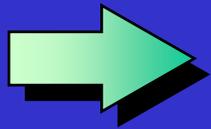


***Section 202/811***  
***Capital Advance Programs***

**Basic Program Requirements**

# ***Basic Program Requirement Purpose***



**To expand the supply of supportive housing for the very low-income elderly (202) and for persons with disabilities (811)**

**-202: Elderly, 62 yrs old & over, including frail elderly**

# ***Basic Program Requirement Purpose***



- 811: 18 yrs old & over with one or more of the following:**
  - ^ Chronic Mental Illness**
  - ^ Physical Disability**
  - ^ Developmental Disability**

# *Basic Program Requirements*

**What Funding Does HUD  
Provide?**

# ***FY 2005 Appropriations***

- **Section 202**

- **\$747,000,000**

- **\$653,550,000 for new units, amendments and PRAC renewals, subject to .8% rescission**
    - **\$50 million for service coordinator & CHSP**
    - **\$25 million for ALCP**
    - **\$18 million for Section 202 Demonstration Planning Grant Program**
    - **\$450,000 (subject to rescission) transferred to Working Capital Fund**

# ***FY 2005 Appropriations***

- **Section 811**

- **\$240,000,000**

- **\$150,660,000 (subject to .8% rescission) for new units, amendments and PRAC renewals**
    - **\$88,890,000 for tenant-based assistance**
    - **\$450,000 (subject to rescission) transferred to Working Capital Fund**

# ***Section 202/811 Allocations***

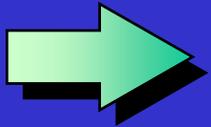
## **» 202**

- **\$462.9 million/4,681 units**

## **» 811**

- **\$95.8 million/1,030 units**

# ***HUD Funding***



## **Types of funds**

### **-Capital Advance**

- ^ Covers dev./construction costs**
- ^ No repayment required if proj. remains available for eligible program residents for 40 yrs**

# *HUD Funding*

## Types of funds

- Project Rental Assistance
  - ^ Rental assistance that covers difference between proj.'s operating expenses & tenant payments
- Initial term is 5 yrs

# ***Capital Advance Fund Reservation Formula***

- **202 projects and 811 projects**
  - **ILP: multiply approp develop cost limit (est based on unit size and elev or non-elev structure) by the no. of units of each size & adjusted by local HCP**
  - **GH: multiply no. of persons with disabilities by dev. cost limit for population of proj.**

# ***Capital Advance Fund Reservation Formula***

- **Refer to Sec. IV.E.3. Of program NOFAs for dev. cCost limits**
- **Funds reserved based on HUD's calculation using above formula (not applicant's requested amt., if different)**

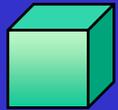
# Project Rental Assistance Reservation Formula

- OCS x no. of revenue producing units or, if GH, # of residents with disabilities
- Multiply by 75%
- Funds reserved based on HUD's calculation using above formula (not applicant's request, if different)

# ***Basic Program Requirements***

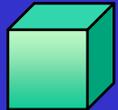
## **Sponsor's Financial Requirements**

# ***Sponsor's Financial Requirements***



## **Minimum capital investment**

**1/2 of 1% of the Capital Advance up to maximum of \$10,000 (\$25,000 if 202 national sponsor)**



## **Other costs not covered by capital advance**



## **Development costs exceeding original reservation**

# ***Basic Program Requirements***

**Who Can Apply?**

# ***Sponsor (Applicant) Eligibility - Type of Organization***

## **Section 202**

- **Private nonprofit (incl. Faith-Based Orgs)**
- **Nonprofit Consumer Cooperative**
- **IRS tax exemption for ALL Sponsors**
- **Public entity or instrumentality ineligible**

# **Sponsor (Applicant) Eligibility - Type of Organization**

## **Section 811**

- **Nonprofit with IRS tax exemption under 501(c)(3) (incl. Faith-Based Orgs)**
- **Public entity eligible if it has 501(c)(3)**

# ***Prohibited Relationships***

- **Conflicts/Identities of Interest are prohibited**
  - **Apply to Sponsor/Owner & their Board Members & Officers**
  - **Development Team Members**

# ***Prohibited Relationships***

- **Limited exceptions for Sponsor**
- **Sponsor must sign HUD-92041, Sponsor's Conflict of Interest Resolution**
- **Refer to Sec. 891.130 of 202/811 regs**

# ***Basic Program Requirements***

**What Methods of  
Development Are Eligible?**

# ***Development Methods***

## **Sections 202 and 811**

- **New Construction**
- **Rehabilitation**
- **Acquisition with/without Rehabilitation**

# ***Basic Program Requirements***

**What types of Structures  
are Eligible?**

# ***Eligible Structure Types***

## **Section 202**

- **Independent Apartment units**
  - **Efficiencies & 1 Bedrooms for residents only**
  - **Up to a 2-Bedroom limited to a res. manager, if proposed**
  - **Group Homes are ineligible**

# ***Eligible Structure Types***

## **Section 811**

- **Independent Living Projects (ILPs) containing indiv. apt. units**
  - **Any size unit, except 3 Bedrms & larger limited to families NOT unrelated individuals**

# ***Eligible Structure Types (Sec. 811 Only)***

- . Condominium units**
  - Same as ILP units**
  - Cannot purchase separate unit for resident manager**
- . Group Home**
  - 1 Bedrm unit for res. mgr. permitted**
  - 2 GHs cannot be located next to each other**

# *Project Sizes*

- **Section 202:**
  - **Minimum of 5 units per site**
  - **Maximum based on local HUD Ofc unit allocation or 125 units, whichever is less**
    - **Applies to either metro or non-metro allocation**

# ***Project Sizes (Cont'd)***

- **Section 811:**
  - **ILPs**
    - **Minimum of 5 units & maximum of 14 units for persons with disabilities plus a res. mgr unit**  
**NOTE: An exception may be requested**

## ***Project Sizes (Cont'd)***

### **- Group Homes**

**> Minimum of 2 & maximum of 6 persons with disabilities**

**NOTE: No exceptions**

**> Single or double occupancy**

**NOTE: Residents CANNOT be required to share a bedrm**

# ***Basic Program Requirements***

## **Ineligible Activities**

# ***Ineligible Activities***

## ***Sections 202 and 811***

- **Refer to Sec. IV.E., Funding Restrictions, of the program NOFAs for the list of ineligible activities**

# ***Basic Program Requirements***

## **Supportive Services**

# *Supportive Services*

- **Acceptance of Services cannot be a condition of occupancy.**
- **Funding:**
  - **202: PRAC up to \$15 per unit per month & for svc coordinator in project serving primarily frail elderly.**
  - **811: from outside sources.**

# ***Changes Applicable to both 202 and 811***

- **Electronic submission required, unless waiver granted**
  - **If waiver is granted, an O + 4 copies must be submitted to local HUD Office by deadline date (See Gen Sec for instructions on timely receipt of applications)**

## ***Changes Applicable to both 202 and 811***

- **Lease term for sites on Indian Trust land is 50 yrs with no extension requirement**
- **Wash, DC allocation eliminated**
  - **Appls handled by Balto PC or Richmond PC, as appropriate**

## ***Changes Applicable to both 202 and 811***

- **Moved info on Fair Hsg & Sec. 3 requirements, Design & Cost Stds, Formation of Owner, & Davis-Bacon from Sec. VI.B to III.C.3 (Prog Req)**
- **Eliminated Form HUD-424B, Appl Assurances/Certs**

# ***Changes Applicable to Both 202 and 811***

- **Added Form HUD-96011, Fax Transmittal for 3<sup>rd</sup> party letters & other documents**
- **Added language in IV.E.3, Dev Cost Limits, regarding restrictions on amendment funds**

# ***Changes Applicable to Both 202 and 811***

- **FY05 Funds must be obligated by 9/30/08 and fully disbursed by 9/30/13 (may change for 811)**
- **Clarified that partial releases must be approved prior to submitting recommendations to HQs and referenced Hdbk 4350.1REV-1 for guidance**

## ***Changes Applicable to Both 202 and 811***

- **Clarified that to receive up to 2 pts for compliance with removal of reg. barriers to affordable hsg, must have Form HUD-27300 AND necessary URL references or other documentary evidence**

# ***Changes Applicable to Both 202 and 811***

- **Changes Tied to Rating Factors**
  - **Rating Factor 1: Increased deductions for HUD extension of prior yr projects from -2 to -4 pts TO -3 to -5 pts**

# ***Changes Applicable to Both 202 and 811***

- **Changes Tied to Rating Factors**
  - **RF 2: Reduced from 15 to 13 pts**
    - **EMAS reduced from 12 to 10 pts**
    - **202 Only : 10 pts/Unmet need 15% or less**  
**5 pts/Unmet need greater than 15%**

# ***Changes Applicable to Both 202 and 811***

- **Changes Tied to Rating Factors**
  - **RF 3: Added 1 pt if Energy Star labeled products will be used**
    - **202: Deducted 1 pt RF 3h & combined 3h with 3g (Sup Serv)**
    - **811: Deducted 1 pt from 3f (Board rep by the disabled)**
    - **Exh. 4(c)(ii) no longer curable deficiency**

# *Changes Applicable to Both 202 and 811*

- **Changes Tied to Rating Factors**
  - **RF 5: Increased from 10 to 12 pts**
    - **Added New Factor: 2 pts for applicant's past performance regarding timely dev. Of previous construction projects**

## *Changes Applicable to 202*

- **Under Sec. III.C.2.a., Non-Responsive Appls, added that appls involving hsg that the applicant currently owns or leases that is already occupied by elderly persons is non-responsive & thus ineligible**
  - Also, incl. in IV.E.

## *Changes Applicable to 202*

- **Per Appropriations Act,  
included language regarding  
site control documents  
between the Village of Hanna  
City, IL and the GSA**

## ***Changes Applicable to 811***

- **Under Sec. III.C.2.a, Non-Responsive Appls, added that appls for housing that the applicant currently owns or leases that has been occupied by disabled persons for more than 1 yr prior to appl deadline is non-responsive & ineligible**
  - **Also, incl in Sec. IV.E.**

## ***Changes Applicable to 811***

- **No exceptions to maximum of 6 persons per Group Home (Sec. III.C.3.b.(2))**
- **Included assisted living facilities as ineligible activities**
- **No maximum % of persons with disabilities on Sponsor's Board to receive pts under RF 3.f.**

# ***Section 202/811 Capital Advance Program***

## **NOFA Process**

# ***Application***

- **No Application Kit**
- **Download copies of Gen. Sec. & Program NOFA from the web at [www.hud.gov/grants/index.cfm](http://www.hud.gov/grants/index.cfm)**

**OR**

- **Order from NOFA Information Center at: (800)HUD-8929 OR (800)HUD-2209 TTY**

***Section 202/811 Capital  
Advance Program***

**FY 2005 NOFA**

# ***Application Submission Deadline***

- **Section 811:  
May 24, 2005**
- **Section 202:  
May 31, 2005**

# ***Methods of Submission***

## ***Electronic Submission***

- **Must be rec'd by Grants.gov by 11:59:59PM EST on deadline date**
- **Must first obtain DUNS No.**
- **Must then register with Central Contractor Registry & credential provider for E-Authentication**

# ***Methods of Submission***

## ***Electronic Submission***

- Register early; process can take 2 weeks
- Must register & receive confirmation before submitting electronic application
  - Instructions on how to complete appl. at [www.grants.gov/CompleteApplication](http://www.grants.gov/CompleteApplication)

# ***Methods of Submission***

## ***Electronic Submission***

- **Suggest downloading appl. To your computer hard drive & work off-line**
- **First complete SF-424, Appl. For Fed. Assistance, as it is designed to trigger a function that carries common data to other PureEdge forms**

# ***Methods of Submission***

## ***Electronic Submission***

- **E-Submission of Narratives, 3<sup>rd</sup> Party Letters, & Certs can be:**
  - MS Word 9.0 & earlier
  - PDF/Adobe Reader 6.0 & earlier
  - Graphic images (eg, Computer Aided Design files) can be attached using the Attachment form downloaded from [Grants.gov](http://Grants.gov)

# ***Methods of Submission***

## ***Electronic Submission***

- **E-Submission of 3<sup>rd</sup> Party Letters, Certs, & Other Docs Requiring a Signature:**
  - **Scanned Method:**
    - Scan & save as separate electronic files
    - Label doc. so reader can identify it
    - Place all files together in a zipped folder & attach to appl. package

# ***Methods of Submission***

## ***Electronic Submission***

### **– Faxing Method:**

- Must use HUD-96011, Facsimile Transmittal, as the cover page (as downloaded from Grants.gov)**
- Fax to (800) HUD-1010**
- Label & fax each doc. separately with downloaded version of HUD-96011 (save to hard drive & xerox copies if needed)**
- Fax attachments only (DO NOT fax entire application)**

# ***Methods of Submission***

## ***Electronic Submission***

- Download appl. From Grants.gov ONLY once
- See instructions in Sec. IV.F. of Gen. Sec. of SuperNOFA
- Go to [www.grants.gov/GetStarted](http://www.grants.gov/GetStarted) for step-by-step instructions
- Best to submit during ofc hrs of Customer Support, 7am-9pm M-F
- May submit a paper copy if a waiver is submitted to and approved by the Asst. Sec. for Housing

# ***Methods of Submission Paper Copies if a Waiver is Approved***

- **Mail by US Postal Service**
  - **Must be postmarked by**  
**11:59:59 EST on:**
    - **May 24, 2005 for 811 and**  
**received in HUD Office within**  
**15 days of deadline**
    - **May 31, 2005 for 202 and**  
**received in HUD Office within**  
**15 days of deadline**

# *Methods of Submission Paper Copies if a Waiver is Approved*

- **Must use US Postal Service, either express or regular mail**
- **Hand delivered copies are NO LONGER acceptable**
- **Must submit an Original & 4 copies**
- **No fax transmissions**

# ***Proof of Timely Submission***

- **Electronic Submission:**
  - **Automatically recorded by Grants.gov**
    - **Electronic time stamp is generated when appl. is successfully received**
    - **Applicant will receive acknowledgement of receipt and tracking no. from Grants.gov**
    - **Receipt will be sent to email address on SF-424**
    - **Print and save receipt**

# ***Proof of Timely Submission***

- **Paper Submission:**
  - Need a USPS receipt of mailing with date & time
  - HUD will accept Form 3817, Cert. Of Mailing, with dated postmark
  - Postmark/ mailing date can be no later than 11:59:59 EST of appl. submission deadline
  - Must be rec'd by HUD Office within 15 days of deadline

# ***Review of Applications***

- **Schedule**
  - **Application Deadline Dates:**
    - **811 – May 24, 2005**
    - **202 – May 31, 2005**
  - **HUD Office will send you an Acknowledgment Letter**

# ***Review of Applications (cont'd)***

- HUD screens each application for completeness and issues Curable Deficiency Letters by:
  - June 3, 2005 – 811
  - June 10, 2005 - 202

# ***Review of Applications (cont'd)***

## **– Curable Deficiency letter**

- **Missing or incomplete Exhibits that do not affect rating**
- **14 calendar days to respond**
- **Will Fax if Fax number provided in Exhibit 1**

# ***List of Curable Deficiencies***

***(Exhibits identified by an asterisk (\*) must be dated on or before the application deadline date.)***

## **Exhibits**

- 1. Form 92015-CA or 92016- CA \***  
**(Application form)**
- 2.a Articles of Incorporation\***
- 2.b By-laws\***
- 2.c IRS tax exemption ruling\***

# ***Curable Deficiencies*** ***(cont'd)***

- 4.d(i) Evidence of site control**
- 4.d(ii) Evidence site is free of limitations, restrictions, reverters**
- 4.d(iv) Compliance with URA notification requirement**

# ***Curable Deficiencies (cont'd)***

- 4.d(vii) Phase I Environmental Site Assessment**
- 4.d(viii) Asbestos Statement/Report**
- 4.d(ix) Letter to SHPO/THPO**
- 4.d(x) Letter from SHPO/THPO or statement SHPO/THPO failed to respond**

# ***Curable Deficiencies (cont'd)***

- 4.d(xi) Seek Alternate Site (811 Only)**
- 4.d(xii) Exception to Proj. Size Limit (811 Only)**
- 4.e(ii) Steps underaken to identify site (811 Only)**
- 4.e(iv) Status of sale of site (811 Only)**

# *Curable Deficiencies* *(cont'd)*

- 4.e(v) Whether site involves relocation (811 Only)
- 5. Supportive Services Plan (811 Only)
- 7. Relocation

# ***Curable Deficiencies (cont'd)***

**8.a Standard Form 424, Appl.  
for Federal Assistance**

**8.b Standard Form 424 Supplement,  
Survey on Ensuring Equal  
Opportunity for Applicants**

# ***Curable Deficiencies*** ***(cont'd)***

**8.c SF-LLL, Disclosure of Lobbying Activities (if applicable)**

**8.d Form HUD-2880, Appl/Recipient Disclosure/Update Report**

**8.e Form HUD-2991, Cert. of Consistency with Consolidated Plan**

# ***Curable Deficiencies (cont'd)***

- 8.f Form HUD-92041, Conflict of Interest Resolution**
- 8.g Form HUD-92042, Resolution for Commitment to Project\***
- 8.i Form HUD-2530, Previous Participation Certification**
- 8.j Form HUD-92043, Supp. Services Certification (811 Only)**