

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE CITY OF RALEIGH AND  
THE NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICE**

**WHEREAS**, the City of Raleigh (City) intends to use Community Development Block Grant funds from the Department of Housing and Urban Development; and whereas the City intends to demolish a historic structure; and

**WHEREAS**, the City has determined that the demolition of 319 South Haywood Street will have an adverse effect upon the East Raleigh-South Park Historic District, and has consulted with the North Carolina State Historic Preservation Officer (SHPO) pursuant to 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act (16 U.S. C. 470F);

**NOW THEREFORE**, the City and the North Carolina SHPO agree that the undertaking shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

**Stipulations**

The City will ensure that the following measures are carried out.

**1. Documentation**

Prior to the demolition of, the City will document 319 South Haywood Street using the Recordation Plan attached hereto to Appendix A and submit copies of the documentation to the North Carolina SHPO so that there is a permanent record of the structures.

**2. Salvage Demolition**

Prior to the demolition of these structures, the City will identify architectural elements or features that should be salvaged for re-use. These items will be removed and stored at the City's expense and made available for use in rehabilitation projects within the City.

**3. Project Design and Site Planning**

If the lots are developed for homeownership, the Cline-Davis, Park-Worth, Raleigh Oaks or Irving Park housing designs previously approved for other portions of the National Register Historic District area may be constructed upon consultation with the North Carolina SHPO.

Execution of the Memorandum of Agreement by the City and the North Carolina SHPO, and the implementation of its terms, is evidence that the City has afforded the SHPO an opportunity to comment on the demolition of 319 South Haywood Street and the effects on the East Raleigh-South Park Historic District and that the City has taken into account the effects of the undertaking on historic properties.

CITY OF RALEIGH

By: J. Russell Allen

Date: 5/24/05

NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICER

By: Jeffrey Cron

Date: 5/19/05

## *Appendix A*

### **RECORDATION PLAN**

*319 Haywood Street, East Raleigh-South Park Historic District, Raleigh, North Carolina.*

#### **1. Historical Background**

A brief historical and physical narrative/description of the building should be prepared to include the following:

- Date of construction
- Architect/Builder, if known
- Owners and uses of building since construction
- Size and sketch plan of building
- Materials and any significant architectural details or elements

#### **2. Black and White Photographs**

- 35 mm format and all processing completed to archival standards
- Negatives and black and white contact prints
- Photographs and negatives stored in acid-free envelopes and labeled to indicate the view, date, and photographer
- Photographs and negatives shall be provided to the SHPO.

#### **Views**

- Streetscapes to show the relationship of the buildings to its surroundings
- Each elevation of the buildings
- Oblique overalls of front and side elevations
- Details of any architecturally significant exterior or interior elements

#### **3. Color Slides**

Views similar to those listed above should be recorded as color slides and provided to the North Carolina SHPO.