

Northwest Notes

U.S. Department of Housing and Urban Development- Office of Public Housing, Region X

FY2006 Quarter I

<http://www.hud.gov>. & <http://espanol.hud.gov>

October 14, 2005

From the Director's Office

As we begin the fiscal year 2006, we are faced with many new challenges resulting from the devastating Gulf Coast hurricanes. Thank you to our housing authorities for your compassion and interest in serving hurricane evacuees. Your patience and willingness to provide timely information is most appreciated. We have included a page in this newsletter dedicated to the Katrina Housing Assistance Program (KDHAP). Please keep in mind that program requirements and directives can change. Please frequently check the HUD PIH website at <http://www.hud.gov/offices/pih> for the most current information relating to hurricane relief efforts.

Please remember that all dates listed in the "Upcoming Deadlines" section are subject to change. Refer to the appropriate program area website for the most current information. On behalf of the Seattle, Portland, and Anchorage Office of Public Housing staff, we hope this newsletter is helpful to you.

Harlan Stewart
Director, Office of Public Housing
Region X, Northwest/Alaska



Regional Family Self-Sufficiency (FSS) Coordinators Meeting

On September 16, 2005, sixty-five FSS Coordinators from around the region joined HUD staff to meet, network, and discuss various topics related to the family self-sufficiency program. Among the topics covered in the one-day workshop included, an update from HUD Headquarters staff member Kathryn Greenspan, a presentation on the partnerships between TANF agencies and housing authorities in Alaska and Oregon, and members of the Washington DSHS presented information on their new Individual Development Account (IDA) grant program. Melinda Sztatlocky spoke about the Housing Authority of Clallam County's innovative approaches to Section 8 Housing Choice Voucher (HCV) Homeownership and their partnerships with other federal, state, and local agencies.

We were honored to hear first-hand the process of graduating from FSS into homeownership from a Portland Housing Authority HCV participant. Rosanne Chavez from Seattle's Office of Public Housing, presented information about FSS reviews and required materials. Lynda Coates of Communication Without Barriers presented a compelling story about her journey growing up in poverty and addressed the group about effective approaches to communicating with families from generational poverty.

The day ended with time for questions and answers. It was a jam-packed day filled with useful information and opportunities to network and meet new people. For more information regarding FSS resources, please visit <http://www.fsspartnerships.org>. Thank you to all who traveled for the meeting, and a special thanks to the Vancouver Housing Authority for hosting this important event.

On September 28, 2005, HUD announced the 2006 HCV FSS grant awards. Congratulations to all Region X housing authorities who received funding. Region-wide awards are as follows:

Alaska	\$63,000
Idaho	\$556,124
Oregon	\$1,570,890
Washington	\$1,293,397



To find out more about how your agency can benefit from **Energy Star** services, please visit their website at

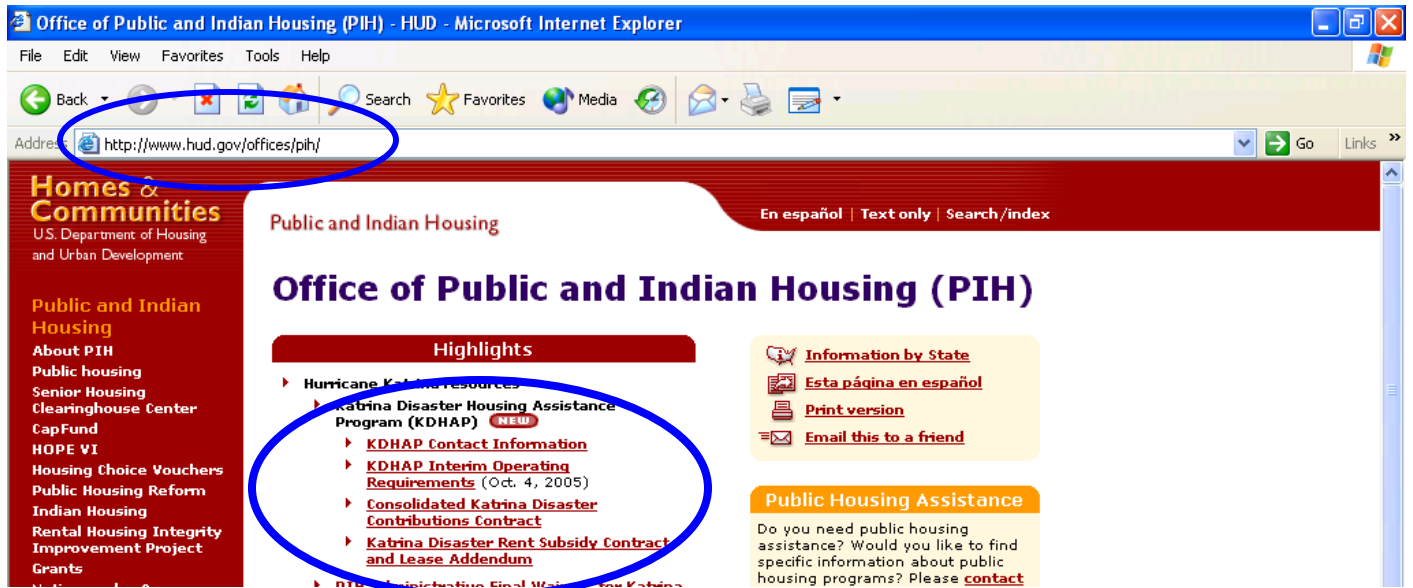
<http://www.hud.gov/offices/pih/programs/ph/phecc/>

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Katrina Disaster Housing Assistance Program

On October 5, 2005, HUD posted materials and forms regarding the Katrina Disaster Housing Assistance Program (KDHP). The forms and materials can be downloaded at <http://www.hud.gov/offices/pih>. Please check this site frequently for updates and new postings.



KDHP is an 18-month housing choice voucher HUD-FEMA initiative to aid pre-disaster HUD-assisted and homeless families in finding temporary housing. HUD provides separate funding for KDHP by execution of a Consolidated Katrina Disaster Contributions Contract (KDCC).

- *If your agency is interested in participating in the KDHP program...*
 1. Please read the materials circled on the above website.
 2. You MUST call 888-245-4860 or e-mail pihirc@firstpic.org. The PHA and HUD Financial Management Center must execute a Consolidated KDCC in order to receive KDHP funding. Fax signed 4-page contract to (816) 426-6210. Email questions to financialmanagementcenter@hud.gov
 3. All of the following criteria must be met in order for a family to be KDHP eligible:
 - a. Individual or family was evacuated from a Hurricane Katrina federally-declared disaster area within Louisiana, Mississippi, or Alabama;
 - b. Individual or family's residence must have been destroyed or uninhabitable (as determined by FEMA).
 - c. Individual or family must register with FEMA by **December 31, 2005** and receive FEMA ID Number. (1-800-621-FEMA)
 - d. Individual or family, immediately prior to evacuation, must have either:
 - i. Been homeless, or
 - ii. Resided in HUD-assisted dwelling unit.
 4. Follow instructions for leasing up family, for execution of KDHP agreement with owner, and for on-going quarterly reporting requirements.
 5. Record family unit information into KDHP information system at <https://pictest.hud.gov/PIC/Logon/userlogon.asp>. Use your old (non-WASS) PIC user-ID to access system. Contact your local HUD field office with questions on using the PICtest website.
 6. Notify your local HUD field Office of Public Housing if you are serving KDHP families.



UP-FRONT INCOME VERIFICATION

Available in Region X this October

Enterprise Income Verification (EIV) system is an upfront income verification tool that identifies potential income discrepancies in tenant reported income and in most instances eliminates the need to obtain written third party verification of tenant income. EIV provides a quick web-based application to obtain income verifications for **existing** participants. PHAs can search for income records by head of household social security number or by re-exam month. Use EIV to verify wages, unemployment compensation, new hire information, and social security benefits. PHAs can also generate an "Exceeds Threshold Report" to identify instances where EIV income is greater than PIC reported income.

EIV database are available for Alaska, Idaho, Oregon, and Washington **Now!**

- STEPS:
1. Executive Director identifies agency users.
 2. Executive Director submits access authorization and user agreement forms to field office.
 3. HUD field office approves PHA user requests (ALL EIV users must have a WASS ID with PIC access rights).
 4. Log-on through WASS Single Sign-on website: https://www11.hud.gov/HUD_Systems

Please remember, PHAs may not disclose EIV data to any third parties. EIV data is property of HUD and protected by Federal Privacy Act.

Please contact your local field office to ask how your agency can implement EIV. Training was provided via broadcast October 13, 2005. Archived webcasts may be viewed at <http://www.hud.gov/webcasts/index.cfm>

General information regarding EIV: <http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm>

For questions contact your local field office, call (800) 366-6827, or e-mail EIV_Help@hud.gov.



REMINDER:

According to Notice PIH 2005-17, the minimum reporting rate for the HUD form 50058 has increased to: **95%** beginning with 12/31/2005 FYE PHAs.



Training materials from the HUD sponsored PIC and SEMAP conferences held earlier this summer are available on-line at:

<http://www.hudcoach.com/extendedtraining/default.asp>

Username: seattle Password: hudpih



2006 FMRs Published!

Published in the Federal Register, October 3, 2005, the FY 2006 Fair Market Rents are effective October 1, 2005. Please see the following website for a summary of the data and information on how FMRs are calculated by county,

<http://www.huduser.org/datasets/fmr.html>

Housing Choice Voucher Homeownership Stats

According to Notice PIH 2005-14, PHAs are eligible for a \$5000 bonus administrative fee for the first HCV Homeownership closing, and \$1000 bonus administrative fee for every closing thereafter.

HCV Homeownership Closings as of 9/30/2005

Alaska	15
Idaho	38
Oregon	43
Washington	59
Hub Total	155

Reduce Home Energy Bills & Protect the Environment.

The Department of Energy (DOE), the Department of Housing and Urban Development (HUD), and the Environmental Protection Agency (EPA) will provide Americans, including homebuilders, with the latest home energy savings information on a website, <http://www.energysavers.gov/>. The new partnership is aimed at reducing household energy costs by 10% over the next decade. For more information please visit, <http://www.hud.gov/news/release.cfm?content=pr05-096.cfm>

Recently Published

For a complete list of Federal Register and Notices published, please visit HUD Clips at <http://www.hudclips.org/cgi/index.cgi>

Federal Register

- 07/14/2005 Notice of Submission of Proposed Information Collection to OMB; Voucher Homeownership Program Implementation Survey. FR-4971-N-35
- 07/21/2005 Notice of Funding Availability for FY 2004 HOPE VI Main Street Grants; Notices. FR-4962-N-01
- 08/01/2005 Notice of Funding Availability for FY 2004 HOPE VI Main Street Grants; Correction. FR-4962-C-02
- 08/02/2005 Notice of funding availability; Correction. FR-4984-C-02
- 08/25/2005 Proposed Fair Market Rents for Fiscal Year 2006 for Housing Choice Vouchers, Moderate Rehabilitation Single Room Occupancy and Certain Other HUD Programs; Supplemental Notice on 50th Percentile Designation. FR-4995-N-02
- 09/09/2005 Notice of Funding Availability for FY 2004 HOPE VI Main Street Grants; Notice of Extension of Application Submission Date for Areas Affected by Hurricane Katrina. FR-4962-N-03
- 09/19/2005 Revisions to the Public Housing Operating Fund Program. FR-4874-F-08
- 09/23/2005 Public Housing Graduation Incentive Bonus Program; Correction. FR-4984-C-03
- 09/28/2005 Regulatory and Administrative Waivers Granted for Public and Indian Housing Programs to Assist with Recovery and Relief in Hurricane Katrina Disaster Areas. FR-5018-N-01
- 09/30/2005 Notice of Submission of Proposed Information Collection to OMB; Public Housing Capital Fund Financing. FR-4971-N-48
- 10/03/2005 Final Fair Market Rents for the Housing Choice Voucher Program and Moderate Rehabilitation Single Room Occupancy Program for Fiscal Year 2006. FR-4995-N-03
- 10/13/2005 Project-based Voucher Program. Final Rule. FR-4636-F-02

PIH Notices

- PIH 2005-28 Extension – Housing Choice Voucher Portability Procedures and Corrective Actions – Revision of Portability Information, Form HUD-52665
- PIH 2005-29 Project-Based Vouchers on the Family Report (Form HUD-50058)
- PIH 2005-30 Revised Implementation of the Housing Choice Voucher Program Administrative Fee Reduction and Recapture Provisions of the Fiscal Year 2003 Appropriations Act
- PIH 2005-31 Federal Fiscal Year 2006 Initial Demonstration and Obligation of Operating Subsidy
- PIH 2005-32 Demolition/Disposition Processing Requirements Under the 1988 Act
- HSNG 04-22 Disaster Recovery Guidance by Multifamily Housing After a Presidentially-Declared Disaster

E-Memos

- 08/07/2005 Region wide Family Self-Sufficiency (FSS) Coordinators meeting/workshop
- 09/02/2005 Hurricane Katrina Disaster Guidance for Public Housing and Voucher Programs
- 09/13/2005 PIH Disaster Guidance- Q & A
- 09/14/2005 Disaster Guidance- Q & A
- 09/23/2005 Advance Notification- Satellite Broadcast Monday September 26 (Announcement of Transitional Housing Assistance Program to Help Hurricane Katrina Evacuees)
- 10/5/2005 FY 2006 Fair Market Rents (FMRs)
- 10/5/2005 KDHAP Guidance and Forms available
- 10/7/2005 Public Housing Operating Subsidy

Important Upcoming Quarter I Dates

!!! Please Note: All dates subject to change. Please refer to the appropriate program area website for the most current information and complete list of forms due!!!

FYE 3/31 PHAs

- 10/30/2005 9/30 Occupancy Report (HUD-51234) submit in PIC
- 12/31/2005 Audited FASS for FYE 3/31/2005 submission due to REAC
- 12/31/2005 One Copy of IPA Audit due to Field Office with Management letter, Corrective Action Plan, and other relevant written communications as applicable for FYE 3/31/2005. See PIH Notice 2002-4.
- 1/1/2006 90 days prior to FYB, submit complete budget (HUD-52673, 52672, 52663) for Mod Rehab, SRO, HOPE VI, Mainstream (DV code-5 year increments), to FMC representative.
- 1/15/2006 PHA Plan submission due. CFP Program Performance and Evaluation Reports must be included in PHA Plan.
- 1/28/2005 (Late January) PHA certifies address in RASS. Please see RASS Business Calendar at http://www.hud.gov/offices/reac/products/rass/business_calendar.cfm

FYE 6/30 PHAs

- 10/12/2005 (Mid October) PHA certifies RASS follow-up Plan. Please see RASS Business Calendar at http://www.hud.gov/offices/reac/products/rass/business_calendar.cfm
- 1/31/2006 12/31 Occupancy Report (HUD-51234) submit in PIC

FYE 9/30 PHAs

- 11/30/2005 SEMAP Submission due in PIC (60 days after FYE)
- 11/30/2005 MASS Submission due to REAC
- 11/30/2005 Unaudited FASS for FYE 6/30/2005 submission due to REAC
- 11/30/2005 Year-End Settlement Statement (HUD-52681) submit to FMC (60 calendar days after FYE- Section 8). Ensure data matches information in VMS.
- 12/19/2005 (Early December) PHA certifies Follow-up Plan in RASS. Please see RASS Business Calendar at http://www.hud.gov/offices/reac/products/rass/business_calendar.cfm

FYE 12/31 PHAs

- 10/1/2005 90 days prior to FYB, submit complete budget (HUD-52673, 52672, 52663) for Mod Rehab, SRO, HOPE VI, Mainstream (DV code-5 year increments), to FMC representative.
- 10/6/2005 (Beginning October) PHA certifies address in RASS. Please see RASS Business Calendar at http://www.hud.gov/offices/reac/products/rass/business_calendar.cfm
- 10/15/2005 PHA Plan submission. CFP Program Performance & Evaluation Reports must be included in PHA Plan.
- 10/28/2005 Audited FASS for FYE 12/31/2004 submission due to REAC
- 11/28/2005 (Late November) PHA certifies Implementation Plan in RASS. Please see RASS Business Calendar at http://www.hud.gov/offices/reac/products/rass/business_calendar.cfm

All PHAs

- 10/31/2005 Minority Business Enterprise (MBE) Report due to Field Office
- 11/15/2005 All Replacement Housing Factor (RHF) submission due.
- 11/30/2005 Payment of Annual Contribution and Operating Statement (HUD-52681B) August, September, and October data due end of November in VMS (Section 8). *Exact date TBA. Please check VMS website.*
- 1/31/2006 ROSS Financial Status Report (HUD-269A), Logic Model, and Semi-annual narrative report due to Field Office
- Every Month CFP obligated/expended data is submitted through eLOCCS. CFP work completion activities where pre-audit is required, are reminded to submit AMCC to Field Office.
- Every Month Send complete copy of renewal HAP contracts with owners to FMC representative. Please include Attachment A. Contracts needed to request renewal funds and to release payments.