

**DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT**

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**ECONOMIC DEVELOPMENT  
PROGRAMS**

**HOUSING CHOICE VOUCHER  
FAMILY SELF SUFFICIENCY (FSS)  
PROGRAM COORDINATORS**

## Housing Choice Voucher Family Self-Sufficiency Program Coordinators

### Overview Information

*A. Federal Agency Name:* Department of Housing and Urban Development, Office of Public and Indian Housing, Office of Public Housing and Voucher Programs.

*B. Funding Opportunity Title:* Housing Choice Voucher (HCV) Family Self-Sufficiency (FSS) Program Coordinators.

*C. Announcement Type:* Initial announcement.

*D. Funding Opportunity Number:* The Federal Register number is FR-5030-N-14. The OMB approval number for this program is 2577-0178.

*E. Catalog of Federal Domestic Assistance (CFDA) Number:* 14.871, Section 8 Housing Choice Vouchers.

*F. Dates:* The application deadline date is May 16, 2006. Please see the General Section for timely receipt requirements.

*G. Additional Overview Content Information:* The purpose of the HCV FSS program is to promote the development of local strategies to coordinate the use of assistance under the HCV program with public and private resources to enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, and make progress toward economic independence and self-sufficiency. The FSS program and this FSS NOFA support the Department's strategic goal of helping HUD-assisted renters make progress toward self-sufficiency. The FSS program provides critical tools that can be used by communities to support welfare reform and help families develop new skills that will lead to economic self-sufficiency. As a result of their participation in the FSS program, many families have achieved stable, well-paid employment. An FSS program coordinator assures that program participants are linked to the supportive services they need to achieve self-sufficiency.

### Full Text of Announcement

#### I. Funding Opportunity Description

##### A. Authority and Program Description

Public Law 109-115, 119 Stat. 2396, approved November 30, 2005, allows funding for program coordinators under the HCV FSS program. Through annual NOFAs, HUD has provided funding to public housing agencies (PHAs) that are operating HCV FSS programs to enable those PHAs to employ program coordinators to support their HCV FSS programs. In the Fiscal Year (FY) 2006

HCV FSS Program Coordinator NOFA, HUD is again making funding available to PHAs to employ FSS program coordinators and FSS homeownership program coordinators for one year. Funding priority under this NOFA will be provided to applicants with Public Housing Information Center (PIC) data confirming that their FSS families have purchased homes and to applicants whose PIC data demonstrate program accomplishments such as increased HCV FSS program size, increased earned income of program participants, and families successfully completing their FSS contracts. HUD will accept applications from both new and renewal PHAs that have HUD approval to administer an HCV FSS program. PHAs funded under the HCV FSS NOFA in FY2005 are considered "renewal" PHAs in this NOFA. These renewal PHAs are invited to apply for funds to continue previously funded HCV FSS program coordinator and FSS homeownership coordinator positions that they have filled.

Because of the importance of the FSS program in helping families increase earned income and develop assets, HUD will also accept applications from "new" PHAs, PHAs that do not qualify as renewal PHAs as defined under this FSS NOFA. The maximum number of positions that a new applicant PHA, including new PHA joint applicants, may receive is one full-time FSS program coordinator.

To support the Department's initiatives on Colonias, a selection preference is again included in this NOFA for "new" applicant PHAs that provide services and support to rural under-served communities in the Southwest Border regions of Arizona, California, New Mexico, and Texas. See Section III.C.3.c. of this NOFA for requirements that must be met to qualify for the Colonias preference.

PHAs are encouraged to outreach to persons with disabilities who are HCV program participants and might be interested in participating in the FSS program and to include agencies on their FSS Program Coordinating Committee (PCC) that work with and provide services for families with disabilities.

Applicants must administer the FSS program in accordance with HUD regulations and requirements in 24 CFR Part 984 which govern the HCV FSS Program and must comply with the existing HCV program requirements, notices and guidebooks.

### B. Number of Positions for Which Eligible PHAs May Apply

Eligible PHAs may apply for funding for HCV FSS program coordinator positions under this NOFA as follows:

- 1. Renewal PHA Applicants.* PHAs that qualify as eligible renewal PHA applicants under this NOFA may apply for continuation of each FSS coordinator position, including homeownership coordinator positions, awarded under the HCV FSS NOFA in FY2005 that has been filled by the PHA.
- 2. New PHA Applicants.* New PHA applicants may apply for HCV FSS program coordinator positions as follows: (a) Up to one full-time HCV FSS coordinator position for a PHA applicant with HUD approval to administer a HCV FSS program of 25 or more FSS slots. (b) Up to one full-time HCV FSS coordinator position per application for joint PHA applicants that together have HUD approval to administer a total of at least 25 HCV FSS slots.

### C. Definitions

The following definitions apply to the funding available under this NOFA.

- 1. Renewal PHA Applicant.* A PHA or PHAs that received funding under the HCV FSS NOFA in FY2005.
- 2. New PHA Applicant.* PHAs that did not receive funding under the HCV FSS NOFA in FY2005 that have HUD approval to administer a HCV FSS program of at least 25 slots or that fulfill the 25 slot minimum by applying jointly with one or more other PHAs.
- 3. FSS Program Size.* The total number of HCV FSS program slots identified in the PHA's HUD-approved FSS Action Plan, or if requested by Moving to Work (MTW) PHA applicants, the number of slots in the applicant's MTW agreement. The total may include both voluntary and mandatory HCV FSS program slots. This number is used in determining the eligibility of new applicant PHAs under this NOFA.

*4. Qualifying FSS Homeownership Program.* Qualifying homeownership programs include the HCV Homeownership Program and other programs administered by the PHA or other entities that prepare HCV program FSS participants for making the transition from renting to homeownership.

*5. The Number of HCV FSS Program Participants.* The total number of families shown in HUD's PIC data system or applicable MTW report as enrolled in the applicant's HCV FSS program at the end of a calendar year plus those families that successfully

completed their FSS contracts, during that calendar year.

6. *Percentage of Families with Positive FSS Escrow Balances.* A percentage that will be computed by HUD and used to determine funding order of priority 2 applicants under this NOFA. It is the sum of the number of HCV FSS families with positive escrow balances and the number of families that successfully completed their FSS contracts as a percentage of HCV FSS families with FSS progress reports. This calculation will be made using data for the period from December 31, 2004 through December 31, 2005 that has been submitted to HUD on the Form HUD-50058. For MTW applicants, a comparable reporting source may be used.

7. *HCV Program Size.* The number of HCVs in a PHA's program as determined by HUD using Voucher Management System (VMS) data.

8. *HCV FSS Program Size Increase Percentage.* A percentage calculated for renewal PHA applicants whose number of HCV FSS participants in calendar year 2005 is higher than their calendar year 2004 number of participants.

## II. Award Information

### A. Available Funds

This NOFA announces the availability of approximately \$47 million in FY2006 to employ FSS program and FSS homeownership coordinators for the HCV FSS program. If additional funding becomes available during FY2006, HUD may increase the amount available for coordinators under this NOFA. A maximum of \$65,000 is available for each full-time coordinator position funded. Salaries are to be based on local comparables. The funding will be provided as a one-year HCV funding increment under the PHA's Annual Contributions Contract (ACC). HUD reserves the right to adjust funding for renewal positions in order to ensure a fair and reasonable distribution of funding.

## III. Eligibility Information

### A. Eligible Applicants.

PHAs eligible to apply for funding under this NOFA are:

1. *Renewal PHA Applicants.* Those PHAs that received funding under the HCV FSS NOFA in FY2005. To continue to qualify as renewal PHAs, the FY2006 application of joint applicants must include at least one PHA applicant that meets this standard. Joint applicants can change the lead PHA in their FY2006 application. A PHA that was originally funded as part of a joint application that wishes to now apply separately would

continue to be considered a renewal PHA applicant for funding purposes, but must be able to meet the FSS minimum program size requirement of a HUD-approved HCV FSS program of at least 25 slots that applies to new applicant PHAs.

2. *New PHA Applicants.* PHAs that were not funded under the HCV FSS NOFA in FY2005. The new applicant PHA must be authorized through its HUD-approved FSS Action Plan to administer an HCV FSS program of at least 25 slots, or be a PHA with HUD approval to administer an HCV FSS program of fewer than 25 slots that applies jointly with one or more other PHAs so that together they have HUD approval to administer at least 25 HCV FSS slots. Joint applicants must specify a lead co-applicant that will receive and administer the FSS program coordinator funding.

3. *MTW PHAs.* New and renewal PHAs that are under MTW agreements with HUD may qualify for funding under this NOFA if the PHA administers an FSS program. When determining the size of a new applicant MTW PHA's HUD-approved FSS program, the PHA may request that the number of FSS slots reflected in the PHA's MTW agreement be used instead of the number in the PHA's FSS Action Plan.

4. *Troubled PHAs.* a. A PHA that has been designated by HUD as a troubled PHA under the Section Eight Management Assessment Program (SEMAP), or that has serious program management findings from Inspector General audits or serious outstanding HUD management review or Independent Public Accountant (IPA) audit findings for the PHA's HCV or Moderate Rehabilitation programs that are resolved prior to this NOFA's application due date is eligible to apply under this NOFA. Serious program management findings are those that would cast doubt on the capacity of the PHA to administer its HCV FSS program in accordance with applicable HUD regulatory and statutory requirements.

b. A PHA whose SEMAP troubled designation has not been removed by HUD or whose major program management findings or other significant program compliance problems have not been resolved by the application due date may apply if it meets the requirements stated in Section III.C.3.e. of this NOFA.

### B. Cost Sharing or Matching

None required.

### C. Other

1. *Eligible Activities.* Funds awarded to PHAs under this FSS NOFA may only be used to pay salaries and fringe benefits of HCV FSS program staff. Funding may be used to employ or otherwise retain for one year the services of HCV FSS program coordinators and HCV FSS homeownership coordinators. FSS coordinator support positions funded under previous FSS NOFAs that made funding available for such FSS positions may be continued. A part-time program coordinator may be retained where appropriate.

#### 2. *Threshold Requirements.*

##### a. All Applicants.

(1) Each applicant must qualify as an eligible PHA under Section III.A. of this NOFA and must have submitted their FSS application by the application due date and in the format required in Section IV. of this NOFA.

(2) All applications must include a Dun and Bradstreet Universal Numbering System (DUNS) number. (See the General Section for further information about the DUNS number requirement.)

(3) Civil Rights Thresholds, Non-discrimination, Affirmatively Furthering Fair Housing. A copy of each applicant PHA's most recent plan for Affirmatively Furthering Fair Housing for the HCV program must be on file at the PHA's local HUD field office by the application due date of this NOFA. All applicants must comply with these requirements and with Section III.C. of the General Section. Section 3 of the Housing and Urban Development Act of 1968 does not apply to this program.

(4) The PHA must have a financial management system that meets federal standards. See the General Section regarding those applicants that may be subject to HUD's arranging for a pre-award survey of an applicant's financial management system.

(5) Applicants must comply with the requirements for funding competitions established by the HUD Reform Act of 1989 (42 U.S.C. 3531 *et seq.*) and other requirements as defined in the General Section.

##### b. Renewal Applicants.

(1) *Continued funding for existing coordinator positions.* In addition to meeting the requirements of Section III.A. of this FSS NOFA, renewal PHA applicants must continue to operate an HCV FSS program, have filled eligible FSS program coordinator positions for which they are seeking renewal funding, executed FSS contracts of participation with HCV FSS program families and submitted reports on participant

families to HUD via the form HUD-50058.

c. *New Applicants.* New applicants must meet the requirements of Section III.A. and Section III. C.2.a of this FSS NOFA.

3. *Program Requirements.*

a. *Salary Comparables.* For all positions requested under this NOFA, evidence of salary comparability to similar positions in the local jurisdiction must be kept on file in the PHA office.

b. *FSS Action Plan.* The requirements for the FSS Action Plan are stated in 24 CFR 984.201. For a new PHA applicant to qualify for funding under this NOFA, the PHA's initial FSS Action Plan or amendment to change the number of HCV FSS slots in the PHA's previously HUD-approved FSS Action Plan must be submitted to and approved by the PHA's local HUD field office prior to the application due date of this FSS NOFA. An FSS Action Plan can be updated by means of a simple one-page addendum that reflects the total number of HCV FSS slots (voluntary and /or mandatory slots) the PHA intends to fill. New PHA applicants with previously approved HCV FSS Action Plans may wish to confirm the number of HUD-approved slots their local HUD field office has on record for the PHA. A new applicant MTW PHA may request that the number of FSS slots in its MTW agreement be used instead of the number of slots in the PHA's FSS Action Plan.

c. *Colonias Preference.* New applicant PHAs claiming the Colonias preference must meet the requirements of Sections III.A., III.C.2.a. and III.C.2.c. of this FSS NOFA and must operate in a Southwest border area that contains Colonia communities and administer programs that include outreach to members of those Colonia communities. Attachment A of this NOFA provides a listing of PHAs in Arizona, California, New Mexico, and Texas that HUD has identified as operating in areas containing Colonia communities. PHAs not listed in Attachment A that are claiming the Colonias preference will be required to submit a written request that HUD determine their eligibility for the preference. The request must be submitted prior to the application due date and must be sent to Lorenzo "Larry" Reyes, Coordinator, SW Border Colonias and Migrant Farmworker Initiative, Office of Departmental Operations and Coordination, Room 3120, Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, DC 20410.

d. *Homeownership Preferences.* See priority funding categories in Section V.B.2. of this FSS NOFA. Reported HCV

FSS home purchase numbers will be subject to post audit.

e. *Troubled PHAs.* A PHA whose SEMAP troubled designation has not been removed by HUD or that has major program management findings or other significant program compliance problems that have not been resolved by the application due date, may apply if the PHA submits an application that designates another organization or entity that is acceptable to HUD and that:

(1) Includes an agreement by the other organization or entity to administer the FSS program on behalf of the PHA; and

(2) In the instance of a PHA with unresolved major program management findings, includes a statement that outlines the steps the PHA is taking to resolve the program findings.

Immediately after the publication of this NOFA, the Office of Public Housing in the local HUD field office will notify, in writing, those PHAs that have been designated by HUD as troubled under SEMAP, and those PHAs with unresolved major program management findings or other significant program compliance problems that are not eligible to apply without such an agreement. Concurrently, the local HUD field office will provide a copy of each such written notification to the Director of the Grants Management Center.

f. *Conducting Business in Accordance with Core Values and Ethical Standards.* To reflect core values, all PHAs shall develop and maintain a written code of conduct in the PHA administrative plan that:

(1) Requires compliance with the conflict of interest requirements of the HCV Program at 24 CFR 982.161; and

(2) Prohibits the solicitation or acceptance of gifts or gratuities, in excess of a nominal value, by any officer or employee of the PHA, or any contractor, subcontractor, or agent of the PHA. The PHA's administrative plan shall state PHA policies concerning PHA administrative and disciplinary remedies for violation of the PHA code of conduct. The PHA shall inform all officers, employees, and agents of its organization of the PHA's code of conduct. See General Section for additional information on the Code of Conduct requirement.

#### IV. Application and Submission Information

##### A. Addresses To Request Application Package

1. *Web site.* A copy of this funding announcement for the HCV FSS Program may be downloaded from the following Web site: [www.grants.gov](http://www.grants.gov).

2. *Further Information.* When requesting information, please refer to the name of the program you are interested in. The NOFA Information Center opens for business simultaneously with the publication of the SuperNOFA. You can also obtain information on this NOFA and download application information for this NOFA through the Web site, [www.grants.gov](http://www.grants.gov).

3. *Technical Assistance.* See Section VII. of this FSS funding announcement.

##### B. Content and Form of Application Submission

1. *Content of Application.* Each new and renewal PHA must complete the form SF-424, the SF-LLL, if appropriate, and the Form HUD-52651, the HCV FSS application form. In addition, the application must include a completed Logic Model (form HUD 96010) showing proposed performance measures applicable to the one-year term of the funding requested under this NOFA. See the General Section for information on, and a copy of, the Logic Model. A copy of the HUD-52651 is available at [www.Grants.gov/Apply](http://www.Grants.gov/Apply), Download Instructions for the Housing Choice Voucher FSS program or at HUD's website at [www.hud.gov/offices/adm/grants/fundsavail.cfm](http://www.hud.gov/offices/adm/grants/fundsavail.cfm). In completing the SF-424, renewal PHAs should select the continuation box on question 2, type of application. Both new and renewal PHA applicants should enter the proposed Annual Contributions Contract (ACC) amendment effective and ending dates for the FSS coordinator funding in section 17 of the SF-424. In section 18 of SF-424, estimated funding, complete only 18.a., which will be the amount requested from HUD in the FY2006 FSS application, and 18.g., Total.

##### C. Submission Date and Time

Your completed application must be received and validated by Grants.gov no later than 11:59:59 p.m. eastern time on the application deadline date of May 16, 2006. Applicants should carefully read the section titled "APPLICATION and SUBMISSION INFORMATION" in the General Section.

##### D. Intergovernmental Review

This NOFA is not subject to Executive Order (EO) 12372, Intergovernmental Review of Federal Programs.

##### E. Funding Restrictions

1. *Salary Cap.* Awards under this NOFA are subject to a cap of \$65,000 per year per full time coordinator position funded. Under this NOFA, if PHAs apply jointly, the \$65,000

maximum amount that may be requested per position applies to up to one full time coordinator position for the application as a whole, not to each PHA separately.

**2. Limitation on Renewal Funding Increases.** For renewal coordinator positions, PHAs will be limited to a one percent increase above the amount of the most recent award for the position unless a higher increase is approved by the local HUD field office after review of the PHA's written justification and at least three comparables that must be submitted to the field office by the application due date of this NOFA. Examples of acceptable reasons for increases above one percent would be need for a coordinator with higher level of skills or to increase the hours of a part time coordinator to full time. Total positions funded cannot exceed the maximum number of positions for which the PHA is eligible under this NOFA.

**3. Ineligible Activities.** a. Funds under this NOFA may not be used to pay the salary of an FSS coordinator for a public housing FSS program. An HCV FSS program coordinator may only serve HCV families while the public housing FSS program serves only public housing residents. In FY2006, funding for public housing FSS program coordinators is being made available through the Public Housing Resident Opportunities and Self-Sufficiency (ROSS) NOFA for Public Housing FSS Program Coordinators that is included in the FY2006 SuperNOFA.

b. Funds under this FSS NOFA may not be used to pay for services for FSS program participants.

#### F. Other Submission Requirements

**1. Application Submission and Receipt Procedures.** See the General Section. Electronic application submission is mandatory unless an applicant requests, and is granted, a waiver to the requirement. Procedures for obtaining a waiver are contained in the General Section. If an applicant is granted a waiver, then the approval will provide instructions for submitting paper copies to the appropriate HUD Office(s). All paper applications must be received by the application deadline date to meet the requirements for timely submission.

### V. Application Review Information

#### A. Criteria

The funds available under this NOFA are being awarded based on demonstrated performance. Applications are reviewed by the local HUD field office and Grants

Management Center (GMC) to determine whether or not they are technically adequate based on the NOFA requirements. Field offices will provide to the GMC in a timely manner, as requested, information needed by the GMC to make its determination, such as the HUD-approved HCV FSS program size of new PHA applicant and information on the administrative capabilities of PHAs. Categories of applications that will not be funded are stated in Section V.B.6. of this FSS NOFA.

#### B. Review and Selection Process

**1. Technically Acceptable Applications.** All technically adequate applications will be funded to the extent funds are available.

**2. Funding Priority Categories.** If HUD receives applications for funding greater than the amount made available under this NOFA, HUD will divide eligible applications into priority categories as follows:

**Funding Category 1**—Applications from eligible renewal PHAs with qualifying homeownership programs with a minimum of ten (10) HCV FSS program participants or graduates that purchased homes between October 1, 2000 and the publication date of this FSS NOFA and an increase of at least ten (10) percent in the number of participants in the applicant's HCV FSS program from calendar year 2004 to calendar year 2005. Both the number of home purchases and the percentage increase in the number the HCV FSS program participants will be determined by HUD using PIC data from form HUD-50058 or as otherwise reported for MTW PHAs.

**Funding Category 2**—Eligible renewal PHA applicants with programs that have families with positive escrow balances and/or families that successfully completed their FSS contracts between December 31, 2004 and December 31, 2005.

**Funding Category 3**—Eligible renewal PHA applicants with qualifying homeownership programs and an increase in the number of HCV FSS program participants of at least ten (10) percent from calendar year 2004 to calendar year 2005.

**Funding Category 4**—New PHA applicants with HUD approval to implement an FSS program of at least 25 slots.

**3. Order of Funding.** Starting with Funding Category 1, HUD will first determine whether there are sufficient monies to fund all eligible positions requested in the funding category. If available funding is not sufficient to fund all positions requested in the

category, HUD will fund applications in the following order:

a. **Funding Category 1.** HUD will calculate the Percentage Increase of HCV FSS Program Participants for each eligible applicant and will use this percentage in making funding decisions. HUD will fund eligible applicants in order starting with those that have the highest Percentage Increase of HCV FSS Program Participants. If funding is not sufficient to fund all applicants with the same Percentage Increase of HCV FSS Program Participants, HUD will select among eligible applicants by HCV program size starting with eligible applicants with the smallest HCV program size.

b. **Funding Category 2.** If funds remain, HUD will process requests of eligible Funding Category 2 applicant PHAs. HUD will first calculate the Percentage of Families with Positive FSS Escrow Balances for all eligible Funding Category 2 applicants. If there are not sufficient monies to fund all eligible funding category 2 applicants, HUD will fund eligible applications starting with those with the highest positive escrow percentage. If there are not sufficient monies to fund all applications with the same positive escrow percentage, HUD will select eligible applicants in order by HCV program size starting with eligible applicants with the smallest HCV program size.

c. **Funding Category 3.** If funds remain, HUD will process eligible Funding Category 3 applications. If there is not enough funding for all applicants, HUD will use the Percentage Increase of HCV FSS Participants to determine selection order, starting with applicants with the highest Percentage Increase of HCV FSS Participants. If funds are not sufficient for all applicants with the same Percentage Increase of HCV FSS Participants, HUD will fund eligible applicants by HCV program size starting with eligible applicants with the smallest HCV program size.

d. **Funding Category 4.** If funds remain after all Category 1 through 3 applicants have been funded, HUD will process applications from eligible Category 4 new PHA applicants. If there are not sufficient monies to fund all eligible Category 4 PHA applicants, HUD will first fund eligible applications from those PHAs qualifying for the Colonias preference. If there are not sufficient monies to fund all eligible Colonias PHA applicants, HUD will fund them starting with the smallest HCV program size first. If funding remains after funding all eligible Category 4 Colonias PHA applicants,

HUD will then begin funding eligible non-Colonias applicants by HCV program size starting with eligible applicants with the smallest HCV program size first.

4. Based on the number of applications submitted, the GMC may elect not to process applications for a funding priority category where it is apparent that there are insufficient funds available to fund *any* applications within the priority category.

5. *Corrections to Deficient Applications.* The General Section provides the procedures for corrections to deficient applications.

6. *Unacceptable Applications.* After the technical deficiency correction period (as provided in the General Section), the GMC will disapprove PHA applications that it determines are not acceptable for processing. Applications from PHAs that fall into any of the following categories are ineligible for funding under this NOFA and will not be processed:

a. An application submitted by an entity that is not an eligible PHA as defined under Section III.A. and Section III.C. of this FSS NOFA or an application that does not comply with the requirements of Section IV.B., IV.C., and IV.F. of this FSS NOFA.

b. An application from a PHA that does not meet the fair housing and civil rights compliance requirements of the General Section.

c. An application from a PHA that does not comply with the prohibition against lobbying activities of the General Section.

d. An application from a PHA that as of the application due date has not made progress satisfactory to HUD in resolving serious outstanding Inspector General audit findings, or serious outstanding HUD management review or IPA audit findings for the HCV program and/or Moderate Rehabilitation program or has a "troubled" rating under SEMAP, and has not designated another organization acceptable to HUD to administer the FSS program on behalf of the PHA as required in Section III.C.3.e. of this FSS NOFA.

e. An application from a PHA that has been debarred or otherwise disqualified from providing assistance under the program.

f. An application that did not meet the application due date and timely receipt requirements as specified in this NOFA and the General Section.

g. Applications will not be funded which do not meet the Threshold requirements identified in this NOFA and the General Section.

### *C. Anticipated Announcement and Award Dates*

It is anticipated that award announcements will take place during either the month of July or August 2006.

## **VI. Award Administration Information**

### *A. Award Notices*

Successful applicants will receive an award letter from HUD. Funding will be provided to successful applicants as an amendment to the ACC of the applicant PHA. In the case of awards to joint applicants, the funding will be provided as an amendment to the ACC of the lead PHA that was identified in the application.

Unsuccessful applicants will receive a notification of rejection letter from the GMC that will state the basis for the decision. The applicant may request an applicant debriefing. Beginning not less than 30 days after the awards for assistance are publicly announced in the **Federal Register** and for at least 120 days after awards for assistance are announced publicly, HUD will, upon receiving a written request, provide a debriefing to the requesting applicant. (See the General Section for additional information regarding a debriefing.) Applicants requesting to be debriefed must send a written request to: Iredia Hutchinson, Director; Grants Management Center; U. S. Department of Housing and Urban Development, 501 School Street, SW., Suite 800; Washington, DC 20024.

### *B. Administrative and National Policy Requirements*

1. *Environmental Impact.* No environmental review is required in connection with the award of assistance under this NOFA, because the NOFA only provides funds for employing a coordinator that provides public and supportive services, which are categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and not subject to compliance actions for related environmental authorities under 24 CFR 50.19(b)(4) and (12).

2. *HUD's Strategic Goals.* HUD is committed to ensuring that programs result in the achievement of HUD's strategic mission. The FSS program and this FSS NOFA support the Department's strategic goals of increasing homeownership activities and helping HUD-assisted renters make progress toward self-sufficiency by giving funding preference to PHAs whose FSS programs show success in moving families to self-sufficiency and homeownership. You can find out about

HUD's Strategic Framework and Annual Performance Plan at <http://www.hud.gov/offices/cfo/reports/cforept.cfm>.

3. *HUD Policy Priorities.* This NOFA supports HUD's policy priorities of providing increased homeownership opportunities and increased self-sufficiency of low-income families through employment. Consequently, funding priority in this NOFA will be given to those PHA applicants that demonstrate that a minimum of 10 of their FSS families have become homeowners that have increased their FSS program size by at least 10 percent in calendar year 2005 and to applicants with program participants who have increased their earned income since enrolling in FSS and/or have families that completed their FSS contracts in the last calendar year. See the General Section for a full discussion of HUD's policy priorities.

### *C. Reporting*

Successful applicants must report activities of their FSS enrollment, progress and exit activities of their FSS program participants through required submissions of the Form HUD-50058. HUD's assessment of the accomplishments of the FSS programs of PHAs funded under this NOFA will be based primarily on PIC system data obtained from the Form HUD-50058. MTW PHAs that do not report to HUD on the Form HUD-50058 will be asked to submit an annual report to HUD with the same information on FSS program activities that is provided to HUD by non-MTW PHAs via the Form HUD-50058. An applicant is also required to submit a completed Logic Model showing accomplishments against proposed outputs and outcomes as part of their annual reporting requirement to HUD. Applicants shall use quantifiable data to measure performance against goals and objectives outlined in their Logic Model. An annual Performance Report consisting of the updated Logic Model must be submitted to the Public Housing Director in the applicant's local HUD field office no later than 30 days after the ending date of the one-year funding increment provided to the applicant under this NOFA. For FY2006, HUD is considering a new concept for the Logic Model. The new concept is a Return on Investment (ROI) statement. HUD will be publishing a separate notice on the ROI concept. In addition, HUD requires that funded recipients collect racial and ethnic beneficiary data. It has adopted the Office of Management and Budget's Standards for the Collection of Racial and Ethnic Data. In view of these

requirements, funded recipients should use Form HUD-27061, Racial and Ethnic Data Reporting Form. The form HUD-50058, which provides racial and ethnic data to HUD's PIC data system, is a comparable program form.

**VII. Agency Contacts**

*A. For Technical Assistance*

For answers to your questions, you may contact the Public and Indian Housing Resource Center at 800-955-2232. Persons with hearing or speech impairments may access this number via TTY (text telephone) by calling the Federal Information Relay Service at 800-877-8339. (These are toll-free numbers). Prior to the application deadline, staff at the numbers given above will be available to provide general guidance, but not guidance in actually preparing the application. Following selection, but prior to award,

HUD staff will be available to assist in clarifying or confirming information that is a prerequisite to the offer of an award by HUD.

*B. Satellite Broadcast*

HUD will hold an information broadcast via satellite for potential applicants to learn more about the HCV FSS program and preparation of an application. For more information about the date and time of this broadcast, you should consult the HUD Web site at <http://www.hud.gov>.

**VIII. Other Information**

*A. Paperwork Reduction Act*

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2577-

0178. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number. Public reporting burden for the collection of information is estimated to average one hour per annum per respondent for the application and grant administration. This includes the time for collecting, reviewing, and reporting the data for the application and other required reporting. The information will be used for grantee selection and monitoring the administration of funds. Response to this request for information is required in order to receive the benefits to be derived.

*B. Public Access, Documentation, and Disclosure*

See Section VIII. F. of the General Section.

**ATTACHMENT A.—PHAS THAT OPERATE IN AREAS CONTAINING COLONIA COMMUNITIES**

**ARIZONA PHAs**

|   |   |
|---|---|
| City of Douglas Housing Authority ..... | City of Nogales Housing Authority                                   |
| City of Eloy Housing Authority .....    | City of Yuma Housing Authority.                                     |
| Cochise County Housing Authority .....  | Yuma County Housing Authority.                                      |
| Pinal County Housing Authority .....    | Section 8 Housing for Graham County, Arizona Department of Housing. |

**CALIFORNIA PHAs**

|  |  |
|--|--|
| City of Calexico Housing Authority ..... | Housing Authority of the County of Riverside |
| Imperial Valley Housing Authority.       |  |

**NEW MEXICO PHAs**

|   |  |
|---|--|
| City of Alamogordo Housing Authority .....            | City of Las Cruces/Dona Ana County Housing Authority |
| City of Truth or Consequences Housing Authority ..... | City of Socorro Housing Authority.                   |
| Eddy County—Region VI .....                           | Housing Authority of the Village of Santa Clara.     |
| Lordsburg Housing Authority .....                     | Otero County—Region VI.                              |
| Silver City Housing Authority—Region V .....          | Sunland Park Housing Authority.                      |
| Town of Baynard Housing Authority.                    |  |

**TEXAS PHAs**

|  |                                   |
|--|-----------------------------------|
| Alamo Housing Authority .....          | Asherton Housing Authority        |
| Bracketville Housing Authority .....   | Brownsville Housing Authority.    |
| Cameron County Housing Authority ..... | Carrizo Housing Authority.        |
| Del Rio Housing Authority .....        | Dona Housing Authority.           |
| Eagle Pass Housing Authority .....     | Ed Couch Housing Authority.       |
| Edinburg Housing Authority .....       | Elsa Housing Authority.           |
| Harlingen Housing Authority .....      | Hidalgo County Housing Authority. |
| Laredo Housing Authority .....         | La Joya Housing Authority.        |
| Los Fresnos Housing Authority .....    | McAllen Housing Authority.        |
| Mercedes Housing Authority .....       | Mission Housing Authority.        |
| Pharr Housing Authority .....          | Port Isabel Housing Authority.    |
| San Benito Housing Authority .....     | San Juan Housing Authority.       |
| Starr County Housing Authority .....   | Weslaco Housing Authority.        |
| Willacy County Housing Authority ..... | Uvalde Housing Authority.         |
| Zapata County Housing Authority.       |                                   |