

Frequently-Asked Questions (FAQs) #2 for:

- **ROSS: RSDM-Family, RSDM-Elderly/Persons with Disabilities, Homeownership Supportive Services**
- **PIH Family Self-Sufficiency**
- **PH Neighborhood Networks**

1. What are the correct due dates?

As of 6/6/05:

ROSS-Homeownership Supportive Services – June 8

Public Housing Family Self-Sufficiency – June 28

ROSS-RSDM-Elderly – July 6

Public Housing Neighborhood Networks – July 11 (NOT June 11)

ROSS-RSDM-Family – July 25

Any further due date changes will be posted by Technical Correction in the Federal Register.

2. If the due dates have changed, do I have to get new match letters with new dates?

The dates on the letters can be within 2 months of the original due date or the new due date.

3. Where do I go for help if I have questions about the NOFA?

The Public and Indian Housing Resource Center at 1-800-955-3323

4. Where do I go for help if I'm having trouble submitting my application?

Grants.gov help desk: 1-800-518-GRANTS or Support@grants.gov

Please also see the FAQs available at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> under "Helpful Tools."

5. What about faxing my application?

In matching the electronic faxes to application packages received via Grants.gov ODGMO has found that applicants are using the fax solution to fax copies of their entire application to HUD. We have also noticed that they are not just sending it once but multiple times.

In addition, the applicants are not following directions to use the electronic fax cover page (form HUD 96011) as the cover to the facsimile. Instead they are using their own fax cover page and then placing the electronic cover page as the second page of the fax to HUD.

1. PLEASE DO NOT use the Fax solution to fax a copy of the electronic application. If the applicant gets a confirmation that the application is validated we have it and the fax serves no purpose. The General Section of the NOFA states that HUD will not accept a faxed copy of the application. In addition, the faxes of the applications that we already have by electronic means is costing the Department additional funds for storing the faxes on the host site.

2. PLEASE FOLLOW THE DIRECTIONS in the General Section of the SuperNOFA and use the Facsimile Cover Page (form HUD 96011) provided in the application package. Use of their own cover page prohibits us from matching the faxes electronically using an Optical Character Reader. The hand matching of faxes by opening the document and scrolling down to the second page to identify the applicant and application submission is very labor intensive and time consuming. It inevitably results in a delay in getting the application to the program areas for review and evaluation.

ODGMO realizes that many of these faxes that we are seeing may have been sent in an effort to make sure that HUD received the application, and may have been sent during the "denial of service" attack period. However, that emergency has past and we need to get back to normal operating procedures.

6. I can't get the 424CB form to calculate correctly. What should I do?

If it is calculating a rate different than the applicant's rate [for indirect costs], the applicants should nevertheless complete the form, let the calculations work and then move it to the mandatory form completed section of the application. Applicants can submit an attached [correct] budget using [the available] CB excel spread sheet and attaching it via the attachments form or if they do not have Microsoft software, they can use their own software to prepare the summary budget and then using the Facsimile Transmittal form fax, print it and fax it to the 1-800-HUD-1010 number found in the General Section.