

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
ADMINISTRATION, OPERATIONS AND MANAGEMENT

OFFICE OF THE ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL RELATIONS

The Office of the Assistant Secretary for Congressional and Intergovernmental Relations (CIR) provides services and information to the Congress concerning all programs and activities of the Department. The Office coordinates development of the Department's legislative program in cooperation with the Office of the General Counsel, oversees the progress of the Department's legislative program in the Congress, and assists in resolving intra-departmental policy differences and differences between the Department and the Office of Management and Budget on legislative matters. The Office coordinates policy formulation and implementation, and serves as the principal contact with State and local governments, as well as public interest groups, to provide information regarding the Department's programs and initiatives.

In fiscal year 2013, CIR requests \$2.695 million which includes 19 FTE, an increase of 1.9 above fiscal year 2012 enacted levels. Additional staff will help ensure that the office is able to fulfill two key functions encompassing rental housing issues and outreach to non-federal elected officials, consistent with fiscal year 2011 staffing levels. With current staffing levels, the office's responsiveness to inquiries from Congress specifically in the area of rental housing policy and on a broader range of issues for non-federal elected officials has weakened, and our effectiveness has been lessened in assisting HUD program offices in their efforts to reach out to the Hill and to states and cities in such areas as announcing and publicizing grants, explaining details of Notices of Funding Availability, responding to requests for briefings, and tracking legislation and covering hearings and markups. Increasing CIR's budget resources will help to address these deficiencies. CIR strives to ensure that requests and questions from the Hill and from governors, mayors and other elected officials can be appropriately answered, and that key HUD legislative and administrative initiatives are effectively presented to Congress and other elected officials (including state and local officials who are often charged with implementing HUD policies or determining funding recipients). The additional staff will also play an important role in necessary collaboration with our administration partner-agencies and help ensure timely response to Congress and other stakeholders.

Administration, Operation, and Management—Office of the Assistant Secretary for Congressional and Intergovernmental Relations

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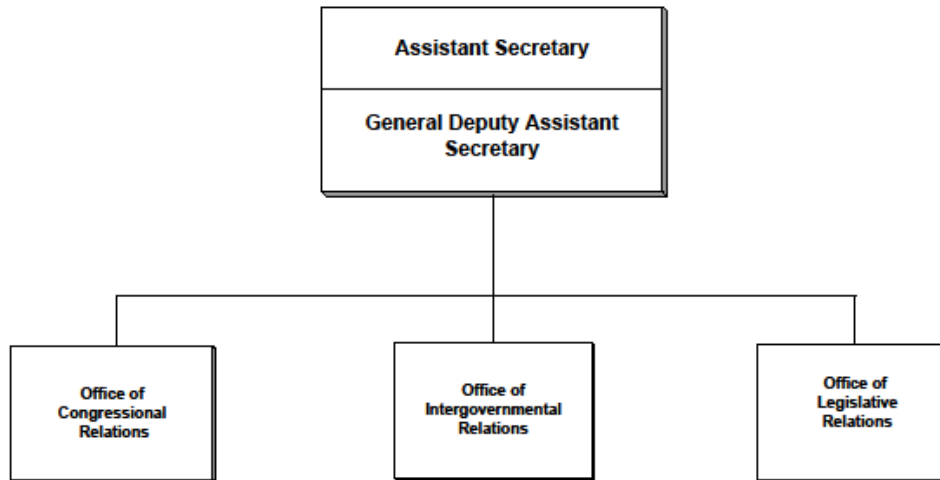
	FY 2010 Actual	FY 2011 Actual	FY 2012 Enacted	FY 2013 Request	Increase/Decrease compared to 2012
Personal Services	\$2,009,668	\$2,506,760	\$2,332,000	\$2,627,000	\$295,000
Non-Personal Services:					
Travel	63,466	36,209	53,000	53,000	-
Printing	1,706	1,675	-	-	-
Other Services	76,042	14,139	15,000	15,000	-
Supplies	6,742	7,118	-	-	-
Subtotal Non-Personal Services	\$147,956	\$59,141	\$68,000	\$68,000	\$0
Total	\$2,157,624	\$2,565,901	\$2,400,000	\$2,695,000	\$295,000
FTE	17.8	19.3	17.1	19.0	1.9

CIR is requesting 19 FTE's for fiscal year 2013 and \$2.695 million; this is an increase from fiscal year 2012 of 1.9 FTE and no change in non-personnel services. The increase in FTE will allow CIR to have a staffing level consistent with fiscal year 2011, in order to serve the Congress, the Department, state and local governments, and other external stakeholders.

For non-personnel services (NPS), \$68,000 is requested, a level consistent with fiscal year 2012. The requested NPS is vital to maintain sufficient office operations. Travel will support the office's outreach efforts with Congress, state and local governments, and other external stakeholders. Staff in this office participates in a variety of outreach efforts to support priorities and goals established by the Secretary. Contracts will primarily fund general office support to include visual arts or graphics services. HUD anticipates that amounts for budget object classes (BOCs) 2200 (Transportation of Things), 2400 (Printing), 2600 (Supplies), and 3100 (Equipment) will be minimal in certain offices. Should expenses arise related to those BOCs, they will be absorbed within the budget for non-personnel expenses.



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