

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Executive Offices

SALARIES AND EXPENSES

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services:	\$11,078	\$462	\$12,792	\$13,254	\$412	\$15,452	\$15,864
Non-Personnel Services:							
Travel	302	565	-	565	-	794	794
Transportation of Things	-	6	-	6	-	5	5
Rent and Utilities	2	40	-	40	-	40	40
Printing	2	45	-	45	-	46	46
Other Services/Contracts	465	877	-	877	605	420	1,025
Training	7	85	-	85	-	95	95
Supplies	33	79	-	79	-	79	79
Total, Non-Personnel Services	\$811	\$1,697	-	\$1,697	\$605	\$1,479	\$2,084
Working Capital Fund	415	437	-	437	408	728	1,136
Carryover	2,596	-	1,425	1,425	-	-	-
Grand Total	\$14,900	\$2,596	\$14,217	\$16,813	\$1,425	\$17,659	\$19,084
FTEs	70	3	77	80	3	90	93

PROGRAM PURPOSE

The Executive Offices (EO) provide the overall direction and leadership for the Department. These offices are responsible for the overall development, implementation and management of the Department's programs which includes accomplishing the Department's goals of modernizing the Information Technology platform, providing data, accountability, and transparency, creating a modern workforce, and promoting economic opportunity for HUD-assisted residents.

- **Modern information technology (IT)** will function as the backbone of how government serves the public in ways that meet their expectations and keep sensitive data and systems secure.
- **Data, accountability, and transparency** will provide the tools to deliver visibly better results to the public and hold agencies accountable to taxpayers.
- **A modern workforce** builds on the Administration's proposed civil service reforms to empower senior leaders and front-line managers to align staff skills with evolving mission needs.
- **Promote economic opportunity for HUD-assisted residents** by encouraging self-sufficiency and financial stability, as measured by increasing the proportion of households who exit HUD-assisted housing for positive reasons.

BUDGET OVERVIEW

The 2021 President's Budget requests \$17.7 million for EO, \$3.4 million more than the 2020 enacted level. The Budget reflects total EO funding (carryover and new authority) of \$19.1 million, \$2.3 million above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$15.9 million for EO PS, \$2.6 million above 2020 total funding. This funding will support 93 full-time equivalents (FTEs), 13 FTEs above 2020. Increases in FTEs are primarily attributable to the Department realigning the Appropriations Liaison Division (ALD) from the Office of Chief Financial Officer to the Office of Congressional and Intergovernmental Relations (CIR), and the Executive Secretariat's Division from the Office of Administration to the Office of the Secretary. PS funding will also support an increase in awards spending of no less than 1 percentage point of non-SES/SL/ST salary spending in 2021.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$2.1 million for EO NPS, \$387,000 above 2020 total funding. Funding will support contracts, travel, training, and supplies.

Working Capital Fund (WCF)

The Budget reflects total funding (carryover and new authority) of \$1.1 million for EO's contribution to the WCF, \$699,000 above 2020 total funding. WCF funding will support EO use of Shared Services and other investments as determined by the Secretary. The \$699,000 increase from 2020 is primarily attributable to two new services being added to the WCF in 2021: IT Devices and Records Management Services.

KEY OPERATIONAL INITIATIVES

- Provide program and policy guidance and operations management and oversight in administering all programs, functions and authorities of the Department;
- Educate and enforce federal Fair Housing law and advise the President concerning housing, community development, and equal housing opportunity;
- Develop recommendations for policy in the areas of housing and community development and homelessness;
- Serve as the nerve center for all HUD activities and steer the Department's mission to create strong, sustainable, and inclusive communities and quality affordable homes for all;
- Provide program and policy guidance, and operations management and oversight;
- Help the Department achieve its strategic goals by providing management and support to program offices working with human capital, financial management, procurement, and information technology;
- Coordinate congressional and intergovernmental relations activities involving program offices to ensure the effective and accurate presentation of the Department's views;
- Collaborate with the Office of General Counsel and program offices in developing the Department's position on relevant legislative matters;
- Coordinate the presentation of the Department's legislative matters to Congress, and ensure that all testimony and responses to congressional inquiries are consistent with the Secretary's and the Administration's views;

- Educate and keep the American people informed about the Department's mission to create strong, sustainable, inclusive communities and quality affordable homes for all;
- Pursue media outreach to ensure homeowners, renters, and those living in subsidized housing hear directly from key officials about the Department's latest initiatives and goals;
- Conduct hearings and make determinations regarding formal complaints or adverse actions initiated by HUD, based upon alleged violations of federal statutes and implementing regulations;
- Provide small business program design and outreach to the business community in its efforts to assist small and disadvantaged business in providing services to the federal government and the American people;
- Build partnerships with faith-based and secular nonprofit organizations through grant writing training, sustained outreach, convening events, information exchange and capacity building programs.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of the Secretary****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$2,955	\$462	\$3,246	\$3,708	\$412	\$4,931	\$5,343
Non-Personnel Services:							
Travel	136	195	-	195	-	250	250
Printing	1	5	-	5	-	5	5
Other Services/Contracts	332	532	-	532	605	-	605
Training	1	20	-	20	-	20	20
Supplies	23	20	-	20	-	20	20
Total, Non-Personnel Services	\$493	\$772	-	\$772	\$605	\$295	\$900
Working Capital Fund	415	437	-	437	408	728	1,136
Carryover	1,671	-	1,425	1,425	-	-	-
Grand Total	\$5,534	\$1,671	\$4,671	\$6,342	\$1,425	\$5,954	\$7,379
FTEs	18	3	20	23	3	29	32

PROGRAM PURPOSE

The Immediate Office of the Secretary (OSEC) provides program and policy guidance and operations management and oversight in administering all programs, functions and authorities of the Department. OSEC educates and enforces Federal Fair Housing law and advises the President concerning housing, community development, and equal housing opportunity. OSEC also develops recommendations for policy in the areas of housing and community development and homelessness. OSEC serves as the nerve center for all HUD activities and steers the Department's mission to create strong, sustainable, and inclusive communities and quality affordable homes for all.

The 2021 President's Budget requests \$6 million for OSEC, \$1.3 million more than the 2020 enacted level. The Budget reflects total funding (carryover and new authority) of \$7.4 million, \$1.0 million more than 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$5.3 million for OSEC PS, \$1.6 million above 2020 total funding. This funding will support 32 FTEs, 9 FTEs above 2020. This FTE increase is due to realigning the Executive Secretariat Division from the Office of Administration.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$900,000 for OSEC NPS, \$128,000 above 2020 total funding. This funding will support contracts, travel, printing, training, and supplies.

Working Capital Fund (WCF)

The Budget reflects total funding (carryover and new authority) of \$1.1 million for OSEC WCF requirements, \$699,000 above 2020. Funding will support EO's use of Shared Services and other investments as determined by the Secretary via the WCF. The funding increase above 2020 is primarily attributable to two new services being added to the WCF: IT Devices and Records Management Services.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of the Deputy Secretary****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$617	-	\$851	\$851	-	\$939	\$939
Non-Personnel Services:							
Travel	37	65	-	65	-	110	110
Training	-	10	-	10	-	15	15
Supplies	1	10	-	10	-	10	10
Total, Non-Personnel Services	\$38	\$85	-	\$85	-	\$135	\$135
Working Capital Fund	-	-	-	-	-	-	-
Carryover	85	-	-	-	-	-	-
Grand Total	\$740	\$85	\$851	\$936	-	\$1,074	\$1,074
FTEs	4	-	6	6	-	6	6

PROGRAM PURPOSE

The Office of the Deputy Secretary (DEPSEC) provides program and policy guidance, and operations management and oversight under the direction of the Office of the Secretary. The DEPSEC helps the Department achieve its strategic goals by providing management and support to program offices working with human capital, financial management, procurement, and information technology.

BUDGET OVERVIEW

The 2021 President's Budget requests \$1.1 million for DEPSEC, which is \$223,000 more than the 2020 enacted level. The Budget reflects total DEPSEC funding (carryover and new authority) of \$1.1 million, \$138,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$939,000 for DEPSEC PS, \$88,000 above 2020 total funding. This funding will maintain the same FTE level from 2020.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$135,000 for DEPSEC NPS, \$50,000 above 2020 total funding. Funding will support travel, training, and supplies. The increase from 2020 primarily due to projected increased travel requirements.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of Congressional and Intergovernmental Relations****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$1,924	-	\$1,944	\$1,944	-	\$2,381	\$2,381
Non-Personnel Services:							
Travel	20	75	-	75	-	104	104
Transportation of Things	-	1	-	1	-	-	-
Printing	1	-	-	0	-	1	1
Other Services/Contracts	1	65	-	65	-	70	70
Training	2	5	-	5	-	5	5
Supplies	3	4	-	4	-	4	4
Total, Non-Personnel Services	\$27	\$150	\$0	\$150	-	\$184	\$184
Working Capital Fund	-	-	-	-	-	-	-
Carryover	150	-	-	-	-	-	-
Grand Total	\$2,101	\$150	\$1,944	\$2,094	-	\$2,565	\$2,565
FTEs	13	-	13	13	-	16	16

PROGRAM PURPOSE

The Office of Congressional and Intergovernmental Relations (CIR) is responsible for coordinating congressional and intergovernmental relations activities involving program offices to ensure the effective and accurate presentation of the Department's views. It collaborates with the Office of General Counsel and program offices in developing the Department's position on relevant legislative matters. The Assistant Secretary for CIR is the principal advisor to the Secretary, Deputy Secretary and senior staff with respect to legislative affairs, congressional relations, and policy matters affecting federal, state and local governments and public and private interest groups.

CIR is responsible for coordinating the presentation of the Department's legislative matters to Congress. It monitors and responds to the HUD-related activities of the Department's congressional oversight and authorizing committees. It is also the principal departmental advocate before Congress regarding HUD's legislative initiatives and other legislative matters. In this regard, CIR is responsible for ensuring that all testimony and responses to Congressional inquiries are consistent with the Secretary's and the Administration's views.

BUDGET OVERVIEW

The 2021 President Budget's requests \$2.6 million for CIR, \$621,000 more than the 2020 enacted level. The Budget reflects total CIR funding (carryover and new authority) of \$2.6 million, \$471,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$2.4 million for CIR PS, \$437,000 above 2020 total funding. This funding will support 16 FTEs, 3 FTEs above 2020. The increase in FTEs due to the proposed realignment of the Appropriations Liaison Division in the Office of the Chief Financial Officer to CIR in 2021.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$184,000 for CIR NPS, \$34,000 above 2020 total funding. The funding will support other services, training, printing and travel.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of Public Affairs****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$2,817	-	\$3,060	\$3,060	-	\$3,334	\$3,334
Non-Personnel Services:							
Travel	69	90	-	90	-	150	150
Transportation of Things	-	5	-	5	-	5	5
Other Services/Contracts	58	185	-	185	-	225	225
Training	-	10	-	10	-	10	10
Supplies	2	10	-	10	-	10	10
Total, Non-Personnel Services	\$129	\$300	-	300	-	\$400	\$400
Working Capital Fund	-	-	-	-	-	-	-
Carryover	300	-	-	-	-	-	-
Grand Total	\$3,246	\$300	\$3,060	\$3,360	\$0	\$3,734	\$3,734
FTEs	18	-	17	17	-	19	19

PROGRAM PURPOSE

The Office of Public Affairs (OPA) strives to educate and keep the American people informed about the Department's mission to create strong, sustainable, inclusive communities and quality affordable homes for all. By pursuing media outreach, OPA works to ensure homeowners, renters, and those living in subsidized housing hear directly from key officials about the Department's latest initiatives and goals. Using communication tools such as press releases, press conferences, the Internet, media interviews, new media and community outreach, OPA provides Americans with information about housing policies and programs that are important to them.

OPA is responsible for managing the Department's web products and provides direction, policies, and guidance for all web products within the Department. OPA strives to educate and keep the American people informed about the Department's mission to create strong, sustainable, inclusive communities and quality affordable homes for all. By pursuing media outreach, OPA works to ensure homeowners, renters, and those living in subsidized housing hear directly from key officials about the Department's latest initiatives and goals. Using communications tools such as press releases, press conferences, the Internet, media interviews, New Media and community outreach, OPA provides Americans with information about housing policies and programs that are important to them.

BUDGET OVERVIEW

The 2021 President Budget's requests \$3.7 million for OPA, \$674,000 more than the 2020 Enacted level. The Budget reflects total OPA funding of (carryover and new authority) of \$3.7 million, \$374,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$3.3 million for OPA PS, \$274,000 above 2020 total funding. This funding will support 19 FTEs, 2 FTEs above 2020. The increase in FTEs is attributable to the annualized costs of positions projected to be filled late in 2020.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$400,000 for OPA NPS, an increase of \$100,000 above 2020 total funding. Funding will support other services, training, supplies and travel. The \$100,000 increase from 2020 is primarily due to projected increases in contract and travel requirements.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of Adjudicatory Services****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$1,386	-	\$1,705	\$1,705	-	\$1,752	\$1,752
Non-Personnel Services:							
Travel	10	50	-	50	-	70	70
Other Services/Contracts	40	75	-	75	-	80	80
Training	-	10	-	10	-	15	15
Supplies	2	15	-	15	-	15	15
Total, Non-Personnel Services	\$52	\$150	-	\$150	-	\$180	\$180
Working Capital Fund	-	-	-	-	-	-	-
Carryover	150	-	-	-	-	-	-
Grand Total	\$1,588	\$150	\$1,705	\$1,855	\$0	\$1,932	\$1,932
FTEs	8	-	9	9	-	9	9

PROGRAM PURPOSE

The Office of Adjudicatory Services (OAS) is an independent judicial office within the Office of the Secretary. The Office is headed by a Chief Administrative Law Judge, appointed by the Secretary, who supervises judges and administrative support staff. The OAS Administrative Judges (AJ) and Administrative Law Judges (ALJ) conduct hearings and make determinations regarding formal complaints or adverse actions initiated by HUD, based upon alleged violations of federal statutes and implementing regulations. OAS hearing procedures are governed by HUD regulations and are guided by the rules applicable to trials in federal court. In each case, the judge seeks to make a fair and impartial decision based upon the law and the facts established by the evidence.

BUDGET OVERVIEW

The 2021 President's Budget requests \$1.9 million for OAS, \$227,000 more than the 2020 enacted level. The Budget reflects total OAS funding of \$1.9 million, \$77,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$1.8 million for OAS PS, \$47,000 above 2020 total funding. This funding supports 9 FTEs, the same as in 2020.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$180,000 for OAS NPS, \$30,000 above 2020 total funding. This funding will support other services, training, supplies and travel.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Office of Small and Disadvantaged Business Utilization****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$581	-	\$691	\$691	-	\$731	\$731
Non-Personnel Services:							
Travel	16	30	-	30	-	45	45
Rent and Utilities	2	20	-	20	-	20	20
Printing	-	20	-	20	-	20	20
Other Services/Contracts	34	10	-	10	-	35	35
Training	3	20	-	20	-	20	20
Supplies	2	10	-	10	-	10	10
Total, Non-Personnel Services	\$57	\$110	-	\$110	-	\$150	\$150
Working Capital Fund	-	-	-	-	-	-	-
Carryover	110	-	-	-	-	-	-
Grand Total	\$748	\$110	\$691	\$801	-	\$881	\$881
FTEs	3	-	3	3	-	3	3

PROGRAM PURPOSE

The Office of Small and Disadvantaged Business Utilization (OSDBU) provides small business program design and outreach to the business community in its efforts to assist small and disadvantaged business in providing services to the federal government and the American people. The OSDBU is responsible for ensuring that small businesses are treated fairly and that they have an opportunity to compete and be selected for a fair amount of the Agency's prime and sub-contracting opportunities. The OSDBU also serves as the Department's central referral point for small business regulatory compliance information as required by the Small Business Regulatory Enforcement Fairness Act of 1996.

The Secretary of Housing and Urban Development is committed to providing universal access to both small and large businesses. The Department recognizes that small businesses are of vital importance to job growth and the economic strength of the country. A successful and strong business community is an integral component of the Department's overall mission of job creation, community empowerment and economic revitalization.

BUDGET OVERVIEW

The 2021 President's Budget requests \$881,000 for OSDBU, \$190,000 more than the 2020 enacted level. The Budget reflects total OSDBU funding (carryover and new authority) of \$881,000, \$80,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$731,000 for OSDBU PS, \$40,000 above 2020 total funding. This funding will support 3 FTEs, the same level as 2020.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$150,000 for OSDBU NPS, \$40,000 above 2020 total funding. This funding will support other services, training, supplies and travel.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Executive Offices**Center for Faith-Based and Neighborhood Partnerships****SALARIES AND EXPENSES**

(Dollars in Thousands)

	2019	2020			2021		
	Actuals	Carry Over	Enacted	Total	Carry Over	President's Budget	Total
Personnel Services	\$798	-	\$1,295	\$1,295	-	\$1,384	\$1,384
Non-Personnel Services:							
Travel	14	60	-	60	-	65	65
Rent and Utilities	-	20	-	20	-	20	20
Printing	-	20	-	20	-	20	20
Other Services/Contracts	-	10	-	10	-	10	10
Training	1	10	-	10	-	10	10
Supplies	-	10	-	10	-	10	10
Total, Non-Personnel Services	\$15	\$130	-	\$130	-	\$135	\$135
Working Capital Fund	-	-	-	-	-	-	-
Carryover	130	-	-	-	-	-	-
Grand Total	\$943	\$130	\$1,295	\$1,425	-	\$1,519	\$1,519
FTEs	6	-	8	8	-	8	8

PROGRAM PURPOSE

With Executive Order 13498, the Office of Faith-Based and Neighborhood Partnerships was established to address the needs of communities hardest hit by the economic and housing crisis. The faith-based “centers” at 13 federal agencies, including the Center for Faith-Based and Community Initiatives (CFBI) at HUD, are tasked with building partnerships between faith-based and neighborhood organizations and the government to help meet these needs. HUD’s CFBI plays a vital role in actively supporting both the White House faith-based office and HUD’s overall mission and strategic objectives as it relates to providing discrimination-free affordable housing and building sustainable, inclusive Executive Offices 36-13 communities. It does so by building partnerships with faith-based and secular nonprofit organizations through grant writing training, sustained outreach, convening events, information exchange and capacity building programs. Further, the CFBI has gained a national reputation for grant writing training and capacity building expertise. CFBI facilitates intra-departmental and inter-agency cooperation to reach nonprofits with two-way information sharing, technical assistance, and training opportunities; it encourages new partnerships to more effectively reach communities where HUD and the White House office of Faith-Based and Neighborhood Partnerships seek an impact.

BUDGET OVERVIEW

The 2021 President Budget's requests \$1.5 million for CFBI, \$224,000 more than the 2020 enacted level. The Budget reflects total funding (carryover and new authority) of \$1.5 million, \$94,000 above 2020 total funding.

Personnel Services (PS)

The Budget reflects total funding (carryover and new authority) of \$1.4 million for CFBI PS, \$89,000 above 2020 total funding. This funding supports 8 FTEs, the same level as 2020.

Non-Personnel Services (NPS)

The Budget reflects total funding (carryover and new authority) of \$135,000 for CFBI NPS, \$5,000 above 2020 total funding. This funding will support travel, rent, other services, printing and training.