

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-5300-N-31]

**Notice of Funding Availability for HUD's Fiscal Year 2009
Lead Hazard Control Capacity Building Grant Program**

AGENCY: Office of Healthy Homes and Lead Hazard Control, HUD.

ACTION: Notice of Funding Availability (NOFA) for HUD's Fiscal Year (FY) 2009 Lead Hazard Control Capacity Building Grant Program.

SUMMARY: This NOFA announces the availability of funding for approximately \$1,700,000 for the Lead Hazard Control Capacity Building Grant Program. The Lead Hazard Control Capacity Building Grant Program is authorized by Section 1011(g) of the Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X of the Housing and Community Development Act of 1992, Public Law 102-550). HUD's FY2009 Notice of Funding Availability Policy Requirements and **General Section** published in the Federal Register on December 29, 2008, as amended April 16, 2009 (FR 17685), along with subsequent FY2009 **General Section** technical corrections or supplementary information published in the Federal Register establish threshold and other critical application submission requirements that affect this NOFA.

Applicants for this assistance are, therefore, directed to review the 2009 **General Section** for information prior to submitting an application. See Section IV of this NOFA for important information regarding timely receipt of the application. This replaces the requirement to submit applications electronically using Grants.gov as described in the FY 2009 **General Section**, published on December 29, 2008 as amended.

DATES: The deadline for receipt of the application in HUD headquarters is **5:00 PM eastern time, November 19, 2009**. Only one application will be accepted from any given organization for this grant program. If more than one application is received from an organization, the application that was received last by HUD before the deadline will be considered for funding.

FOR FURTHER INFORMATION CONTACT: Questions regarding specific program requirements should be directed to the agency contact identified in this program NOFA.

Questions regarding the FY2009 **General Section** should be directed to the Office of Departmental Grants Management and Oversight at 202-708-0667 (this is not a toll-free number) or the NOFA Information Center at 1-800-HUD-8929 (toll-free). Persons with hearing or speech impairments may access these numbers and all other telephone numbers in this NOFA via TTY by calling the Federal Relay Service at 1-800-877-8339. The NOFA Information Center is open between the hours of 10:00 a.m. and 6:30 p.m. eastern time, Monday through Friday, except federal holidays.

OVERVIEW INFORMATION

A. Federal Agency Name: Department of Housing and Urban Development, Office of Healthy Homes and Lead Hazard Control.

B. Funding Opportunity Title: Lead Hazard Control Capacity Building Grant Program.

C. Announcement Type: Initial announcement.

D. Funding Opportunity Number: FR-5300-N-31; OMB Approval Number 2539-0015.

E. Catalog of Federal Domestic Assistance (CFDA) Number(s): 14.912 Lead Hazard Control Capacity Building Grant Program.

F. Dates: 1. The deadline for receipt of the application in HUD headquarters is 5:00 PM eastern time, November 19, 2009. Only one application will be accepted from an organization

for a project. If more than one application is received from an organization, the application that was received last by HUD before the deadline will be considered for funding. See Section IV for additional details.

2. Applicants are encouraged to submit their application early to HUD.

G. Additional Overview Content Information:

1. Purpose of the Program. The purpose of the Lead Hazard Control Capacity Building Grant Program is to assist states, Federally-recognized Native American Tribes, cities, counties/parishes, or other units of local government which have not received a HUD lead hazard control grant or been a sub-recipient of such a grant in developing the infrastructure necessary to undertake comprehensive programs to identify and control lead-based paint hazards in eligible privately owned rental or owner-occupied housing.

2. Available Funds. Approximately \$1,700,000 in FY2009 and prior year funds is available for these 12-month grants. Approximately 17 to 34 awards are anticipated, ranging from a minimum of approximately \$50,000 up to a maximum of \$100,000 will be awarded to each successful applicant. Applications for amounts larger than the maximum grant award will be deemed ineligible and will not be reviewed or funded.

3. Match. Matching funds of at least 10 percent of the requested grant amount are required for this Lead Hazard Control Capacity Building Grant Program. See Section III.B of this NOFA, below, for further information.

4. Information on application. The application for this NOFA can be found at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or <http://www.hud.gov/offices/lead>.

5. Type of Awards: Grants.

FULL TEXT OF ANNOUNCEMENT

I. Funding Opportunity Description

A. Program Description.

1. The Lead Hazard Control Capacity Building Grant Program is authorized by Section 1011(g) of the Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X of the Housing and Community Development Act of 1992, Public Law 102-550). HUD's authority for making funding available under this NOFA is the Department of Housing and Urban Development Appropriations Act, 2009 (Public Law 111-8).
2. The purpose of the Lead Hazard Control Capacity Building Grant Program is to assist States, Federally-recognized Native American Tribes, cities, counties/parishes, or other units of local government which have not received HUD lead hazard control grants (specifically, Lead-Based Paint Hazard Control grants or Lead Hazard Reduction Demonstration grants) in developing the infrastructure necessary to undertake comprehensive programs to identify and control lead-based paint hazards in eligible privately owned rental or owner-occupied housing. Eligible applicants include States, Federally-recognized Native American Tribes, cities, counties/parishes, or other units of local government that have never been a direct recipient or a subgrantee of a Lead-Based Paint Hazard Control or Lead Hazard Reduction Demonstration grant. The necessity of adequate capacity to ensure the successful implementation of a lead hazard control grant program relies on the implementation of several key program components:
 - a. Training/contractor pool development;
 - b. Community outreach/marketing of program;
 - c. Developing and implementing procedures/guidelines governing program elements;
 - d. Qualified staff and organizational experience;

e. Building housing intake pipeline(s) (e.g., referrals of children under age six years with elevated blood lead levels (EBLs)) and delivery systems;

f. Developing key partnerships/subgrantees;

g. Developing data systems and evaluation matrices;

h. Determining appropriate financing mechanisms;

i. Integrating lead hazard control into existing housing repair programs;

j. Obtaining high quality data in order to target resources where need is greatest; and

k. Developing systems for sustaining a viable lead hazard control program after the grant.

3. Funds will be awarded to the most-qualified eligible applicants that will accomplish one or more of the following objectives in order to develop the infrastructure necessary to undertake comprehensive programs to identify and control lead-based paint hazards in eligible privately owned rental or owner-occupied housing:

a. Build local capacity to determine the prevalence of childhood lead poisoning among children under six years in the targeted community(ies);

b. Build local capacity to safely and effectively address lead hazards during lead hazard control and renovation, remodeling, and maintenance activities by integrating lead-safe work practices;

c. Develop delivery systems that promote integration of this grant program with housing rehabilitation, property maintenance, weatherization, housing-related health hazard interventions, and energy conservation activities and programs;

d. Develop data systems and key partnerships that allow for the tracking and reporting of case management and lead hazard control evaluation and control activities;

e. Affirmatively further fair housing (please refer to section III.C.4 of the FY2009 **General Section** for additional guidance);

- f. Develop comprehensive community-based approaches to address lead hazards in housing by mobilizing public and private sector resources including grassroots community-based non-profit and faith-based organizations;
- g. Promote collaboration, data sharing, and targeting between health and housing departments;
- h. Establish a system or process that will facilitate lead-safe units to be affirmatively marketed to families with young children; and
- i. Establish a system to implement key program components listed in section I.A.2, above.

II. Award Information

A. Funding Available. Approximately \$1,700,000 in FY2009 and prior year funds is available. Approximately 17 to 34 awards are anticipated, ranging from a minimum of approximately \$50,000 and up to a maximum of \$100,000 will be awarded to each successful applicant. Applications for amounts larger than the maximum grant award will be deemed ineligible and will not be reviewed or funded.

B. Anticipated Start Date and Period of Performance:

1. The start date for these grants is expected to be no later than January 1, 2010.
2. The period of performance is not to exceed 12 months.
3. If approved, grantees are eligible to receive a single period of performance extension of up to 12 months in accordance with 24 CFR 85.30(d)(2), and the OHHLHC Program Guide, which will be posted online at <http://www.hud.gov/offices/lead> and/or provided upon grant award.

C. Collaboration with Other Partners.

All applicants, with the exception of Native American Tribes, are encouraged to enter into formal arrangements with partner organizations (e.g., faith-based or other community-based organizations). These formal arrangements could be a contract, a Memorandum of

Understanding (MOU), a Memorandum of Agreement (MOA), or a letter of commitment. Such relationships must be established prior to the actual execution of an award or within 30 days after award.

III. Eligibility Information

A. Eligible Applicants. See the FY2009 **General Section** for additional eligibility requirements applicable to HUD Programs.

1. Eligible applicants include States, Federally-recognized Native American Tribes, cities, counties/parishes, or other units of local government that have never been a direct recipient or a subgrantee of a Lead-Based Paint Hazard Control or Lead Hazard Reduction Demonstration grant.
2. If you are a housing agency, housing finance agency, community development corporation, redevelopment authority, or any other entity that is not the executive office or a department of a state, Federally recognized Native American Tribe, city, county/parish, or other unit of local government, you must identify the government of which you are a part, and submit for review the specific statutory and other documents to demonstrate that you are a part of that government, rather than an separate entity. A document publicly posted on the Internet (i.e., without a password or encryption) may be submitted by providing the title and the web address (URL) in place of a scanned version of the document, along with the most recent date, subsequent to the date of publication of this NOFA, on which you successfully accessed the web address.

B. Cost Sharing or Matching:

The chart below describes the match percentage requirement and maximum administrative cost.

Match Requirements and Costs		
Grant Program	Minimum Match	Administrative Costs
Lead Hazard Control Capacity Building Grant Program	10 percent	Maximum 10 percent

1. Match Requirements and Leveraged Resources.

a. Applications will not be reviewed or funded if they do not meet the grant program's match requirement. As noted in the FY2009 **General Section**, applicants should refer to applicable OMB circulars, particularly those with respect to the funds used or proposed to be used to satisfy this requirement. Applicants should also note 24 CFR 85.24, which provides, among other things, that, except as provided by Federal statute, a cost sharing or matching requirement may not be met by costs borne by another federal grant; the source of the match must be local. Applicants must use Form HUD-96015 to document each match and leveraged resource. While applicants are not required to submit evidence of a firm commitment for each match and leveraged resource from any organization other than your own, additional points will be awarded for letters of firm commitment, Memoranda of Understanding, or other signed agreements to participate from those entities identified as partners in the application. Matching contributions must be shown to be used specifically for allowable program costs. The signature of the authorized official on the Form SF-424 commits matching resources of your organization and

from other sources. All match resources shall be tracked and verifiable according to OMB and program requirements.

b. **Leveraged Resources.** All resources contributed above the match requirement should be reported as leveraged resources. HUD will award points for match and leveraged resources based on the total amount of resources committed. In general, the larger the amount of funds or in-kind services that are committed by the applicant, the higher the number of points that will be awarded under Rating Factor 4. (See section V.A.4, on leveraging resources.) You are encouraged to provide leveraged resources beyond the required match. Leveraged resources may include funds from other allowable federally funded programs, and/or state, local, charity, non-profit or for-profit entities. Leveraged resources must be shown to be specifically dedicated to and integrated into supporting the programs. Your internal resources (e.g., staff in-kind, cash, etc.) must be given a monetary value on the Form SF-424 but do not require a separate letter from the authorized official. Form HUD-96015 should be used to document local contributions.

c. Examples of activities that can be counted as match or leveraged resources may include:

(1) **Donations.** The value of items such as paint and other materials or equipment that are used for lead-based paint hazard control must be established at market rates.

(2) **Discounts.** For services or products provided at a discounted rate, the discounted part of the fee or price is the eligible match/leverage.

(3) **Third Party In-Kind Contributions.** See 24 CFR 85.24 for additional information on third party in-kind contributions.

C. Other:

1. **Threshold Requirements.** Please see the FY2009 **General Section**, section III.C.2, for threshold requirements, as well as threshold requirements listed in this subsection. Applications

will not be reviewed or funded if they do not satisfy all threshold requirements. Only eligible applications as defined in Section III.A, Eligible Applicants, above, will be reviewed for compliance with threshold requirements.

a. Match requirements. Applicants are required to match 10 percent of the funds requested with other non-federal funds or resources. Applications will not be reviewed or funded if they do not meet the match requirements above.

b. Consolidated Plans. (This requirement does not apply to Native American Tribes.) In addition to a Form HUD-2991 for each jurisdiction in which your project or part of your project will be carried out, you must submit, as an appendix, the portion of its consolidated plan concerning lead-based paint hazards from the approved Consolidated Plan of the jurisdiction(s) where the lead-based paint hazard control program infrastructure will be developed. In lieu of submitting a scanned copy of the lead-based paint element from the current Consolidated Plan(s), you may substitute a web site address where the Consolidated Plan(s) is(are) located, and identify the location of the lead-based paint element within the Plan(s) (e.g., section/subsection number, page number). The web site must contain the lead-based paint element of the current Consolidated Plan(s). Be sure to verify the web address is active. If you do not include a scanned copy of the lead-based paint element, or if you refer to a web site that is not active or does not contain the element when your application is reviewed, you will receive no credit for this Consolidated Plan requirement. If the jurisdiction does not have a currently approved Consolidated Plan, you must include the jurisdiction's abbreviated Consolidated Plan, which includes a lead-based paint hazard control strategy developed in accordance with 24 CFR 91.235. You should include the discussion of any lead-based paint issues in your jurisdiction's Analysis of Impediments to Fair Housing Choice, particularly as it addresses your target areas.

c. Applicants shall ensure that the requested grant amount is consistent on all forms and materials submitted, and that rounding errors do not result in a request that exceeds the maximum grant award (\$100,000). Applications for amounts larger than the maximum grant award will be deemed ineligible and will not be reviewed or funded.

d. Applications with project periods longer than the applicable maximum duration (12 months) will be deemed ineligible and will not be reviewed or funded.

2. Allowable Costs and Activities. For each kind of organization, a set of Federal principles determines allowable costs. Allowable costs shall be in accordance with the cost principles applicable to the organization incurring the costs. Specifically, OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, can be accessed at the White House website, <http://www.whitehouse.gov/omb/circulars/index.html>.

a. Other Allowable costs.

(1) Purchasing or leasing equipment having a per-unit cost under \$5,000.

(2) Conducting blood lead screening programs among children under age six years, and collecting associated data to determine the prevalence of elevated blood lead levels (a venous blood lead level obtained by a health professional of at least 10 micrograms per deciliter in a child under age six years) in the targeted community(ies).

(3) Conducting targeted outreach, affirmative marketing, education or outreach programs on lead hazard control and lead poisoning prevention designed to increase the ability of the program to deliver lead hazard control services including educating owners of rental properties, tenants, and others on the Residential Lead-Based Paint Hazard Reduction Act, and the Lead Safe Housing Rule, and providing training on practices and management for lead-safe housing maintenance and renovation. Recipients and sub-recipients must take reasonable steps to ensure

meaningful access to programs for persons with disabilities and/or limited English proficiency because of their national origin. This could include providing oral interpreters and/or written translations of vital documents if there are persons with limited English proficiency (LEP) in the community. HUD's final guidance on LEP is referenced in Section III.C.4.f of the FY 2009 **General Section**. Appropriate steps required to ensure effective communication for persons with disabilities (see 24 CFR §8.6(a)) could include provision of information in alternative formats (e.g. Braille, sign language, audio, large print format).

(4) Supporting the development of data systems to collect, analyze, report, and evaluate activities that support the delivery of services related to lead poisoning prevention. This includes compiling and delivering such data as may be required by HUD.

(5) Providing resources to build capacity for lead-safe housing and lead hazard control, including free delivery of HUD-approved lead-safe work practices training courses for housing rehabilitation contractors, rehabilitation workers, renovators, remodelers, homeowners, renters, painters, maintenance staff, and others conducting renovation, rehabilitation, maintenance, hazard control, or other work in private housing; free delivery of lead sampling technician training, lead-based paint worker or contractor certification training; subsidies for licensing or certification fees to low-income persons seeking credentials as lead-based paint workers or contractors, lead sampling technicians or certified renovators; and completion of other HUD-approved courses that further the effectiveness of lead hazard control interventions or promote the integration of lead hazard control activities with housing rehabilitation, property maintenance, weatherization, and housing-related health hazard interventions.

(6) Participating in applied research or studies (except those involving human subjects for which Institutional Review Board approval (under 45 CFR 46) has not already been

obtained), or developing information systems to enhance the delivery, analysis, or conduct of lead hazard control activities, or to facilitate targeting and consolidating resources to further childhood lead poisoning prevention efforts.

(7) Other relevant costs associated with the following capacity-building program components:

- (a) Training/contractor pool development;
- (b) Community outreach/marketing of program;
- (c) Developing and implementing procedures/guidelines governing program elements;
- (d) Qualified staff and organizational experience;
- (e) Building housing intake pipeline(s) (e.g., EBL referrals) and delivery systems;
- (f) Developing key partnerships/subgrantees;
- (g) Developing data systems and evaluation matrices;
- (h) Developing appropriate financing mechanisms;
- (i) Integrating lead hazard control into existing housing repair programs;
- (j) Obtaining high quality data in order to target resources where need is greatest; and
- (k) Developing systems for sustaining a viable lead hazard control program after the grant.

c. Other costs.

(1) Administrative Costs. Applicants can utilize up to 10 percent of HUD funds for payments of reasonable grant administrative costs related to planning and executing the project (e.g., planning and executing the project, preparation/submission of HUD reports, etc.).

Administrative costs must be reflected under the appropriate line items (e.g., salaries, fringe, supplies, etc., of the Form HUD-424-CBW (note that applicants must not insert or delete rows in this spreadsheet, and must not enter subtotals or totals manually) and a detailed cost element

breakdown in the budget narrative must be provided. Detailed explanations of these costs are provided in the OMB Cost Principles circulars (A-21, A-87, A-122) that can be assessed at the White House Web site at: <http://www.whitehouse.gov/omb/circulars/index.html>.

(2) Indirect Cost Rates. Organizations that have a federally negotiated indirect cost rate should use that rate and the appropriate base. The documentation will be verified during award negotiations. Organizations that do not have a federally negotiated rate schedule must obtain a rate from their cognizant federal agency; otherwise the organization will be required to obtain a negotiated rate through HUD. Please see <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> for reference to the Indirect Cost requirements.

3. Limitation on use of funds. You may not use grant funds for any of the following activities:
 - a. Purchase of real property.
 - b. Purchase or lease of equipment having a per-unit cost in excess of \$5,000.
 - c. Chelation or other medical treatment costs related to children with elevated blood lead levels (EBLs).
 - d. Activities that do not comply with the Coastal Barrier Resources Act (16 U.S.C. 3501).
 - e. Lead hazard evaluation (e.g., lead-based paint inspections, paint testing, risk assessments, lead screenings), lead hazard control (e.g., interim controls, lead-based paint abatement, lead-based paint hazard abatement), construction, maintenance, operation, renovation, repair, painting, demolition or replacement of housing units or other structures.
 - f. Laboratory analysis.
 - g. Activities regarding housing receiving certain forms of HUD housing assistance, listed in Appendix A, "Eligibility of HUD-Assisted Housing." Your programs must address eligible HUD-assisted housing and/or housing that is not assisted by HUD. Appendix A can be

downloaded with the application from: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or <http://www.hud.gov/offices/lead>.

4. Additional Program Requirements

a. Environmental Requirements. Work under this grant program is categorically excluded from environmental review in accordance with 24 CFR 50.19(b)(1), (3), (4), and (9), and 58.34(a)(1), (3), (4), and (9). See also section VIII.C of this NOFA, below.

b. Cooperation with Related Research and Evaluation. You shall cooperate fully with any research or evaluation sponsored by HUD, EPA, the Centers for Disease Control and Prevention (CDC), or another government agency associated with this grant program, including preservation of project data and records and compiling requested information in formats provided by the researchers, evaluators, or HUD. This also may include the compiling of certain relevant local demographic, dwelling unit, and participant data not contemplated in the original proposal. Participant data shall be subject to the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). HIPAA and the Privacy Rule can be found at <http://www.hhs.gov/ocr/hipaa/>.

c. Data Collection. You shall collect, maintain, and provide to HUD the data necessary to document and evaluate grant program outputs and outcomes.

d. Economic Opportunities for Low- and Very Low-Income Persons (Section 3). Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) applies directly to the grantee. The purpose of Section 3 is to ensure that new training, employment or contracting opportunities created during the grant will be directed to low- and very low-income persons residing in the target area and to the business concerns that employ these persons, to the greatest extent feasible. If the grantee plans to hire any new employees or award contracts to carry out the grant, it must

comply with the Section 3 requirements found at 24 CFR 135.32. Any contractor, subcontractor or sub-grantee receiving contracts under the grant totalling \$100,000 or more must comply with the Section 3 requirements for any new hiring or contracting opportunities under those contracts. Please refer to 24 CFR part 135, subparts B and E, and to Section II.C.4.c of the FY2009

General Section, for additional information.

e. Replacing Existing Resources. Funds received under this grant program covered under this NOFA shall not be used to replace existing community resources dedicated to any ongoing project.

f. Code of Conduct. Prior to entering into a grant agreement with HUD, successful applicants will be required to submit a copy of their organization's Code of Conduct and describe the methods they will use to ensure that all officers, employees, and agents of their organization are aware of their Code of Conduct. For more information, please see HUD's Code of Conduct website: <http://www.hud.gov/offices/adm/grants/codeofconduct/cconduct.cfm>.

g. Coordination among Critical Agencies. HUD encourages you to participate in state-wide or jurisdiction-wide strategic plans to eliminate childhood lead poisoning as a major public health problem, or to assist in the development of a plan if your state or locality does not have such a plan. The CDC strategic elimination plans for state and local childhood lead poisoning prevention programs can be downloaded from <http://www.cdc.gov/nceh/lead/StrategicElimPlans/strategicplans.htm>. Additionally, HUD encourages you to enter into collaborative arrangements with childhood lead poisoning prevention programs, health agencies, housing agencies, community development agencies, and code enforcement agencies (or equivalent) for their target area(s), local jurisdiction(s), and, for state or tribal applicants, with their state or tribal health agencies, housing agencies,

development agencies, and code enforcement agencies (or equivalent). HUD encourages you to coordinate as appropriate with community-based language assistance organizations and fair housing organizations.

IV. Application and Submission Procedures

If you are interested in applying for funding under this program, please review carefully the following information. This replaces the information on electronic submittal using Grants.gov that is in the FY 2009 **General Section**.

A. Application Package Available on HUD's Internet Site

Copies of the published NOFA and application forms may be downloaded from the HUD website at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or <http://www.hud.gov/offices/lead/>.

B. Content and Form of Application Submission:

The following section provides instructions on the items to be submitted as part of the application. These items include the forms contained in the FY 2009 **General Section** that are applicable to this funding announcement. Copies of these forms are available on line at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or <http://www.hud.gov/offices/lead/>. The application is to be submitted by email with the narratives and forms attached, as described in Section IV.F, and Appendix B, Procedures for Submitting Grant Applications by Email, of this NOFA.

B. Content and Form of Application Submission:

Applicants eligible to apply under this NOFA must follow the submission requirements described below:

1. Applicant Information.

a. Application Format.

(1) The application narrative response to the Rating Factors is limited to a maximum of 20 pages (excluding appendices and worksheets) of size 8-1/2" x 11" using a 12-point (minimum) font with margins not less than 1" on all sides. While the 20-page rating factor response does not include attachments, tables, appendices, and other required forms, you should not rely on excessive appendices to address the rating factors – this information should be clearly relayed in the narrative. Applicants should be aware that any narrative information submitted in response to the Rating Factors that exceeds the page limit will not be reviewed.

(2) Materials provided in the appendices should directly refer to the specific rating factor narrative. Applicants are strongly urged to not submit information that is not required and/or requested in the NOFA or relevant to a specific narrative response. The narrative response to the Rating Factors should be submitted as a single Microsoft Word document file. All attachments must identify the related Rating Factor in the footer by providing the Rating Factor and the page number (e.g., Factor 1 Attachment 2, page. 1).

b. Information contained in the abstract will not be considered in the evaluation or scoring of the application.

c. Application Checklist. The applicant's application must contain all of the required information requested in this NOFA and the FY2009 **General Section**. These items include the standard forms, and the certifications and assurances listed in the FY2009 **General Section** that are applicable to this NOFA. The forms required for application submission and instructions can be found in the application at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or <http://www.hud.gov/offices/lead>. The checklist below includes a list of the required items

needed for submitting a complete application and receiving consideration for funding (except as noted below).

- (1) Applicant Abstract (limited to a maximum of 2 pages) (optional)
- (2) Rating Factors Response (limited to a maximum of 20 narrative pages plus the following forms)
 - (a) Capacity of the Applicant and Relevant Organizational Experience and Form HUD-96012
 - (b) Need/Extent of the Problem and Form HUD-96013
 - (c) Leveraging and Matching Resources and Form HUD-96015
 - (d) Program Outcome Logic Model, Form HUD-96010
- (3) Other Materials in support of rating factors
 - (a) Form SF-424 - Application for Federal Assistance
 - (b) Form SF-424 Supplement Survey on Equal Opportunity for Applicants (optional submission)
 - (c) Form HUD-424-CBW, HUD Detailed Budget Worksheet (includes Total Budget (Federal Share and Matching) and Budget Justification Narrative). (Note that applicants must not insert or delete rows in this spreadsheet, and must not enter subtotals or totals manually.)
 - (d) Form HUD-2880 - Applicant/Recipient Disclosure/Update Report
 - (e) Form HUD-2990 - Certification of Consistency with the RC/EZ/EC-II Strategic Plan
 - (f) Form HUD-2991 - Certification of Consistency with the Consolidated Plan
 - (g) Form SF-LLL - Disclosure of Lobbying Activities (if applicable)
 - (h) Form HUD-96008 - Development Worksheet with Minimum Benchmark
 - (j) Form HUD 2994-A, You Are Our Client! Survey (optional)

C. Submission Dates and Times. The application deadline is 5:00 PM eastern time, November 19, 2009.

D. Intergovernmental Review. Not required.

E. Funding Restrictions.

1. Administrative Costs. Administrative costs may not exceed 10 percent of the grant award.
2. Ineligible Activities. See Section III.C.3, Limitation on Use of Funds.

F. Other Submission Requirements.

Applicants may submit one application for this NOFA if they are eligible. If more than one application is received from an organization, the application that was received last by HUD before the deadline will be considered for funding.

1. *Address for Submitting Applications.* Completed applications, as described below, must be emailed to OHHLHCNOFAreview@hud.gov.
2. *Application Materials.* The application shall be submitted as one email (or more than one if necessary) with the narratives and forms attached as described in Appendix B, Procedures for Submitting Grant Applications by Email, of this NOFA.
3. *Submission Procedures.*
 - a. The procedures that apply to the submission of applications under this NOFA are described in Appendix B, Procedures for Submitting Grant Applications by Email. Please read that appendix carefully and completely, because failure to comply with the procedures may disqualify your application.
 - e. All emails must be received by 5:00 p.m. eastern time on or before the deadline date. Emails received after 5:00 p.m. eastern time on the deadline date will be considered late and not reviewed.

f. As with any email system, your email server, the Internet, or HUD's email server may experience overloads and/or other problems that may cause your email and/or the HUD acknowledgment to be delayed, rejected or lost. Although HUD's e-mail system has adequate capacity to handle the anticipated volume of application submission emails, HUD encourages applicants to submit applications far enough in advance of deadlines to receive confirmation that the application has been received and to take the necessary steps to resubmit in the event that an application email is not being received by HUD. HUD is not responsible for emails that do not arrive at HUD's email server in accordance with the application deadline identified in the NOFA.

g. Applications emailed to an address not designated for receipt of the application, which results in the application email box not receiving your application in accordance with the requirements for timely submission, will result in your application being considered late and not receiving funding consideration. HUD will not be responsible for directing emails to the application email box. Applications submitted by any means other than email to the application address (e.g., mail, shipping, personal delivery, or Internet posting (e.g., emailing to the application address a message containing the Internet address where the application has been uploaded using a file transfer protocol (FTP) or another posting method with the intention that HUD staff access the Internet to download the application)) will not be accepted for review and will not receive funding consideration.

V. Application Review Information:

A. Criteria:

1. Rating Factor 1: Capacity of the Applicant and Relevant Organizational Experience.
(20 points maximum for all applicants)

a. Capacity of the Applicant (10 points).

The applicant must demonstrate that its organization has sufficient qualified personnel or will actively retain qualified experts or professionals within 30 days of the grant award to successfully implement and complete the project. Applicants must complete form HUD-96012 to receive up to the full points for this rating factor.

Key personnel should include, at a minimum, an overall Project Director (PD) and a day-to-day Program Manager (PM). The applicant must provide resumes of key personnel and job descriptions for planned key personnel. The applicant must describe the roles and responsibilities of each key personnel for the project. Please **do not** include the Social Security Number (SSN) of any person.

The day-to-day Program Manager must be experienced in housing rehabilitation, lead hazard control, case management, or related work to the project. The Program Manager should have demonstrated project management experience and must dedicate at least 10 percent of his/her time for the proposed project. Applicants must, if applicable: 1) list and describe sub-grantees, sub-contractor organizations, sub-recipients and consultants that will provide services and carry out critical activities for the proposed grant program, 2) detail each sub-entity's experience in initiating and implementing related environmental, health, or housing projects, 3) list key personnel from each sub-entity organization and their respective roles and responsibilities, and 4) provide the percent of time commitment by the key personnel for the grant, whether they be in the applicant's organization or a sub-entity, to the proposed program.

b. Relevant Organization Experience (10 points). Applicants must describe prior experience in initiating and implementing lead hazard control or related environmental, health or housing programs. Include a table that lists the relevant and most recent experience (last three years) in initiating and implementing lead hazard control or related environmental, health or housing projects. Provide examples of relevant programs that the applicant currently manages or has previously managed within the past three years (e.g., Lead Hazard Control, CDBG Housing Rehabilitation, Childhood Lead Poisoning Prevention Program, Healthy Homes Demonstration, Weatherization, etc.).

2. Rating Factor 2: Need/Extent of the Problem. (15 points)

This factor addresses the extent to which there is a need for the proposed program to address a documented problem and will be based on the evidence or predicted prevalence of lead poisoning, the presence of lead hazards, high risk children, and high risk housing in any proposed target area(s). For you to receive maximum points for this factor, there must be a direct relationship between your proposed activities in the target area(s) and the documented community needs.

a. Document a critical level of need for your proposed activities in the geographical area where activities would be carried out. Since an objective of the program is to prevent at-risk children from being lead-poisoned, specific attention must be paid to documenting such need as it applies to the targeted areas, rather than the entire locality or state. Complete and submit Form HUD-96013 with your application. If you do not have data regarding the prevalence of childhood blood lead poisoning in your jurisdiction and/or your target area (block A of the form), indicate “N/A” in the form and provide a narrative discussion of your estimate of this prevalence and the scientific and/or statistical basis for your estimate.

b. Document the following for the target area(s):

(1) Economic and demographic data relevant to the target area, including data on poverty, unemployment, per capita income, etc.; and

(2) Provide information about the condition of housing in the areas targeted for lead hazard control activities (data may be available from State or local sources, included in your currently approved Consolidated Plan or Analysis of Impediments (AI), derived from current Census Data, or available from special studies).

(3) Other data relevant to the target area or jurisdiction that documents an unmet need for lead-safe housing. These data may include the number of units that have been occupied by lead poisoned children where the identified lead-based paint hazards have not been remediated; the number of lead-based paint health and/or housing code violations; or the number of pre-1978 or pre-1960 housing units anticipated to undergo rehabilitation in the next 12 months; the proportion or number of units with lead dust hazards; information about the principal sources of exposure in your community, their prevalence; or the segments and/or characteristics of the housing most affected by these exposure sources.

3. Rating Factor 3: Soundness of Approach. (40 points maximum)

The activities supported by the grant programs of the OHHLHC represent some of the most important elements of the national effort to achieve the Federal goal of eliminating childhood lead poisoning as a major public health problem by 2010 and OHHLHC's continued commitment afterwards to provide funding and services for those communities that still have a significant amount of high risk housing, and to respond to other important housing-related health hazards. The degree of success achieved by grantees will significantly shape the success of the national effort.

This factor addresses the quality and cost-effectiveness of the applicant's proposed work plan to develop adequate capacity to ensure the successful implementation of a lead hazard control grant program. Applicants need to describe their work plan to address key capacity issues related to one or more of the following program components:

- a. Training/contractor pool development;
- b. Community outreach/marketing of program;
- c. Developing and implementing procedures/guidelines governing program elements;
- d. Qualified staff and organizational experience;
- e. Building housing intake pipeline(s) (e.g., EBL referrals) and delivery systems;
- f. Developing key partnerships/subgrantees;
- g. Developing data systems and evaluation matrices;
- h. Developing appropriate financing mechanisms;
- i. Integrating lead hazard control into existing housing repair programs;
- j. Obtaining high quality data in order to target resources where need is greatest; and
- k. Developing systems for sustaining a viable lead hazard control program after the grant.

The applicant's response to this factor must include the elements described below in the program description.

The work plan should include specific, measurable, and time-phased objectives for each major program activity and should reflect benchmark performance standards for activities related to the proposed work plan. The benchmark form (Form HUD-96008) is available at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>, and <http://www.hud.gov/offices/lead/>, and policy guidance on developing work plans is available at <http://www.hud.gov/offices/lead/>.

Information contained in the benchmark form does not need to be repeated or explained in detail in the rating factor narrative. Applicants may refer to the form within the narrative where relevant. Note rows on the benchmark form which are not applicable to your proposed work plan.

a. **Work Plan Strategy (35 points maximum).** Describe the overall work plan goals and time-phased strategy to complete work within the 12-month period of performance (Form HUD-96008). Describe the methods, including schedule and milestones that will be used to develop the infrastructure needed to identify and control lead-based paint hazards and how the desired project benchmarks will be achieved. As part of the applicant's work plan description, address the following:

(1) **Capacity Issues/Barriers to Capacity.**

(a) The applicant needs to describe what specific capacity issues and barriers it is facing which is preventing it from implementing a lead hazard control program in its jurisdiction (e.g., lack of contractor pool, lack of quality EBL data, lack of clinical case management program, etc.) and how this funding will be used to address these issues.

(b) Include specifics about plans/activities to resolve barrier(s) and the relationship to the community needs.

(2) **Program Administration and Financial Management.** Describe how the program will be administered, including addressing oversight and financial management.

(a) Include details about staff and project oversight/monitoring, contract administration (routine monitoring of all sub-grantees and contractors to ensure conformity to the terms, conditions and specifications of contracts or other formal agreements), and how funding will flow from the grantee to those who will perform work under the proposed program.

(b) Describe the applicant's involvement in coordination among critical agencies (medical and clinical, health, environmental/housing, data, education, advocacy).

(3) Program Start-Up. Describe program start-up activities during the first 30 days of the grant (hiring/training staff, outreach/education activities). Provide information about internal and external capacity-building steps necessary to ensure a smooth and timely start-up phase. Provide detailed information about other organizations that provide the knowledge and skills required to implement the grant activities.

(a) If the applicant is not a health department, explain how the applicant will obtain data from state and/or local health departments, Childhood Lead Poisoning Prevention Programs (CLPPP) and other health care agencies (if applicable) on the addresses of housing units in which children have been identified as having an elevated blood lead level, for purposes of establishing a system for recruiting and enrolling housing units. In particular, describe how the applicant will obtain the data, given the protections of HIPAA.

(4) Data Collection and other Program Support Activities.

(a) Identify and discuss the methods the applicant will use (in addition to HUD reporting requirements) to document activities, progress, and program effectiveness. Explain how the applicant will make necessary changes to improve program performance.

(b) Describe how databases, including websites, computer, paper or other formats, will ensure the privacy of participants.

(5) Program Sustainability. Applicant should describe how the funding will ensure that a viable lead hazard control program could be operational after the period of performance has ended.

(a) The applicant should describe a process for implementation so that intervention(s) can be sustained with or without additional funding.

(b) The applicant should describe how the efficacy of proposed activities will be assessed. This assessment may take a variety of forms such as measures of process, measures of change, measures of products, or other appropriate indicators.

b. Budget Proposal (5 points maximum).

(1) Your budget proposal should thoroughly estimate all applicable costs (direct, indirect, and administrative), and be presented in a clear and coherent format in accordance with the requirements listed in the FY2009 **General Section**. HUD is not required to approve or fund all proposed activities. You must thoroughly document and justify all budget categories and costs (Form HUD-424-CBW) and all major tasks, for yourself, sub-recipients, major sub-contractors, joint venture participants, or others contributing resources to the project. A separate budget must be provided for each partner who is proposed to receive more than 10 percent of the federal budget request. Your application will be evaluated on the extent to which resources are appropriate for the scope of the proposed project.

(2) Your budget narrative justification associated with these budgeted costs should be submitted as part of the Total Budget (Federal Share, Matching and Leveraging), but is not included in the 20-page limit for this submission. Separate narrative justifications should be submitted for partners that are submitting separate budgets. Your proposed budget should clearly identify the funding or cash equivalent amounts being provided as match and leveraged resources. These funds should reflect the numbers and contributions provided in response to Rating Factor 4, Leveraging Resources.

4. Rating Factor 4: Leveraging Resources. (10 points maximum)

a. This factor addresses your ability to obtain additional community and private sector resources that can be combined with HUD's program resources to increase the effectiveness of the proposed program activities. You will be given points based on the amount of net match and leveraged resources greater than 10 percent. Match and leveraged resources must be shown to be specifically dedicated to and integrated into supporting program activities. See Section III.B.2, Eligibility, Cost Sharing or Match, above, for additional information on match and leveraged resources.

b. Match and Leveraged Resources. You will be given points based on the amount of total match and leveraged resources in accordance with the chart below (10 points). In awarding points, fractional percentages will be rounded down to whole number percentages, and will not be rounded up (e.g., providing 14.99% match and leveraged resources is treated as 14% and receives 4 points).

Match and Leveraged Resources Point Table	
Match and Leveraged Resources as Percent of Requested Federal Amount	
Requested Federal Amount	Points Awarded
11 percent	1
12 percent	2
13 percent	3
14 percent	4
15 percent	5
16 - 18 percent	6
19 - 21 percent	7
22 - 24 percent	8
25 - 27 percent	9
28 percent or greater	10

c. Applicants must use Form HUD-96015 to document each match and leveraged resource.

While you are not required to submit evidence of a firm commitment for each match and leveraged resource from any organization other than your own, additional points will be awarded for letters of firm commitment, Memoranda of Understanding, or other signed agreements to participate from those entities identified as partners in the application. Staff in-kind contributions should be given a monetary value based on the individual's hourly pay rate and proposed time devoted to the grant activity. The signature of the authorized official on the Form SF-424

commits match and leveraged resources of your organization and from other sources. All match resources shall be tracked and verifiable according to OMB and program requirements.

5. Rating Factor 5: Achieving Results and Program Evaluation (15 points maximum).

This rating factor reflects HUD's goal to embrace high standards of ethics, management, and accountability.

a. Description of program activities, outputs and short-term, intermediate-term and long-term outcomes. (5 points)

(1) State clearly the project goals ("benchmarks") and your activities to achieve these goals.

(2) Describe how you will measure the results.

(3) Explain how you will document and track your goals, program activities, and schedules.

(4) Identify the procedures you will follow to make adjustments to the work plan to improve performance if benchmarks are not met within established timeframes.

b. Logic Model (10 points). In FY2009, HUD will use the Matrix in Appendix 1 of the FY2009 **General Section** to rate the quality of the Logic Model. The matrix provides for a sliding scale of up to 10 points based upon the quality of the submission.

(1) Submit Form HUD-96010. HUD is using an electronic Logic Model with dropdown menus from which you can select needs, activities, and outcomes appropriate to the program.

See the FY2009 **General Section** for detailed information on the use of the Logic Model. HUD is requiring grantees to use program-specific questions to self-evaluate the management and performance of their program. Webcast training on HUD's logic model and the reporting requirements for addressing the Management questions was recorded and can be viewed at

<http://www.hud.gov/webcasts/archives/nofa09.cfm>. You are strongly encouraged to view this training.

In evaluating Rating Factor 5, HUD will consider how you have described the benefits and outcome measures of the program. HUD will also consider the evaluation plan, to ensure the project is on schedule and within budget.

(2) Performance indicators should be objectively quantifiable and should measure actual achievements against anticipated achievements:

Step 1. The planning component of the logic model should identify the problem or need and develop a plan.

Step 2. The intervention component of the logic model should identify the kinds of services, activities, and outputs projected.

Step 3. The impact component of the logic model should identify the projected outcomes.

Step 4. The accountability (phase one) component of the logic model should include data sources, measurement, and reporting tools.

Step 5. The accountability (phase two) component of the logic model should include the evaluation methodology or the evaluation process.

As a planning tool, the logic model can provide the statement of need and also provide the rationale for the proposed service or activity. For goals or benchmarks, the logic model can provide a set of quantifiable goals including timeframes. These goals allow you and HUD to monitor and assess the progress in achieving the program work plan. The process for the achievement of outcome goals should include identifying the expected outcome and the estimated number needed to achieve the goal or the expected outcome in terms of the community impact or changes in economic and social status. Some examples of measurement-reporting

tools are survey instruments; attendance logs; case report; pre-post tests; or waiting lists.

Describe where/how data are maintained, for example, central databases; individual case records; specialized access databases, tax assessor databases; and local precinct. Also, identify the location where the database is maintained, updated, etc., for example, on-site, subcontractor, or specify (e.g., identify what the other is).

6. Bonus Points (2 points maximum)

You are eligible for two bonus points if the application includes a valid form HUD-2990 certifying that the proposed activities/projects in the application are consistent with the strategic plan for an empowerment zone (EZ) designated by HUD or the U.S. Department of Agriculture (USDA), the tax incentive utilization plan for an urban or rural renewal community designated by HUD (RC), or the strategic plan for an enterprise community designated in round II by USDA (EZ-II), and that the proposed activities/projects will be located within the RC/EZ/EC-II identified above and are intended to serve the residents.

B. Reviews and Selection Process

1. Rating and Ranking. Please refer to the FY2009 **General Section**.

a. Applications that meet all of the threshold requirements will be eligible to be scored and ranked, based on the total number of points allocated for each of the rating factors described in Section V.A of this NOFA.

b. Remaining Funds. Refer to the FY2009 **General Section** for HUD's procedures if funds remain after all selections have been made within a category.

c. The scoring criteria to be used to award the maximum points for this NOFA are based on how fully and thoroughly you answer each item listed in each Rating Factor.

2. Factors for Award Used to Rate and Rank Applications.

a. Implementation of HUD’s Strategic Framework and Demonstrating Results. HUD is committed to ensuring that programs result in the achievement of HUD’s strategic mission. To support this effort, grant applications submitted for HUD programs will be rated on how well they tie proposed outcomes to HUD’s policy priorities and Annual Goals and Objectives, and the quality of proposed Evaluation and Monitoring Plans.

b. The maximum number of points to be awarded is 102.

c. The factors for rating and ranking eligible applicants under all categories, and the maximum points for each factor are stated below:

Rating Factors	Maximum Points
1. Capacity of the Applicant and Relevant Organizational Experience	20
2. Need/Extent of the Problem	15
3. Soundness of Approach	40
4. Matching and Leveraging Resources	10
5. Achieving Results and Program Evaluation	15
6. Bonus Points	2
Total	102

VI. Award Administration Information

A. Award Notices

1. Applicants Selected for Award.

- a. Successful applicants will receive a letter from the Office of Healthy Homes and Lead Hazard Control Grant Officer providing details regarding the effective start date of the grant agreement and any additional data and information to be submitted to execute the grant. This letter is not an authorization to begin work or incur costs under the grant.
- b. HUD may require that a selected applicant participate in negotiations to determine the specific terms of the grant agreement, budget, and Logic Model. Should HUD not be able to successfully conclude negotiations with a selected applicant within a period determined by HUD, an award will not be made. You should note that, if you are selected for multiple awards, you must ensure that you have sufficient resources to provide the promised match and leveraged resources for each award. During negotiations, you would be required to provide alternative match and leveraged resources, if necessary, before the grant can be awarded in order to avoid committing duplicate match and leveraged resources to more than one OHHLHC grant. If, after negotiations, you cannot provide sufficient alternative match and leveraged resources in the amounts you proposed, HUD will withdraw one or both offers, as applicable. If you accept the terms and conditions of the grant agreement, you must return a signed grant agreement by the date specified.

Instructions on how to have the grant agreement account entered into HUD's Line of Credit Control System (LOCCS) payment system will be provided. Other forms and program requirements will be provided.

In accordance with OMB Circular A-133 (Audits of States, Local Governments and Nonprofit Organizations), if you expend \$500,000 in federal funds in a single year, you must follow the requirements of the Single Audit Act and must submit your completed audit-reporting package along with the Data Collection Form (SF-SAC) to the Single Audit Clearinghouse. The

address can be obtained from their website. The SF-SAC can be downloaded at:

<http://harvester.census.gov/sac/>.

2. Debriefing. The FY2009 **General Section** provides the procedures for applicants to request a debriefing.

3. Negotiation. Refer to the FY2009 **General Section** for additional details.

4. Adjustments to Funding. Refer to the FY2009 **General Section** for additional details.

B. Administrative and National Policy Requirements. Refer to the FY2009 **General Section** for additional details regarding the Administrative and National Policy Requirements applicable to HUD Programs.

1. Davis-Bacon wage rates. The Davis-Bacon wage rates are not applicable to these programs. However, if you use grant funds in conjunction with other federal programs, Davis-Bacon requirements will apply to the extent required under the other federal programs.

2. Procurement of Recovered Materials. See the FY2009 **General Section** for information concerning this requirement.

C. Reporting: Reports shall comply with the FY2009 **General Section**. The following items are part of the Office of Healthy Homes and Lead Hazard Control (OHHLHC) reporting requirements.

1. Successful applicants will be required to submit quarterly, annual, and final program and financial reports according to the requirements of the OHHLHC. Specific guidance and additional details will be provided to successful applicants. For each reporting period, as part of the required report to HUD, a grant recipient must include a completed Logic Model (form HUD 96010), which identifies output and outcome achievements. Project benchmarks and milestones will be tracked using a benchmark spreadsheet that uses the benchmarks and milestones

identified in the Logic Model Form (HUD-96010) approved and incorporated into the award agreement.

2. All grant recipients must comply with reporting requirements of subpart E of 24 CFR Part 135 dealing with Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u (Economic Opportunities for Low- and Very Low-Income Persons in Connection with Assisted Projects) and the HUD regulations at 24 CFR Part 135). See Section III.C.4.c of the FY2009 **General Section** for additional information.

VII. Agency Contact(s):

For questions related to the application download submission process, or to the e-mail application submission process, you may contact Christine Freeman at the Department of Housing and Urban Development; Office of Healthy Homes and Lead Hazard Control; 451 Seventh Street, SW, Room 8236; Washington, DC 20410-3000; or by telephone at 202-402-3257 (this is not a toll-free number), or by email at: OHHLHCNOFAreview@hud.gov. For programmatic questions, you may contact: Bill Nellis, Office of Healthy Homes and Lead Hazard Control: Department of Housing and Urban Development; 451 Seventh Street, SW, Room 8236, Washington, DC 20410-3000; telephone 202-402-7684 (this is not a toll-free number); facsimile 202-755-1000; e-mail: William.C.Nellis@hud.gov. For administrative questions, you may contact Curtissa L. Coleman, Director, Grants Services Division, at the address above or by telephone at: 202-402-7580 (this is not a toll-free number); email at: Curtissa.L.Coleman@hud.gov. If you are a hearing- or speech-impaired person, you may reach the above telephone numbers via TTY by calling the toll-free Federal Relay Service at 1-800-877-8339.

VIII. Other Information:

A. General. For additional general, technical, and grant program information pertaining to the Office of Healthy Homes and Lead Hazard Control, visit: <http://www.hud.gov/offices/lead/>.

B. Paperwork Reduction Act. The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2539-0015. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number. Public reporting burden for the collection of information is estimated to average 80 hours to prepare the application, 16 hours to finalize the grant agreement, and 32 hours per annum for grant administration (progress reporting) per respondent. This includes the time for collecting, reviewing, and reporting the data for the application, quarterly reports, and final report. The information will be used for awardee selection and monitoring the administration of funds. Response to this request for information is required in order to receive the benefits to be derived.

C. Environmental. The notice does not direct, provide for assistance or loan and mortgage insurance for, or otherwise govern or regulate, real property acquisition, disposition, leasing, rehabilitation, alteration, demolition, or new construction, or establish, revise, or provide for standards for construction or construction materials, manufactured housing, or occupancy. Accordingly, under 24 CFR 50.19(c)(1), the NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321).

D. Appendix. Appendices A and B to this NOFA are available for downloading with the application at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> and <http://www.hud.gov/offices/lead/>.

Dated: _____

9/8/2009



Matthew Ammon
Acting Director, Office of Healthy Homes
and Lead Hazard Control