

Housing Opportunities for Persons With AIDS Competition Overview

**Presented by
David Vos, Director
Office of HIV/AIDS Housing
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HOPWA Program Purpose

To provide states and localities with the resources and incentives to devise long-term comprehensive strategies for meeting the housing and related supportive service needs of low-income persons with HIV/AIDS.

HOPWA Client Outcomes

Assist HOPWA Clients in establishing or maintaining stable housing, reduce risks of homelessness and improve access to care

Application Package & Instructions

- Down load 2 packages from www.grants.gov
- Instructions-required HOPWA application forms
- Application Package- SF 424

Application Submission Date

- validated by grants.gov by 5:00 p.m, Eastern time on

June 13, 2006

Other Available Funding

- Formula Grants in 122 St/local:
\$258,000,000
- National Technical Assistance:
\$900,000
- This Competition: after funding
renewals Approx \$10,000,000

Sec. I Funding Opportunity

- **Long-term projects in non-Formula areas & in**
- **Balance of state areas (*new*)**
comprehensive approaches
- **Special projects of national significance (SPNS) grants**
models and innovations

Sec. I Definitions

- **Chronically homeless**
- **Lease or occupancy agreement**
- **Non-profit organization**
- **Permanent supportive housing**
- **Transitional housing**

Sec. II Award Information

- Projects awarded announced by 08/30/2006
- Max. grant \$1,400,000
- Min. grant \$500,000
- Average award \$1,071,459

Sec. III Eligibility

- **Eligibility for funding to Nonprofit Organizations**
- **General Eligibility for Applicants and Sponsors**

Sec. III Applicants

- **Long-term:** state & units of general local government (non-formula)
- **Long-term in balance of state areas:** Units of general local government (not a State formula grantee)
- **SPNS:** State, Units of general local government, & Nonprofits

Program Requirements (11)

- **General provisions**
- **Environmental requirements**
- **Performance goals for housing outputs & client outcomes**
- **Optional local project goals**

Program Requirements

- Use of new *drop down* logic model
- HOPWA facility use period
- Execution of grant agreement & obligation of awards
- Disbursement of funds

Program Requirements

- **Site control in 1 year**
- **Rehabilitation or new construction**
- **Project operations**

Performance Goals - Outputs

- **Measure actual achievements against anticipated achievements, & report on housing outputs**
- **The number of units of housing or households assisted during the year: TBRA, STRMU, & Facilities**

Performance Goals-Outcomes

- **Achieving housing stability, reduced risks of homelessness, & improved access to care**
- **Annual client assessment**
- **Status in ongoing arrangements, temporary or other results**

Sec. III Eligible Activities

- **Proposed project activities**
 - **Activities & budget amounts tied to housing outputs**
 - **Not proposals that depend on future determinations**

Eligible Activities

- **Housing Assistance**
 - Main focus of housing
 - Permanent housing w. legal right to continue in unit
 - Transitional with linkages to Permanent

Eligible Activities

Supportive Services

- Enhance access to mainstream
- No more than 35% of budget
- No services-only facilities
- No funds for medications
(may be shown as leveraging)

Eligible Activities

Permanent Housing Placement

- Include application fees, credit reviews, & reasonable security deposits not exceeding 2 months
- Does not include other move-in items e.g. furniture, minor repairs (may be shown as leveraging)

Eligible Activities

Other Identified Activities

- **Subject to HUD's approval**
- **Address expected beneficial impact with performance outputs & client outcomes**

Sec. IV Application & Submission

Application Packages

- Copies of NOFA and application forms www.grants.gov/Apply
- Help at support@grants.gov or
(800) 518-4276
- NOFA Information Center
(800) HUD-8929

Sec. IV Application & Submission

Application Forms & Content

- SF-424 & equal opportunity Survey
- Logic model
- Consolidated plan certificate
- Cert on RC/EZ/EC-II, if applicable
- Applicant/receipt disclosure/update report
- Disclosures & lobbying

Application Forms & Content

- **HOPWA Application Budget (2-part form) & Certifications**
- **Proof of Nonprofit status of applicants & sponsors**
- **Narratives for each section**
- **Documentation of leveraging**

Sec. IV Application & Submission

Additional Form Guidance

- HOPWA application budget summary (HUD-40110-B)
- Certification of consistency w/consolidation plan (HUD-2991)

Sec. IV Application & Submission

Long-Term & SPNS Content

- Executive summary
- Nonprofit status & AIDS purpose
- Capacity of applicant & sponsors & relevant organizational experience narrative

Long-term & SPNS Content

- **Need/extent problem narrative**
- **Soundness of approach: model qualities & responsiveness/coordination narrative**

Long-term & SPNS Content

- **Documentation of leveraged resources**
- **Achieving results & program evaluation narrative**

Sec. IV Application & Submission

Submission Dates

- Submitted, received & validated electronically by Grants.gov
- June 13, 2006 no later than 5:00 p.m. Eastern time

Sec. IV Application & Submission

Funding Restrictions

- Program activities directly benefiting eligible persons at least \$500,000 & not more than \$1,300,000
- Grant administrative costs for grantee a maximum of 3%

Funding Restrictions

- Grant administrative costs of project sponsors- a maximum of 7%
- Grantees cannot add the 7% allowed for project sponsors if they carryout activities without project sponsor

Funding Restrictions

- Total maximum grant amount
\$1,430,000
- Three-year use period
- Performance Contracts – outputs and leveraged resources show results for clients

Funding Restrictions

Limitation on Support Services

- Supportive Services budget line item can be no more than 35%
- Clarify that commitments needed from other sources for the maximum leveraging score.

Funding Restrictions

Ineligible Activities

- Resource identification
- Technical assistance
- Data collection on project outcomes

Ineligible Activities

No funding will be provided for personal items:

- **Grooming**
- **Clothing**
- **Pets**
- **Financial assistance**
- **Consumer credit payments**
- **Entertainment activities**

Ineligible Activities

No funding will be provided for personal items:

- **Property taxes**
- **Personal vehicle maintenance & repairs**
- **Condominium fees**
- **Other non-housing-related costs**

Sec. IV Application & Submission

Other Submission Requirements

- **Electronic delivery & cover form HUD-96011**

(see General Section page 3390)

- **Waivers to the electronic submission**
(see General Section page 3393)

Sec. IV Application & Submission

- **If electronic submission waived, paper applications due to HUD by June 13, 2006**
 - **No 15 day grace period on receipt**
 - **No proof of timely submission as alternative**

Sec. V Application Review Criteria

5 Policy Priorities

- **Visitability & universal design**
- **Nonprofit grassroots community-based organizations (faith based included)**
- **Energy Star**
- **Regulatory barriers questionnaire**
- **Section 3**

Sec. V Application Selection

Rating Factors

1. Capacity
2. Need/Extent of Problem
3. Soundness of Approach
4. Leverage & Sustainability
5. Achieving Results & Program Evaluation

Rating Factor 1

Capacity (20 Points)

- **Minimum of 14 points required for funding eligibility**
- **Past Experience & Knowledge of you & your project sponsor in monitoring & evaluating programs**

Rating Factor 2

Need/Extent of the Problem (15 points)

- Up to 5 points awarded based on AIDS cases & per capita AIDS incidence
- Description of unmet housing need-
10 points

Rating Factor 2 Continued

- Describe a housing need not addressed by other projects in the area
- Describe any unresolved or emerging issues/need for alternative forms of assistance

Rating Factor 2 Continued

- **Describe projects enhancement to community's Consolidated Plan**
- **Subpopulation targets must prove the need for through statistics & data sources**

Rating Factor 3

Soundness of Approach (45 Points)

- 15 for responsiveness
- 5 for coordination
- 7 for public policy priorities
- 18 for model qualities

45

Rating Factor 3 Continued

Responsiveness (15 points)

- **Response to unmet need**
 - Persons served by each activity for each year
- **Housing units provided -by type & year**

Responsiveness Continued

- **Organizations providing leveraged resources & how those resources are coordinated**
 - **Roles, responsibilities & coordination**

Responsiveness Continued

- **housing activities**
 - **Access to permanent supportive housing**
 - **Use of funds for permanent housing placement**
 - **Description of housing site**
 - **Development & operations plan**
 - **Operational procedures**

Responsiveness Continued

- **Supportive service activities**
 - How agreements provide access to mainstream programs
 - How project plans ensure client participation
 - Plan for delivering supportive services

Responsiveness Continued

- **Additional HOPWA activities, as shown in regulations**
 - **Plan for utilizing funds for additional activities**
 - **Explain how additional activities will be integrated**

Responsiveness Continued

- **Other approvable activities
(Not at 24 CFR 574.300)**
 - **Only approved by HUD**
 - **Describe the need**
 - **Describe the benefits**

Responsiveness Continued

Coordination (5 points)

- **Coordination of activities with other organizations prior to application submission**
- **Developed project through consultation with other stakeholders**

Responsiveness Continued

- **Coordinated with other HUD-funded programs and programs outside of Consolidated Plan**
- **Coordinated client assistance with mainstream resources**

Rating Factor 3

Public Policy Priorities (7 Points)

- **Describe use of universal design & visitability**
- **Participation of non-profit grassroots community-based (including faith-based)**

Public Policy Priorities Continued

- **Promote energy efficiency & energy star in construction
(defined in the General Section)**
- **Completion of regulatory barriers
policy questionnaire**
- **Incorporate Sec. 3 employment
opportunities**

Rating Factor 3 Continued

Model Qualities (18 Points)

- Meet policy priorities
- Method of project management & oversight
- Your evaluation plan
 - What you measure & how

Model Qualities Continued

- **Model Features**
 - **exemplary service delivery & management connected to other HOPWA funded projects**
 - **Methods & qualities that expand knowledge in serving eligible persons**

Model Qualities Continued

- **Model descriptive budget**
 - How each amount of funding will be used & the related use of leveraging
 - How each BLI relates to planned activities
 - The clarity & completeness of summary statement

Rating Factor 4

Leverage & Sustainability (10 Points)

- a minimum of 1 point for funding eligibility
- Must address ability to secure community resources, achieve program purposes & ensure sustainability of housing efforts

Leveraged Funds (8 Points)

- **Committed at the time of application submission**
- **Points are based on the amount of commitments on chart or list**

Leveraging Chart/List

- Organizations name & address
- Type of commitment
- Dollar value
- Date of the commitment letter
- Authorized representative
- Contact information

Sustainability (2 Points)

- **project's sustainability**
 - Plan to be more financially self-sustaining & less reliable on Federal funding

Rating Factor 5

Achieving Results & Program Evaluation(10 points)

- **Commitment to ensure you obtain the goals you set**
- **Commitment to ensuring performance assessment clearly & effectively**

Achieving Results & Program Evaluation

- **Factor should be addressed in your Logic Model (HUD-96010)**
- **Measure actual achievements against anticipated achievements**

Achieving Results & Program Evaluation

- **Top scoring will address:**
 - HOPWA Housing output measures
 - HOPWA client outcome goals
 - Increase housing assistance
 - Reduce risks of homelessness
 - Improve access to care

Sec. V Application Review

Reviews & Selection Process

- Threshold reviews
- HUD Reviewers- CPD staff at Headquarters & in Field Offices

Sec. V Application Review

Rating & Selection process

- HUD rates applicants based on factors that were listed
- Total of 100 points available with 2 bonus points for completing a valid HUD-2990 (RC/EZ/EC-II)

Rating & Selection Process

- **Expiring renewal projects funded first (separate notice)**
- **applicants selected by rank & order**

Rating & Selection Process

Program Policies

- Selection of the 2 highest rated applications
- Target Population-Chronically homeless
- Work collaboratively with Continuum of Care Plans; integration of HOPWA activities w/ HMIS

Rating & Selection Process

- HUD will not fund applications
 - Scored below 75 points;
 - Capacity scored below 14;
 - Leveraging score of zero

Rating & Selection Process

- **Conditional Selection**
- **Tie breaker by selecting the proposal that scored higher on rating criterion in the following order: Factors 3-responsiveness, 5-evaluation, 1-capacity, 2-need & 4-leveraging**

Sec. V Application Review

Announcement of Awards

- Estimated by August 30, 2006

Sec. VI Award Administration

Award Notices:

- **Applicant Notification**
- **Award modifications**
- **Applicant Debriefing**

Sec. VII Agency Contacts

- **Technical assistance for downloading application package**
800-518-Grants or
support@grants.gov
- **Program information contact your area HUD field office- see listings**
www.hud.gov/offices/adm/grants/fundsavail.cfm

For More Information

- Office of HIV/AIDS Housing
HOPWA@HUD.GOV
- HUD Website for AIDS Housing
<http://www.hud.gov/cpd/offices/aidshousing>
- For area formula programs see
[local/index.cfm](#)

Helpful Hints

- **Read & study the NOFA**
- **Clarity in your presentations**
- **Check consistency, completeness of plans, accuracy of budgets & leveraged documentation**
- **Keep within program limits**
- **Don't be late**