

**MEMORANDUM OF AGREEMENT  
SUBMITTED TO THE ADVISORY COUNCIL ON HISTORIC PRESERVATION  
PURSUANT TO 36 CFR 800**

Whereas, the City of Huntington has determined the Demolition of the Huntington City Mission Project will have an adverse effect upon the property formerly known as the St Clair Hotel located at 1028/1030 7<sup>th</sup> Avenue Huntington, WV, which is considered eligible to be listed in the National Register of Historic Places, and has consulted with the West Virginia Historic Preservation Officer (WVSHPO) pursuant to 36 CFR 800, regulations implementing Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470f): and

Whereas, the owners of the Huntington City Mission have participated in the consultation regarding this project,

Now, therefore, the City of Huntington and the WVSHPO agree that the undertaking will be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

**STIPULATIONS**

The City of Huntington will insure that the following measures are carried out regarding the demolition of the Huntington City Mission building located at 1028/1030 7<sup>th</sup> Avenue, Huntington, WV.

1. Prior to demolition, the City of Huntington shall ensure that 1028/1030 7<sup>th</sup> Avenue, Huntington, WV, is documented under the supervision of the WVSHPO and according to the following standards. The WV State Historic Inventory Form will be completed for the building with additional information prepared in outline form to be attached to the form. All documentation must be approved by the WVSHPO prior to the initiation of demolition.

2. A series of black and white photographs will be taken of all exterior facades and any significant interior spaces of the building. The use of a 35mm camera is acceptable. Negatives will be included in the documentation package. Any available historic image will be reproduced for inclusion or reference by source per agreement with the WVSHPO.

3. A brief history of the building will be written. This shall include a chain of title, Construction date if possible, architects name if known, and any information regarding the use and alterations of the building. Research shall reference early City Directories and histories, if pertinent. Any information on the building's relationship to the surrounding neighborhood shall be researched and incorporated.

4. A brief architectural description will be included, describing materials, overall dimensions and features of the building.

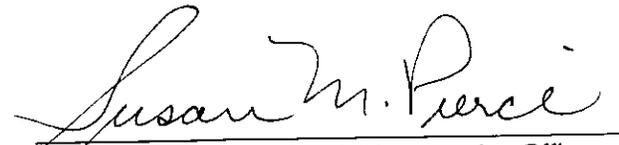
5. A site plan, floor plan and elevation will be drawn. These may be sketched plans draw to scale: Line drawings no larger than 8 ½ " x 14" in size. They can be freehand or hard-line, on a sheet of archival paper or mylar. Labels, north arrow, overall dimensions and date of completion are required. Historic plans, if available, may be reproduced for inclusion.

6. Sources of information will be documented: locations of historic images, interviews and all sources listed in a bibliography. Author of documentation shall be identified also.

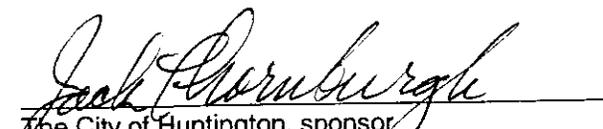
7. Future activity on this site shall be compatible with the historic and architectural characteristics of the Huntington City Mission building located at 1028/1030 7<sup>th</sup> Avenue, Huntington, WV, and will be responsive to the recommended approaches for new infill as discussed in the Secretary of Interior's Standards for Rehabilitation. The City of Huntington and the Huntington City Mission, Inc. will insure that the elevations and plans for the new construction are provided for WVSHPO review and comment. Should the WVSHPO object to either, the City of Huntington will consult with the WVSHPO to address any concerns. The WVSHPO will provide written comments within thirty days. Final plans and specifications will be provided to the WVSHPO to confirm adherence to the Standards.

8. Should the WVSHPO object in writing to the documents submitted for review, the City of Huntington will consult with the WVSHPO to resolve the dispute. If the City of Huntington determines that the objection cannot be resolved, the City of Huntington will seek the recommendation of the Advisory Council with reference only to the subject of the dispute: all other stipulations shall remain in full effect.

Execution of this Memorandum of Agreement evidences that the City of Huntington has afforded the Advisory Council an opportunity to comment on the demolition project and its effects on historic properties, and that the City of Huntington has taken into account the effects of the undertaking on historic properties.

  
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West Virginia State Historic Preservation Office

11/12/02  
Date

  
\_\_\_\_\_  
The City of Huntington, sponsor

12/02/02  
Date

  
\_\_\_\_\_  
Huntington City Mission, Inc., owner

12/02/02  
Date