partnering with HUD Program Offices. The Center partners with HUD program offices to establish mutual goals and identify opportunities to assist the offices in carrying out their strategic plans and objectives, with particular regard to strengthening and expanding their FBCO partnerships. The Center proposes and develops innovative pilot and demonstration programs to increase the participation of FBCOs in programming changes, contracting opportunities, and other Departmental initiatives, including Internet resources.
- Educating Government Personnel. The Center participates in HUD field conferences, training and seminars. It trains HUD personnel on regulatory reform and Executive Order 13279. It trains HUD field staff, and state and local government on the initiative, regulatory reform and on Executive Order 13279.
- Data Collection. In order to accurately determine the Center's effectiveness in goal attainment, the Center measures how much change has been effected through its data collection process. This data measures how effective the Center is in attaining its objectives. This data collection process documents that faith-based organizations can and do partner effectively with the Federal government and HUD dollars are used to transform lives permanently.

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TRAVEL

	<u>ACTUAL</u> <u>2006</u>	<u>ESTIMATE</u> <u>2007</u>	<u>ESTIMATE</u> <u>2008</u>	INCREASE + DECREASE - <u>2008 vs 2007</u>
	(Dollars in Thousands)			
Travel	<u>\$218</u>	<u>\$88</u>	<u>\$100</u>	<u>+\$12</u>
Total	218	88	100	+12

The travel funding requested for fiscal year 2008 will allow CFBCI staff to participate in conferences, seminars, meetings, roundtable forums, summits to train field staff, expand outreach to FBCOs, and participate in events and activities conducted by HUD field staff and/or public/private entities to promote the faith-based initiative. This travel funding also includes requests for CFBCI participation in activities or events initiated by the Secretary and the WHOFBCI.

- Inter-Agency Summits. As stated above, CFBCI participates in White House and other inter-agency conferences around the country.
- HUD Field Conferences. HUD's field offices frequently partner with State and local governments to conduct conferences on information related to FBCOs. CFBCI participates in State and local conferences providing training in various areas of expertise, including technical assistance.
- Pilot Project Site Visits, Meetings, and Travel with the Secretary. Principal CFBCI staff travel in areas of visited the Secretary, Deputy Secretary, and WHOFBCI for site visits and pilot project development.
- Technical Assistance Travel. CFBCI travels to provide technical support in furtherance of the Initiative.

CONTRACTS

The table below identifies contract requirements unique to this activity.

	<u>ACTUAL</u> <u>2006</u>	<u>ESTIMATE</u> <u>2007</u>	<u>ESTIMATE</u> <u>2008</u>	INCREASE + DECREASE - <u>2008 vs 2007</u>
	(Dollars in Thousands)			
General Support	<u>\$510</u>	<u>\$779</u>	<u>\$600</u>	<u>-\$179</u>
Total	510	779	600	-179

Funding is requested in fiscal year 2008 for contracts related to conferences, training, seminars and other activities designed to implement the Center's goals for FBCO partnerships.

CFBCI will significantly expand outreach to FBCOs by planning and conducting inter-agency summits whose purpose will be to increase participation among the FBCOs that will attend the summits, as well as to increase the number of attendees. Additionally, CFBCI will participate in a number of national, state and local events described above, providing materials and other requested assistance.

CENTER FOR FAITH-BASED AND COMMUNITY INITIATIVES
Personal Services
Summary of Change
 (Dollars in Thousands)

<u>Personal Services</u>	<u>FTE</u>	<u>S&E Cost</u>
2006 Actual.....	8	\$951
2007 Request.....	8	990
<u>Changes Due To</u>		
Additional Workdays (2).....	0	8
2008 January Pay Raise.....	0	18
2007 January Pay Raise.....	0	6
Staffing increase/decrease.....	0	0
Other benefit changes.....	0	30
2008 Request.....	8	1,052

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CENTER FOR FAITH-BASED AND COMMUNITY INITIATIVES
 Summary of Requirements by Grade
 Salaries and Expenses
 (Dollars in Thousands)

	<u>2006 Actual</u>	<u>2007 Estimate</u>	<u>2008 Request</u>	<u>Increase/ Decrease</u>
<u>Grade:</u>				
Executive Level	0	0	0	0
Executive Service	0	0	0	0
GS-15	2	2	2	0
GS-14	2	3	2	-1
GS-13	2	2	2	0
GS-12	1	1	1	0
GS-11	0	0	0	0
GS-10	0	0	0	0
GS-9	1	0	1	+1
GS-8	0	0	0	0
GS-7	0	0	0	0
GS-6	0	0	0	0
GS-5	0	0	0	0
GS-4	0	0	0	0
GS-3	0	0	0	0
GS-2	0	0	0	0
GS-1	0	0	0	0
Total Positions	8	8	8	0
Average ES Salary	0	0	0	0
Average GS Salary	\$92,994	\$101,022	\$103,447	+\$2,426
Average GS Grade	13.1	13.8	13.1	-0.6

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CENTER FOR FAITH-BASED AND COMMUNITY INITIATIVES
Summary of Requirements by Object Class
Salaries and Expenses
 (Dollars in Thousands)

<u>Object Class</u>	<u>2006 Actual</u>	<u>2007 Estimate</u>	<u>2008 Request</u>	<u>Increase/Decrease</u>
Personal Services.....	\$951	\$990	\$1052	+\$62
Travel and Transportation of Persons.....	218	88	100	+12
Transportation of Things.....	0	0	0	0
Rent, Communication & Utilities.....	3	12	12	0
Printing and Reproduction.....	34	89	94	+5
Other Services.....	510	779	600	-179
Supplies and Materials.....	9	7	7	0
Furniture & Equipment.....	0	0	0	0
Insurance Claims & Indemnities.....	0	0	0	0
Total Obligations.....	1,725	1,965	1,865	-100

**CENTER FOR FAITH-BASED AND COMMUNITY INITIATIVES
 Performance Measurement Table**

Program Mission: To increase participation of faith-based and community organizations (FBCOs) in the Administration's programs and to require, for FBCOs, equal treatment policies in their programs, initiatives, and operations.					
Performance Indicators	Data Sources	Performance Report		Performance Plan	
		2006 Plan	2006 Actual	2007 Plan	2008 Plan
Measure potentially increased participation by faith-based and community organizations in the Department's 2007 SuperNOFA process compared to 2006.	Survey ensuring equal opportunity for applicants and data from program offices	NA	NA	NA	NA
Conduct comprehensive outreach to faith-based and community organizations by attending and participating in at least 50 conferences and workshops and by updating and maintaining an exhaustive database.	Management Assessment	NA	47	50	50
Conduct at least 50 resource-training sessions across the country that provide participants with approaches to obtaining funding and strategies for developing coalitions.	Management Assessment	20	69	20	50
Implement a new pilot program to strengthen partnerships between faith-based and community groups and HUD programs, grantees or sub-grantees.	Management Assessment	1	1	1	1

NA = Not Applicable

Explanation of Indicators

The Center will measure the potentially increased participation by new and past participating faith-based community organizations in the Department's 2006 SuperNOFA process compared to 2005.

The Center surveyed 2003 SuperNOFA applicants and identified the 2003 SuperNOFA grantees that had not previously received HUD grants. The Center established a baseline and a target for increased participation. With respect to the block grants, state and local governments make the decisions on awards to non-profits. This process begins with the consolidated plan process, of which FBCOs frequently fail to get involved. In fiscal years 2003 and 2004, the Center created and implemented a plan for increasing their participation in the consolidated process. The Center is encouraging FBCOs, especially those that have never accessed Federal funding to apply for competitive grants. The Center is encouraging greater participation by tracking FBCO involvement, educating grantees on new regulations and HUD programs, and encouraging the replication of promising examples in which grantees have worked with FBCOs. Fiscal years 2003, 2004, and 2005 efforts reflect the initial years of a longer-term effort that is expected to increase the participation of FBCOs in HUD programs.

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The Center will conduct comprehensive outreach and technical assistance to faith-based organizations.

The Center is executing a comprehensive outreach and technical assistance plan that uses the HUD regional and field offices, targeted media, and presentations at national and regional conferences. These efforts were initiated in fiscal year 2003 and will continue in fiscal year 2007. The Center-trained faith-based and community liaisons in each of HUD's ten regional and all field offices will continue to conduct training and outreach on behalf of the Initiative and serve as a point of contact for the FBCOs in their region. The Center uses mass mailings, blast faxes, e-mails, and webcasts to inform FBCOs about the Initiative and HUD programs. The Center and the FBCI liaisons will conduct at least 50 grant writing workshops in fiscal year 2007, which will enhance the ability of FBCOs to navigate the government grant process, especially the HUD grant process. The Center also publishes annually a CD-ROM with the SuperNOFA information and materials.

Overall Summary of Center for Faith-Based Community Initiatives Staff Requirements

	FTE			Increase + Decrease - 2008 vs 2007	
	Actual	2006	Estimate 2007		Estimate 2008
Headquarters.....		8.0	8.0	8.0	0.0
Field		0.0	0.0	0.0	0.0
Total		8.0	8.0	8.0	0.0

Summary of Center for Faith-Based Community Initiatives Staff Requirements

<u>Headquarter Employment</u>	FTE			Increase + Decrease - 2008 vs 2007	
	Actual	2006	Estimate 2007		Estimate 2008
Center for Faith-Based Community Initiative		8.0	8.0	8.0	0.0
Total		8.0	8.0	8.0	0.0

Detail of Center for Faith-Based Community Initiatives Staff Requirements

Workload Guideline	Workload Indicator	----- Fiscal Year 2006 -----			----- Fiscal Year 2007 -----			----- Fiscal Year 2008 -----				
		Projected Accomplish- ment	Projected Unit Cost (Hrs)	FTE	Underfunded Workload/ Allocation	Projected Accomplish- ment	Projected Unit Cost (Hrs)	FTE	Underfunded Workload/ Allocation	Projected Accomplish- ment	Projected Unit Cost (Hrs)	FTE
<u>Headquarters Employment</u>												
Focus, Integrate, and Intensify HUD's Relationship with Faith-Based and Community Organizations	NA			8.0			8.0					8.0
Subtotal				8.0			8.0					8.0

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HEADQUARTERS EMPLOYMENT

EXPLANATION OF CHANGES FROM 2006 BUDGET ESTIMATE TO 2007 ESTIMATE

There are no changes from fiscal year 2006 to fiscal year 2007.

EXPLANATION OF CHANGES FROM 2007 BUDGET ESTIMATE TO 2008 ESTIMATE

There are no changes from fiscal year 2007 to fiscal year 2008