

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
ADMINISTRATIVE SUPPORT OFFICES  
SALARIES AND EXPENSES**

*(Dollars in Thousands)*

	<b>FY 2018 Actuals</b>	<b>FY 2019 Annualized CR</b>	<b>FY 2020 President's Budget</b>
<b>Personnel Services</b>	<b>\$288,820</b>	<b>\$300,247</b>	<b>\$317,914</b>
<b>Non-Personnel Services</b>			
Travel	4,754	4,755	4,746
Transportation of Things	635	362	362
Rent, Communications, Utilities	127,553	122,985	122,985
Printing and Reproduction	1,101	1,117	1,033
Other Services	85,056	66,615	86,926
Training	4,068	3,832	3,837
Supplies	2,095	783	786
Furniture	4,988	6,172	6,172
Claims and Indemnities	627	769	519
<b>Non-Personnel Services Subtotal</b>	<b>\$230,877</b>	<b>\$207,390</b>	<b>\$227,366</b>
Working Capital Fund	11,001	10,665	11,220
<b>Grand Total</b>	<b>\$530,698</b>	<b>\$518,302</b>	<b>\$556,500</b>
<b>Associated FTE</b>	<b>1,750</b>	<b>1,781</b>	<b>1,872</b>

The Administrative Support Offices are the backbone of HUD’s operations. These offices support the Department’s core mission by providing: day-to-day operational support; strategic human capital management and workforce planning; management and operation of facilities, administrative services, correspondence and records management; sound financial management and stewardship of public resources; compliant acquisition and business solutions; strategic leadership, direction, and oversight across the Department to

## Administrative Support Offices - Overview

maximize agency performance; enforcement of federal laws relating to the elimination of all forms of discrimination in employment practices; legal opinions, advice, and services with respect to all programs and activities; and modern information technology that is secure, accessible and cost effective.

The Administrative Support Offices budget provides funding for six offices into one single appropriation account and with this account structure will continue to manage the offices separately, with the exception of the Office of the Assistant Secretary for Administration. The 2020 Budget consolidates the offices of Administration, Chief Human Capital Officer and Chief Procurement Officer under the Office of the Assistant Secretary for Administration to be managed as one office. The 2020 Budget also reorganizes the Office of Business Transformation resources into the Office of the Chief Financial Officer and the Office of the Assistant Secretary for Administration.

Administrative Support Offices include:

- Office of the Chief Financial Officer
- Office of the General Counsel
- Office of the Assistant Secretary for Administration
- Office of Field Policy and Management
- Office of Departmental Equal Employment Opportunity
- Office of the Chief Information Officer