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HUD

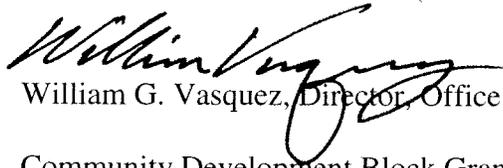
Office of Community Planning and Development

Information Bulletin

Issue No. CPD-2010-06

January 12, 2010

MEMORANDUM FOR: Community Development Block Grant Grantees receiving funds under the American Recovery and Reinvestment Act of 2009 Grantees funds (CDBG-R)

FROM:  William G. Vasquez, Director, Office of Community Planning and Development

SUBJECT: Community Development Block Grant Recovery (CDBG-R) Program
Recovery Act of 2009 Reporting Guidance

This bulletin serves to clarify the requirements for CDBG-R grantee reporting for the Fourth Quarter of 2009 (ending December 31, 2009) in compliance with the American Recovery and Reinvestment Act of 2009. The Office of Management and Budget has revised guidelines on calculating and reporting of Jobs created with Recovery funds. Also, HUD has revised and improved the reference information available on the HUD Recovery Reporting website.

Question and Answers

Q1. What is the weblink for HUD Recovery Reporting information?

Please go to web link:

<http://portal.hud.gov/portal/page/portal/RECOVERY/Reporting>

This webpage includes links to additional guidance on Job Count reporting, a Job Count Calculator spreadsheet, and other guidance for Recovery Jobs and Activities reporting in www.Federalreporting.gov and National Environmental Policy Act (NEPA) Reporting in compliance with the Recovery Act.

Q2. Is there a webcast that discusses the Fourth Quarter of 2009 Recovery reporting and provides additional guidance on CDBG-R reporting.

Yes, refer to the web link, entitled **CDBG Recipient Reporting, January 6, 2010:**

<http://portal.hud.gov/portal/page/portal/HUD/webcasts/archives>

This is the archived webcast from a Presentation and Question & Answer session at HUD Headquarters in Washington, D.C. conducted on January 6, 2010.

Q3. For grantee reporting in www.federalreporting.gov , is there a spreadsheet available that can be used as a reference to ensure the data elements input into this reporting website match data elements on HUD's records?

See the attached .pdf file spreadsheet.



Grantee Specific
Data for CDBG-R_Upd

Use the Search function to find Recipient Grantee name, CDBG-R Grantee number, and/ or DUNNS number.

Q4. What is the current schedule for reporting Recovery jobs and activities in federal reporting in www.federalreporting.gov .

Recipients are required by the Recovery Act to report from the 1st to the 10th;
FederalReporting.gov will be available for reporting from the 1st to the 15th.

| | |
|------------------------------------|---|
| January 1 - 15, 2010 | Prime and Sub Recipients report |
| January 16 – 22 | Recipients Review Reports Prime Recipients and Sub Recipients Correct Reports |
| January 23 - 29 | Federal Agencies Review and Comment on Recipient Reports |
| January 29, 11:59 P.M., P.S.T. | Reporting Period Ends |
| January 30 | Recipient Data is Posted on Recovery.gov |
| February 2 - Next Reporting Period | Agencies Comment on Recipient Reports Prime Recipients Review Sub Recipients' Reports Prime Recipients and Sub Recipients Correct Reports |

Q5. Where can I call to get Help Desk assistance for questions regarding Recovery Act reporting in www.federalreporting.gov ?

HUD CPD Recovery Act Reporting Call Center provides assistance for CDBG-R grantee data entry into www.FederalReporting.gov . Contact **CPD's Recovery Act Reporting Call Center at 1-800-998-9999**. The call center is available 8:30am to 5:30pm EDT Monday to Friday. You may also email recovery@comcon.org.

FederalReporting.gov also provides a Call Center. If you need help with registering as a user, submitting a report, reviewing a report, or other website functions, contact the FederalReporting.gov Service Desk.

Service Desk Information

Phone: 877-508-7386

TTY: 877-881-5186

Email: Support@FederalReporting.gov

Chat: [LivePerson Support](#) 

If you have additional questions concerning CDBG-R please contact your Community Planning and Development Representative or Mark Lee, Community Planning and Development Specialist at 213-534-2712, email: mark.w.lee@hud.gov.