

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**  
**[Docket No. FR-5600-N-33-C1]**

**HUD's Fiscal Year (FY) 2011 NOFA for the  
Performance-Based Contract Administrator (PBCA) Program  
Technical Correction**

**AGENCY:** Office of the Assistant Secretary for Housing, HUD.

**ACTION:** Notice of Technical Correction.

**SUMMARY:** On March 9, 2012, HUD posted a NOFA for the Performance-Based Contract Administrator (PBCA) Program. This notice adds an additional element to tie-breaker methodology for tied point scores on applications and corrects a typo in the definition of FTE in that NOFA. It also makes adjustments to the Period of Performance and the deadline date.

**DATE:** The application deadline date is changed to **June 11, 2012.**

**FOR MORE INFORMATION CONTACT:** For questions concerning the NOFA, the applicant may contact Kerry Hickman at [Kerry.E.Hickman@hud.gov](mailto:Kerry.E.Hickman@hud.gov) or 202-402-3885. This number is not toll-free. Persons with hearing or speech impairments may access this number via TTY by calling the Federal Relay Service at 800-877-8339.

**BACKGROUND:**

On March 9, 2012, HUD posted the PBCA NOFA to the federal website [www.Grants.gov](http://www.Grants.gov). Section V.A.5 of the Full Text of the Announcement includes a minimum point score required in Factors 1 through 4 and also for the total score. These minimum requirements remain unchanged. This Notice adds a third means for breaking tied scores.

In addition, section I.E.7 of the Full Text of the Announcement provides a definition of Full-Time Equivalent. This definition has a typographical error for the number of hours. This Notice corrects the typographical error and makes the definition consistent with other references in the NOFA regarding hours equivalent to an FTE.

As a result of these changes the deadline date is changed to Monday, **June 11, 2012.**

This Notice also modifies the Period of Performance. The Period of Performance is changed from October 1, 2012 to December 1, 2012.

**TECHNICAL CORRECTIONS:**

1. The section on tied scores found in Section V.A.5., on page 31 of the PBCA NOFA now reads as follows:

“In circumstances where the highest total scores for a state are equal, the applicants with tied scores will have a tie-breaker based on highest point score for Rating Factor 5.

If there is still a tie, HUD will select the applicant with the highest point score for Rating Factor 1. If there is still a tie, the application proposing the lowest proposed fee percentage will be selected.”

2. The definition of “Full Time Equivalent” found in Section I.E.7., on page 6 of the PBCA NOFA is corrected to read as follows:

**“7. Full Time Equivalent (FTE).** One FTE is defined as 2,080 hours per work year.”

3. This correction changes the deadline to **June 11, 2012**.


4. Section II.D on page 7 of the PBCA NOFA changes the Period of Performance and is modified to read as follows:

**“D. Period of Performance.** The PBCA will administer the HAP Contracts that HUD assigns during the ACC term. The ACC shall have a term of twenty-four (24) months unless extended at the sole election of HUD. HUD anticipates that ACCs awarded under this NOFA will become effective on December 1, 2012. The full text of the ACC may be found at:

[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/housing/mfh/rfp/sec8rfp](http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/rfp/sec8rfp) or in Appendix C of this NOFA.”

There are no other changes to this NOFA.

Dated: 3-15-12

  
Marie D. Head, Deputy Assistant Secretary  
Office of Multifamily Housing Programs

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