HUD Form 50058
Listening Session

Philadelphia| Jacksonville| Kansas City| Denver| Portland | Washington DC

Section 4:
Defining the 50058

February 21, 2018

# Section Focus

- PHA Data System vs the 50058

- Deficiencies with Current 50058 Form

- PHA Business Process and 50058

- PHA and HUD Reporting Needs

PHA Data System vs the 50058

- PHAs' systems are typically organized by programs and activities:

Programs	Activities
• Public Housing • HCV • Section 8 Mod Rehab • Section Project-Based • Multifamily • Tax Credit Properties • Rural Development	• Application/Waitlist • Occupancy (Move In/Out) • Rent Calculation • Rent Collection (Tenant Accounts Receivable)

PHA System Modules

Application

Occupancy

Rent Calculation

FSS

Batch 50058 files

PIC NG 50058 Database
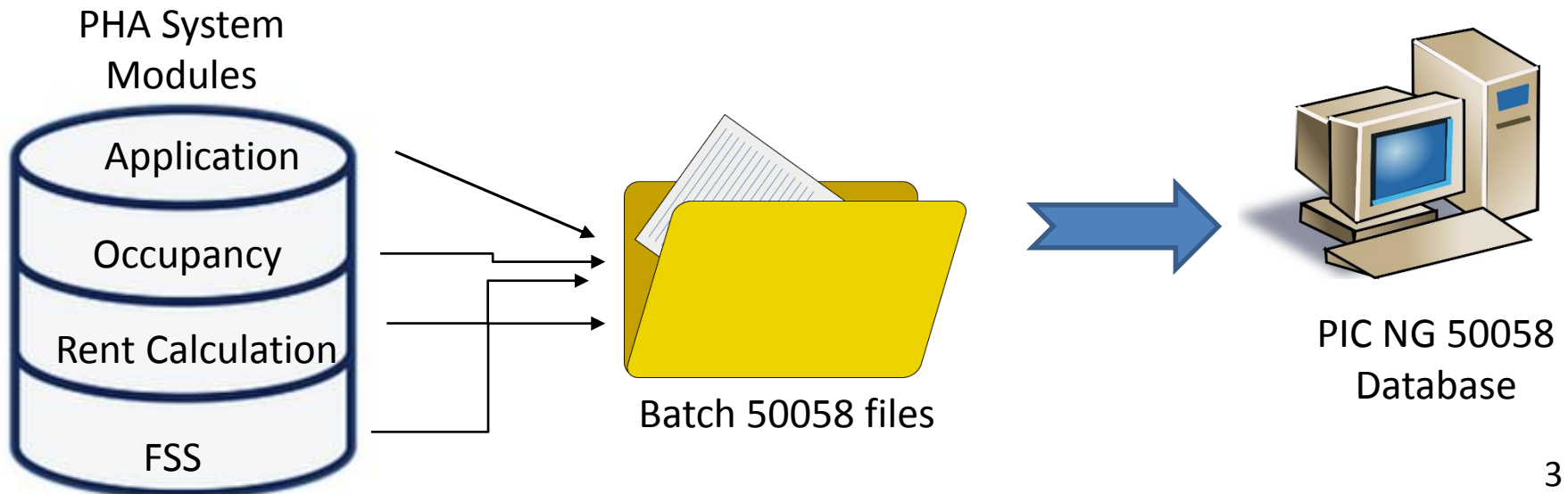
PHA Data System vs the 50058
(continued)

- PHAs' systems also have the following modules:
  - **Other Public Housing Modules:** PH Inspections; Work Orders; Inventory; PHAS Reporting
  - **Other HCV Modules:** HQS Inspections, Rent Reasonableness; SEMAP
  - **PH and HCV:** Family Self-Sufficiency (FSS)

- Data from the respective program and activity are used to populate the official 50058 that is transmitted to PIC and for multifamily properties the official 50059 form, that is transmitted to TRACS

PHA Data System vs the 50058
(continued)

50058 Family Report					
#	Section Name	PH	HCV	S8 Mod Rehab	MTW
1	Agency	x	x	x	x
2	Action	x	x	x	x
3	Household	x	x	x	x
4	Background at Admission	x	x	x	x
5	Unit to be Occupied on Effective Date of Action	x	x	x	x
6	Assets	x	x	x	x
7	Income	x	x	x	x
8	Expected Income Per Year	x	x	x	
9	Total Tenant Payment (TTP)	x	x	x	
10	Public Housing and Turnkey III	x			x
11	Project-Based Certificates and Vouchers	N/A	N/A	N/A	N/A
12	HCV: Tenant Based Vouchers (MTW: includes Project-based)		x		x
13	Section 8: Moderate Rehabilitation			x	
14	[Skipped]				
15	Homeownership Vouchers		x		x
16	[Skipped]				
17	FSS/Welfare to Work Addendum	x	x		x

- The 50058 must be completed for tenant in the following programs: Public Housing, HCV, and S8 Mod Rehab

- **Section 2 – Action.** Type of action; correction to a submission; FSS participant; Special vouchers or programs; PHA use only fields

- **Sections 6-9.** Household data used to determine rent calculation

- **Sections 10-15.** Rent calculation based on program type

- **Section 17 – FSS.** A progress report is required to be completed annually

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Deficiencies with Current 50058 Form

- PHA Rent Calculation and the 50058: The tenant rent shown on the 50058 does not necessarily mean that this amount should be the rent that the tenant pays
  - Indicates that the math is correct
  - Does not mean that the underlying tenant information (e.g., medical deductions, income, number of dependents, etc.) is correct

- For the following programs, detail rent calculations are not available in the 50058; instead work-arounds are used:
  - Tenant rent associated with RAD (HUD guidance is to provide the rent on 2q – PHA use only)
  - Rent for Project-Based Vouchers

Deficiencies with Current 50058 Form
(continued)

- Other Fatal Errors that Require Work-arounds:
  - Biennial HQS Inspection

- Future Program Changes that Impact the 50058:
  - HOTMA Provisions
  - FSS Program Metrics
 - MTW Expansion
  - Rent Reform

PHA Business Process and 50058

- What process does the PHA use to review a 50058 submission before data is submitted to HUD?
  - PHAs with centralized intake may have a clerk enter the application information in the PHA's system
  - Other PHAs may have property managers or HCV specialists enter the information in the PHA's system that is used to populate HUD's 50058
  - Quality Control: PH or HCV Supervisor or other designated quality control person is responsible for reviewing the 50058s prior to submitting the 50058s to HUD as part of a batch process

Data is entered into PHA's system

REVIEW
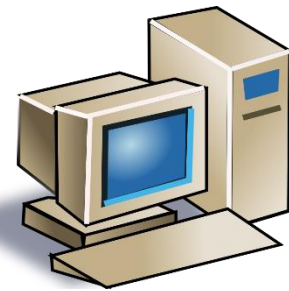
PIC NG 50058 Database

PHA Business Process and 50058
(continued)

- Who at the PHA is responsible for correcting warnings? Fatal errors?
    - Property managers and HCV specialists?
    - PH or HCV Supervisor?

- How easy is it for the PHA to correct warnings and fatal errors?
    - Is there information that HUD can provide to help PHAs make the corrections?

PHA and HUD Reporting Needs

- **PHA Reporting Needs:**
  - What data do PHAs use from the PHA's system?
    - How do PHAs use the data?

  - What data do PHAs use from HUD's 50058 system?
    - Do PHAs check to see if data in the PHA's system match the data in HUD's 50058? For example, do PHAs reconcile the data in their system with HUD's 50058 for count of FSS participants?

PHA and HUD Reporting Needs
(continued)

- **HUD Reporting Needs.** HUD uses the 50058 data for the following purpose:
  - PHA's compliance with program regulations
  - Reporting to oversight agencies on program performance and tenant characteristics: tenant household composition; sources of income, rent charged, etc.
  - Funding (Current > FSS Service Coordinators NOFA)
  - Funding (Future > Calculate HAP and Administrative Fee)
  - Program performance (Future > Program metrics for FSS, MTW, and new initiatives)

- Is there other data that HUD should collect on the 50058 that are also relevant to PHAs?