

Instructions for Paper Submission of Threshold Elements

The foreclosure need map is working well and many applicants have already received their unique application numbers from the system. However, some applicants are experiencing difficulty completing the online submission or completing it in a timely manner. In accordance with the General Section (III.A.3.b) of the NSP2 NOFA, HUD is providing these instructions for applicants that cannot complete the electronic submission of the threshold need and capacity elements.

Step 1 - Affirm

To indicate that you have the ability to expend an NSP2 grant within the statutory deadlines, you must affirm here and then demonstrate in your paper submission that you have successfully carried out and completed activities relevant to each NSP2 activity you propose to carry out and involving at least 75 units of housing within the 24-month period immediately preceding May 4, 2009.

By signing this affirmation, you are making the Notice's required threshold affirmation which you must then submit to HUD with your paper application.

If you are using this alternative submission method, the unique application number that you must prominently display on your application is "NSP2-PTA" followed by your DUNS number.

Print, sign, and date the following affirmation:

Affirmation

In accordance with section II.B.7. of the May 4, 2009, Notice of Fund Availability (NOFA) for the Neighborhood Stabilization Program 2 under the American Recovery and Reinvestment Act, I state that I am the official representative for an applicant for NSP2 funds and I affirm that the applicant has successfully carried out and completed activities 1) relevant to each NSP2 activity it proposes to carry out and 2) involving at least 75 units of housing within the 24-month period immediately preceding May 4, 2009.

Signed:

Date:

Step 2 – Download, print, copy

Download the data for your proposed target geography from <http://www.huduser.org/nspgis/nsp.html> and create a spreadsheet containing only the data for your selected census tracts and including all columns in the same format and column order as the downloaded files. Print out the data and also copy it to a data CD. Submit both the paper print out and the data CD to HUD along with your paper submission.