

Office of Public Housing

Core Activities Reporting Module  
Recovery Act Management and Performance System (RAMPS)  
Guidance for Public Housing Agencies

Updated March 31, 2010

Modified April 14<sup>th</sup> and 23<sup>rd</sup> in 2010 and January 4, 2011

# RAMPS

## Core Activities Module

### Reporting Guidance

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# RAMPS

## Core Activities Module

### Reporting Guidance

#### Introduction

The RAMPS system now has **two** reporting modules: NEPA, for reporting on compliance with the National Environmental Policy Act (NEPA) for all Recovery Act-funded projects and Core Activities to report information at the project level on development, modernization and energy efficiency work funded by the Recovery Act. The purpose of this document is to assist Public Housing Agencies (PHAs) with inputting data into the new Core Activities module in RAMPS. For information about the RAMPS NEPA module, visit

<http://portal.hud.gov/portal/page/portal/RECOVERY/Reporting/Public%20Housing%20Capital%20Fund%20-%20Recovery%20Reporting>.

#### Core Activities Reporting

The Core Activities module of RAMPS is designed to collect information about the work you are doing with Recovery Act funds. Specifically, this module collects information on units of affordable housing developed or modernized using CFRG funds as well as data on energy efficiency improvements included in these units. Core Activities reporting is conducted on a quarterly basis. The Department will utilize the data collected through this effort to assess the extent of the impact that the Recovery Act funding is having on the public housing inventory, particularly to highlight the successful work that is already underway. Some modifications have been made to this module for the April reporting cycle so that it now collects additional information about expenditure rates, vacancy rates, and project funding.

Please note that there is a live link to an “Annual Statement” module. Please disregard this link as it is NOT required.

# RAMPS

## Core Activities Module

### Reporting Guidance

## New Features

We have implemented a number of new features in RAMPS. Please carefully read the following section, which describes the new features in detail. To skip this section and go straight to the guidance for creating new reports, [click here](#)

**Easily identifiable numbers on input entry fields:** On every screen in each Core Activity Report, we have added numbers to each input field. Creating a uniform numbering system will help users better identify individual fields they have issues or questions with.

**Easily identifiable screen/page names:** In the Core Activities module, we have added page names to every page. This will help users better identify pages they have issues or questions with.

**Text tips:** Most fields within Core Activity Reports will now include “text tips,” which define or clarify the information required in that field. Text tips are hyperlinked to the field name and can be accessed by clicking on the field name. Tips will display as a small pop-up on the screen and can be closed by clicking the “x” in the bottom right corner of the pop-up.

RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer

http://demo.citizant.com:8080/ramps/perf.do?cmd=doGoPage&formId=PERF&sectionId=EEMeasure

File Edit View Favorites Tools Help

RAMPS - U.S. Department of Housing and Urban Dev...

Recovery Act Management and Performance System (RAMPS) RU101, Welcome back!

Home NEPA Reporting Core Activity Data Export

Award List

CA6 » 1010 E. 178TH ST. (NY005011330) » Energy Efficiency Measures

Go Back to Project List

Energy Efficiency Measures

Project Funding

Section Review and Submission

1. Do you have any Energy Efficiency Measures to report? Yes No

Count every unit that received any of the measures below ONLY ONCE, even if they received more than one of the interventions listed. For example: If you installed a storm door and storm window in the same unit, you would only count that once.

2. # of units that will receive any of the Energy Efficiency Measures listed below: 0

3. # of units that will receive any of the Energy Efficiency Measures listed below:

# of units that will receive any of the Energy Efficiency Measures listed below:

Total number of housing units that will receive any of the applicable Energy Efficiency measures

The question is: Total number of housing units that will receive any of the applicable Energy Efficiency measures

The paired question is: Total number of housing units that will receive any of the applicable Energy Efficiency measures

javascript:RAMPS.showTextTip('CA6','2')

Internet 100%

Page names will display here on every page in the Core Activity module.

Click on the field name to view the text tip.

Each field or question has an easily identifiable number.

# RAMPS

## Core Activities Module

### Reporting Guidance

**Edit check on Energy Efficiency Measure Page:** Entries on the Energy Efficiency Measures page must meet logical requirements in order to be saved. For example, if you answer “yes” to the question “Do you have any energy efficiency measures to report?” you will receive an error message if you do not enter a number greater than 0 in the field labeled “# of units that will receive any of the Energy Efficiency Measures listed below.” **Note: You may choose to save with the error and continue your report but you will not be able to submit the report until the errors are cleared.**

The error message will show here. Remember, you can choose to “Save and Continue with Errors” but you cannot submit the report until the errors are cleared.

The screenshot shows the RAMPS web application in Internet Explorer. The browser title is "RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer". The address bar shows "Google". The page header includes "RAMPS" and a user profile for "RU101" with a "Logout" button. The breadcrumb trail is "CA6 » 1010 E. 178TH ST. » Energy Efficiency Measures". The page content includes a sidebar with links: "Go Back to Project List", "Section Overview", "Grantee Information", "PHCF Development/AMP Information", "Energy Efficiency Measures" (highlighted), "Project Funding", and "Section Review and Submission". The main content area has a heading "Energy Efficiency Measures" and a subheading "0) » Energy Efficiency Measures". Below this is a text box explaining the reporting requirements: "Energy Efficiency Unit Counts: Report the following: 1) energy efficiency unit counts planned for the life of the project and 2) energy efficiency total unit counts completed by the end of the previous quarter (e.g., March 31st, 2010 for the April reporting cycle). All reporting is cumulative, rather than incremental." A red error message box states: "Error: There are errors with the form. Please review the errors below and correct them before continuing. Or use the 'Save and Continue with Errors' button to save your work and correct the errors later." Below the error message is the "Energy Efficiency Measures" form. The first question is "1. Do you have any Energy Efficiency Measures to report?" with radio buttons for "Yes" (selected) and "No". Below this is a text box explaining the counting rules: "Count every unit that received any of the measures below ONLY ONCE, even if they received more than one of the interventions listed. For example: If you installed a storm door and storm window in the same unit, you would only count that once." The second question is "2. # of units that will receive any of the Energy Efficiency Measures listed below:" with a text input field containing "0". A red error message box points to this field: "You indicated Energy Efficient measures to report but did not indicate how many units are/will be receiving these measures". The third question is "3. # of Completed units that will receive any of the Energy Efficiency Measures listed below:" with a text input field containing "0". The page footer shows "Internet" and "100%".

Fields with errors will have red text stating the problem with the entry.

# RAMPS

## Core Activities Module

### Reporting Guidance

**Final Report Edit Checks:** The final report check box (labeled “This is the final report”) will be disabled until all of the following conditions are met:

1. The LOCCS Disbursement is 100% of the grant
2. The Project Status is 100%
3. All planned unit counts meet the number of actual unit counts reported on the PHCF Development/AMP Information page and for each field in the Energy Efficiency Measures Page (if rehabilitation is selected for the type of work)

**Note:** You may still submit a report even if the “This is the final report” box is grayed out. Only the last report for the grant should be marked as final so you will likely submit several reports before you will be able to check this box.

If the final report submission requirements are not met, this box will be grayed out (as shown).

Text in this box will explain why the report cannot be marked final. **Note: this message is for informational purposes and is NOT an error message.**

RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer

http://demo.citizant.com:8080/rams/perf.do

File Edit View Favorites Tools Help

RAMPS - U.S. Department of Housing and Urban Dev...

Energy Efficiency Measures

in all form sections. You can visit a section of the form for completion or review. All sections must be marked "Complete" or "Not Required" *prior* to Final Submission which will report the information to HUD for final reporting.

Ensure that all sections below are marked "Complete". Any incomplete sections should be completed before submitting.

Completion status on the Section Overview page refers to completed sections and not completed environmental review projects.

Last Submitted: Not Submitted

**Section Review**

PHCF Development/AMP Information Complete [Visit](#)

Energy Efficiency Measures Complete [Visit](#)

Project Funding Complete [Visit](#)

☐ 1. **This is the final report.**

**This report could not be marked as final because:**

- In order to mark a report as final, the reporting PHA must have disbursed the total amount awarded for the grant on which the PHA is reporting (note that in many instances PHAs are providing multiple reports for a single grant). The LOCCS system indicates that not all of the funds for the grant connected to this report are expended and therefore this report cannot be marked final.
- The project completion status is less than 100%. The project status must be 100% complete in order to mark a report as final.

Submit Report

[Freedom of Information Act](#) [Privacy policy](#) [Web Policies](#)

Internet 100%

# RAMPS

## Core Activities Module

### Reporting Guidance

**Unit Count Validation:** The number of planned units entered for rehabilitation projects may not exceed the standing unit count in PIC/IMS. If your current planned units count exceeds your standing count in IMS/PIC, you must either update the RAMPS field with the correct number (if the number of planned units is actually less than your standing unit count in IMS/PIC), OR update your unit count in PIC/IMS (if your standing unit count in PIC/IMS is inaccurate) before you can create a quarterly report.

The screenshot shows the 'Edit Core Activity Project' form in the RAMPS system. The browser title is 'RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer'. The URL is 'http://demo.citizant.com:8080/ramps/core.do'. The page header includes 'Recovery Act Management and Performance RU101, Welcome back!' and navigation links for 'Home', 'NEPA Reporting', 'Core Activity', and 'Data Export'. The main heading is 'CA11 » Edit Core Activity Project'. Below this is a red error message box that reads: 'Error: Number of planned units cannot exceed standing unit counts in PIC/IMS: 218'. The form fields include: 1. Title: '1010 E. 178TH ST.', 2. Type of Work: 'Rehabilitated' (selected), and 4. Planned Total # of Units to be Rehabilitated: '400'. A red circle highlights the '400' value. Two callout boxes provide context: one points to the error message stating that the standing unit count in PIC/IMS is 218, and another points to the '400' value stating it must be less than the standing unit count. The footer includes 'U.S. Department of Housing and Urban Development' and links for 'Freedom of Information Act', 'Privacy policy', and 'Web Policies'.

RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer

http://demo.citizant.com:8080/ramps/core.do

File Edit View Favorites Tools Help

RAMPS - U.S. Department of Housing and Urban Dev...

Recovery Act Management and Performance  
RU101, Welcome back!

Home NEPA Reporting Core Activity Data Export

Award List

CA11 » Edit Core Activity Project

Edit an existing Core Activity project.

**Error**

- Number of planned units cannot exceed standing unit counts in PIC/IMS: 218

Core Activity Project

1. Title: 1010 E. 178TH ST.

2. Type of Work: ☒ Newly Developed Housing Units ☒ Rehabilitated ☐ Non-dwelling Work

4. Planned Total # of Units to be Rehabilitated: 400

Submit Cancel

U.S. Department of Housing and Urban Development

Freedom of Information Act Privacy policy Web Policies

Error message states the standing unit count in PIC/IMS. In this example, if you really did want to rehabilitate 400 units you would have to update your unit count in PIC/IMS before you could report.

Must be less than the standing unit count in PIC/IMS.

# RAMPS

## Core Activities Module

### Reporting Guidance

**Submission Requirements Edit Check:** Each page within the Core Activities module will display error messages if you attempt to submit a report that does not meet the following requirements:

The planned and actual unit counts on PHCF Development/AMP Information page must be equal.

The ARRA funding amount must be entered on the Funding Information Page.

The Type of Work must be selected.

If the Type of Work selected is “new development,” you must answer questions 17 and 18 on the PHCF Development/AMP Information page.

All vacancy rate questions on the PHCF Development/AMP Information page must be answered.

**Note:** Even if you receive error messages you may still save your work and complete other sections of the report but you will not be able to submit the report until all errors are cleared.

**CA7 » ANCHORAGE EAST (AK001000274) » Funding Information**

OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2011

[Go Back to Project List](#)

[Section Overview](#)

[Grantee Information](#)

[PHCF Development/AMP Information](#)

[Energy Efficiency Measures](#)

**Project Funding**

[Section Review and Submission](#)

[View Comments](#)

**Error**  
There are errors with the form. Please review the errors below and correct them before continuing. Or use the "Save and Continue with Errors" button to save your work and correct the errors later.

**Project Funding**

1. Total dollar amount from this Recovery Act grant planned to be expended for this development/AMP over the life cycle of this grant  [Funding a](#)

2. Do you plan to use any other funding besides this Capital Fund HUD Recovery Act Grant to fund this development/AMP over the cycle of this grant? ☒ Yes ☐ No

[Add Additional Funding Source](#)

Funding Category	Amount	Detail Description	Action
Other Recovery Act Funds	\$0.00	Department of Energy Funds for energy measures. The dollar amount for this AMP is unknown at this time. Department of Energy Energy Efficiency and Renewable Energy, Recovery	<a href="#">Edit</a> <a href="#">Delete</a>
Non-Recovery Federal Funds	\$40000.00	Regular CFP funds. Interior/exterior improvements.	<a href="#">Edit</a> <a href="#">Delete</a>

[Previous Section](#) [Save and Continue with Errors](#) [Save and Continue](#)

Error messages will appear at the top of the screen and also next to the field that is invalid. **Note: you may select “Save and Continue with Errors” to save your current data and move to the next screen but you cannot submit a report until all errors are cleared.**

**Category 4 Competitive Grants Energy Efficiency Edit Check:** If you are the recipient of a Category 4 Competitive Grant, you will no longer be able to answer “no” to question 1, “Do you have any Energy Efficiency Measures to Report?”, on the Energy Efficiency Measures page.



# RAMPS


## Core Activities Module

### Reporting Guidance

**Comments:** We have implemented a new system for HUD staff to comment on reports in your portfolio. If your report has comments, you will see a link to “View Comments” in the Section Overview sidebar. After clicking the “View Comments” link you will see a pop up with the comments and space for you to reply. To reply to a comment, click the “Reply” button, which will open a new dialogue box for you to enter your response. Choose the appropriate response from the pull down menu, which includes the options to “Reply to comment,” “Correction made with no comment,” and “Correction made and respond to comment.”

#### CA3 » ANCHORAGE EAST (AK001000274) » Section Overview

OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2011

<a href="#">Go Back to Project List</a>
<b>Section Overview</b>
<a href="#">Grantee Information</a>
<a href="#">PHCF Development/AMP Information</a>
<a href="#">Energy Efficiency Measures</a>
<a href="#">Project Funding</a>
<a href="#">Section Review and Submission</a>
 <a href="#">View Comments</a>

Section Overview provides a quick look at the status of all sections. The Section Overview also allows the user to visit a section of the form for completion or review. Possible section statuses are New, Incomplete, Complete and Not Required.

Ensure that all sections below are marked "Complete". Any incomplete sections should be completed before submission.

Completion status on the Section Overview page refers to completed sections and not completed environmental review projects.

Created at 10/14/2010 Thu 01:30PM EDT by RU099 Last Submitted: 11/16/2010 Tue 04:08PM EST By RU104L, RU104F







#### This Core Activity Report is READ-ONLY

This report has already been submitted and you are in view only mode. No changes may be made to this report while in the view only mode.

To navigate through the report, use the section titles on the left hand side of the page.

#### Section Progress

<a href="#">Grantee Information</a>	 Information	<a href="#">Visit Section</a>
<a href="#">PHCF Development/AMP Information</a>	 Complete	<a href="#">Visit Section</a>
<a href="#">Energy Efficiency Measures</a>	 Complete	<a href="#">Visit Section</a>
<a href="#">Project Funding</a>	 Complete	<a href="#">Visit Section</a>

If a HUD user has commented on your report, you will see the “View Comments” link in the Section Overview Sidebar. Click the link to view the comments. (This is illustrated by the next screenshot)

# RAMPS

## Core Activities Module

### Reporting Guidance

**COMMENTS**

Award ID: AK06S00150109  
Project : ANCHORAGE EAST (AK001000274)  
Report: Q3 2010 CY

Shows the Award ID, Project, and Reporting Quarter of the report being commented on.

Remember that all comments may be made available to the public by request (Freedom of Information Act) so your comments (internal and public) should be professional, courteous and relevant.

	Posted Date/Time	Posted By	Status	Category	
1	11/08/2010 9:42 AM EST	RU103 TEST ( RU103 )	Open	Misc. Notes	Reply
This is the most latest comment					
	11/09/2010 3:52 PM EST	RU102 TEST ( RU102 )			
Reply to Comment Its fixed now.					

Shows the user name & ID of the commenter.

Comments are either Open or Closed. Comment categories include: Misc. Notes, Potential Error, Major Error, Noteworthy Project Work, and Question. **Note: Only HUD users may edit these fields.**

**COMMENTS**

Award ID: AK06S00150109  
Project : ANCHORAGE NORTH (AK001000273)  
Report: Q2 2010 CY

Remember that all comments may be made available to the public by request (Freedom of Information Act) so your comments (internal and public) should be professional, courteous and relevant.

	Posted Date/Time	Posted By	Status	Category	
1	11/08/2010 2:57 PM EST	RU103 TEST ( RU103 )	Open	Question	Reply
Why this report was not submitted?					

Click "Reply"

**COMMENTS**

Award ID: AK06S00150109  
Project : ANCHORAGE NORTH (AK001000273)  
Report: Q2 2010 CY

Remember that all comments may be made available to the public by request (Freedom of Information Act) so your comments (internal and public) should be professional, courteous and relevant.

	Posted Date/Time	Posted By	Status	Category	
1	11/08/2010 2:57 PM EST	RU103 TEST ( RU103 )	Open	Question	Reply
Why this report was not submitted?					
<div>▼</div> <div>Reply to comment Correction made and respond to comment Correction made with no comment</div>					
<div>Reply</div> <div>Cancel</div>					

Click to select the appropriate response from the pull down menu.

# RAMPS

## Core Activities Module

### Reporting Guidance

Award ID: AK06S00150109  
Project : ANCHORAGE NORTH (AK001000273)  
Report: Q2 2010 CY

COMMENTS

Remember that all comments may be made available to the public by request (Freedom of Information Act) so your comments (internal and public) should be professional, courteous and relevant.

	Posted Date/Time	Posted By	Status	Category
1	11/08/2010 2:57 PM EST	RU103 TEST ( RU103 )	Open	Question

Why this report was not submitted?  
Correction made and respond to comment  
Reply to the Comments (Maximum 4000 characters)  
Characters left: 3895  
The report was not submitted because of turnover in our office staff. The report has now been submitted.

ReplyCancel

Close Window

Enter your response here (up to 4000 characters).

Click "Reply"

Award ID: AK06S00150109  
Project : ANCHORAGE NORTH (AK001000273)  
Report: Q2 2010 CY

COMMENTS

Remember that all comments may be made available to the public by request (Freedom of Information Act) so your comments (internal and public) should be professional, courteous and relevant.

	Posted Date/Time	Posted By	Status	Category
1	11/08/2010 2:57 PM EST	RU103 TEST ( RU103 )	Open	Question

Why this report was not submitted?  
01/06/2011 10:12 AM EST RU101 TEST ( RU101 )  
Correction made and respond to comment  
The report was not submitted because of turnover in our office staff. The report has now been submitted.

Close Window

Your response will be posted and cannot be edited. Click "Close Window" to exit the comment pop-up.

# RAMPS

## Core Activities Module

### Reporting Guidance

**PHA Name to AMP/Development list:** The name of the PHA will now be displayed on the AMP/Development Project list page and the AMP/Development selection page.

This document will now walk you through the Core Activity reporting process from start to finish!

# RAMPS

## Core Activities Module

### Reporting Guidance

## RAMPS Welcome Screen

RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer

http://demo.citizant.com:8080/rams/login.do?cmd=doLogin&role=RAMPS\_RECT\_ADMIN

File Edit View Favorites Tools Help

Google Search

RAMPS - U.S. Department of Housing and Urban Dev...

HUD.gov Recovery.gov Help System

Recovery Act Management and Performance System ( RAMPS )

TESTUSER  
Logout

Home NEPA Reporting Core Activity User and Group Tools

### Welcome to RAMPS

**Tab Instructions**

*NEPA Reporting*  
On the NEPA Reporting page, you can select an Award (Grant) by the Award ID (Grant ID) to proceed to the Environmental Review Project List Page for the Award. Under each Award, a recipient will add at least one environmental review project for reporting purposes although multiple environmental review projects can be added to each Award.

*User and Group Tools*  
On the User and Group Tools page, you will be able to add users to their respective awards

The Core Activities module of RAMPS is designed to collect information about the work you are doing with Recovery Act funds. Specifically, this module collects information on units of affordable housing developed or modernized and on energy efficiency measures incorporated into these units. Core Activities reporting is conducted on a quarterly basis.

U.S. Department of Housing and Urban Development

[Freedom of Information Act](#) [Privacy policy](#) [Web Policies](#)

Internet 100%

start Microsoft Office Com... Inbox - Microsoft Out... Microsoft Access - RA... RAMPS\_PHCF Core... RAMPS - U.S. Depart...

9:49 AM

After login, click on the Core Activity tab.

# RAMPS

## Core Activities Module

### Reporting Guidance

## Award List

This page displays awards for which you have access for Core Activities reporting. Please proceed to the reporting forms by clicking the Core Activity link. If any of your awards show "N/A" this means you do not have to submit Core Activities for these awards. Please note that you do not need to do anything with the Annual Statement link.

If you believe there are awards missing from this list that you should be able to edit, please check with the administrator at your organization to ensure that this award has been assigned to your account. If you are still encountering problems, please contact the HUD Recovery Act Reporting Call Center at 1-800-998-9999 or e-mail [recovery@comcon.org](mailto:recovery@comcon.org).

Recovery Act Management and Performance System ( RAMPS )

TESTUSER, Welcome back!

Home - NEPA Reporting - Core Activity - User and Group Tools

• Award List

### Core Activity Reporting Instructions

**Paperwork Reduction Act Statement.** The information collection requirements contained in this document have been approved by the OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB Control Number (2506-0187). In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number. The public reporting burden for the collection of information is estimated to average 2 hours per annum per respondent.

This page displays awards for which you have access for Core Activities reporting. Please proceed to the reporting forms by either clicking the Award # or the Core Activities link. If any of your awards show "N/A" this means you do not have to submit Core Activities for these awards.

If you believe there are awards missing from this list that you should please check with the administrator at your organization to ensure they have been assigned to your account. If you are still encountering problems, please contact the Recovery Act Reporting Call Center at 1-800-998-9999 or e-mail [recovery@comcon.org](mailto:recovery@comcon.org).

### Award List

Award ID	Appropriation Code	Award Amount (HUD Obligation)	
MD00600005009G	0305	\$9,879,750	<a href="#">Core Activity</a> <a href="#">Annual Statement</a>
MD06500650109	0305	\$2,000,000	<a href="#">Core Activity</a> <a href="#">Annual Statement</a>

Click on Core Activity links to access Core Activity reporting.

You do not need to access this "Annual Statement" link. It is not required.

U.S. Department of Housing and Urban Development

**NOTE:** The Annual Statement link visible to the right of the Core Activity link above is a program undergoing pilot testing. You do not need to be concerned with this link if you are not part of the pilot testing program.

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## Core Activities Module

### Reporting Guidance

#### The AMP/Development List for your Award ID

This is the main page you will work from to create or update reports for the selected award. The Planned Amount Reference area reflects totals from data submitted in previous reports. The Award ID area shows projects designated as receiving funding under the award.

If you need to add or remove a project from this list, click the “View or Change AMP/Developments for this award” link in the right hand corner of the screen. The next page of this guidance provides information for adding AMP/Developments for the award. If you do not need to make changes to your project list, please proceed to create a report by clicking [here](#). Please note that this screen shot shows what a newly created report will look like as it is marked red to show it is not yet complete and is able to be edited.

The screenshot displays the RAMPS interface for the Recovery Act Management and Performance System. The user is logged in as TESTUSER. The main heading is "AMP/Development list for Award ID MD06S00650109". A callout bubble points to the "View or Change AMPs/developments for this award" link in the top right corner, stating: "Click this link to add or remove projects for this award."

Below the heading, there is a "Planned Amount Reference" section. It contains a table with the following data:

	Completed This Quarter	Completed Overall	Planned
Total # of Units to be Developed:	0	0	0
Total # of Units to be Rehabilitated:	765	765	1126

Below the table, there is a list of projects. A callout bubble points to the "View Quarterly Report" link for the first project, stating: "If no changes to the list are needed, start your new quarterly report. The newly created report is marked red. Click [here](#) to learn how to create a new quarterly report."

The project list includes:

- FREDERICK MANOR (MD006000001) [ Edit Planned Amounts ]
- 2010 Q1 CY [ Edit Quarterly Report ] [ Delete ]
- 2009 Q4 CY [ View Quarterly Report ] [ Delete ]
- GATEWAY CROSSING - Phase 2 (MD006000020) [ Add Report ]
- 2009 Q4 CY [ View Quarterly Report ]
- GATEWAY CROSSING - Phase 1 (MD006000010) [ Add Report ]
- 2009 Q4 CY [ View Quarterly Report ]
- GATEWAY CROSSING - Phase 3 (MD006000030) [ Add Report ]
- 2009 Q4 CY [ View Quarterly Report ]
- GATEWAY CROSSING - Phase 4 (MD006000040) [ Add Report ]
- 2009 Q4 CY [ View Quarterly Report ]
- NOLAND VILLAGE (MD006000003)

# RAMPS

## Core Activities Module

### Reporting Guidance

## PHCF Project List for Your Award ID

When you click the “View or Change AMP/Developments for this award” link on the AMP/Development List page, the PHCF Project List page shown below will display. It lists projects/developments that you may choose to associate with this award. Click the box on the left to assign/remove the developments to this award. Check the box for each development where work is being conducted with funds from this award. If you make a mistake, you can un-assign the development from the award by un-checking the box at the left. The award list at the right tells you whether the development has already been assigned. Click the Continue box to save your changes and return to the AMP/Development List page.

**Recovery Act Management and Performance System ( RAMPS )**  
TESTUSER, Welcome back! [Logout](#)

Home | NEPA Reporting | Core Activity | User and Group Tools

[Award List](#)

### PHCF Project List for Award ID MD06S00650109

OMB CONTROL NUMBER: 2506-0187  
EXPIRATION DATE: XX/XX/XXXX

Below is the list of projects/developments that you may choose to associate with this award. Click the box on the left to assign the developments to this award. Check the box for each development where work is being conducted with funds from this award. If you make a mistake, you can unassign the development from the award by unchecking the box at the left. The award list at the left tells you whether the development has already been assigned.

**Award ID MD06S00650109**  
The projects with this award:

Assigned	Project Number	Project Name	Building Units	Assigned to Award
<input checked="" type="checkbox"/>	MD006000001	FREDERICK MANOR	0	MD06S00650109
<input checked="" type="checkbox"/>	MD006000030	GATEWAY CROSSING - Phase 3	77	MD06S00650109
<input checked="" type="checkbox"/>	MD006000010	GATEWAY CROSSING - Phase 1	83	MD06S00650109
<input checked="" type="checkbox"/>	MD006000040	GATEWAY CROSSING - Phase 4	85	MD06S00650109
<input checked="" type="checkbox"/>	MD006000020	GATEWAY CROSSING - Phase 2	45	MD06S00650109
<input checked="" type="checkbox"/>	MD006000004	ROTOMAC TOWERS	326	MD06S00650109
<input checked="" type="checkbox"/>	MD006000002	...	150	MD06S00650109
<input checked="" type="checkbox"/>	MD006000003	NOLAND VILLAGE	250	MD06S00650109

[Continue](#)

U.S. Department of Housing and Urban Development

[Freedom of Information Act](#) [Privacy policy](#) [Web Policies](#)

Done Internet 100%

**Callouts:**

- Award list
- Check boxes to assign developments to award.
- Click Continue to save your changes and return to the AMP/Development List page.



# RAMPS

## Core Activities Module

### Reporting Guidance

#### The AMP/Development List for your Award ID (Continued)

If reports have previously been submitted for a project, they will be displayed on this page. The vertical green “flag” to the right of the report name indicates a submitted report. A vertical red “flag” indicates a report has been started but not completed and submitted. Note that you can view any previously submitted report, but you cannot edit it. Only reports which have not been submitted can be edited.

However, it is possible to edit the type of work being performed at a project (development, rehabilitation or non-dwelling) and the number of units being developed or rehabilitated. To do so, Click on the “Edit Planned Amounts” link located to the right of the project name.

**Recovery Act Management and Performance System (RAMPS)**  
TESTUSER, Welcome back!

Home | NEPA Reporting | Core Activity | User and Group Tools

**AMP/Development list for Award ID MD06S00650109**

OMB CONTROL NUMBER: 2506-0187  
EXPIRATION DATE: XX/XX/XXXX

Below is the list of projects or developments you created for this award. Beneath each AMP/development listing, there is a report for each Quarter. Click the title of the AMP/development to enter preliminary information about the AMP/development. Then "edit" button to view and edit the report.

**Legend**

- Add New Project
- Report Not Submitted
- Report Submitted

**Planned Amount Reference**

This page provides summary information for the grant associated with this AMP/development. Aggregate information here.

Completed This Quarter

Total # of Units to be Developed: 0

**Award ID MD06S00650109**

[View or Change AMPs/developments for this award](#)

**Options**

Project Name	Quarter	Status	Actions
FREDERICK MANOR (MD0060000001)	2010 Q1 CY	Submitted (Green Flag)	[Edit Quarterly Report] [Delete]
FREDERICK MANOR (MD0060000001)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Delete]
GATEWAY CROSSING - Phase 2 (MD0060000020)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Clone Quarterly Report] [Delete]
GATEWAY CROSSING - Phase 1 (MD0060000010)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Clone Quarterly Report] [Delete]
GATEWAY CROSSING - Phase 3 (MD0060000030)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Clone Quarterly Report] [Delete]
GATEWAY CROSSING - Phase 4 (MD0060000040)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Clone Quarterly Report] [Delete]
NOLAND VILLAGE (MD0060000031)	2009 Q4 CY	Submitted (Green Flag)	[View Quarterly Report] [Clone Quarterly Report] [Delete]

**Callouts:**

- Previously submitted reports with green status flags.
- New unsubmitted report with a red status flag.
- Click here to view or edit the number of planned units that will benefit from this project.

# RAMPS

## Core Activities Module

### Reporting Guidance

## Creating Quarterly Reports

If a new AMP/Development has been added, click the “Add Report” link to create your first report for the project.

Otherwise, you will most often be creating a new quarterly report for an existing AMP/Development. In that instance, the quickest way to begin your new report is to select the “Clone Quarterly Report” option located to the right of your previously submitted report. This will create a new, editable report containing all the data from the previous report. **It is important that you update or correct the information provided in the PHCF Development/AMP Information, Energy Efficiency Measures, and Project Funding sections when you choose the Clone option.**

**Recovery Act Management and Performance System ( RAMPS )**  
TESTUSER, Welcome back!

Home - NEPA Reporting - Core Activity - User and Group Tools - Award List

### AMP/Development list for Award ID MD06S00650109

Below is the list of projects or developments you created for this award. Beneath each AMP/development listing, there is a report information about the AMP/development. Then "edit" button to view and edit the report.

**Legend**

- Add New Project
- Report Not Submitted
- Report Submitted
- CY Calendar Year

**Planned Amount Reference**

This page provides summary information for the grant associated with this AMP/development. Aggregate information is available [here](#).

	Completed This Quarter	Completed Overall	Planned
Total # of Units to be Developed:	0	0	0
Total # of Units to be Rehabilitated:	-540	235	1126

**Award ID MD06S00650109**

[View or Change AMPs/developments for this award](#)

Project	Options
FREDERICK MANOR (MD006000001) <a href="#">[ Edit Planned Amounts ]</a>	
2010 Q1 CY <a href="#">[ Edit Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
2009 Q4 CY <a href="#">[ View Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
GATEWAY CROSSING - Phase 2 (MD006000020) <a href="#">[ Edit Planned Amounts ]</a>	<a href="#">[ Add Report ]</a>
2009 Q4 CY <a href="#">[ View Quarterly Report ]</a> <a href="#">[ Clone Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
GATEWAY CROSSING - Phase 1 (MD006000010) <a href="#">[ Edit Planned Amounts ]</a>	<a href="#">[ Add Report ]</a>
2009 Q4 CY <a href="#">[ View Quarterly Report ]</a> <a href="#">[ Clone Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
GATEWAY CROSSING - Phase 3 (MD006000030) <a href="#">[ Edit Planned Amounts ]</a>	<a href="#">[ Add Report ]</a>
2009 Q4 CY <a href="#">[ View Quarterly Report ]</a> <a href="#">[ Clone Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
GATEWAY CROSSING - Phase 4 (MD006000040) <a href="#">[ Edit Planned Amounts ]</a>	<a href="#">[ Add Report ]</a>
2009 Q4 CY <a href="#">[ View Quarterly Report ]</a> <a href="#">[ Clone Quarterly Report ]</a> <a href="#">[ Delete ]</a>	
NOLAND VILLAGE (MD006000003) <a href="#">[ Edit Planned Amounts ]</a>	<a href="#">[ Add Report ]</a>

**Callout Box:** You will need to Clone or Add a quarterly report for each project.

# RAMPS

## Core Activities Module

### Reporting Guidance

Recovery Act Management and Performance System ( RAMPS )  
TESTUSER, Welcome back!

Home NEPA Reporting Core Activity User and Group Tools  
Award List

**Edit Core Activity Project**

Title: FREDERICK MANOR

Type of Work: ☐ Newly Developed Housing Units ☒ Rehabilitated ☐ Non-dwelling work

Planned Total # of Units to be Rehabilitated: 250

Submit Cancel

U.S. Department of Housing and Urban Development

Done Internet 100%

#### Key Terms:

**Planned total # of units to be developed** – Total number of new units to be added to the ACC using Recovery Act funds. For PHAs that submitted a Capital Fund Performance Report by the deadline in December, this field should be auto-populated. For PHAs that did not submit a Capital Fund Performance Report in an excel spreadsheet to the Office of Capital Fund Improvements by the deadline in December, planned unit counts will default to zero and you will have one opportunity to edit this field for the reporting period so please confirm your answer before saving. Please note that once the report is saved, this field will be locked and you will need to ask your HUD administrator to make the change.

**Planned total # of units to be rehabilitated** – Total number of existing ACC units being rehabilitated/modernized using Recovery Act funds. Unless the PHA is creating a new development, most project work on existing public housing units will be considered as “rehabilitated”. Similar to the Performance Report in December, for unit counts related to modernization, one should count all units that are impacted by the modernization activity. For instance, if a PHA is replacing the roof on a building that has 5 units, it is to count all 5 units in the unit totals.

# RAMPS

## Core Activities Module

### Reporting Guidance

## Section Overview

Section Overview provides a quick look at the status of all sections. The Section Overview also allows the user to visit a section of the form for completion or review. Possible section statuses are New, Incomplete, Complete and Not Required.

Ensure that all sections below are marked "Complete". Any incomplete sections should be visited and completed before submission.

Completion status on the Section Overview page refers to completed sections of the Core Activity report module, not completed environmental review projects.

HUD.gov Recovery.gov Help System

Recovery Act Management and Performance System ( RAMPS )  
RU101, Welcome back!

Home NEPA Reporting Core Activity Data Export

Award List

CA3 » ANCHORAGE EAST (AK001000274) » Section Overview

OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2011

Go Back to Project List

Section Overview

Grantee Information

PHCF Development/AMP Information

Energy Efficiency Measures

Project Funding

Section Review and Submission

View Comments

Section Overview provides a quick look at the status of all sections. The Section Overview also allows the user to visit a section of the form for completion or review. Possible section statuses are New, Incomplete, Complete and Not Required.

Ensure that all sections below are marked "Complete". Any incomplete sections should be completed before submission.

Completion status on the Section Overview page refers to completed sections and not completed environmental review projects.

Created at: 10/14/2010 Thu 01:30PM EDT by RU099 Last Submitted: 11/16/2010 Tue 04:08PM EST By RU104L, RU101E

**This Core Activity Report is READ-ONLY**  
This report has already been submitted and you are in view only mode. No changes may be made to this report while in the view only mode.

To navigate through the report, use the section titles on the left hand side of the page.

**Section Progress**

Grantee Information	Information	Visit Section
PHCF Development/AMP Information	Complete	Visit Section
Energy Efficiency Measures	Complete	Visit Section
Project Funding	Complete	Visit Section

U.S. Department of Housing and Urban Development

Freedom of Information Act Privacy Policy Web Policies

Internet 100%

Illustrates which section of the module you are in.

If a HUD user has commented on your report you will see the "View Comments" link. Click the link for a pop up with the comments dialogue.

Click **Visit Section** link or link in Section Overview on left to see or update a specific section.

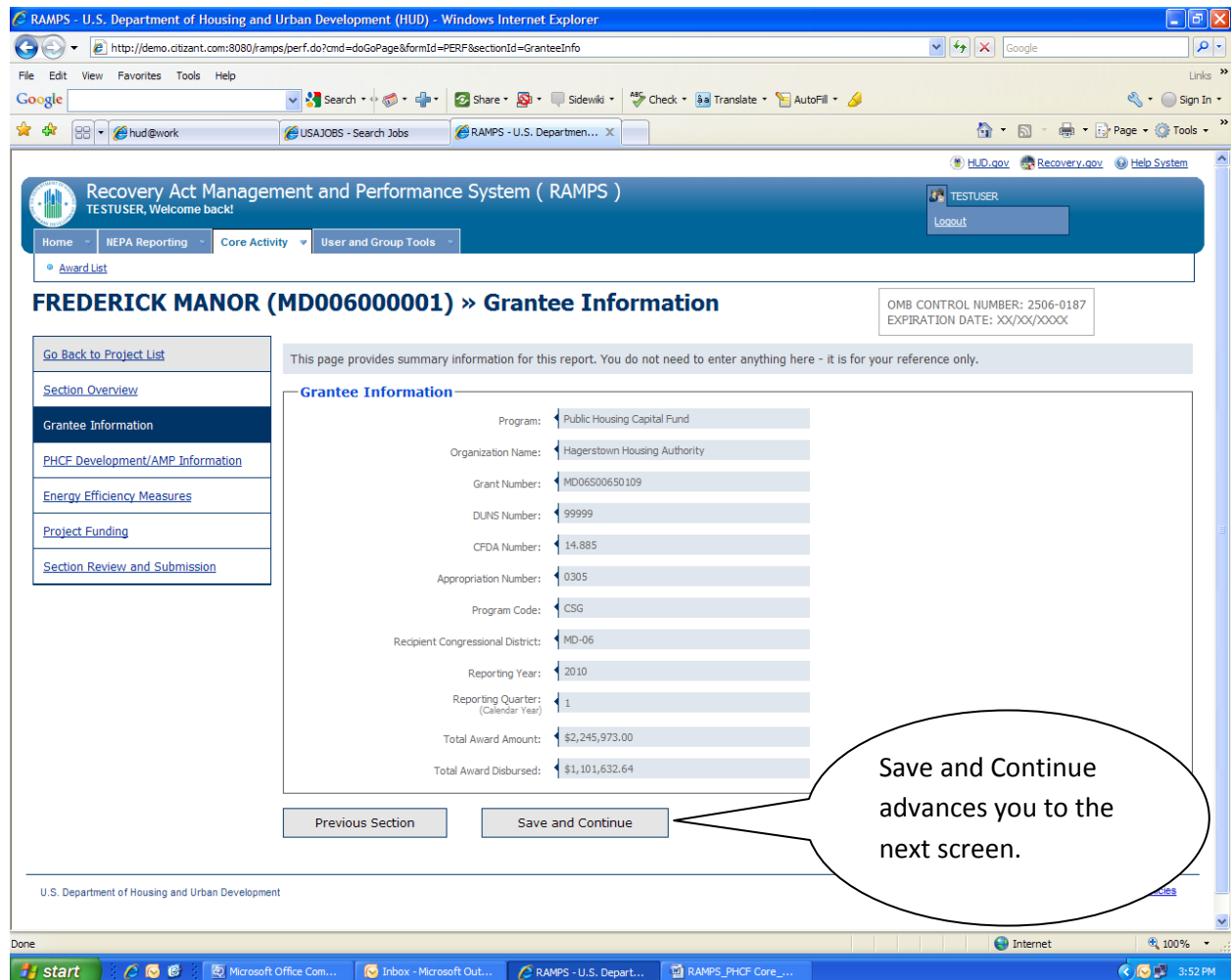
# RAMPS

## Core Activities Module

### Reporting Guidance

## Grantee Information

This page provides summary information for this report. You do not need to enter anything here- it is for your reference only.



RAMPS - U.S. Department of Housing and Urban Development (HUD) - Windows Internet Explorer

http://demo.citizant.com:8080/rams/perf.do?cmd=doGoPage&formId=PERF&sectionId=GranteeInfo

File Edit View Favorites Tools Help

Google Search Share Sidewiki Check Translate AutoFill Sign In

HUD.gov Recovery.gov Help System

TESTUSER Welcome back! Logout

Home NEPA Reporting Core Activity User and Group Tools

Award List

**FREDERICK MANOR (MD006000001) » Grantee Information**

OMB CONTROL NUMBER: 2506-0187  
EXPIRATION DATE: XX/XX/XXXX

This page provides summary information for this report. You do not need to enter anything here - it is for your reference only.

**Grantee Information**

Program:	Public Housing Capital Fund
Organization Name:	Hagerstown Housing Authority
Grant Number:	MD06S00650109
DUNS Number:	99999
CFDA Number:	14.885
Appropriation Number:	0305
Program Code:	CSG
Recipient Congressional District:	MD-06
Reporting Year:	2010
Reporting Quarter: (Calendar Year)	1
Total Award Amount:	\$2,245,973.00
Total Award Disbursed:	\$1,101,632.64

Go Back to Project List

Section Overview

Grantee Information

PHCF Development/AMP Information

Energy Efficiency Measures

Project Funding

Section Review and Submission

Previous Section

Save and Continue

U.S. Department of Housing and Urban Development

start Microsoft Office Com... Inbox - Microsoft Out... RAMPS - U.S. Depart... RAMPS\_PHCF Core... 3:52 PM

Save and Continue advances you to the next screen.

# **RAMPS**

## **Core Activities Module**

### Reporting Guidance

#### **PHCF Development/AMP Information**

**Location:** The AMP/development address has been pre-populated, and is not editable. Please provide information about where actual work is taking place. Choose from among three basic location options:

1) Select “All Buildings” if all of the buildings in this AMP/development are affected by this work; 2) Select “Some Buildings” if some of the buildings in this development are being affected and then select the buildings affected by checking the boxes for the buildings from the list of buildings that displays for this selection; 3) Select “Scattered Sites” if the work is being done across a wide geographic area and affects 50 or more buildings and then enter an address in the "approximate geographic address" fields that display for this selection.

**Unit Counts:** Report all unit counts as the total number for the development/AMP. This means that different types of work you did across the development should be summed and entered as the total number of units. For example, if you rehabilitated 40 units in one building and 30 units in a separate building, check off these buildings from the list below and report a total of 70 units rehabilitated in the development. All reporting is cumulative. Enter the total units developed or rehabilitated rather than the incremental amount since the last time you reported. For example, if you report 70 units for 2009 Q4 (CY) for this development, and you modernize an additional 30 between the first report and the next quarter report, for 2010 Q1 (CY) enter the cumulative amount of 100 units.

# RAMPS

## Core Activities Module

### Reporting Guidance

An explanation for **each data field** numbered below follows the screen shot.

The screenshot shows the 'PHCF Development/AMP Information' section of the RAMPS reporting form. The left sidebar contains navigation links: Section Overview, Grantee Information, PHCF Development/AMP Information (selected), Energy Efficiency Measures, Project Funding, and Section Review and Submission. The main content area is titled 'PHCF Development/AMP Information' and contains the following fields:

- 1** Development/AMP Location: Address, City, State, Zip Code.
- 2** Type of Work: Radio buttons for 'Newly Developed Housing Units', 'Rehabilitated', and 'Non-dwelling work (For display only. Click [here](#) to view or edit)'.
- 3** Description of Work for this AMP/Development (4000 characters max): A text area containing '1. Bathroom modernization at 194 units includes new fixtures, piping, ceiling, flooring, vanities & painting. 2. Vinyl replacement windows at'.
- 4** Expected date of 100% obligation: [01/17/2010] (Format: mm/dd/yyyy)
- 5** Expected date of 60% expenditure: [01/17/2011] (Format: mm/dd/yyyy)
- 5** Expected date of 100% expenditure: [01/17/2012] (Format: mm/dd/yyyy)
- 5** Is the work for this Development/AMP being performed for all buildings, some buildings, or many different buildings across scattered sites? Please: Radio buttons for 'All Buildings' (selected), 'Some Buildings ( Will select from a list )', and 'Scattered Sites'.
- 6** Units completed must be a subset of units started. For example, if you have 10 completed units and 20 units currently started, 10 units must be completed. Fields for: Rehabilitated: Units Planned [250] (For display only. Click [here](#) to view or edit), Rehabilitated: Units Started [244], Rehabilitated: Units Completed [225].
- 7** Vacancy rate prior to modernization: [0] %
- Vacant units rehabbed: [0]
- Vacant units made available through grant funds: [0]

At the bottom are 'Previous Section' and 'Save and Continue' buttons. A callout bubble points to the 'Rehabilitated: Units Planned' field with the text: 'Click here to go to the Core Project Information shown on [page 18](#).' The footer includes 'U.S. Department of Housing and Urban Development', 'Freedom of Information Act', 'Privacy policy', and 'Web Policies'. A status bar at the bottom shows 'Error on page.' and 'Internet'.

This is where the bulk of your data entry will occur. Below are definitions of key terms for each section above:

#### Project Development Location:

The AMP/development address has been pre-populated, and is not editable. If it is not auto-populated, there could be many reasons. This is not an issue and you should continue reporting

# RAMPS

## Core Activities Module

### Reporting Guidance

on the remaining development information. The location information will just remain blank which is acceptable.

Please provide information about where actual work is taking place. Choose from among three basic location options: 1) Select "All Buildings" if all of the buildings in this AMP/development are affected by this work; 2) Select "Some Buildings" if some of the buildings in this development are being affected and then select the buildings affected by checking the boxes for the buildings from the list of buildings that displays for this selection; 3) Select "Scattered Sites" if the work is being done across a wide geographic area and affects 50 or more buildings and then enter an address in the "approximate geographic address" fields that display for this selection.

#### **Type of Work:**

Newly Developed – New ACC units using Recovery Act funds

NOTE: Existing units that were recently acquired as ACC Units under a Federalization transaction should be counted as Newly Developed.

Rehabilitated – Existing ACC units receiving enhancement using Recovery Act funds.

Non-dwelling – Work on the project that is not related to the housing unit, such as parking lots, sidewalks, common areas, etc. Demolition projects should be included as Non-dwelling work.

#### **Description of Work for this Project/Development:**

Briefly describe the type and scope of work performed (e.g. Roof replacement and interior drywall repair in 4 units).

#### **Expected Funding Obligation/Expenditure Dates:**

**Expected date of 100% obligation:** For Capital Fund Recovery Formula grants, enter the date that your PHA achieved 100% obligation. The date selected must be on or before the statutory deadline (one year from the date funds were awarded).

**Expected date of 60% expenditure:** Enter the date that your PHA expended or expects to expend at least 60% of the Capital Fund Recovery grant. The date selected must be on or before the statutory deadline (two years from the date funds were awarded).

**Expected date of 100% expenditure:** Enter the date that your PHA expended or expects to expend 100% of the Capital Fund Recovery grant. The date selected must be on or before the statutory deadline (three years from the date funds were awarded).

#### **Activity is being performed on:**

**All buildings:** Select if all of the buildings in this project/development are touched by this work.

**Some buildings (will select from list):** Select if some of the buildings in this development are being affected and then select the buildings affected by checking the boxes for the buildings from the list of buildings that displays. Once this field is selected, a list of buildings will appear for you to select the affected buildings. Please use the scroll bar on the right to see the full list.



# RAMPS

## Core Activities Module

### Reporting Guidance

Is the work for this Development/AMP being performed for all buildings, some buildings, or many different buildings across scattered sites? Please select the appropriate options below

Activity is being performed on: ☐ All Buildings ☒ Some Buildings ( Will select from a list ) ☐ Scattered Sites

Select from the Building List:

Apply to	Building #	Building Name	Address	Building Type
<input checked="" type="checkbox"/>	0409	FRED. MANOR BLDG 9	618 HAYES AVE	RW
<input type="checkbox"/>	0410	FRED. MANOR BLDG 10	628 HAYES AVE	RW
<input checked="" type="checkbox"/>	0410	FRED. MANOR BLDG 10	630 HAYES AVE	RW
<input checked="" type="checkbox"/>	0410	FRED. MANOR BLDG 10	626 HAYES AVE	RW
<input type="checkbox"/>	0410	FRED. MANOR BLDG 10	624 HAYES AVE	RW
<input checked="" type="checkbox"/>	0411	FRED. MANOR BLDG 11	202A TAYLOR AVE	RW
<input type="checkbox"/>	0411	FRED. MANOR BLDG 11	202B TAYLOR AVE	RW
<input type="checkbox"/>	0411	FRED. MANOR BLDG 11	200B TAYLOR AVE	RW

Scroll down the list to select individual buildings.

**Scattered site:** Select if the work is being done across a wide geographic area and affects 50 or more buildings. Once this field is selected, an address field will appear. Enter an address that represents the "approximate geographic center" where the work is being performed in the fields that display for this selection.

Activity is being performed on: ☐ All Buildings ☐ Some Buildings ( Will select from a list ) ☒ Scattered Sites

Geographic Center of Scattered Sites (If different than project location)

Address: 653 HAYES AVENUE

City: HAGERSTOWN

State: Select a State

Zip: 21740

Apply to	Building #	Building Name	Address	Building Type
----------	------------	---------------	---------	---------------

#### Units Planned, Started and Completed:

**Rehabilitated/Development Units Planned:** All units for which work is planned to begin but has not yet started. If work has already started on a unit, count it under "units started" but not under "units planned".

**Rehabilitated/Development Units Started:** All units for which work has started at all (including those that have since been completed). For example, if you have 10 completed units and 20 units currently getting started (not yet completed), you would enter 30 units started to account for the ones that had been started and completed as well.

**Rehabilitated/Development Units Completed:** All units for which work has been completed. This count should be a subset of units started since units completed are technically started as well. In this way, if you have completed 10 units and recently started 40, the number of units completed would be 10 and the number of units started would be 50.

**Vacancies (Rehabilitation projects only):** Even if your PHA is not planning to turn around vacant units, answer the questions regarding your current vacancy rate and the number of vacant units being rehabbed.

# RAMPS

## Core Activities Module

### Reporting Guidance

**Vacancy rate prior to modernization:** Divide the number of units vacant in the development/AMP (for more than 2 months) before being modernized with Recovery Act Capital Fund grants by the number of units in the development/AMP and multiply by 100. The final answer will be what you enter for this question.

**For example:** If Anywhere PHA has Small Town Towers with 450 units total, and 10 of those units were vacant for longer than 2 months before the PHA started doing Recovery Act work, the vacancy rate prior to modernization would be:

$$\frac{10}{450} = 0.0022$$

$$0.0022 \times 100 = \boxed{2.22 \% \text{ vacancy rate prior to modernization}}$$

**Vacant units rehabbed:** Enter the number of vacant units that had any modernization/rehabilitation work performed using CFRG funds. This number should include units that were vacant for more than 2 months before being modernized with Capital Fund Recovery grants. If you are not rehabbing any vacant units with the Capital Fund Recovery grants, please enter zero for this question.

**Vacant units made available through grant funds:** Enter the number of previously vacant units that have become occupied after being modernized with Capital Fund Recovery Act grants. If you are not rehabbing any vacant units with the Capital Fund Recovery grants, please enter zero for this question.

### Energy Efficient Measures

Enter both planned number of units and total completed number of units in the appropriate columns. For each category of energy efficient measures, you will need to click the link to the right of the category title to expand the section to enter detailed unit information. In each category you will have to report the number of units in two ways: 1) # of planned units and 2) # of completed units in the detailed categories.

# RAMPS

## Core Activities Module

### Reporting Guidance

**FREDERICK MANOR (MD006000001) » Energy Efficiency Measures**

OMB CONTROL NUMBER: 2506-0187  
EXPIRATION DATE: XX/XX/XXXX

[Go Back to Project List](#)  
[Section Overview](#)  
[Grantee Information](#)  
[PHCF Development/AMP Information](#)  
**Energy Efficiency Measures**  
[Project Funding](#)  
[Section Review and Submission](#)

Energy Efficiency Unit Counts: Report the number of units planned for the reporting cycle and the total unit counts completed by the end of the previous quarter.

Do you have any Energy Efficiency Measures to report? ☒ Yes ☐ No

Count every unit that received any of the measures below **ONLY ONCE**, even if they received more than one of the interventions. If a unit has installed a storm door and storm window in the same unit, you would only count that once.

# of units that will receive any of the Energy Efficiency Measures listed below:

# of Completed units that will receive any of the Energy Efficiency Measures listed below:

The questions below ask you to report on the number of units that will receive each measure and the number of units that have completed each measure. The paired questions are asked to determine whether a unit has received a measure as well as the planned and actual number of units that will receive each paired question to determine whether a unit has received a measure. For questions involving interventions, you are only asked to count the planned number of units that will receive each measure. In both types of questions, you are asked to count the number of units that will receive each measure and the number of units that have completed each measure. Do not worry about double-counting units and once in the Storm Windows fields.

Click [here](#) for definitions of each of the energy efficiency measures below.

Energy Efficiency Measures - Enter the planned number and total completed number in the appropriate columns.

Detailed Information	# of Planned	# of Completed
# of units receiving ENERGY STAR qualified Replacement Windows	<input type="text" value="30"/>	<input type="text" value="30"/>
# of units receiving ENERGY STAR qualified Replacement Exterior Doors	<input type="text" value="30"/>	<input type="text" value="30"/>
# of units receiving Energy Efficient Storm Doors	<input type="text" value="30"/>	<input type="text" value="30"/>
# of units receiving Energy Efficient Storm Windows	<input type="text" value="30"/>	<input type="text" value="30"/>
# of units receiving Energy Efficient Window Film	<input type="text" value="0"/>	<input type="text" value="0"/>

**Doors and Windows** [\(Click to Expand\)](#)

**Insulation and Air Sealing** [\(Click to Expand\)](#)

**Heating and Cooling** [\(Click to Expand\)](#)

**HVAC / Temperature Controls** [\(Click to Expand\)](#)

**Domestic Hot Water** [\(Click to Expand\)](#)

**Lighting** [\(Click to Expand\)](#)

**Appliances** [\(Click to Expand\)](#)

**Water Conservation** [\(Click to Expand\)](#)

**Renewable Energy** [\(Click to Expand\)](#)

**Green Measures** [\(Click to Expand\)](#)

**Other** [\(Click to Expand\)](#)

[Previous Section](#) [Save and Continue](#)

U.S. Department of Housing and Urban Development [Freedom of Information Act](#) [Privacy policy](#) [Web Policies](#)

Done Internet 100%

**Callouts:**

- Energy efficient checkbox
- Enter # of units planned
- Enter # of units
- Overall # of units for project
- “Click to expand” the section and enter unit data for the category
- Total units for category
- # of units by Energy Efficient Category

Definitions for the **eleven categories** of Energy Efficient Measures are included at the end of this document. Click [here](#) to skip to the definitions. The eleven categories of Energy Efficient Measures are listed below:

Doors and Windows

# **RAMPS**

## **Core Activities Module**

### Reporting Guidance

Insulation and Air Sealing  
Heating and Cooling  
HVAC/Temperature Controls  
Domestic Hot Water  
Lighting  
Appliances  
Water Conservation  
Renewable Energy  
Green Measures  
Other

In this section, you should count each unit as many times as applicable across categories- do not worry about double counting in these fields. For example, if your PHA replaces an inefficient hot water heater with a solar geothermal hot water heater, you should enter the total unit count in both relevant data fields- count the unit in “replace inefficient water heater” under the Domestic Hot Water category and in “install solar thermal hot water systems” under the Renewable Energy category.

# RAMPS

## Core Activities Module

### Reporting Guidance

## Project Funding

Enter the total dollar amount of the Capital Fund Recovery Act grant planned to be expended on this development/AMP over the life cycle of this grant.

Then indicate whether or not your PHA plans to use any other sources of funding besides the Capital Fund Recovery Act grant to fund the work at this particular development/AMP over the life cycle of the grant, select “yes” or “no” and then “save and continue”. If no other funds were used, you will be taken to the Section Review and Submission page (click [here](#) to skip to that section of this guidance).

If other funds were used and you select “yes”, you will be prompted to specify the additional funding. When the prompt appears in red font on the same page, please select, “add additional funding source” to add additional information which will take you to the next page (see screen shot on the next page- page 29).

Recovery Act Management and Performance System ( RAMPS )  
TESTUSER, Welcome back!

Home - NEPA Reporting - Core Activity - User and Group Tools -

Award List

**FREDERICK MANOR (MD006000001) » Funding Information**

OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2010

Go Back to Project List

Section Overview

Grantee Information

PHCF Development/AMP Information

Energy Efficiency Measures

**Project Funding**

Section Review and Submission

**Project Funding**

Total dollar amount from this Recovery Act grant planned to be expended used for on this development/AMP over the life cycle of this grant

750000

Note: Please do not use commas or the dollar sign (\$) in the amount, numbers only. Example: 45000 for \$45,000

Do you plan to use any other funding besides this Capital Fund HUD Recovery Act Grant to fund this development/AMP over the cycle of this grant?

☒ Yes ☐ No

[Add Additional Funding Source](#)

Funding Category	Amount	Detail Description	Action
Private Funds	\$3,500	Funding from Community for Greener Spaces, a not-for-profit, will be used for greenscaping.	<a href="#">Edit</a> <a href="#">Delete</a>

[Previous Section](#) [Save and Continue](#)

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[Information Act](#) [Privacy policy](#) [Web Policies](#)

Click here to add additional funding source information.

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http://demo.citizant.com:8080/ramps/perf.do

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HUD.gov Recovery.gov Help System

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**FREDERICK MANOR (MD006000001) » Non ARRA Funding Information**

OMB CONTROL NUMBER: 2506-0187  
EXPIRATION DATE: XX/XX/XXXX

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Energy Efficiency Measures

Project Funding

Section Review and Submission

Please use the form below to enter data to indicate fundings from other fund resources.

**Other Funding Information**

Funding Category: Private Funds

Amount: 3500

Detail Description  
1000 characters max  
Funding from Community for Greener Spaces, a not-for-profit, will be used for greenscaping.

Cancel Save

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ation Act Privacy policy Web Policies

Provide the requested information for the funding source.

Save your funding updates and return to the main Project Funding

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**FREDERICK MANOR (MD006000001) » Funding Information**

OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2010

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**Project Funding**

Total dollar amount from this Recovery Act grant planned to be expended used for on this development/AMP over the life cycle of this grant

Note: Please do not use commas or the dollar sign (\$) in the amount, numbers only. Example: 45000 for \$45,000

Do you plan to use any other funding besides this Capital Fund HUD Recovery Act Grant to fund this development/AMP over the cycle of this grant?

Yes

Add Additional Funding Source

Funding Category	Amount	Detail Description	Action
Private Funds	\$3,500	Funding from Community for Greener Spaces, a not-for-profit, will be used for greenscaping.	Edit Delete

Previous Section Save and Continue

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Freedom of Information Act Privacy policy Web Policies


Additional funding sources you add will be listed here.

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Please repeat the same process as outlined on the previous two pages to enter any additional sources of funding. If there are no additional funds to report, please use “Save and Continue” to advance to the final section “Section Review and Submission”.

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OMB CONTROL NUMBER: 2577-0264  
EXPIRATION DATE: 06/30/2010

**FREDERICK MANOR (MD006000001) » Funding Information**

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[Energy Efficiency Measures](#)  
**[Project Funding](#)**  
[Section Review and Submission](#)

**Project Funding**

Total dollar amount from this Recovery Act grant planned to be expended used for on this development/AMP over the life cycle of this grant  
  
**Note:** Please do not use commas or the dollar sign (\$) in the amount, numbers only. Example: 45000 for \$45,000

Do you plan to use any other funding besides this Capital Fund HUD Recovery Act Grant to fund this development/AMP over the cycle of this grant?  
☒ Yes ☐ No

[Add Additional Funding Source](#)

Funding Category	Amount	Detail Description	Action
Private Funds	\$3,500	Funding from Community for Greener Spaces, a not-for-profit, will be used for greenscaping.	<a href="#">Edit</a> <a href="#">Delete</a>

[Previous Section](#) [Save and Continue](#)

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Will save your edits and advance you to Section Review and Submission. See next page

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## Core Activities Module

### Reporting Guidance

## Section Review and Submission

This section provides a more detailed look at the status of all the sections. You can see and review the fields entered in all form sections. You can visit a section of the form for completion or review. All sections must be marked "Complete" or "Not Required" *prior* to Final Submission which will report the information to HUD for final reporting.

Ensure that all sections below are marked "Complete". The report cannot be submitted until all Section Review components are complete.

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Section Review and Submission

**Important Note**  
This section serves to allow you to review the information you have provided in the report. Once you have reviewed the information, please press the "Submit Report" button at the bottom of the page to save the report to RAMPS. Until the "Submit Report" button has been pressed, the report has NOT been submitted.

This section provides a more detailed look at the status of all the sections. You can see and review the fields entered in all form sections. You can visit a section of the form for completion or review. All sections must be marked "Complete" or "Not Required" *prior* to Final Submission which will report the information to HUD for final reporting.

Ensure that all sections below are marked "Complete". Any incomplete sections should be completed before submitting.

Completion status on the Section Overview page refers to completed sections and not completed environments.

Last Submitted: Not Submitted

**Section Review**

PHCF Development/AMP Information	Incomplete	<a href="#">Visit</a>
Energy Efficiency Measures	Complete	<a href="#">Visit</a>
Project Funding	Complete	<a href="#">Visit</a>

Form is Incomplete.

Report cannot be submitted because it is incomplete.

This section is incomplete. The report cannot be submitted unless all Section Review requirements have been completed.

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The screen below shows a Review and Submission screen for a report where all the components have been completed. It is possible for this screen to show that all components have been completed even though you have not finished your data entry. For example, if you indicated that Energy Efficient Measures are being put into place and began entering updates but did not have time to complete your entries, the fact that you had made some data entries would be sufficient for the Energy Efficient Measures section to be marked as completed. The report will be flagged as green in the project list, but you will still be able to edit it.



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## Core Activities Module

### Reporting Guidance

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**FREDERICK MANOR (MD006000001) » Section Review and Submission**

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EXPIRATION DATE: XX/XX/XXXX

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[Energy Efficiency Measures](#)

[Project Funding](#)

**Section Review and Submission**

**Important Note**  
This section serves to allow you to review the information you have provided in the report. Once you have reviewed the information, please press the "Submit Report" button at the bottom of the page to save the report to RAMPS. Until the "Submit Report" button has been pressed, the report has NOT been submitted.

This section provides a more detailed look at the status of all the sections. You can see and review the fields entered in all form sections. You can visit a section of the form for completion or review. All sections must be marked "Complete" or "Not Required" **prior** to Final Submission which will report the information to HUD for final reporting.

Ensure that all sections below are marked "Complete". Any incomplete sections should be completed before submitting.

Completion status on the Section Overview page refers to completed sections and not completed environmental review projects.

Last Submitted: Not Submitted

**Section Review**

PHCF Development/AMP Information ☒ Complete [Visit](#)

Energy Efficiency Measures ☒ Complete [Visit](#)

Project Funding ☒ Complete [Visit](#)

☒ This is the final report.

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**ONLY** check this box when all funds are 100% expended and activity is finished. After you check this box and click the Submit Report button, you will not be able to open the report for editing. There should only be 1 final report for each grant.

After you have completed and reviewed all your data entry for accuracy, you will be able to submit the report. If all Capital Fund Recovery Act funds have been 100% expended and all project work has been completed, you may check the box to indicate that it is a "final report" because there will not be any activity in the future reporting quarters. If the grant and project work are not yet finished, the check box will be grayed out and you will not be able to select it. Click [here](#) for more information about the Final Report submission requirements.

After submitting your report, you will be able to view and edit any of its components. Please note that this data will be used in reporting to Congress as well as other interested parties. HUD will be conducting periodic data quality reviews. Therefore, HUD may follow up with you if data is not congruent with stated outcomes or if your submission merits corrections or clarification.

### Submit a Core Activity Report for all Recovery Act funded projects

Remember, you must complete a Core Activities quarterly report for each project/development where Recovery Act funds are being expended. Therefore, if you have more than one project /development, you must go back to the project list and report on any additional project work or grants.

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## Core Activities Module

### Reporting Guidance

#### Energy Efficiency Definitions

Use these definitions to assist you in completing the Energy Efficient Measures in RAMPS

Green Measure	Definition
How many new units were energy efficient?	An energy efficient new unit incorporates energy conservation measures that make it more energy efficient than other new units.
How many new units were the energy efficient units certified as ENERGY STAR qualified or by another nationally recognized Green Program?	Green measures for new units are those with LEED, ENERGY STAR, or Enterprise Green Communities ratings/labels.
Doors and Windows	Doors and Windows energy conservation measures affect the exterior or "envelope" of a building. Examples of Doors and Windows ECMs include replacement windows, storm doors, storm windows, and window film.
How many units had ENERGY STAR qualified Replacement Windows installed?	ENERGY STAR qualified windows meet a stringent energy efficiency specification set by the Department of Energy (DOE) and have been tested and certified by the National Fenestration Rating Council (NFRC). Windows should be as specified by ENERGY STAR: <a href="http://www.energystar.gov/index.cfm?c=windows_doors.pr_crit_windows">http://www.energystar.gov/index.cfm?c=windows_doors.pr_crit_windows</a>
How many units had ENERGY STAR qualified Doors installed?	ENERGY STAR qualified doors meet a stringent energy efficiency specification set by the Department of Energy (DOE) and have been tested and certified by the National Fenestration Rating Council (NFRC). Windows should be as specified by ENERGY STAR: <a href="http://www.energystar.gov/index.cfm?c=windows_doors.pr_crit_windows">http://www.energystar.gov/index.cfm?c=windows_doors.pr_crit_windows</a>
How many units had Energy Efficient Storm Doors installed?	A storm door that, in combination with the exterior door over which it is installed-- (a) Has a U-factor and SHGC of 0.30 or below; and (b) Meets the prescriptive criteria for such component established by the 2006 IECC.
How many units had Energy Efficient Storm Windows installed?	A storm window that, in combination with the exterior window over which it is installed-- (a) Has a U-factor and SHGC of 0.30 or below; and (b) Meets the prescriptive criteria for such component established by the 2006 IECC.
How many units had windows covered with Energy Efficient Window Film?	Energy efficient window films are those that meet the requirements of a "qualifying insulation system." The window film manufacturer must certify that the film meets the requirements. Make sure you get a "Manufacturer Certification

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### Reporting Guidance

	Statement" that certifies the product meets the requirements.
<b>Insulation and Air Sealing</b>	Insulation and Air Sealing energy conservation measures affect the exterior or "envelope" of a building. Examples of Insulation and Air Sealing ECMs include adding attic insulation, adding roof insulation, adding wall insulation, and air sealing.
How many units were covered by the installation of Additional Attic or Roof Insulation?	Install additional attic insulation to meet or exceeds current building code requirements. Install additional roof insulation to meet or exceeds current building code requirements only if the attic is tightly sealed, i.e. isolated from outside and any roof or soffit vents.
How many units were professionally Air Sealed?	Air sealing in single family detached and semi-detached should be verified by blower door testing, and follow up IAQ (carbon monoxide) testing, if appropriate. If accessible, seal air leaks using materials (low VOC if available) that meet local fire code requirements, including at a minimum: to attic spaces or into basements; include sill and top plates along the top, bottom, or inside party walls around windows and doors around access to common stair wells around plumbing, electrical, or ventilation shafts around any vents, flues, chimneys that penetrate the roof or side walls around decks, balconies, or cantilevers
<b>Heating/Cooling</b>	Heating/Cooling ECMs are measures that save energy by directly affecting heating or cooling equipment. These include: (1) measures that involve changes directly to the equipment, such as vent or flue dampers; electronic ignition; controls; replacement of inefficient heating or cooling equipment; combined heat and power; (2) measures that regulate the temperature in the dwelling units, such as setback thermostats, radiator controls or Energy management Systems; and (3) measures that improve the distribution system, such as insulating hot water or steam pipes; converting steam distribution system to hot water; and sealing and insulating ducts.
How many units with furnaces/boilers received Flue/Vent Dampers?	A flue/vent damper is a device installed in the vent of a furnace or boiler that automatically closes the vent when the burner goes off to reduce the loss of warm air up the chimney.
How many units	Electronic ignition is used to replace the constant-burning pilot

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#### Reporting Guidance

with furnaces/boilers were Converted to Electronic Ignition?	lights on gas-fired heating systems.
How many units had Inefficient Heating Plants replaced with high efficiency/ENERGY STAR qualified heating plants?	92 AFUE gas furnace, ENERGY STAR qualified; <u>OR</u> 85 AFUE boiler, ENERGY STAR qualified; <u>OR</u> 85 AFUE oil furnace, ENERGY STAR qualified; <u>OR</u> $\geq 8.2$ HSPF / 14.5 SEER / 12 EER ENERGY STAR qualified heat pump; <u>OR</u> ENERGY STAR qualified Geothermal Heat Pump: Open Loop: $\geq 3.6$ COP; $\geq 16.2$ EER Closed Loop: $\geq 3.3$ COP; $\geq 14.1$ EER Direct Expansion (DX): $\geq 3.5$ COP; $\geq 15$ EER
Number of units that received Insulation for Hot Water or Steam Pipes	All circulating service hot water piping shall be insulated to at least R-2.
Number of units Seal and Insulate Ducts	Seal all duct joints with air-tight collars, mastic and/or UL-181 tape Insulate all ductwork located in unconditioned space to at least R-6. Insulate all accessible ductwork located in conditioned space to at least R-4. Especially in places where condensation is a problem.
How many units had Inefficient Central Air Conditioners replaced with efficient/ENERGY STAR qualified air conditioners?	$\geq 14.5$ SEER / 12 EER ENERGY STAR qualified AC; <u>OR</u> $\geq 8.2$ HSPF / 14.5 SEER / 12 EER ENERGY STAR qualified heat pump; <u>OR</u> ENERGY STAR qualified Geothermal Heat Pump: Open Loop: $\geq 3.6$ COP; $\geq 16.2$ EER Closed Loop: $\geq 3.3$ COP; $\geq 14.1$ EER Direct Expansion (DX): $\geq 3.5$ COP; $\geq 15$ EER
How many units had HVAC pump motors >1 HP replaced with high efficiency motors	Motors and Pumps 1 hp or greater should be National Electrical Manufacturers Association (NEMA) premium efficiency Product scope and nominal efficiency levels for the NEMA Premium program. <a href="http://www.nema.org/stds/complimentary-docs/upload/MG1premium.pdf">http://www.nema.org/stds/complimentary-docs/upload/MG1premium.pdf</a>
<b>HVAC Temperature</b>	These energy conservation measures are relatively cheap and easy to install controls for HVAC systems.

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<b>Controls</b>	
How many units with boilers had Boiler Controls/Outdoor Air Reset installed?	Boiler controls save energy by regulating the boiler so that it operates only when necessary. The most basic type of boiler control is an outdoor air reset/cutout control system, which senses outdoor temperature and matches boiler operation to how much heat the residence needs..
How many units with radiators had Radiator Controls installed?	Thermostatic radiator valves regulate the amount of heat a radiator gives off.
How many units had thermostats replaced with Programmable Thermostats?	Use ENERGY STAR qualified thermostats.
<b>Domestic Hot Water</b>	
How many units Received insulated Hot Water Tanks?	Ensure total of R-16 insulation. Many older DHW heaters are equipped with R-7 so install a minimum of R-9 rated blanket over water heater or hot water storage tank.
How many units had clothes washing machines Converted to Cold Rinse?	Although warm or hot water is necessary to wash some types of clothing, cold water can be used in the rinse cycle for all applications. Converting laundries to cold-rinse cycle can generate significant energy savings by cutting down on hot water use.
How many units had inefficient Water Heaters replaced with high efficiency/ ENERGY STAR qualified Hot Water Heaters?	<p>In unit:  Gas (EF) <math>\geq 0.67</math>  In-unit gas water heaters need to be sealed combustion.  Electric (EF): 52 Gal EF <math>\geq 0.92</math>      66 Gal <math>\geq 0.90</math>      80 Gal <math>\geq 0.89</math>  Heat Pump Water Heaters: EF <math>\geq 2.0</math></p> <p>Central Water Heaters  DHW equipment shall be specified as indirect fired or standalone tanks only.  Only gas water heaters that vent to the outside will be specified.  The maximum storage tank capacity shall be specified based on occupancy.  The distribution system shall include a DHW loop with a timed or temperature based control on the circulating pump.  Electronic mixing valves shall be used to control hot water temperature.</p>

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	<b>Note:</b> If your PHA replaces an inefficient hot water heater with a solar geothermal hot water heater, you should enter the total unit count in both relevant data fields- count the unit in “replace inefficient water heater” under the Domestic Hot Water category and in “install solar thermal hot water systems” under the Renewable Energy category.
How many units had ENERGY STAR qualified Solar Thermal Hot Water System installed?	ENERGY STAR qualified Solar Thermal Hot Water Systems use the sun to heat water. These heating systems typically include storage tanks and solar collectors. There are two types of solar water heating systems: active, which have circulating pumps and controls, and passive, which don't.
Lighting	Lighting ECMs save electricity through the installation of more efficient lighting and/or by controlling the operation of lights. Examples include: replacing incandescent lights with fluorescent lighting in dwelling units and common areas; installing more efficient lamps and ballasts in common areas; installing lighting controls in common areas; improving the efficiency of outdoor lighting; and installing outdoor lighting controls.
How many units had Incandescent Light Bulbs and conventional indoor light fixtures replaced with ENERGY STAR qualified Compact Fluorescent Lighting and fixtures?	ENERGY STAR qualified light fixtures and bulbs use about 75 percent less energy than standard incandescent bulbs, generate 75% less heat, and last up to 10 times longer. All types of fixtures are available. Bulbs are available in different sizes and shapes to fit in almost any fixture. ENERGY STAR qualified fixtures are designed to optimize the performance of the enclosed efficient light source.
How many units had exit signs replaced with ENERGY STAR qualified LED exit signs?	ENERGY STAR qualified LED exit signs use very little energy, 5 watts or less, per sign.
How many units had outdoor and common	ENERGY STAR qualified light fixtures and bulbs use about 75 percent less energy than standard incandescent bulbs, generate 75% less heat, and last up to 10 times longer. All

## RAMPS

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#### Reporting Guidance

area lighting fixtures replaced with ENERGY STAR qualified fixtures and lamps?	types of fixtures are available. Bulbs are available in different sizes and shapes to fit in almost any fixture. ENERGY STAR qualified fixtures are designed to optimize the performance of the enclosed efficient light source.
How many units had lighting controls in outdoor and common areas were installed?	There are two main types of lighting controls: occupancy controls and day lighting controls. Occupancy controls turn off or dim all or most of the lights in a space that is unoccupied. Day lighting controls use light sensors that detect natural light and turn off or dim lights appropriately.
<b>Appliances</b>	Appliances include replacing old refrigerators, dishwashers, or clothes washers with energy-efficient models.
How many units had refrigerators replaced with an ENERGY STAR qualified Refrigerators	ENERGY STAR qualified refrigerator models use at least 20 percent less energy than required by current federal standards and 40% less energy than the conventional models sold in 2001.
How many units had Clothes Washers replaced with ENERGY STAR qualified Clothes Washers	Clothes washers with the ENERGY STAR label can cut clothes washing related energy costs by more than a third and the water costs by more than half.
How many units had Window AC units replaced with ENERGY STAR qualified Window AC units	ENERGY STAR qualified room air conditioners use at least 10% less energy than conventional models.
How many units had Dishwashers replaced with ENERGY STAR qualified Dishwasher	ENERGY STAR qualified dishwashers use at least 41 percent less energy and much less water than conventional dishwashers.

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units	
<b>Water Conservation</b>	Water conservation measures are green measures focused on water savings and related energy savings from heating domestic hot water.
How many units had toilets replaced with Water-saving Toilets?	Low flow toilets use less than 1.28 gallons per flush. This is 20% less than the current normal toilet that uses 1.6 gallons per flush.
How many units had showerheads and faucet aerators replaced with Low-flow Showerheads and Faucet Aerators?	Low-flow showerheads use less than 2.2 gallon per minute and low-flow faucets are less than 1.5 gallons per minute
How many units had a Gray water recycling system installed?	Gray water is wastewater from bathtub, shower drain, sinks, washing machines, and dishwashers. Gray water can be recycled for irrigation, toilets, and exterior washing, resulting in water conservation. Check local codes. Many do not yet allow gray water recycling for indoor use.
<b>Renewable/Green Energy Systems</b>	These include solar thermal (hot water); photovoltaic panels; geothermal; and other renewable systems.
How many units had solar thermal hot water systems installed?	ENERGY STAR qualified Solar Thermal Hot Water Systems use the sun to heat water. These heating systems typically include storage tanks and solar collectors. There are two types of solar water heating systems: active, which have circulating pumps and controls, and passive, which don't.
How many units had Solar Photovoltaic Panels installed?	
How many units had geothermal installed?	
Did you Install Cogeneration/Micro Combined Heat and Power Systems?	Multi-family: Cogeneration Systems combine power generation with hot water production. Cogeneration systems are considerably more energy efficient than conventional power plants.  Single-family: Micro Combined Heat and Power (CHP)



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	Systems are similar to Cogeneration Systems but are sized for single-family residential applications.
<b>Other Green Measures</b>	Green measures for new units are those with LEED, ENERGY STAR, or Enterprise Green Communities ratings/labels. Other green measures include environmentally friendly storm water management systems; green roofs; low- or no-VOC paints; resource efficient materials; recycled products; and other indoor air quality (IAQ) measures including mold and moisture control.
How many units were built or gut rehabilitated to Nationally Recognized Green Building Standards?	(such as LEED, ENERGY STAR, or Enterprise Green Communities)
How many units had a Green Roof installed?	Green roofs are rooftops planted with vegetation. Intensive green roofs have thick layers of soil (6 to 12 inches or more) that can support a broad variety of plant or even tree species. Simpler green roofs (extensive roofs) have a soil layer of 6 inches or less to support turf, grass, or other ground cover. Green roofs provide additional insulation to residence and reduce storm water runoff peak flows
How many units were painted with Low or No-VOC Paints?	Most conventional paints contain VOCs (volatile organic compounds).. The VOCs diminish air quality, and may be detrimental to your health.
In how many units did you use Recycled Building Products?	Use salvaged products or use products with minimum of 25% postconsumer recycled product.
In how many units did you Install Spot Ventilation?	Ventilating the bath and kitchen can improve the indoor air quality of a unit. When installing ventilation use ENERGY STAR qualified exhaust fans.