Housing Opportunities for Persons With AIDS

Competition Overview

Presented by
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HOPWA Program Purpose

To provide states and localities with the resources and incentives to devise long-term comprehensive strategies for meeting the housing and related supportive service needs of low-income persons with HIV/AIDS.
HOPWA Client Outcomes

Assist HOPWA Clients in establishing or maintaining stable housing, reduce risks of homelessness and improve access to care
Application Package & Instructions

- Download 2 packages from www.grants.gov
- Instructions - required HOPWA application forms
- Application Package - SF 424
Application Submission Date

• validated by grants.gov by 5:00 p.m., Eastern time on June 13, 2006
Other Available Funding

• Formula Grants in 122 St/local: $258,000,000

• National Technical Assistance: $900,000

• This Competition: after funding renewals Approx $10,000,000
Sec. I Funding Opportunity

• Long-term projects in non-Formula areas & in

• Balance of state areas (new) comprehensive approaches

• Special projects of national significance (SPNS) grants models and innovations
Sec. I Definitions

- Chronically homeless
- Lease or occupancy agreement
- Non-profit organization
- Permanent supportive housing
- Transitional housing
Sec. II Award Information

- Projects awarded announced by 08/30/2006
- Max. grant $1,400,000
- Min. grant $500,000
- Average award $1,071,459
Sec. III Eligibility

• Eligibility for funding to Nonprofit Organizations

• General Eligibility for Applicants and Sponsors
Sec. III Applicants

• **Long-term**: state & units of general local government (non-formula)

• **Long-term in balance of state areas**: Units of general local government (not a State formula grantee)

• **SPNS**: State, Units of general local government, & Nonprofits
Program Requirements (11)

• General provisions
• Environmental requirements
• Performance goals for housing outputs & client outcomes
• Optional local project goals
Program Requirements

- Use of new *drop down* logic model
- HOPWA facility use period
- Execution of grant agreement & obligation of awards
- Disbursement of funds
Program Requirements

• Site control in 1 year
• Rehabilitation or new construction
• Project operations
Performance Goals - Outputs

- Measure actual achievements against anticipated achievements, & report on housing outputs

- The number of units of housing or households assisted during the year: TBRA, STRMU, & Facilities
Performance Goals-OUTCOMES

• Achieving housing stability, reduced risks of homelessness, & improved access to care

• Annual client assessment

• Status in ongoing arrangements, temporary or other results
Sec. III Eligible Activities

• Proposed project activities

  – Activities & budget amounts tied to housing outputs

  – Not proposals that depend on future determinations
Eligible Activities

• Housing Assistance
  – Main focus of housing
  – Permanent housing w. legal right to continue in unit
  – Transitional with linkages to Permanent
Eligible Activities

Supportive Services
• Enhance access to mainstream
• No more than 35% of budget
• No services-only facilities
• No funds for medications (may be shown as leveraging)
Eligible Activities

Permanent Housing Placement

- Include application fees, credit reviews, & reasonable security deposits not exceeding 2 months

- Does not include other move-in items e.g. furniture, minor repairs (may be shown as leveraging)
Eligible Activities

Other Identified Activities

• Subject to HUD’s approval

• Address expected beneficial impact with performance outputs & client outcomes
Sec. IV Application & Submission

Application Packages

- Copies of NOFA and application forms [www.grants.gov/Apply](http://www.grants.gov/Apply)
- Help at [support@grants.gov](mailto:support@grants.gov) or (800) 518-4276
- NOFA Information Center (800) HUD-8929
Sec. IV Application & Submission

Application Forms & Content

- SF-424 & equal opportunity Survey
- Logic model
- Consolidated plan certificate
- Cert on RC/EZ/EC-II, if applicable
- Applicant/receipt disclosure/update report
- Disclosures & lobbying
Application Forms & Content

• HOPWA Application Budget (2-part form) & Certifications

• Proof of Nonprofit status of applicants & sponsors

• Narratives for each section

• Documentation of leveraging
Sec. IV Application & Submission

Additional Form Guidance

- HOPWA application budget summary (HUD-40110-B)
- Certification of consistency w/consolidation plan (HUD-2991)
Sec. IV Application & Submission

Long-Term & SPNS Content
• Executive summary
• Nonprofit status & AIDS purpose
• Capacity of applicant & sponsors & relevant organizational experience narrative
Long-term & SPNS Content

- Need/extent problem narrative
- Soundness of approach: model qualities & responsiveness/coordination narrative
Long-term & SPNS Content

- Documentation of leveraged resources
- Achieving results & program evaluation narrative
Sec. IV Application & Submission

Submission Dates

• Submitted, received & validated electronically by Grants.gov

• June 13, 2006 no later than 5:00 p.m. Eastern time
Sec. IV Application & Submission

Funding Restrictions

• Program activities directly benefiting eligible persons at least $500,000 & not more than $1,300,000

• Grant administrative costs for grantee a maximum of 3%
Funding Restrictions

• Grant administrative costs of project sponsors - a maximum of 7%

• Grantees **cannot** add the 7% allowed for project sponsors if they carry out activities without project sponsor
Funding Restrictions

- Total maximum grant amount $1,430,000
- Three-year use period
- Performance Contracts – outputs and leveraged resources show results for clients
Funding Restrictions

Limitation on Support Services

• Supportive Services budget line item can be no more than 35%

• Clarify that commitments needed from other sources for the maximum leveraging score.
Funding Restrictions

Ineligible Activities

• Resource identification

• Technical assistance

• Data collection on project outcomes
Ineligible Activities

No funding will be provided for personal items:

- Grooming
- Clothing
- Pets
- Financial assistance
- Consumer credit payments
- Entertainment activities
Ineligible Activities

No funding will be provided for personal items:

- Property taxes
- Personal vehicle maintenance & repairs
- Condominium fees
- Other non-housing-related costs
Sec. IV Application & Submission

Other Submission Requirements

- Electronic delivery & cover form HUD-96011
  (see General Section page 3390)

- Waivers to the electronic submission
  (see General Section page 3393)
Sec. IV Application & Submission

• If electronic submission waived, paper applications due to HUD by June 13, 2006
  – **No** 15 day grace period on receipt
  – **No** proof of timely submission as alternative
Sec. V Application Review Criteria

5 Policy Priorities

- Visitibility & universal design
- Nonprofit grassroots community-based organizations (faith based included)
- Energy Star
- Regulatory barriers questionnaire
- Section 3
Sec. V Application Selection

Rating Factors

1. Capacity
2. Need/Extent of Problem
3. Soundness of Approach
4. Leverage & Sustainability
5. Achieving Results & Program Evaluation
Rating Factor 1

Capacity (20 Points)

• Minimum of 14 points required for funding eligibility

• Past Experience & Knowledge of you & your project sponsor in monitoring & evaluating programs
Rating Factor 2

Need/Extent of the Problem
(15 points)

• Up to 5 points awarded based on AIDS cases & per capita AIDS incidence
• Description of unmet housing need-10 points
Rating Factor 2 Continued

• Describe a housing need not addressed by other projects in the area
• Describe any unresolved or emerging issues/need for alternative forms of assistance
Rating Factor 2 Continued

- Describe projects enhancement to community’s Consolidated Plan

- Subpopulation targets must prove the need for through statistics & data sources
Rating Factor 3

Soundness of Approach (45 Points)

• 15 for responsiveness
•  5 for coordination
•  7 for public policy priorities
• 18 for model qualities

45
Rating Factor 3 Continued

Responsiveness (15 points)

• Response to unmet need
  – Persons served by each activity for each year

• Housing units provided - by type & year
Responsiveness Continued

- Organizations providing leveraged resources & how those resources are coordinated
  - Roles, responsibilities & coordination
Responsiveness Continued

- **housing activities**
  - Access to permanent supportive housing
  - Use of funds for permanent housing placement
  - Description of housing site
  - Development & operations plan
  - Operational procedures
Responsiveness Continued

• Supportive service activities
  – How agreements provide access to mainstream programs
  – How project plans ensure client participation
  – Plan for delivering supportive services
Responsiveness Continued

- Additional HOPWA activities, as shown in regulations
  - Plan for utilizing funds for additional activities
  - Explain how additional activities will be integrated
Responsiveness Continued

• Other approvable activities (Not at 24 CFR 574.300)
  – Only approved by HUD
  – Describe the need
  – Describe the benefits
Responsiveness Continued

Coordination (5 points)

• Coordination of activities with other organizations prior to application submission

• Developed project through consultation with other stakeholders
Responsiveness Continued

• Coordinated with other HUD-funded programs and programs outside of Consolidated Plan

• Coordinated client assistance with mainstream resources
Rating Factor 3

Public Policy Priorities (7 Points)

• Describe use of universal design & visitability

• Participation of non-profit grassroots community-based (including faith-based)
Public Policy Priorities Continued

- Promote energy efficiency & energy star in construction (defined in the General Section)
- Completion of regulatory barriers policy questionnaire
- Incorporate Sec. 3 employment opportunities
Rating Factor 3 Continued

Model Qualities (18 Points)

• Meet policy priorities

• Method of project management & oversight

• Your evaluation plan
  – What you measure & how
Model Qualities Continued

- Model Features
  - exemplary service delivery & management connected to other HOPWA funded projects
  - Methods & qualities that expand knowledge in serving eligible persons
Model Qualities Continued

- Model descriptive budget
  - How each amount of funding will be used & the related use of leveraging
  - How each BLI relates to planned activities
  - The clarity & completeness of summary statement
Rating Factor 4

Leverage & Sustainability (10 Points)

- a minimum of 1 point for funding eligibility
- Must address ability to secure community resources, achieve program purposes & ensure sustainability of housing efforts
Leveraged Funds (8 Points)

• Committed at the time of application submission

• Points are based on the amount of commitments on chart or list
Leveraging Chart/List

- Organizations name & address
- Type of commitment
- Dollar value
- Date of the commitment letter
- Authorized representative
- Contact information
Sustainability (2 Points)

• project’s sustainability
  – Plan to be more financially self-sustaining & less reliable on Federal funding
Rating Factor 5

Achieving Results & Program Evaluation (10 points)

• Commitment to ensure you obtain the goals you set

• Commitment to ensuring performance assessment clearly & effectively
Achieving Results & Program Evaluation

• Factor should be addressed in your Logic Model (HUD-96010)

• Measure actual achievements against anticipated achievements
Achieving Results & Program Evaluation

• Top scoring will address:
  – HOPWA Housing output measures
  – HOPWA client outcome goals
  – Increase housing assistance
  – Reduce risks of homelessness
  – Improve access to care
Sec. V Application Review

Reviews & Selection Process

• Threshold reviews

• HUD Reviewers- CPD staff at Headquarters & in Field Offices
Sec. V Application Review

Rating & Selection process

- HUD rates applicants based on factors that were listed
- Total of 100 points available with 2 bonus points for completing a valid HUD-2990 (RC/EZ/EC-II)
Rating & Selection Process

• Expiring renewal projects funded first (separate notice)
• Applicants selected by rank & order
Rating & Selection Process

Program Policies

• Selection of the 2 highest rated applications

• Target Population-Chronically homeless

• Work collaboratively with Continuum of Care Plans; integration of HOPWA activities w/ HMIS
Rating & Selection Process

- HUD will not fund applications
  - Scored below 75 points;
  - Capacity scored below 14;
  - Leveraging score of zero
Rating & Selection Process

• Conditional Selection

• Tie breaker by selecting the proposal that scored higher on rating criterion in the following order: Factors 3-responsiveness, 5-evaluation, 1-capacity, 2-need & 4-leveraging
Sec. V Application Review

Announcement of Awards

• Estimated by August 30, 2006
Sec. VI Award Administration

Award Notices:
• Applicant Notification
• Award modifications
• Applicant Debriefing
Sec. VII Agency Contacts

- Technical assistance for downloading application package
  800-518-Grants or support@grants.gov

- Program information contact your area HUD field office—see listings
  www.hud.gov/offices/adm/grants/fundsavail.cfm
For More Information

• Office of HIV/AIDS Housing
  HOPWA@HUD.GOV

• HUD Website for AIDS Housing
  http://www.hud.gov/cpd/offices/aidshousing

• For area formula programs see
  local/index.cfm
Helpful Hints

• Read & study the NOFA
• Clarity in your presentations
• Check consistency, completeness of plans, accuracy of budgets & leveraged documentation
• Keep within program limits
• Don’t be late