

**FY 2006
Community
Development Technical
Assistance (CDTA)**

**Purpose -- Assistance to achieve
the highest level of performance
and results in CPD's programs**

Introduction

- Marty Horwath, Director, Community Technical Assistance Division (CDTA)
- Joan Sweeney, Sr. Grants Specialist, CDTA
- Mimi Kolesar, Director, Office of Affordable Housing Programs
- David Vos, Director, Office of HIV/AIDS
- Velma Simpson, CPD Specialist, Community Assistance Division-SNAPS

Presentations

Questions/Comments

- ✓ Following are brief presentations for HOME and CHDO, HOPWA, Homeless, and Youthbuild
- ✓ Please *hold and write down* your questions until we've concluded the presentations

CPD'S Objective

- Find TA expertise for CD programs
- Select best cooperating partners
- Provide TA for HOME, CHDO (HOME); Homeless, HOPWA, and Youthbuild programs

CPD Roles

- ✓ **HQ is responsible for consistent application of TA and CD program focus**
- ✓ **Field offices assure delivery of similar TA application and CD program focus**

Definition - National & Local TA

National TA

- Product development aimed at achieving national program objectives

Local TA (Field Office)

- Field office – related to implementation of local programs

Definition - National

National TA

- develop written products
- develop on-line materials
- develop training courses
- deliver workshops, training, etc.
- deliver direct TA

Definition - Local TA

Local TA

- develop needs assessments
- deliver workshops, etc.
- customize, deliver approved training
- deliver direct TA

Amount Available

CDTA NOFA published in federal register - March 8, 2006

Approximately \$19.7 million

- HOME \$ 1.9 million
- CHDO (HOME) \$ 7.9 million
- Homeless \$ 6.5 million
- HOPWA \$ 0.9 million
- Youthbuild \$ 2.4 million

Distribution

	<u>Local</u>	<u>National</u>
HOME	-----	\$1.9 m
CHDO	\$5 m	\$2.9 m
Homeless	\$3 m	\$3.5 m
HOPWA	-----	\$0.9 m
Youthbuild	-----	\$2.4 m

Local TA Distribution

- Allocated among CPD Field Offices
- CHDO (HOME) and Homeless
- Amounts for each office shown in NOFA

Application Submission

- Due May 18, 2006
- 1 application per program and field office location

Submission Example

An applicant for:

CHDO National	1
CHDO Local in X	1
CHDO Local in Y	1
Homeless National	1
Youthbuild	<u>1</u>
	5 applications

Applications – Electronic Submission

- Applicants encouraged to review HUD's Fiscal Year 2006 NOFA Policy Requirements and General Section of the SuperNOFA for HUD's Discretionary Programs; Notice
- General Section published in the Federal Register on January 20, 2006

Applications - Electronic Submission (cont.)

- Emphasis on early grants.gov registration for all applicants
- Applications must be submitted electronically and validated via Grants.gov by 11:59:59 P.M. eastern time
- Paper copies due by 11:59:59 P.M. eastern time for those that receive a waiver-----**no exceptions or grace period**

Application Submissions

- **National TA – applications received in HQ**
- **Local TA – applications received in HQ; HQ forwards applications to Field Office where applying**

Application Limitations

- Page limit – no more than 25 pages for rating factors combined, not counting the Logic Model
- Only material required by the NOFA will be considered; other materials prohibited i.e., no resumes, charts, letters, etc. attached to the application
- Follow procedures in the General Section of the NOFA, use the checklist, annotate name, Duns No., and page numbers on the narratives

Rating Factors (five)

1. **Need/Extent of Problem – 10**
2. **Soundness of Approach – 40**
3. **Leveraging Resources – 10**
4. **Achieving Results & Program Evaluation – 10**
5. **Capacity of Applicant – 30**

Scoring

- 100 points
- To be considered, must score 75+ points overall
- To be considered, must score 20+ points on capacity factor

Award Period

- Awards made through cooperative agreements, not grants or contracts
- Award period – 36 months
- Extensions not available

Changes from Last Year

- **NO CDBG funds in FY 2006**
- **Only HOME national funds – no local HOME TA funds**
- **Allowable activities for Homeless and HOPWA have been modified**
- **Logic Model comprised of drop down lists from which an applicant selects the items that reflect the activities and outcomes**

Changes from Last Year

- Applicants seeking a waiver must request in accordance with 24 CFR 5.1005 and submit to the CDTA Office, requests may be e-mailed and must be submitted no later than 15 days before the application deadline date
- Waiver requirement for paper applications modified – no mailing date grace period: Applications must be received by 11:59:59 P.M. Eastern Standard Time

FY 2006 HOME/CHDO Funding

	National TA	Field TA
HOME	\$1,980,000	\$0
CHDO	\$2,920,000	\$5,000,000

HOME Investment Partnerships Program TA

Purpose

Develop the capacity of PJs and CHDOs to achieve the highest level of performance and results in the use of HOME Investment Partnerships Program funds.

Four HOME TA Priorities

1. Improve PJ ability to design and implement housing strategies that
 - reflect sound, underwriting, management and fiscal controls,
 - demonstrate measurable outcomes in the use of public funds, and
 - provide accurate and timely reporting of accomplishments.

Home TA Priorities (cont.)

2. Encourage public-private partnerships.
3. Develop strategies that ameliorate the affordability gap between rapidly increasing housing costs and less rapid growth in incomes among low-income households.

HOME TA Priorities (cont.)

4. Assist PJs in developing strategies to increase homeownership opportunities for low-income households, particularly minority families.

Eligible Applicants

HOME TA

- For profit or non-profit professional and technical services companies.
- Home participating jurisdictions (PJs).
- Public purpose organizations established pursuant to state or local legislation.

Eligible Applicants

HOME TA (cont.)

- An agency or authority established by two or more PJs to carry out HOME-funded activities.
- National or regional non-profit organizations with membership comprised predominately of PJs, officials of PJs, or PJ agencies.

General Requirements

HOME TA

- HOME TA funds cannot total more than 20% of a TA provider's operating budget.
- HOME TA funds awarded to any single TA provider may not exceed 20% of total HOME TA funds available.

Eligible National TA Activities

- National TA activities may include:
 - Development and delivery of training,
 - Development of written products,
 - Development and delivery of workshops and conferences, and
 - Development of on-line training materials.

Eligible Field Office TA Activities

- **Field Office TA activities are limited to the following:**
 - Development of needs assessments,
 - Direct technical assistance,
 - Organization and delivery of workshops, conferences, and
 - Customization and delivery of previously HUD-approved trainings.

Three CHDO TA Priorities

1. Assist new CHDOs and potential CHDOs in developing the organizational capacity to own, develop, and sponsor HOME-assisted projects.

CHDO TA Priorities (cont.)

- 2. Improve HOME program production and performance of existing CHDOs in the areas of:**
 - Program design and management, including underwriting, financing, property management and compliance.**
 - Organizational management and capacity, including fiscal controls, board development and contract management.**

CHDO TA Priorities (cont.)

- 3. Support TA and training to community groups for the establishment of land trusts.**

Eligible Activities

CHDO Pass Through Funds

- Operating expenses – must be reasonable and necessary costs associated with the operation of the CHDO. [see HOME Final Rule Section 92.208 (a)]
- Training scholarships – must be training of the CHDO's choosing and address a skill gap or need of the CHDO.

CHDO Pass Through Requirements

- **TA Provider must:**
 - Establish written CHDO selection criteria.
 - Ensure PJ designation of the CHDO.
 - Guarantee that initial CHDO designation occurred no more than three years prior.

CHDO Pass Through Requirements (cont.)

- TA provider must enter into a written agreement with selected CHDOs.
- CHDO must receive HOME funding within 24 months or agreement will be terminated.

CHDO Pass Through Requirements (cont.)

- Pass through amount, when combined with other CHDO capacity building and operating support, must not exceed the greater of:
 - 50% of the CHDO's operating budget for the year in which it receives funds, or
 - \$50,000 annually.

Eligible Applicants

CHDO TA

- Public and private non-profit intermediary organizations with demonstrated CHDO and affordable housing expertise.
- Other non-profit organizations that engage in community revitalization activities undertaken by CHDOs.

General Requirements- CHDO TA

- All CHDO TA providers must secure a PJ technical assistance designation letter.
- CHDO TA funds cannot total more than 20 % of TA provider operating budget.
- CHDO TA funds awarded to any single TA provider may not exceed 20% of the total CHDO TA funds available.
- TA providers are prohibited from undertaking CHDO set-aside activities while in cooperative agreement with HUD.

HOME Program Website

www.hud.gov/homeprogram/

Housing Opportunities for Persons With AIDS (HOPWA)

Technical Assistance

FY06 funds available: \$900,000

Eligible applicants conducting TA:

- **Nonprofit organization**
- **For-profit organization**
- **State or local government**

HOPWA TA

National basis

- ✓ HUD HQ demand-response in collaboration with field offices

HUD may select a single provider for coordinating TA activities:

- national products
- local support

HOPWA TA

Support to:

122 formula grantees 85 competitive grantees & 500 project sponsors

Covering \$286 million in federal resources assisting over 70,000 eligible households

HOPWA Programs

**Housing and related assistance
addressing special needs of low-
income persons living with HIV/AIDS
& families**

**Performance goal focus on stable
housing with access to care**

Purposes of HOPWA TA

- **Technical assistance, training, and oversight functions**
- **Transfer of skills and knowledge needed to effectively develop, operate, and support HOPWA-eligible projects**
- **Results in outputs and outcomes**

7 Goals of HOPWA TA

- Comprehensive and coordinated housing strategies
- National models that integrate AIDS housing planning with Consolidated Plans and Continuum of Care

7 Goals of HOPWA TA

- Promote HOPWA use of Homeless Management Information Systems
- Use of Earned Income Tax Credits
- Support Field Office oversight (using an estimated 40% of funds)

7 Goals of HOPWA TA

- Facilitate collaboration with mainstream resources to sustain permanent supportive housing efforts
- Creative models addressing issues of chronic homelessness and multiple diagnosis

McKinney-Vento Homeless Assistance Programs

- **Deadline: May 18, 2006**
- **Funding: \$ 6,501,085**
 - **National \$3,501,085**
 - **Local \$3,000,000**
- **Electronic submission required**

Awards

- **36 month Period**
- **Demand-Response**
- **HUD approval for tasks**
- **HUD approval for materials**

National TA Priorities

- **TA Products Catalog**
 - **Electronic Library**
- **Homelessness Resource Exchange (HRE)**
 - **In development**
 - **Interactive**
 - **Web**

Curriculum

- **Topic Area**
- **Audience and role**
- **Step-in roles**
- **Learning Style**
- **Variety of Forms**
- **Comprehensive**

Topic Areas

- Continuum of Care
- Homeless Management
- Information System (HMIS)
- Annual Homeless Assessment
- Report (AHAR)
- Performance
- Grant management
- Strategies
- Electronic grant applications

YOUTHBUILD
Technical Assistance

Who's Eligible?

- Only public or private nonprofits with significant prior experience in projects similar to Youthbuild and have capacity to provide effective TA
 - Language as described in Youthbuild statute

AVAILABLE FUNDS

- **\$2.4 Million available**
- **National TA only**

Purposes of YB TA

- ✓ To provide appropriate training, information, and TA to federally funded Youthbuild programs and to assist HUD in the management, supervision and coordination of Youthbuild programs

YB TA Activity Priorities

- ✓ **Improve the management and implementation of programs**
 - **On-site and telephone assistance**
 - **Preparing training materials**
 - **Conducting workshops on key aspects of the program**

YB TA Activity Priorities (cont'd)

- ✓ **Improve program applications by providing assistance in the preparation of grant applications**
 - **Priority is given to community-based organizations in the provision of this assistance**

YB TA Activity Priorities (cont'd)

- ✓ Strengthen program design by facilitating peer-to-peer assistance for grantee staff and disseminating best practices (through workshops, on-site TA etc.)

YB TA Activity Priorities (cont'd)

- ✓ **Assist HUD in the management, supervision and coordination of the program**
 - **by preparing handbooks or printed materials**
 - **by collecting and analyzing performance evaluation data from grantees**

Contact Information

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General HUD website: www.hud.gov

- Technical Assistance Division:
(202) 708-3176
TTY: 800-877-8339
- List of field office addresses website:
[http://www.hud.gov/offices/cpd/
about/staff/fodirectors/index.cfm](http://www.hud.gov/offices/cpd/about/staff/fodirectors/index.cfm)

Questions

- **Conclusion of broadcast**