

IDIS LIVE

...for the Integrated Disbursement and Information System

U.S. Department of Housing and Urban Development

Office of Community Planning and Development

IDIS A-OK FOR Y2K

All systems are *go* for a smooth launch into the next millennium for IDIS. For the last year, CPD has worked behind the scenes with the Office of Information Technology to ensure that IDIS will work *as usual* on January 1, 2000, and beyond. We have every reason to believe that on Monday, January 3, 2000, grantees will be able to set up activities, fund activities, and draw down funds just as they have in the past.

To make absolutely sure grantees will be able to draw down funds and undertake other IDIS processing, each field office and a grantee from each field office will participate in a test on Saturday, January 1 of both IDIS and VRS. (Those grantees participating in the test will receive notice from their field office within the next week. If you aren't notified by your field office within the next week, you aren't a tester.)

While CPD has no reason to expect any millennium bugs, by doing the tests on January 1, we will know of any potential problems before Monday morning. In the rare event that something does go awry, CPD has established a contingency plan for manual drawdowns for both IDIS and VRS.

Should IDIS be unavailable on Monday, January 3, 2000, IDIS users will be notified via the listserv and an announcement on the HUD Y2K web page. (The address of the HUD Y2K web page will be announced shortly.) The web page will provide directions for manual processing. What happens if IDIS is up and running but a particular grantee can't gain access because of a problem at the grantee end? If this occurs, the grantee should contact his or her field office who will provide directions for manual processing.

Happy Holidays, Happy New Year, Happy Year 2000 to all! ■

IDIS UNAVAILABLE ON DEC. 30 & 31

Wednesday, December 29, 1999, is the **last day** grantees will be able to access IDIS until January 3, 2000. If you had planned to process a drawdown or perform other IDIS processing on Thursday, December 30 or Friday, December 31, please adjust your schedule to allow for the outage.

HUD will be performing backups of IDIS on Thursday, December 30, 1999, and Friday, December 31, 1999 (a Federal holiday). You will get an error message if you try to log in. ■

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EDI Y2K COMPLIANT

IDIS/EDI is ready for Y2K. The IDIS/EDI Team's proactive compliance efforts enabled the CPD EDI process to meet Y2K standards in August, 1999.

The IDIS/EDI Team is working with independent contractors L.E. Pernell & Associates and Housing and Development Software Inc., to help HUD grantees become EDI capable. Both contractors have been assisting the State of California, Los Angeles County, and Westchester County. LA County can send and receive our EDI 864 file (formatted records that are used to update IDIS tables) and is currently testing in the IDIS Pseudo-Production database. They will be updating and creating records in IDIS via EDI shortly. Currently, the State of California is scheduled to begin testing EDI to update its CDBG tables the first week of December. They will process HOME, HOPWA, and ESG at a later date.

Inquiries from interested grantees concerning EDI have picked up significantly. The IDIS/EDI developers have further defined the EDI tables to reflect more accurately the IDIS database. Even better, the tables can now handle any and all grantee types.

One question that is on the minds of a lot of grantees is, "Will EDI be used with DGMS?" The answer is yes!

Grantees needing assistance with the IDIS/EDI process should contact IDIS/EDI Team members:

Kyle Farris, 202-708-0614, x4691
Walter Hamilton, 202-708-0614, x153
Jesse P. Jackson, 202-708-0614, x1221

For information about IDIS/EDI independent contractors, contact:

L.E. Pernell & Associates
(LEPA) Phone: 562-483-8161
e-mail: lepedi@earthlink.net
<http://www.edi-lepa.com>

Housing and Development Software Inc.,
55 Weston Road
Suite 208
Ft. Lauderdale, FL., 33326
954-217-9597
e-mail: matt.gilson@hdsoftware.com
<http://www.hdsoftware.com> ■

FOR YOUR INFORMATION

Your IDIS contacts are Tracey Peterson and Vivian Baldwin at CPD. You may contact them via the following:

Telephone: 202-708-0614, ext. 4859 (Tracey)
202-708-0614, ext. 4693 (Vivian)
Internet: Tracey_R_Peterson@hud.gov
Vivian_C_Baldwin@hud.gov
Mail: HUD/CPD
Systems Development and Evaluation Division
451 Seventh St., S.W., Room 7226
Washington, DC 20410

For technical information, contact your field office or the CPD Technical Assistance Unit at 1-800-273-2573. **For SprintLink ID and password information**, contact your local HUD field office. **To have your IDIS ID and password reset**, call HUD Security at 202-708-3300. **For IDIS training**, contact TONYA, Inc. at 202-289-8100.

TAU TOTALS FOR OCTOBER

A total of 1,141 calls were received by the TAU during the month of October. With a heavier than usual volume of calls after the 4.8 Release on October 4, all five TAU lines were busy. This volume caused 43 calls to be answered by voicemail (users were called back within 30 minutes). A further review of the calls indicates that 34% of the calls concerned the HOME C/MI System and HOPE 3 program, while 66% of the calls were associated with IDIS. ■

**The next edition of *IDIS Live* will be published on
January 3, 2000.**

WITHIN A WEEK OF FY99 END...

IDIS QUICKLY CALCULATES \$3.5 BILLION CDBG DISBURSEMENTS

Skeptics aside, the plain truth is that IDIS works. Grantees are able to access their funds quickly, and HUD can account for grantee spending almost instantaneously. Prior to IDIS, neither of these statements were true.

Here's a case in point: the very same week that fiscal year 1999 closed, CPD was able to run a report that showed over \$3.5 billion in CDBG disbursements. Before IDIS, these data -- which are reported to Congress and other stakeholders -- would not have been available for at least one year after the FY close. This year's disbursement data are so up-to-date that they will be used for *next* year's HUD Annual Report (1999).

MAJOR IDIS IMPROVEMENTS IN FY 99

Like any new information system, IDIS has had its share of growing pains. CPD has taken great strides to respond to the concerns of grantees and HUD personnel alike. In the last year, CPD has released close to 200 enhancements and corrections to IDIS in nine system releases (Releases 4.0 through 4.8).

In addition to changes requested by the General Accounting Office (GAO), CPD performed many enhancements at the request of grantees and field offices. Here are just a few of the benefits these enhancements provided:

New internet web access offers a more efficient way to connect to IDIS. This was requested by states and some entitlement grantees, as a requirement before they would "go live" in IDIS

- Allows more concurrent users than SprintLink; lets users take advantage of faster modems and network connections

With electronic data interchange (EDI), states can directly transfer projects and activities to IDIS

- Redundant keying of data into both state information systems and into IDIS is eliminated

29 reports are now in Production, including a new Summary of Consolidated Plan Projects (the old CAPER replacement), a new Security Report, and the CDBG Financial Summary report

- All reports received a cosmetic makeover for better readability and quicker interpretation
- Users can now request multiple reports at once

"National" training sessions were held more frequently. Many grantees said training, while of high quality, was not held frequently enough

- In 1999, CPD held seven "National" training sessions in Washington, DC. Over 400 grantees from across the U.S. attended
- With internet access now available, CPD began on-site training for field office staff 1Q, 2000

IDIS system security was improved to address OIG recommendations. A completely rewritten security plan addresses areas pointed out as weak by the OIG regarding separation of duties and administrative and management controls

- Procedures were updated for quickly handling a grantee who terminates
- Contingency plans were updated for routine and/or emergency backup of data files

CPD keeps users kept well informed via live technical assistance and documentation updates

- Technical assistance representatives promptly answer inquiries, 8 a.m. to 8 p.m., EST

- New IDIS Reference Manual uses friendly language and plentiful examples to teach IDIS to users at all experience levels
- New IDIS News page at login displays timely messages of interest to users
- Users have the ability to test and accept changes on a practice (pseudo) database

Grantees can now draw from prior year funds to better manage their accruals

- Grantees now have a 90 day window after the end of a FY to draw from a prior FY
- Transaction processing between IDIS and LOCCS was improved

Draws are now permitted against received funds once they are committed to an activity

- Grantees can now create local accounts for program income, revolving loan funds, HOME recaptured funds, and CDBG state revolving funds
- Grantees can now use Activity Funding to fund an activity with received funds
- Grantees can now specify a local fund when drawing down funds

Users can use an existing activity as a template for a new activity

- Users can now quickly copy activity setup data (no financials) to a similar, new activity without having to re-key the setup data

Users can quickly reallocate excess activity funds to another activity

- If funds remain when an activity is completed or canceled, they are now automatically deobligated and returned to the parent grant; users no longer have to use IDIS to deobligate them

The program-specific screens are now easier to use and contain more edit checks

- HOME screens are now displayed in a more logical order. HOME activities cannot be completed until all required completion data has been entered
- CDBG screen processing was modified to display, calculate, and retain data correctly
- ESG screens now collect racial and ethnic benefit data, similar to CDBG
- HOPWA screens now collect racial and ethnic benefit data; whether the activity site is owned by a public entity; whether the activity involves substantial rehabilitation; the number of jobs added as a results of training/employment assistance

IDIS data cleanup produces more reliable data

- CPD identified activity and financial data that were inaccurate and incomplete
- Exception reports were distributed to field offices for CDBG and directly to Participating Jurisdictions for HOME; corrections were made to the IDIS database
- The financial data cleanup process compared IDIS data to the Weekly Reconciliation Report; corrections were made to the IDIS database■

IN ADDITION TO THE PLANNED OUTAGE ON DEC. 30, IDIS WILL BE UNAVAILABLE ON THE FOLLOWING FEDERAL HOLIDAYS:

December 24	Christmas Day
December 31	New Year's Day
January 17	Martin Luther King's Birthday
February 21	President's Day

Q&A ON THE NEW IDIS RECEIPTS OPTIONS

Tom Sullivan, the CPD system analyst who designed the new IDIS Receipts module, answers questions raised by perceptive IDIS users.

What Is the Difference Between an RC and RE Receipt Type?

The RC (receivable) is for tracking purposes only at this point in time. Its only function is to inform the field office, program offices, and headquarters that the grantee either intends to or has sent funds back to the Treasury. Every return of funds to the Treasury *should* have an RC, but it makes no difference to IDIS and LOCCS processing whether or not an RC exists for a return of funds. An RC should be created every time funds are returned to the Treasury. Sometime in the future, the RC could be used to allow grantees to return funds to a specific activity, fund type, and subgrant (CHDO for instance).

Fund type RE (recaptured/returned funds) was requested by the HOME program office (although it is available for all programs) to record funds kept in a local account that are not general Program Income funds. An RE receipt **should not** be created for funds returned to the Treasury. There are three reasons for putting funds in the local RE account (REcaptured funds for HOME first time homebuyer, REturned funds for excessive draw, and REturned funds for ineligible use). Note that the recapture or return is not to the Treasury, but rather, a return of funds from an activity back to the available pool. These funds being recaptured or returned were previously drawn and are being put into a local account. (The assumption is that they will be used in the short term and therefore it would just be additional work to return them to Treasury and then re-draw them.)

The net result is an RC identifies funds returned to the Treasury and an RE identifies funds (other than general PI) held in a local account.

How Do I Return Excess Program Income?

The return of excess PI to Treasury issue is interesting. The way this has been handled previously included adjustments by CPD after the funds were returned. This step is no longer necessary, since a grantee can now fund and draw PI directly. To return excess PI:

1. Record receipt of the PI.
2. Fund activity 0001-0004 with the PI being returned to the Treasury.

0001	HOME committed funds adjustment
0002	CDBG committed funds adjustment
0003	ESG committed funds adjustment
0004	HOPWA committed funds adjustment
3. Draw the PI from activity 0001-0004, as appropriate.
4. Return the funds to the Treasury.
5. When the collection voucher appears in IDIS for activity 0001-0004, de-obligate the returned amount from the EN fund type for activity 0001-0004, as appropriate (usually this is from highest fund year).

This makes the EN funds available for funding other activities.

Why Do Revolving Loan Funds (RL) Need an Activity ID or Matrix Code?

The entering of an activity ID or matrix code (or both) for Revolving Loan funds (RL) is used to differentiate revolving loan funds that must be used on the **same activity** from those that must be used on the **same type of activity (by matrix code)**. When Phase 2 of the PI enhancement is implemented, the activity and/or matrix code will be used to enforce that RL funds are used properly. Since this data was previously captured, the enforcement of the rules will be retroactive. ■

SECTION 108 REPORTING PROTOTYPE SCREENS AVAILABLE FOR COMMENTS

At the request of many grantees, IDIS has developed a prototype of a new IDIS Menu Option (Option M) for grantees who use CDBG grants as collateral for Section 108 Loans. IDIS plans to offer options to set up, revise, or view details of Section 108 loans, including loan commitments, advances, and repayments.

Data for grantees who currently use CDBG grants as collateral for Section 108 Loans have been loaded into the IDIS Pseudo database. These grantees can view the prototype screens and their proposed fields by logging in to the Pseudo region of IDIS and selecting Option M on the IDIS Main Menu. When you select any of the three menu options, you will initially see a blank screen that prompts for a valid Loan Number (the same as the Grant number). For those grantees who do not process Section 108 Loans, the example

View screen shown below depicts how a screen with data might appear.

The submenu of the Section 108 Loans Menu has three options:

Setup will allow grantees to set up a loan already approved by section 108 personnel. To do this, grantees must enter a valid Grantee ID and a valid Loan Number.

Revise will allow grantees to modify all monetary fields except for the Available 108 Principal Balance.

View will allow grantees to view details of a 108 loan but not make modifications to the data.

Grantees who wish to comment on the proposed design should send e-mail to: pandu_balaram@hud.gov ■

11/08/99 14:43		VIEW 108 LOAN		C04MC12	
LOAN NBR: B-00-MC-42-0009		SUFFIX: - -		GRANTEE ID: 000221	
FUND TYPE: L0					
RECIP NAME: STATE OF DELAWARE		108 REVIEWER: TB			
APPRU DATE: 11 / 08 / 1999		STATUS: A			
APRU LOAN COMITMNT:		\$1,000.00		ADVANCES: \$900.00	
AVAIL 108 PRIN BAL:		\$100.00		REPYMNTS: \$10.00	
ACTIU NUMBER	TYPE	ACTIU NUMBER	TYPE	ACTIU NUMBER	TYPE
000000000000	---	000000000000	---	000000000000	---
000000000000	---	000000000000	---	000000000000	---
000000000000	---	000000000000	---	000000000000	---
000000000000	---	000000000000	---	000000000000	---
LOAN DESCRIPTION: XXY THIS IS A TEST 11/8/99.					
F4 = MAIN F7 = PREV					

THE HOPWA PAGE

The HOPWA Page spotlights issues pertinent to the HOPWA program. Rusty Bennett, PMI/CPD Specialist for the Office of HIV/AIDS Housing, is available at (202) 708-1934 Ext. 4619 or at Russell_L._Bennett@hud.gov to answer your questions.



Making Matrix Codes Work for You

The Office of HIV/AIDS Housing has received a number of questions recently asking which matrix code(s) to use for HOPWA funded activities. The current IDIS matrix codes were created for use by *all* the formula grant programs; CDBG, HOME, HOPWA, and ESG. The matrix code a grantee selects may not be an exact “fit” for the funded activity. This is especially true for HOPWA because there are no HOPWA-specific matrix codes. (Their development is anticipated in the future.)

Because IDIS requires a matrix code, HOPWA grantees should select the most relevant one for their activity, such as:

- 03S, Facilities for AIDS Patients (Not Operating Costs) -- used for all program related costs including facilities and scattered-site activities
- 03T, Operating Costs of Homeless/AIDS Patients Programs -- often used for administrative costs

The HOPWA Program Office does not “use” the matrix code to track report accomplishments for HOPWA annual reporting and when reviewing grantee data. The Program Office gets its data solely from the Setup Activity screens and the HOPWA Accomplishment screens.

To ensure proper reporting and data collection, the Program Office advises grantees to complete the C04MA04 screen for the proposed and actual units of housing that will be provided by the activity. Proposed units are entered during the activity set up; while actual units are entered during the reporting of actual accomplishment data. The number of actual units produced are used by the Program Office to track the Business Operations Plan’s (BOP) goal.

For more information on HOPWA and IDIS, please visit the HOPWA home page at <http://www.hud.gov/cpd/hopwahom.html>.



Help Available for HOPWA IDIS Users!

The IDIS Technical Assistance Unit, appropriately known as “the Hotline,” provides current information and answers questions about IDIS. We encourage HOPWA grantees to contact the TAU to get IDIS problems resolved. Hotline hours of operation are 8:00 a.m.-8:00 p.m. EST, Monday through Thursday and 8:00 a.m.-5:00 p.m. EST, Fridays. The telephone number is 1-800-273-2573. You may also contact the TAU via e-mail at idis_help@hud.gov ■

LIVE UPDATE

We are happy to announce the addition of the
State of California
the
State of Wyoming
and the
State of Kentucky
to the list of state grantees that have gone “live” in IDIS.

Welcome! We look forward to working with you. With the addition of California, Kentucky, and Wyoming, over 27% of states and territories are now live in IDIS and another 46% are practicing in the Pseudo region. To these states, CPD offers a hearty, “Thanks.” To the remaining states, CPD offers the technical expertise we have gained by getting 73% of the states and territories on board -- just ask for it. Remember that your January 31, 2000, on-board deadline looms not too far in the future. ■

NATIONAL OBJECTIVES MUST CORRESPOND TO MATRIX CODES

The NOC chart published in IDIS Live #33 contained typographical errors in the listings for Matrix Code 05 and 06. The correct chart appears below. Please discard all copies of the old chart. We are sorry for this inconvenience.

Effective with the 4.8 Release of IDIS, for CDBG activities, the National Objective Code that you enter on the CDBG Activity screen, C04MC01, will be matched to the Matrix Code that you entered on the Process Activity screen, C04MA03. Only certain combinations of NOC/Matrix Code will be permitted.

If you enter a NOC that doesn't apply to the Matrix Code, the system will display the message, "Enter right value of National-Obj corresponding to Matrix-Code."

As before, no CDBG completion path is required for administrative activities. If you accidentally enter a NOC for an administrative activity and get an error message, blank out the NOC field and press Enter. This will return you to the Setup Activity "Money" screen, C04MA08.

The following table provides valid matches for NOC and Matrix Code.

		National Objective Codes (N = Not Allowed)														
HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
01	Acquisition of Real Property											N	N		N	
02	Disposition						N					N	N		N	
03	Public Facilities and Improvements (General)											N	N			
03A	Senior Centers	N		N								N	N	N		
03B	Handicapped Centers	N		N								N	N	N		
03C	Homeless Facilities (not operating costs)	N		N								N	N	N		
03D	Youth Centers	N		N								N	N	N		
03E	Neighborhood Facilities			N								N	N	N		
03F	Parks, Recreational Facilities			N	N					N	N	N	N	N		N
03G	Parking Facilities			N								N	N	N		
03H	Solid Waste Disposal Improvements											N	N			
03I	Flood Drainage Improvements											N	N			
03J	Water/Sewer Improvements											N	N			
03K	Street Improvements											N	N			
03L	Sidewalks											N	N			

National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
03M	Child Care Centers	N		N								N	N	N		
03N	Tree Planting			N								N	N	N		
03O	Fire Station/Equipment		N	N	N					N	N	N	N	N		N
03P	Health Facilities			N								N	N	N		
03Q	Abused and Neglected Children Facilities	N		N								N	N	N		
03R	Asbestos Removal			N								N	N	N		
03S	Facilities for AIDS Patients (not operating costs)	N		N								N	N	N		
03T	Operating Costs of Homeless/AIDS Patients Programs	N		N	N		N	N		N	N	N	N	N	N	N
04	Clearance and Demolition											N	N		N	
04A	Cleanup of Contaminated Sites											N	N		N	
05	Public Services (General)			N	N		N	N		N	N	N		N	N	N
05A	Senior Services	N		N	N		N	N		N	N	N		N	N	N
05B	Handicapped Services	N		N	N		N	N		N	N	N		N	N	N
05C	Legal Services			N	N		N	N		N	N	N		N	N	N
05D	Youth Services			N	N		N	N		N	N	N		N	N	N
05E	Transportation Services			N	N		N	N		N	N	N		N	N	N
05F	Substance Abuse Services			N	N		N	N		N	N	N		N	N	N
05G	Battered and Abused Spouses	N		N	N		N	N		N	N	N		N	N	N
05H	Employment Training			N	N		N	N		N	N	N		N	N	N
05I	Crime Awareness			N	N		N	N		N	N	N		N	N	N
05J	Fair Housing Activities (Subject to Pub. Serv. Cap)			N	N		N	N		N	N	N		N	N	N
05K	Tenant/Landlord Counseling	N		N	N		N	N		N	N	N		N	N	N
05L	Child Care Services	N		N	N		N	N		N	N	N		N	N	N
05M	Health Services			N	N		N	N		N	N	N		N	N	N
05N	Abused and Neglected Children	N		N	N		N	N		N	N	N		N	N	N
05O	Mental Health Services			N	N		N	N		N	N	N		N	N	N
05P	Screening for Lead Based Paint/Lead Hazards	N		N	N		N	N		N	N	N		N	N	N
05Q	Subsistence Payments	N		N	N		N	N		N	N	N		N	N	N
05R	Homeownership Assistance (not direct)	N	N		N		N	N		N	N	N			N	N
05S	Rental Housing Subsidies	N	N		N		N	N		N	N	N			N	N

National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
05T	Security Deposits	N	N		N		N	N		N	N	N			N	N
06	Interim Assistance		N	N	N			N		N	N	N	N	N	N	N
07	Urban Renewal Completion					N	N		N			N	N		N	
08	Relocation											N	N		N	
09	Loss of Rental Income											N	N		N	
10	Removal of Architectural Barriers (This matrix code should not to be used anymore.)	N			N			N		N	N	N	N		N	N
11	Privately Owned Utilities											N	N		N	
12	Construction of Housing	N	N		N		N			N	N	N	N		N	N
13	Direct Homeownership Assistance	N	N		N	N	N	N	N	N	N	N	N		N	N
14A	Rehab; Single Unit Residential	N	N		N					N	N	N	N		N	N
14B	Rehab; Multi-Unit Residential	N	N		N					N	N	N	N		N	N
14C	Public Housing Modernization	N	N		N					N	N	N	N		N	N
14D	Rehab; Other Publicly-Owned Residential Buildings	N	N		N					N	N	N	N		N	N
14E	Rehab; Publicly or Privately-Owned Commercial/Industrial			N								N	N	N	N	
14F	Energy Efficiency Improvements	N	N		N					N	N	N	N		N	N
14G	Acquisition for Rehabilitation	N	N		N					N	N	N	N		N	N
14H	Rehabilitation Administration											N	N		N	
14I	Lead Based Paint/Hazards Test/Abatement	N	N		N					N	N	N	N		N	N
15	Code Enforcement		N	N	N		N			N	N	N	N	N	N	N
16A	Residential Historic Preservation	N	N		N				N	N	N	N	N		N	N
16B	Non-Residential Historic Preservation			N					N			N	N	N	N	
17A	CI Land Acquisition/Disposition			N								N	N	N	N	
17B	CI Infrastructure Development			N			N					N	N	N		
17C	CI Building Acquisition, Construction, Rehabilitation			N								N	N	N	N	
17D	Other Commercial/Industrial Improvements			N								N	N	N	N	
18A	ED Direct Financial Assistance to For-Profits		N	N			N					N	N	N	N	
18B	ED Technical Assistance		N	N			N					N		N	N	
18C	Micro-Enterprise Assistance			N			N					N	N	N	N	
19A	CDBG Funding of HOME Admin.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	National Objective Codes														
		LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
19B	CDBG Funding of HOME CHDO Operating Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
19C	CDBG Non-profit Organization Capacity Building															
19D	CDBG Assistance to Institutes of Higher Education															
19E	CDBG Operation and Repair of Foreclosed Property		N		N	N	N	N	N	N	N	N	N		N	N
19F	Planned Repayments of Sec. 108 Loans	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
19G	Unplanned Repayments of Sec. 108 Loans	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
20	Planning (CDBG Entitlement Communities Grantees)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
20	Planning (State-Administered CDBG Grantees)															
21A	General Program Administration	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21B	Indirect Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21C	Public Information	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21D	Fair Housing Activities (subject to Admin. cap)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21E	Submissions or Applications for Federal Programs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21H	CDBG Funding of HOME Admin.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21I	CDBG Funding of HOME CHDO Operating Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
22	Unprogrammed Funds	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CDBG MATRIX CODE 10 Q&A

Q. Why shouldn't Matrix Code 10 be used any longer?

A. Matrix code 10 is no longer a valid CDBG matrix code. You will get an error message if you try to create a new activity with this code. A regulation change in 11/95 eliminated removal of architectural barriers as a separate eligibility category. Category 570.201(k) no longer pertains to removal of architectural barriers; it is now used for housing services. If grantees have a new activity for removal of architectural barriers, they should use either matrix code 03 (570.201(c), Public Facilities and Improvements), or 14 (570.202, Public Facilities/Improvements or Rehab), as the eligibility category.

Q. What happens if I try to revise an existing activity that has a Matrix Code of 10?

A. IDIS is currently programmed to display an error message and prompt for a new Matrix Code if you attempt to revise an existing activity with a Matrix Code of 10. The CDBG Program Office has requested an enhancement that will take effect once the Y2K freeze is lifted on April 1, 2000. The enhancement will allow existing activities to retain a Matrix Code of 10 but not allow it for new activities. In the interim, if you need to revise an activity with a Matrix Code of 10, you will be required to change the Matrix Code. ■

IDIS RELEASE NOTES FOR VERSION 4.9

The following IDIS items were released to the production system environment as IDIS release version 4.9 on Friday, November 26, 1999, and available for use on Monday morning, November 29, 1999.

REPORT ENHANCEMENTS

Enhanced both the grantee and HQ versions of the CDBG Timeliness report, C04PR56.

- Changed the HQ report title to “CDBG Entitlement Communities Timeliness Report”
- Added a column to the HQ report for 60 Day Ratio between the Locality column and the PY End column. Corrected heading for Current Draw Ratio
- For the grantee report, added Timeliness Ratios to current timeliness data with and without PI Adjustment

CORRECTIONS

Removed the reference to the “F1=HELP” key from the bottom of the Program Contacts screens, C04MU08 and C04MU09.

The Tenant-Based Rental Setup view screen, C04MH66, no longer prompts for user input.

The Main Menu heading no longer disappears when a user makes an invalid selection.

The project name now displays properly on the Revise Activity screen, C04MA10, when a user enters an activity number on the Revise Activity screen, C04MA09.

The CDBG Financial Summary report, C04PR26, no longer includes canceled program income.

The Create Receipt screen, C04MI01, now correctly labels the Recipient Type field.

If an activity owner gives another grantee permission to both carry out an activity and draw down against it, IDIS now properly processes the drawdown.

The View Activity screen, C04MA60, now properly displays the Project Name when a user enters an Activity Number on the View Activity screen, C04MA59.

When a user presses F6 (Clear) on the Create Drawdown screen, C04MD11, the key now functions properly and the user is not logged out of IDIS.

The Create Drawdown screen, C04MD11 now displays the correct message when the draw amount exceeds the amount funded.

When an HQ or field office user presses F1 on the Activity Funding screen then enters a UOG Code on the Activity Owner screen, C04MF10, the correct grantee is now selected.

HQ and field office staff can now view their respective projects even if no activities have been set up.

HQ and field office staff can now download reports downloads using SprintLink software.

Field office personnel can now block/unblock grantees on the Block/Unblock Grant screen, C04MJ04.

PERFORMANCE ENHANCEMENTS

Internal processing was improved for Data Downloads.

The system now properly deletes report and download files more than five days old. ■