a. FUNDING TABLE:

ACTIVITY	FUNDING LEVEL
Direct financial assistance, such as rental assistance, utility payments, etc	\$820,875,000.00
Housing relocation and stabilization services	\$447,750,000.00
Data collection and evaluation by grantees	\$149,250,000.00
Grantee administrative costs	\$74,625,000.00
HUD will provide training, technical assistance, monitoring, enforcement, research and evaluation activities	\$7,500,000.00
TOTAL	\$1,500,000,000.00

b. OBJECTIVES:

HUD's Recovery Act funds support three themes that align with the broader goals of the Recovery Act: (1) promoting energy efficiency and creating green jobs, (2) unlocking the credit markets and supporting shovel-ready projects, and (3) mitigating the effects of the economic crisis and preventing community decline. HUD's overriding objective in support of these goals is the creation and preservation of jobs.

The Recovery Act includes a \$1.5 billion appropriation for the Homelessness Prevention and Rapid Re-Housing Program (HPRP). The purpose of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) is to provide homelessness prevention assistance for households who would otherwise become homeless and rapid re-housing assistance for persons who are homeless. Grantees may design programs to meet local needs, but HUD expects that resources will be targeted to serve households that are most in need and that are most likely to achieve stable housing. The overall goal of HPRP is for participants to achieve housing stability. The funds under this program are intended to target two populations of persons facing housing instability: (1) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary assistance to maintain housing (prevention); and (2) individuals and families who are experiencing homelessness (as defined by the McKinney-Vento Homeless Assistance Act) and need temporary assistance in order to obtain, remain and maintain housing (rapid re-housing). Considering these two eligible HPRP populations is a framework to help grantees determine the most effective use of funds, all of which may be used to assist both the prevention and rapid re-housing populations.

HUD intends that HPRP programs will rapidly transition assisted persons to housing stability. Outcomes may include affordable market rate housing or subsidized housing, as appropriate. HUD has stressed to its grantees that HPRP is not a mortgage assistance program. HPRP assistance is not intended to provide long-term support for program participants, nor will it be able to address all of the financial and supportive service needs of households that affect housing stability. Rather, assistance will be focused on housing stabilization, linking program participants to community resources and mainstream benefits, and helping them develop a plan for preventing future housing instability. Grantees are expected to ensure that there is a clear process for determining the appropriate type, level, and duration of assistance





for each program participant. Grantees are also expected to coordinate with other community planning efforts, including HUD Continuum(s) of Care, FEMA Boards, local agencies responsible for administering and implementing plans to end homelessness, and agencies that administer mainstream resources such as Temporary Assistance for Needy Families (TANF). In addition, HUD is strongly encouraging grantees to carefully assess how HPRP funds can be used in conjunction with other funds from the Recovery Act to prevent homelessness and rapidly re-house persons, and to plan a coordinated approach to serve similar target populations. By emphasizing (1) the importance of using HPRP funds in coordination with other federal dollars, and (2) the importance of targeting HPRP funds to serve households that are most in need and those most likely to achieve stable housing outside of HPRP, HUD is ensuring that HPRP funds will be used effectively and in a cost efficient manner.

The expected benefit of HPRP is to prevent homelessness and to facilitate the rapid re-housing of individuals and families. In addition, we will meet HUD's overriding goal of creating and preserving jobs. HPRP is focused on housing and will provide temporary financial assistance and housing relocation and stabilization services to individuals and families who are homeless or would be homeless but for this assistance. Many individuals and families who benefit from this program will be able to concentrate efforts on reentering the workforce and attaining self-sufficiency, thereby producing economic activity and enhancing the number of jobs created/saved.

c. ACTIVITIES:

Kinds and scope of projects and activities to be performed: The eligible activities allowed under HPRP are clear and intentionally focused on housing—either direct financial assistance to help pay for housing, or services designed to help participants obtain, maintain and remain in housing. Funds are also available to track assistance through HMIS for local program or policy use and reporting to HUD. Grantees and sub-grantees may use HPRP funds to administer the following categories of eligible activities: (1) financial assistance; (2) housing relocation and stabilization services; (3) data collection and evaluation; and (4) administrative costs.

The HPRP Notice (FR-5307-N-01), which outlines the eligible activities, also includes a section that clearly states activities that are ineligible, including services that are eligible under other Recovery Act programs, mortgage costs, and credit card bills. In an effort to further avoid mismanagement of grant funds, the Notice stipulates that HPRP funds must not be used to make payments directly to program participants, but only to third parties, such as landlords or utility companies. The Notice can be found at http://hudhre.info/documents/HPRP_Notice_3-19-09.pdf.

Project/Activity: Financial assistance

<u>Description</u>: Financial assistance is limited to the following activities: short-term rental assistance (3 months), medium-term rental assistance (4 to 18 months), security deposits, utility deposits, utility payments, moving cost assistance, and motel and hotel vouchers.

Funding: \$820,875,000.00





Project/Activity: Housing relocation and stabilization services

<u>Description</u>: Housing relocation and stabilization services are limited to the following activities: case management, outreach and engagement, housing search and placement, legal services, and credit repair.

Funding: \$447,750,000.00

<u>Project/Activity</u>: Data collection and evaluation by grantees.

<u>Description</u>: Reasonable and appropriate costs associated with operating a Homeless Management Information System (HMIS) or comparable client-level database for the purposes of collecting and reporting data required under HPRP are eligible.

Funding: \$149,250,000.00

Project/Activity: Grantee Administrative costs

<u>Description</u>: Administrative costs are limited to the following activities: pre-award administrative costs (as specified in the HPRP Notice), accounting for the use of grant funds, preparing reports for submission to HUD, obtaining program audits, similar costs related to administering the grant after the award, grantee or sub-grantee staff salaries associated with these administrative costs, and related training for staff who will administer the program.

Funding: \$74,625,000.00

<u>Project/Activity:</u> HUD will provide training, technical assistance, monitoring, enforcement, research and evaluation activities.

<u>Description:</u> HUD will hire staff, build systems and work with grantees to ensure effective and efficient implementation

Funding: \$7,500,000.00

d. CHARACTERISTICS:

<u>Type of Financial Award:</u> A - Formula Grants

Funding Amount: \$1,492,500,000

Methodology for Award Selection: The Recovery Act directs HUD to allocate funds to grantees that are eligible under the Emergency Shelter Grants (ESG) program pursuant to the ESG formula. U.S. territories received 0.2 percent of the total amount of the funding allocation, or \$3,000,000. HUD then used the ESG formula to allocate the remaining amount, or \$1,489,500,000, to metropolitan cities, urban counties, and states with a grant minimum of \$500,000. Funds for urban counties and metropolitan cities that fell under this threshold were reallocated to the state in which the jurisdiction was located. A total of 540 grantees are eligible to receive HPRP funds.





<u>Type(s) of Recipients:</u> Government – State, Government - Local-County, Government - US Territories and Possessions, Government - Local-City or Township

Type(s) of Beneficiaries: Individual/Family, Low Income, Persons with Disabilities

<u>Type of Financial Award:</u> L - Dissemination of Technical Information

Funding Amount: \$2,000,000

Methodology for Award Selection: Technical assistance awards for HPRP are made through two mechanisms: adding funding, as appropriate, to existing cooperative agreements or contracts for HPRP activities that fall in line with defined scopes of work, and a national competition for technical assistance funds through the 2009 Community Development-Technical Assistance Notice of Funding Availability. Both mechanisms utilize providers selected as part of a competitive process and skilled in the delivery of homeless technical assistance to develop and deliver national technical assistance for HPRP grantees and subgrantees.

<u>Type(s) of Recipients:</u> Non-Government - Private Nonprofit Institution/Organization, Non-Government - Profit Organization

<u>Type(s) of Beneficiaries:</u> Local – County, Local - City or Township, State, US Territories, Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Estimated dollar amount of Federal in-house activity: \$5,500,000.00

e. DELIVERY SCHEDULE:

<u>Milestone Description</u>: The key milestones for the HPRP grants include the funding formula awards, the obligation of funds by grantees and the expenditure of funds by grantees.

<u>Milestone</u>: HUD announces formula allocations to grantees: Using the Emergency Shelter Grants (ESG) program formula, HUD determined HPRP formula allocations for its grantees. The Department published these allocations online at www.hud.gov/recovery on 3/19/2009, along with a <u>Notice</u> outlining formal program guidance for HPRP.

Expected Completion Date: 3/19/2009

Milestone: HUD obligates 100% of funds to grantees: HUD expects to fully obligate HPRP funds to grantees by 9/1/2009, after reviewing eligible grantees' application packages and approving their plans for using HPRP allocations. Eligible grantees must submit their application packages to HUD by 5/18/2009, and HUD will offer approval or disapproval of all complete applications by 7/2/2009. Funds will be obligated by the Department once HPRP grant agreements are signed by both the Department and the grantee, thereby executing the grant.

Expected Completion Date: 9/1/2009





Milestone: 100% expenditure of funds by grantees: The Recovery Act also specifies that HPRP grantees must expend 100 percent of their allocations within three years of the date that funds became available to them for obligation. The Department expects that all grantees will have had funding for three years by 9/1/2012. Some grantees will reach their three year expenditure deadline before 9/1/2012, if they receive their obligation prior to 9/1/2009. As with the two year statutory expenditure deadline, HUD will closely track grantee expenditures and offer technical assistance to help ensure that grantees expend 100 percent of their allocations within the allotted three years.

Expected Completion Date: 9/1/2012

f. ENVIRONMENTAL REVIEW COMPLIANCE:

AREA OF COMPLIANCE	Direct financial assistance	Housing relocation and stabilization services	Data collection and evaluation & administrative costs
Compliance with National Environmental Policy Act (NEPA)	N/A	N/A RECOVERY.GOV	N/A
Compliance with National Historic Preservation Act and related statutes	N/A	N/A	N/A
Milestones dependent on environmental review process	N/A	N/A	N/A
Potential impact of environmental reviews on project implementation	N/A	N/A	N/A

g. MEASURES:

Measure: Funds obligated by grantees

Measure Type: Efficiency

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing

Unit of Measure: Dollars

Explanation of Measure: Quantifies efficiency and timeliness by measuring the dollar amount of funds

obligated by grantees on a quarterly basis.

Actual: TBD

Goal Lead: Ana Oliva





<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

How result will be readily accessible to the public: This data will be made available on HUD.gov/Recovery.

2009 Projection	<u>ns</u>		2010 Projection	<u>ns</u>	
Original Program Target	Revised Program Target	Target (incremental change in performance)	Original Program Target	Revised Program Target	Target (incre- mental change in performance)
N/A	N/A	\$1,417,875,000	N/A	N/A	\$74,625,000

Measure: Funds expended by grantees

Measure Type: Efficiency

Measure Frequency: Quarterly

Direction of Measure: Increasing

Unit of Measure: Dollars

<u>Explanation of Measure</u>: Quantifies efficiency and timeliness by measuring the dollar amount of funds

expended by grantees on a quarterly basis.

Actual: TBD

Goal Lead: Ana Oliva

<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

How result will be readily accessible to the public: This data will be made available on HUD.gov/Recovery.

2009 Projections		2010 Projections			
Original Program Target	Revised Program Target	Target (incre- mental change in performance)	Original Pro- gram Target	Revised Program Target	Target (incremental change in performance)
N/A	N/A	\$29,850,000	N/A	N/A	\$268,650,000





Measure: Number of Jobs Created or Retained

Measure Type: Output

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing

Unit of Measure: FTEs

Explanation of Measure: Tracks the number of jobs created or retained through Program activity each

quarter.

Actual: TBD

Goal Lead: Ann Oliva

<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees. There is no original or revised program target because HPRP is a new program, therefore there is no baseline data. The targets provided are estimates of how many jobs will be created at the grantee and sub-grantee level with the implementation of HPRP.

<u>How result will be readily accessible to the public:</u> This data will be made available on HUD.gov/Recovery.

2009 Projections		2010 Projections			
Original Program Target	Revised Program Target	Target (in- cremental change in per- formance)	Original Program Target	Revised Program Target	Target (in- cremental change in per- formance)
N/A	N/A	200	N/A	N/A	1,715

Measure: Number of Participants receiving Prevention Services

Measure Type: Output

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing

Unit of Measure: People

<u>Explanation of Measure</u>: Measures Program success in contributing to HUD's goal of preventing homelessness by tracking the number of people receiving preventative housing relocation and stabilization services each quarter. HUD is currently working to refine these performance measures and expects that this target (currently an estimate) will be modified when HUD begins receiving data for HPRP.

Actual: TBD

Goal Lead: Ann Oliva





<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

How result will be readily accessible to the public: This data will be made available on HUD.gov/Recovery.

2009 Projections	<u> </u>		2010 Projection	<u>ns</u>	
Original Program Target	Revised Program Target	Target (incre- mental change in performance)	Original Program Target	Revised Pro- gram Target	Target (incre- mental change in performance)
N/A	N/A	4,500	N/A	N/A	63,000

Measure: Number of Participants receiving rapid re-housing assistance

Measure Type: Output

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing

Unit of Measure: People

<u>Explanation of Measures</u>: Measures Program success in contributing to HUD's goal of preventing homelessness by tracking the number of people receiving rapid re-housing assistance each quarter HUD is currently working to refine these performance measures and expects that this target (currently an estimate) will be modified when HUD begins receiving data for HPRP.

Actual: TBD

Goal Lead: Ann Oliva

<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

<u>How result will be readily accessible to the public:</u> This data will be made available on HUD.gov/Recovery.

2009 Projection	ns		2010 Projections		
Original Program Target	Revised Program Target	Target (incre- mental change in performance)	Original Pro- gram Target	Revised Program Target	Target (incre- mental change in performance)
N/A	N/A	1,500	N/A	N/A	21,300





Measure: Percentage of program participants stably housed at exit after receiving prevention assistance

Measure Type: Outcome

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing <u>Unit of Measure</u>: Percentage

<u>Explanation of Measure</u>: Measures success of Program's relocation and stabilization services quarterly by tracking the percentage of program participants stably housed at exit after receiving prevention assis-

tance each quarter.

Actual: TBD

Goal Lead: Ann Oliva

<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

How result will be readily accessible to the public: This data will be made available on HUD.gov/Recovery.

2009 Projections		2010 Projections			
Original Program Target	Revised Program Target	Target (incre- mental change in performance)	Original Program Target	Revised Program Target	Target (incremental change in performance)
N/A	N/A	NA	N/A	N/A	70

<u>Measure</u>: Percentage of program participants stably housed at exit after receiving rapid re-housing as-

sistance

Measure Type: Outcome

<u>Measure Frequency</u>: Quarterly <u>Direction of Measure</u>: Increasing <u>Unit of Measure</u>: Percentage

<u>Explanation of Measure</u>: Measures success of Program's rapid re-housing assistance services by tracking the percentage of program participants stably housed at exit after receiving rapid re-housing assistance.

Actual: TBD

Goal Lead: Ann Oliva

<u>Measurement Methodology:</u> Grantees will self-report monthly on the use of HPRP funds through the existing Integrated Disbursement and Information System (IDIS). HUD will do remote monitoring through IDIS data downloads of project level data. HPRP grantees and sub-grantees will also collect client-level





data through Homeless Management Information Systems (HMIS). HUD will collect Quarterly Performance Reports from grantees.

How result will be readily accessible to the public: This data will be made available on HUD.gov/Recovery.

2009 Projections		2010 Projections			
Original Program Target	Revised Program Target	Target (incre- mental change in perfor- mance)	Original Program Target	Revised Program Target	Target (incre- mental change in performance)
N/A	N/A	NA	N/A	N/A	70

h. MONITORING AND EVALUATION:

Description of Agency Periodic Review of Partners' progress:

- (1) Data Collection and Reporting
 - a. Substantial Amendments: To receive their grant allocations, grantees must submit to HUD substantial amendments to their Consolidated Plans, which require grantees to address the citizen participation plan and public comments; plan for distribution, administration and oversight of funds; plan for collaboration; and an estimated budget for HPRP funds. HUD staff will review the plan to ensure it meets HPRP requirements and will obligate all funds to grantees by 9/1/2009.
 - b. Financial Reports: HUD has two financial reports that will be generated and analyzed on a weekly basis. These include a Summary Financial Report that indicates the amount of funds for each program, and a Funding Notification Report, which shows the amount of funding by program for every jurisdiction, including local governments and some states.
 - c. Quarterly Recipient Reports: The cornerstone of HUD's monitoring and evaluation system is the project and contract data collected from grantees. The Recovery Act specifically requires data collection fields for grantees and contractors. HUD has also issued HPRP-specific data elements that grantees must report on, including the following: contact information; authorizing information; project information; persons and households served; housing outcomes of persons who exited the program; and HPRP expenditures by eligible activity.
 - d. Sample Survey of Outcomes: HUD has allocated a portion of the program funds for research, including sampling a subset of grantees to measure outcomes. The Office of Policy Development and Research (PD&R) will lead the "Homeless Families Intervention" and "Homeless Prevention" studies, which entail collecting the following data: administrative, homeless management information system and survey data on socio-economic characteristics; income and employment; housing history; personal and family well-being; and housing stability. For the Homeless Families Intervention Study for which Rapid Re-Housing might constitute one of four or five interventions, HUD will use a random assignment of homeless families in up to



12 sites into one of four to five housing/services interventions. For the Homeless Prevention Study, HUD will use administrative, homeless management information system and survey data to track over-time outcomes for a sample of very poor families determined to be at risk of homelessness.

- (2) Ongoing Grantee Management: HUD categorizes grantees by risk, then monitors and allocates interventions, including training, technical assistance and if warranted, disciplinary action, accordingly. High Risk grantees are those with a history of unsatisfactory performance, financial instability, inadequate management system, mismanaged previous awards, or otherwise demonstrated irresponsibility. To ensure timely expenditure of funds and budget/cost compliance, the Department utilizes IDIS or LOCCS to assess grantees' spending. If there are significant changes among line items, grantees must consult with their field offices. To ensure quality expenditure of funds, HUD will perform onsite monitoring for high-risk grantees. This type of monitoring allows HUD to assess and document grantee compliance with program requirements based upon file reviews, using both automated and manual data and reports submitted to HUD; interviews with grantee staff to determine the accuracy of the information; and interviews with clients to assess level of satisfaction with services. Following a grantee monitoring or other review of performance, to ensure legal compliance and prevent fraud HUD may use the following interventions: issue a warning letter; direct the grantee to cease incurring costs; or require that some or all of the grant amounts be remitted to HUD. Subgrantees are also subject to the same compliance rules. Grantees that are high-risk will receive technical assistance and support from field offices. HUD and technical assistance providers will design an approach that meets the specific needs of each grantee, which could include direct assistance with implementing oversight, documentation, and financial management procedures. The process described above will be applied to all grantees, including those that are not high risk.
- (3) Long-term Evaluation: PD&R is considering restructuring its existing Homeless Families Study to include a rapid re- housing intervention. PD&R is also proposing to track a sample of very poor families by using data to determine which families: (a) access homeless services and which do not; (b) which ones become homeless and which ones do not; (c) which ones receive prevention services/assistance and which ones do not; (d) which ones enter the homeless shelter/housing system and which ones do not; and (e) which ones follow particular patterns of homelessness and which ones do not.

i. and j. TRANSPARENCY AND ACCOUNTABILITY:

With respect to reporting, OMB has issued detailed guidance on the requirements for recipients of the Recovery Act funds. Specifically, each prime and first tier recipient is required to report specified information to HUD 10 days after the end of each calendar quarter. This includes but is not limited to a detailed list of all projects and activities for which Recovery Act funds were obligated or expended, an evaluation of the completion status of the project or activity, and an estimate of the number of jobs created or retained. In addition to the overarching requirements of the Recovery Act, HUD has also identified a number of program-specific measures that will be collected through this reporting process.

HUD expects that the transparency requirements of the Recovery Act, specifically the requirement to publish both spending and recipient performance reports, will create accountability amongst its managers and grantees. That said, HUD will establish additional internal management controls to create a





greater level of accountability for performance. The HUD Recovery Act program management team will work with the leads of the program and cross-cutting teams to prepare a bi-weekly program snapshot report for the steering committee to review with the Deputy Secretary and Secretary. Drawing from the program and risk management plans, the reports will include summary-level quantitative financial and programmatic performance measures and targets, key milestones, and issues or risks. Interim spending and performance targets will be set to ensure that annual objectives from the program plans are met. Performance data will be summarized by grantee risk category, as defined in the agency's risk management plan. Performance measure targets and milestones that are missed, or that are in jeopardy of being missed, will be accompanied by an explanation of the reasons why, including any issues affecting progress and the specific plan for their resolution or mitigation. The report will also identify specific grantees with performance issues, and summarize the actions being taken to address them. In addition to the bi-weekly reporting, each program team will meet with the Secretary, Deputy Secretary and Steering Committee on a monthly basis to review a more detailed set of Recovery Act performance measures. On a quarterly basis, these monthly meetings will include updated grant recipient data described above.

k. BARRIERS TO EFFECTIVE IMPLEMENTATION:

Phase	Barrier/Concern	Proposed Solution	Targeted Resolution Date
Post- Implementation	Systems Capability: The Integrated Disbursement & Information System (IDIS) requires an upgrade to a webbased version that will occur over the summer of 2009. This upgrade will allow grantees to draw down funds using accounting codes eligible under HPRP.	Upgrade IDIS to enable grantee draw downs of funds in the correct grant type eligibility categories. Compensating controls in effect until the upgrade is complete include training and monitoring of vouchers by technical assistance contractors to ensure that correct accounting codes are utilized by grantees	October 2009

I. FEDERAL INFRASTRUCTURE INVESTMENTS:

This program does not invest in Federal Infrastructure.



