

IT IS RECOMMENDED THAT YOU PRINT THESE INSTRUCTIONS BEFORE CONTINUING. DO NOT MODIFY THE ELOGIC MODEL® TEMPLATE. DO NOT CUT AND PASTE INTO THE ELOGIC MODEL® TEMPLATE.

When opening the eLogic Model®, you will be asked if you want to enable "Macros"; click Yes. The eLogic Model® uses a Microsoft Excel®

platform. "Macros" are a form of programming used in Excel® to enable additional functionality. You will need to "enable" the "Macros" to use all functions on your eLogic Model®. To enable the macros to function, you will have to adjust the security settings on your computer.

Testing to See If the Macros are Working.

If you do not see this dialog box when you first open your eLogic Model®, then check to see if the Macros are working by opening the eLogic Model®, and going to the Tab labeled Year 1. Click on the gray area of the column labeled, "Needs." If the column expands, your Macro settings are working. To expand and return the cell to its original size, click once. Do not double click.

Depending on your version of Excel®, there are several steps you must take in order to use all the functions in your eLogic Model®. The description below provides information for the four most common versions of Excel® in use today, one of which is probably installed on your computer. If you are working in a network, and you cannot control your desktop settings, contact your system administrator for support.

SECURITY AND THE USE OF MACROS

You will need to "enable" the Macros to use all functions on your eLogic Model®. After creating and saving your eLogic Model®, you may reset your security levels to their original settings.

Excel® 2007 - You can change macro security settings in the Trust Center, unless a system administrator in your organization has prevented you from changing the settings.

On the Developer tab, in the Code group:

▲ Click Macro Security.

Tip: If the Developer tab is not displayed, click the Microsoft Office Button (top left of your Excel®), click Excel® Options, and then in the Popular category under Top options for working with Excel®, click Show Developer tab in the Ribbon.

In the Macro Settings category, under Macro Settings, click the option that you want. **Note:** Any changes that you make in the Macro Settings category in Excel® apply only to Excel® and do not affect any other Microsoft Office program.

Tip: You can also access the Trust Center in the Excel® Options dialog box.

▲ Click the Microsoft Office Button, and then click Excel® Options in the Trust Center category.

▲ Click Trust Center Settings, and then click the Macro Settings category.

▲ If your settings are set to "Disable all macros with notification", when you open your Excel®, you will see a Security Warning stating "Macros have been disabled" and Options button to the left (this button is located under the toolbars).

If you do not change the Macro security settings, you will have to enable the Macros each time you open the Excel®.

Excel® 2003 - There are four levels of security regarding the use of Macros: Very High, High, Medium, and Low. If upon opening the eLogic Model® the dialog box states that you must change your Security setting to enable Macros, your security settings are either set to Very High or High and you must take the following steps:

▲ Go to the toolbar at the top of the screen and click on "Tools."

▲ Then click "Options" and then click the tab labeled "Security" located on the top right of the window.

▲ At the bottom right of the window, click the button that says "Macro Security" and select Medium as your setting.

▲ Click "OK" and then click "OK" in the Options window.

▲ Close your eLogic Model®. Re-open your eLogic Model®. You will now receive a dialog box with the message "Security Warning."

▲ Click on the button at the bottom that says "Enable Macros." Your eLogic Model® will open and be fully functional.

If upon opening the eLogic Model® the dialog box gives you an option to enable "Macros" at that moment, it means that Security is set to Medium. All you need to do is to click the button at the bottom of the dialog box that says, "Enable Macros." Your eLogic Model® will open and be fully functional.

If upon opening the eLogic Model® there is no dialog box, your Security setting is set on "Low" and your Macros are already enabled. No additional step is needed.

Excel® 2000 - There are three levels of security regarding the use of Macros: High, Medium, and Low. The High security setting automatically disables most Macros and does not alert you to the action. If when entering Services/Activities in Column 3, or Outcomes in Column 5, you select "other", the word "other" appears and remains in the cell, the Macro is not functioning. Save and close changes you have made thus far.

▲ From the menu, select "Tools," "Macro", "Security". A dialog box will open.

▲ Click on the "Security" TAB and select "Medium,"

▲ Click "OK." Reopen your eLogic Model®. A dialog box will open. Select "Enable Macros." Your eLogic Model® will open and be fully functional.

If your copy of Excel® is already set to "Medium" security, the enable Macros dialog box will appear and you can proceed as above.

The low security setting automatically enables all Macros and you will not receive any message. The eLogic Model® will open and be fully functional.

Excel® 1997 - If you are using this version of Excel® and need assistance, please contact HUD's NOFA Information Center for assistance at (800) HUD-8929 week days during their operating hours of 10:00 a.m. to 6:30 p.m. eastern time, Monday to Friday, except federal holidays. The NOFA Information Center cannot provide you additional help right before a deadline date. Please take into account their operating hours and allow at least 72 hours for the NOFA Information Center to be able to get you additional help.

Additional Support

If after trying the instructions for your version of Excel® and need additional assistance, please contact the NOFA Information Center at (800) HUD-8929.

Persons with hearing or speech impairments may access this number via TTY by calling the Federal Information Relay Service at (800) 877-8339. The NOFA Information Center is open between the hours of 10 a.m. and 6:30 p.m. eastern time, Monday through Friday, except federal holidays.

Check that You Have the Correct eLogic Model® for your Program.

The eLogic Model® is found in the Instructions Download for the application package posted to the Grants.gov website. Before you begin completing your eLogic Model®, check the name of the program and the fiscal year that is populated on the eLogic Model®. If it contains a program name different from the program application, or does not have 2010 in the Fiscal Year data field, you have opened the wrong eLogic Model®. To correct, go back to the website and look for the program you want to apply for and download the proper eLogic Model®. **New**

Features in the 2010 eLogic Model®

The 2010 eLogic Model® has new features and functions compared to the 2009 eLogic Model that are described below:

Coversheet

A **Coversheet** Tab has been added to collect additional data regarding the applicant and place of performance. This additional data allows HUD to better match the eLogic Model® that is submitted with the application and with the eLogic Model® that has been negotiated, and reports that are submitted as required over the performance period for the award. The **Coversheet** now provides for a Logic Model Amendment Number. Program eLogic Models® are initially created for a three year period since it is difficult to project outputs and outcomes going beyond three years. The use of a Logic Model Amendment Number allows HUD to issue an amended eLogic Model® for programs longer than three years duration.

This Logic Model Amendment Number field will also allow HUD to review and approve amendments to the eLogic Models® where **due to circumstances in the community**, the original projects need to be modified. The modifications are not to be granted simply because an agency is not meeting its proposed goals, but rather to take into account extraordinary circumstances in a community that requires **HUD** to consider an amendment to the original **eLogic Model®** to accommodate changing needs. The amendment will also allow **HUD** to amend the eLogic Model to cover an additional one year where a 12 month extension has been granted on an award.

CCR Doing Business As (DBA) Field

When entering the applicant organization profile in the **Central Contractor Registration (CCR)**, organizations may have a **legal name** and a

"Doing Business As" (DBA) Name. Sometimes the **Legal Name** in the CCR represents that part of a large organization which is responsible for paying the federal taxes for all divisions or organizations within its structure. This may be the case with large universities or state or local governments. This may happen because the Doing Business As Name can be used to distinguish sub-organizations of the entity at different locations, e.g. Departments of a State or local government or university campuses. To ensure that we accurately reflect the organization or sub-organization of the legal entity that will be receiving the **HUD** funds, a field has been added to capture the CCR Doing Business As Name and **DUNS** Number.

Mandatory Fields

There are seven **"mandatory"** fields in your eLogic Model®: **"Applicant Legal Name"**, **"DUNS Number"**, and **"Project Name"**, **"Grantee Contact Name"**, **"Grantee Contact email"**, **"Logic Model Contact Name"**, **"Logic Model Contact email"**. You must enter the required data in these fields as they are recorded in the CCR for the **eLogic Model®** to be complete. Before closing and saving your **eLogic Model®**, click the button at the top left of the worksheet (Tab Coversheet) that says **"Check Errors"**. If you did not complete any of the **"mandatory"** fields, a message box will appear telling you what field(s) was not completed and the field will be highlighted in yellow. If you attempt to close your **eLogic Model®** without completing the **"Applicant Legal Name"** and/or the **DUNS** Number, you will receive a dialog box that reminds you that the required data has not been entered. Click **"OK"** and the cursor will go to the required field and allow you to enter the required data. The final dialog box will ask you if you want to save your data. If you want to save the data, click **"Yes"** as you would do with any Microsoft Excel® workbook. **If you click "No", the file will close and your data will not be saved.** Please remember when saving your **eLogic Model®** that **file names** must not contain any special characters or spaces which could be **"read"** as viruses. File names must be no more than fifty characters including any path information in the file name. See the **FY2010 General Section** for complete details.

The eLogic Model® Workbook

The eLogic Model® workbook has 12 separate worksheets and each worksheet is identified by a Tab at the bottom of the page. If you cannot see all the Tabs, be sure to maximize your workbook by clicking the middle button in the top right corner of the workbook to expand your window or move your bottom scroll bar so all the Tabs appear.

The 12 Worksheets/Tabs are:

- ▲ Instructions
- ▲ Coversheet
- ▲ Year1
- ▲ Year2
- ▲ Year3
- ▲ Total
- ▲ GoalsPriorities
- ▲ Needs
- ▲ Services
- ▲ Outcomes
- ▲ Tools
- ▲ Reporting

Instructions for Completing the Cover Sheet

NOTE: The "Fiscal Year" does not appear on the Cover Sheet but in the Tabs for each year of the project, See description under,

"INSTRUCTIONS FOR COMPLETING THE Year 1, Year 2 Year 3 and Total Tabs in the eLogic Model®."

Program Information

"HUD Program Name" and "Program CFDA #" located on Rows 11 and 12 respectively are pre-populated.

"Program Component" is located on Row 13 to 19. If the program under which you are applying has components, e.g., EOI or PEI under the **Fair Housing Initiatives Program** click on the component field. A drop down menu will appear. Select as many component that you are applying under. If you are permitted by the **NOFA** to apply for funding under more than one program component, using the drop down select as many as needed in the fields provided. If there are no components in the funding opportunity for which you are seeking funding, skip this field. Once you have entered your "Program Component" in the "Cover Sheet", worksheets **Year1, Year2, Year3, and Total** will automatically populate the same information.

Grantee Information

"Applicant Legal Name" is located on Row 21 and is a **mandatory field**. Enter the **legal name** as entered in the Central Contractor Registration and which matches the applicant **Legal Name** entered in **Box 8a** in the **SF-424** in your application. Once you have entered your "Applicant Legal Name" in the "Coversheet", worksheets, **Year1, Year2, Year3, and Total worksheets** will automatically populate the same information.

"CCR Doing Business As Name" is located on Row 22, is new for 2010. . Only complete this field if your **Central Contractor Registration** includes an entry in **Doing Business As (DBA)**. Enter the name as it appears in CCR. Once you have entered your "**CCR Doing Business As Name**" in the "Cover Sheet", worksheets, **Year1, Year2, Year3, and Total** worksheets will automatically populate the same information.

"DUNS Number" is located on Row 23 and is a **mandatory field**. Enter the **DUNS #** exactly as it appears in **box 8c** of the **SF-424** and as registered with the **Central Contractor Registration**. The **DUNS** number entered must be for the organization that is entered in **box 8a** of the **SF-424**, Application for **Federal Assistance**. Your **DUNS** number is a nine digit number or a nine digit plus four digit number. Some applicants will use a nine digit plus four digit **DUNS** number. If you do, then insert the four digits in the field provided. If you do not use a **DUNS** plus four #, leave the four digit field blank. Make sure you enter the DUNS number accurately. Once you have entered your "**DUNS Number**" in the "Cover Sheet", worksheets **Year1, Year2, Year3, and Total** worksheets will automatically populate the same information

"City" is located on Row 24. Enter the City where your organization is located. This information must match the applicant address data in your application SF424. .

"State" is located on Row 25 Use the dropdown to enter the State where your organization is located, this information must match the **SF-424** data in your application.

"Zip Code" is located on Row 26. Enter the same nine-digit zip code used for the applicant address in your SF424.

"Grantee Contact Name" and "Grantee Contact email" are located on Rows 27 and 28 respectively. Enter the Grantee Contact Name and email address in the fields provided.

"Logic Model Contact Name" and "Logic Model Contact email" are located on Rows 28 and 29 respectively. Enter the name of the person that completed the **eLogic Model®** and their **email address** in the field provided or the name and email of a person to contact who can address questions concerning the eLogic Model submitted with the application and, if you are selected for an award, **eLogic Model reporting®**.

Project Information

"Project Name" is located on Row 32 and is a **mandatory field**. Enter the name of your project in the field provided. Use exactly the same name as you did on box 15 of the form SF424. If you did not provide a project name on the **SF424**, please make sure that you provide a project name in your **eLogic Model®**. The project name is helpful in distinguishing logic models submitting by the same grantee over multiple years and for differing projects.

If you are submitting multiple funding requests for the 2010 fiscal year funding under the same applicant name for the same **HUD** program, you must include a **project name** that can distinguish between the two applications and logic models submitted. The **project name** may be based upon the location of the project, the address at which it is located, anything that would distinguish one project from another for the same applicant. If you are not sure what to name your project, using your applicant name or acronym and then adding a 1 or 2, or 3 , etc., to distinguish the projects would be sufficient to distinguish the two logic models being processed.

Once you have entered your "**Project Name**" in the "Cover Sheet", worksheets", **Year1, Year2, Year3, and Total worksheets** will automatically populate the same information.

“Project Location City/County/Parish” is located on Row 33. Applicants, except Indian Tribes, will enter the city or township or County/Parish where the project will be located. If there are multiple locations, enter the location where the majority of the work will be done. Indian Tribes, including multi-state tribes, should enter the city or county associated with their business address location.

“Project Location State” is located on Row 34. Use the dropdown menu to select the location of your project. The data field label, **“Project Location State”** includes all fifty states and American Samoa, District of Columbia, Federated States of Micronesia, Guam, Marshall Islands, Northern Mariana Islands, Palau, Puerto Rico, and the Virgin Islands. In the case of multi-state or regional entities, enter the State location where the majority of activities are to occur. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

“Zip Code” is located on Row 35 and is to be entered for the **“Project Location State”**. Please enter the nine digit zip code.

“Project Type” is located on Row 36.” Project Type describes the type of project you are doing, Please see the program **NOFA** for specific instructions. If no instructions are provided, provide a project type that would categorize the nature of the program e.g. housing counseling; family self-sufficiency program; research; regional development, community development, fair housing; technical assistance; etc. **“Construction Type”** is located on Row 37 and describes the type of Construction you are doing, e.g., new construction, rehabilitation, acquisition, mixed use development, etc. A logic model may provide specific drop down selections for this field based upon program **NOFA**. If you are not involved with a construction program, leave the field blank.

Additional Information- Leave Blank At the Time of Application

“Grants.gov Application Number”, **“HUD Award Number”**, and **“Logic Model Amendment Number”** are located on Rows 39, 40 and 41 respectively. THESE ARE FIELDS THAT ARE TO BE COMPLETED ONLY IF YOU ARE SELECTED AS A GRANTEE AND ARE SUBMITTING YOUR REPORTS TO HUD.

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INSTRUCTIONS FOR COMPLETING THE Year 1, Year 2 Year 3 and Total Tabs in the eLogic Model®

The **“Fiscal Year”** represents the fiscal year of the Notice of Funding Availability (**NOFA**) under which the award will be made. This field is pre-populated and located in **Tabs Year1, Year2, Year3**, and **Total** in cell [O6] below the **HUD** logo.

The **“Year1”** Tab is the first sheet of the **eLogic Model®** workbook to be used to enter your data for columns labeled:

- ▲ **HUD Goals**
- ▲ **Policy Priority**
- ▲ **Needs**
- ▲ **Services/Activities**
- ▲ **Measures**
- ▲ **Outcomes**
- ▲ **Measures**
- ▲ **Evaluation Tools**

If you have a multi-year award, you will enter data in the **Year2, Year3**, and **Total** worksheets. These worksheets are identical in format as Year1. Applicants applying for a multiple year award must complete a worksheet for each year of performance showing what is to be accomplished per year. The **“Total”** worksheet should be used to show the *sum of cumulative* accomplishments achieved for all **Services/Activities** and **Outcomes** for all years covered by the award. For example, a two-year award would include worksheets showing **Services/Activities** and **Outcomes** covering **Year1**. The **Year2** worksheet would show **Services/Activities** covering **Year2**. The **“Total”** worksheet would show the *cumulative* totals for all **Services/Activities** and **Outcomes** for both **Year1** and **Year2**. A three-year award would include the worksheets showing all **Services/Activities** and **Outcomes** for **Year1, Year2, Year3**, and the **“Total”** worksheet would show the *cumulative* totals for all **Services/Activities** and **Outcomes** for **Year1, Year2**, and **Year3**.

A one-year award would include ONLY Year1. A Total Worksheet is not required for a one year award

Note: Some cells of the worksheet are "lock protected" so you can only make entries in cells that are for input as directed by these instructions.

"Reporting Period", "Reporting Start Date" and "Reporting End Date" are fields located in **Year1, Year2, Year3, and Total** worksheets. The **Reporting Dates remain blank at the time of application** and are completed when submitting a report to HUD. See "INSTRUCTIONS FOR REPORTING PERFORMANCE TO HUD" later in these Instructions.

COLUMNS OF THE eLogic Model® (1-7)

Column 1 – Policy

Under the "Policy" Column (1), there are actually two columns; one labeled HUD Goals, and the other labeled Policy Priority. Review the HUD Goals and Policy Priorities by clicking on the Tab labeled, "Goals Priorities" at the bottom of the **eLogic Model®**. For each of the **eLogic Model®** worksheets used in your application, select the HUD Goals and Policy Priorities that your program will address. You do this by clicking the mouse in one of the cells in Column (1) of the worksheets labeled (**Year1, Year2, Year3, Total**). A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of letters and numbers that correspond to the HUD Goals and Policy Priorities will appear. Select one or more of the HUD Goals and Policy Priorities number/letter in the list by clicking it. If you make an error and want to remove the listing, select the cell and click the DELETE KEY on your keyboard. The item will be deleted.

To associate the HUD Goals and Policy Priorities to particular Services/Activities, select a HUD Goal and Policy Priority in Column 1 and then select related Services/Activities in Column 3, Programming. Please remember that not every Activity and Outcome is related to a HUD Policy Priority so that you can select a HUD goal without selecting a HUD policy priority. Also your activities and outcomes may be associated to more than one HUD goal and one policy priority.

If there is more than one Service/Activity to be administered related to the HUD Goal and Policy Priority, select all the related Services/Activities and associated Outcomes and skip as many rows as needed to identify the activities and outcomes associated to the HUD Strategic Goal and/or Policy Priority. Then before entering the next HUD Goal and Policy Priority, skip a row and then enter the next Strategic Goal and/or HUD Policy Priority and all the associated activities and outcomes to ensure that the association is clear.

Applicants/Grantees can make clear during each Year of their award, what Services/Activities are related to the achievement of the HUD Goal and Policy Priority selected.

Repeat this process until you have selected all HUD Goals and Policy Priorities that apply to your application.

Column 2 – Planning

Under the "Planning" Column (3), select a "Needs" statement. Do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of "Needs" statement(s) will appear. Select one or more of these Needs statements in the list by clicking it. Because the column may be too narrow to show the full Needs statement in the dropdown list, you may wish to refer to the Tab labeled "Needs" to see the full statements or you can (using your mouse) click on the shaded cell [D7] labeled "Needs" and this will expand the cell. To return the cell to its original size, click again on cell [D7] labeled "Needs."

When expanding and returning the cell to its original size, click once. Do not double click. When you select a "Needs" statement, the full statement will fill the cell. If you don't want this statement, you can simply click the dropdown arrow again and select another item; or, you can delete a statement by selecting the cell and clicking the **DELETE KEY** on your keyboard. If you want to select more than one statement, go to the next cell in the column and repeat the process selecting the appropriate statement(s). You can do this until you have selected all the statements that are appropriate to your proposed program.

The selections should reflect the Needs identified in your response to your Rating Factor narratives. There is no need to select all the Needs statements if they do not apply to what you plan to address or accomplish with the funding requested. When developing your eLogic Model®, associate the Needs statement(s) selected to the Services/Activities and Outcome(s) you select. To show relationships, you can skip rows when making your Needs statement(s) selection(s) and remember to place the associated Services/Activities and Outcome(s) in the same row.

Column 3 – Programming

Under the “Programming” Column (3), select Services/Activities. You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of eligible Services/Activities appears. Select one of the Services/Activities in the list by clicking it. Identify your Year1 Services/Activities using the Year1 worksheet. Identify Year2 Services/Activities using the Year2 worksheet. Identify Year3 Services/Activities using the Year3 worksheet. *Make a composite eLogic Model® of all years on the Total worksheet. If you are only applying for a one year award, you do not need to create a composite eLogic Model® on the Total Tab.* Because the column may be too narrow to show the full Services/Activities statement in the dropdown list, you may wish to refer to the Tab labeled “Services” to see the full range of eligible Services/Activities, or you can (using your mouse) click on the shaded cell [E7] Services/Activities. This will expand the cell. To return the cell to its original size, click on shaded cell [E7] Services/Activities. When expanding and returning the cell to its original size, click once. **Do not double click.**

NOTE: If the Services/Activities that you are looking for does not appear on the dropdown list, choose “other” from the dropdown list and follow the instructions in the dialog boxes which are also described below:

⬆ A dialog box will appear that says “**Year1**”. Click “**OK**” and another dialog box will appear that says, “You have selected ‘other’ and have the option to create a new Service/Activity or Outcome and a Unit of Measure. Are you prepared to do this now?”

⬆ Click “**Yes**” if you wish to continue.

⬆ You will see an input window that says, “Enter a new Activity/Service or Outcome to your dropdown list.” Enter your new Service/Activity in the field provided and click “**OK**.”

⬆ A second window will appear that says, “Specify a Unit of Measure.” Enter the Unit of Measure in the field provided and click “**OK**”. The new Service/Activity will appear in the **eLogic Model®** cell and it will be added to the dropdown list.

⬆ The new Service/Activity which you added will be displayed with the prefix “new”.

If this function does not occur when working with your **eLogic Model®** please look at the directions for enabling macros. If after following the directions and this function still does not work, please call the NOFA Information Center at 800-HUD-8929 week days during operating hours of 10:00 a.m. to 6:30 p.m. eastern time, Monday to Friday, except federal holidays. The NOFA Information Center cannot provide you additional help right before a deadline date. Please take into account their operating hours and allow at least 72 hours for the NOFA Information Center to be able to get you additional help.

YOU ARE ONLY PERMITTED TO ADD A TOTAL OF THREE NEW SERVICES/ACTIVITIES PER ELOGIC MODEL®.

⬆ In the event that you want to delete, or change your newly created Service/Activity, follow the instructions in the dialog boxes which are also described below:

⬆ Click the Tab labeled Services at the bottom of your screen and then click cell [B1], “Click here to allow deletion of New Activities” at the top right of the window.

⬆ A dialog box will appear that says “Do you want to delete this new Service/Activity?”, click “OK.”

⬆ A dialog box will appear that says “Caution! This will delete all instances of ‘new Service/Activity in your Logic Model. Do you wish to continue?” Click “Yes.”

You can only delete new Services/Activities.

To find out how to associate a Service/Activity and Outcome to a HUD Goal and Policy Priority, see the instructions under Column 1, Policy.

Column 4 – Measure

Notice that as the Services/Activities you selected appears in Column 3, a corresponding Unit of Measure appears or populates in the Column 4, Measure. The Unit of Measure could be “persons”, “dollars”, “square feet”, “houses”, “date”, or some other Unit of Measure that relates to the selected Services/Activities. Immediately below the Unit of Measure are three blank cells. Enter the projected number of persons or units (or dates if applicable) you are proposing to deliver or accomplish in the “Pre” column. When entering the date, use the format M/D/YYYY. When entering your projection in the “Pre” column, type the number or date in the cell and tab down or use your mouse to go to the next cell. If you click the Enter key, you will see the error message, “Run-time error ‘13’:”. If you see this message, click the button labeled End to continue. The “Run-time error ‘13’:” will not affect your work.

Please note that the "Post" and the Year-to-Date (YTD) columns are locked to be used later for reporting purposes so that at the time of application, you cannot enter data in these fields.

Column 5 – Impact

Under Column 5, "Impact", select the Outcome that best corresponds to the "Needs" statement, Column 2 and Services/Activities, Column 3, which you just previously identified and selected for your eLogic Model®. This is the same procedure used for completing Column 3. When you select an Outcome from the dropdown list, a Unit of Measure automatically appears in the next column, "Measure." Since the column may be too narrow to show the full Outcome statement in the dropdown list, you may wish to refer to the Tab labeled "Outcomes" to see the full range of Outcomes, or you can (using your mouse) click on the shaded cell [J7] Outcome. This will expand the cell. To return the cell to its original size, click on shaded cell [J7] Outcome.

NOTE: When expanding and returning the cell to its original size, click once. Do not double click.

NOTE: If the Outcome that you are looking for does not appear on the dropdown list, choose "other" from the dropdown list and follow the instructions in the dialog boxes which are also described below:

⚡ A dialog box will appear that says "Year1". Click "OK" and another dialog box will appear that says, "You have selected 'other' and have the option to create a new Service/Activity or Outcome and a Unit of Measure. Are you prepared to do this now?"

⚡ Click "Yes" if you wish to continue.

⚡ You will see an input window that says, "Enter a new Activity/Service or Outcome to your dropdown list." Enter your new Outcome in the field provided and click "OK."

⚡ A second window will appear that says, "Specify a Unit of Measure." Enter the Unit of Measure in the field provided and click "OK". The new Outcome will appear in the eLogic Model® cell and it will be added to the dropdown list.

⚡ The new Service/Activity which you added will be displayed with the prefix "new".

If this function does not occur when working with your eLogic Model® please look at the directions for enabling macros. If after following the directions and this function still does not work, please call the **NOFA Information Center** at 800-HUD-8929 week days during operating hours of 10:00 a.m. to 6:30 p.m. eastern time, Monday to Friday, except federal holidays. The NOFA Information Center cannot provide you additional help right before a deadline date. Please take into account their operating hours and allow at least 72 hours for the NOFA Information Center to be able to get you additional help.

YOU ARE ONLY PERMITTED TO ADD A TOTAL OF THREE NEW OUTCOMES PER ELOGIC MODEL®.

In the event that you want to delete, or change your newly created Outcome, follow the instructions in the dialog boxes which are also described below:

⚡ Click the Tab labeled Outcomes at the bottom of your screen and then click cell [B1], "Click here to allow deletion of New Outcomes" at the top right of the window.

⚡ A dialog box will appear that says "Do you want to delete this Outcome?", click "OK."

⚡ A dialog box will appear that says "**Caution!** This will delete all instances of 'new Outcome' in your Logic Model. Do you wish to continue?" Click "**Yes.**"

⚡ You can only delete new Outcomes.

To find out how to associate a Service/Activity and Outcome to a HUD Goal and Policy Priority, see the instructions under Column 1, Policy.

Column 6 – Measure

As the Outcomes you selected appear in the cell, a corresponding Unit of Measure appears or populates in Column 6, Measure. The Unit of Measure could be "persons", "dollars", "square feet", "houses", "date", or some other Unit of Measure that relates to the selected Outcome. Immediately below the Unit of Measure are three blank cells. Enter the projected number of persons or units (or dates if applicable) you are proposing to deliver or accomplish in the "Pre" column. When entering the date, use the format M/D/YYYY. When entering your projection in the "Pre" column, type the number or date in the cell and tab down or use your mouse to go to the next cell. If you click the Enter key, you will see the error message, "Run-time error '13' ". If you see this message, click the button labeled End to continue. The "Run-time error '13' ." will not affect your work.

The "Post" and the Year-to-Date (YTD) columns are locked to be used later for reporting purposes.

Review for Using Columns 2, 3, 4, 5, and 6 of the eLogic Model®

How To Demonstrate the Relationship between a HUD Goal, Policy Priority, Services/Activities and Outcomes

In the eLogic Model®, applicants can select Services/Activities and Outcomes as appropriate to how they conduct business. There are four possible types of associations among Services/Activities and Outcomes:

One to One - A single Service/Activity can yield a single Outcome. For example, referral to an employer can yield job placement; the Service/Activity is referral and the Outcome is job placement.

One to Many - A single Service/Activity can yield more than one Outcome. For example, a Service/Activity such as referral to an employer can yield several Outcomes such as job placement, job retention lasting 30 days, and job retention lasting longer than 90 days.

Many to One - More than one Service/Activity can yield one Outcome. For example, Services/Activities such as providing resume writing, job search classes, pre-employment counseling, and referrals to employers can result in a single job placement, the Outcome.

Many to Many - More than one Service/Activity can yield more than one Outcome. For example, multiple Services/Activities such as providing resume writing, job search classes, pre-employment counseling, and referrals to employers can result in multiple Outcomes including job placement, job retention more than 30 days, job retention more than 90 days, and increased household income.

There is no predesigned way to complete your eLogic Model®. It depends on how you operate your program.

Demonstrating Relationships Between Services/Activities and Outcomes

Show the relationships between the Services/Activities and Outcomes as you create your eLogic Model® using one or more of these models described above:

▲ One to One

▲ One to Many

▲ Many to One

▲ Many to Many

Between each Service/Activity, skip a row and then start entering the next set of Services/Activities. Use the same structure to enter your associated Outcomes. There is more than enough space to do this within the eLogic Model® Template.

Repeat the process of specifying “Policy”, “Needs”, “Service/Activity” and “Outcome” using as many rows as is necessary to fully describe your proposal. Applicants must skip a row when selecting new HUD Goals, Policy Priorities, Needs, Activities/Services and Outcomes. The eLogic Model® form extends to six pages when printed out. You may view a preprint of your eLogic Model® at any time by selecting FILES | Print Preview from the Menu bar at the very top of the Excel® Window. It is recommended that you do this periodically to get a better view of the eLogic Model® you are creating.

Associating Services/Activities with Outcomes Over Multiple Years

You can adjust the look of your eLogic Model® by skipping rows, so that “Needs”, “Services/Activities” and “Outcomes” are grouped or associated together. If you are conducting a multi-year project and the “Services/Activities” occurs in Year1 with the resulting Outcomes occurring in Year2, make sure that you show the relationship between the Services/Activities in Year1 with the Outcomes occurring in Year2 and similarly the relationships between Year2 Services/Activities with the Outcomes occurring in Year3. You can do this by leaving blank fields corresponding to the lines in which Services/Activities were identified in the previous year or years. For example, if you have enrolled someone in General Equivalency Degree (GED) classes, the results of attending the GED Classes may not result in a person obtaining a GED degree until Year 2 or Year 3.

To show the relationship over time:

▲ Enter the Services/Activities in Year 1 noting to yourself the line numbers on the Excel® worksheet that the Services/Activities appear in the Year 1 Tab of the eLogic Model®.

▲ Move to the year Tab that you are proposing the Outcomes to occur. In the Year 2 or Year 3 Tab, place the Outcomes in the Outcomes section in the same rows that you noted the Services/Activities. You will be leaving the Outcomes blank in Year 1 and the Services/Activities blank for those corresponding rows in either Year 2 or Year 3.

▲ Skip a row in both the Year 1 and the corresponding Year that you placed the Outcomes. Do this as many times as needed, remembering to maintain the same row numbers for Services/Activities and Outcomes across the span of years.

Demonstrating the Relationship To Needs Statements

Similarly, if you want to demonstrate the relationship between Services/Activities, Outcomes and a Needs statement, select the Needs statement and enter the Services/Activities and the corresponding Outcomes on the same row in the Excel® worksheet. To select another Needs statement, skip a row and identify the Services/Activities and Outcomes on the same row in the Excel® worksheet. This can occur within a single year or across years provided you remember to maintain the row alignment to the Needs statement, Services/Activities and Outcomes. You can continue adding activities and outcomes associated to the Needs statement as needed. When done, skip a row to move to another Needs statement and set of Services/Activities,

CAUTION, DO NOT CUT & PASTE ITEMS FROM ONE COLUMN TO ANOTHER. For example, do not cut and paste an item from the “Needs” Column to the “Services/Activities” Column, or the “Services/Activities” Column to the “Outcomes” Column. Doing so will produce an unstable worksheet which will behave erratically, requiring you to start over with a new blank eLogic Model® workbook.

Column 7 – Accountability

Under the “Accountability” Column (7), enter the tools and the process of collection and processing of data in your organization to support all project management, reporting, and responses to the Management Questions. This column provides the framework for structuring your data collection efforts. If the collection and processing of data is not well planned, the likelihood of its use to further the management of the program and support evaluation activity is limited. If data are collected inconsistently, or if data are missing, not retrievable, or mishandled, the validity of any conclusions is weakened.

The structure of Column 7 contains five components in the form of dropdown fields that address the Evaluation Process. You are responsible for addressing each of the five steps that address the process of managing the critical information about your project.

A. Tools for Measurement

B. Where Data Maintained

C. Source of Data

D. Frequency of Collection

E. Processing of Data

You may select up to five choices for each of the five processes (A-E) that supports Accountability and tracks Services/Activities and Outcomes. Given the limited space, please identify the most frequent sources for the processes (A-E). As you proceed through the remaining components, B through E, specify those components in the same order as you selected the “Tools for Measurement” listed under item A. For example, if the first Tool is “Pre-post Test,” then the first item under B “Where Data Maintained” must identify where the pre-post test data is maintained, and so on through E. The first entry should pertain to “Pre-post Test.” Likewise, if the second item in A is “Satisfaction Surveys,” then specify the second item in B through E as it pertains to “Satisfaction Surveys.”

A. Tools for Measurement. A device is needed for collecting data; e.g., a test, survey, attendance log, or inspection report, etc. The tool “holds” the evidence of the realized Services/Activities or Outcomes specified in the eLogic Model®. At times, there could be multiple tools for a given event. A choice can be made to use several tools, or rely on one that is most reliable, or most efficient but still reliable. Whatever tool is identified, it is important to remain consistent throughout the project.

Instructions: Under Column 7, Accountability, select your choices of “Tools for Measurement” to Track Services/Activities and Outcomes. You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of Tools appears. Select one or more of the Tools in the list by clicking it.

B. Where Data Maintained. A record of where the data or data tool resides must be maintained. It is not required that all tools and all data are kept in one single place. You may keep attendance logs at the main office files, but keep other tools or data such as a “case record” in the case files at the service site. It is important to designate where tools and/or data are to be maintained. For example, if your program has a sophisticated computer system and all data is entered into a custom-designed database, it is necessary to designate where the original or source documents will be maintained.

Instructions: Under Column 7, Accountability, select your choices of “Where Data Maintained.” You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of Where Data Maintained appears. Select one or more of the Where Data Maintained in the list by clicking it.

C. Source of Data. This is the source where the data originates. Identify the source and make sure that it is appropriate.

Instructions: Under Column 7, Accountability, select your choices of “Source of Data.” You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of Source of Data appears. Select one or more of the Source of Data in the list by clicking it.

D. Frequency of Collection. Timing matters in data collection. In most instances, you want to get it while it occurs. Collect data at the time of the encounter; if impossible, when it is most opportune immediately thereafter. For example, collect report card data immediately upon the issuance of report cards. Do not wait until after the school year is over. Collect feedback surveys at the conclusion of the event, not a few months later when clients may be difficult to reach. Reporting can be done at anytime if the data is already collected. Another important aspect of this dimension is consistency. If some post tests are collected soon after the event, but others are attempted months later, the data are confounded by the differences in the timing. If some financial data are collected at the middle of the month and others at the end of the month, the data may be confounded by systematic timing bias.

Instructions: Under Column 7, Accountability, select your choices of “Frequency of Collection.” You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of Frequency of Collection appears. Select one or more of the Frequency of Collection in the list by clicking it.

E. Processing of Data. This is where you identify the mechanism that will be employed to process the data. Some possibilities are: manual tallies, computer spreadsheets, flat file database, relational database, statistical database, etc. The eLogic Model® is only a summary of the program and it cannot accommodate a full description of your management information system. There is an implicit assumption that the grantee has thought through the process to assure that the mechanism is adequate to the task(s).

Instructions: Under Column 7, Accountability, select your choices of “Processing of Data.” You do this by clicking the mouse in one of the cells of this column. A little dropdown arrow appears. Click the dropdown arrow and a dropdown list of Processing of Data appears. Select one or more of the Process of Data in the list by clicking it.

Saving Your eLogic Model®

The 2010 eLogic Model® was constructed using Excel™ 2007. The models are posted on Grants.gov as Excel® 2003. You can save your eLogic Model® as an Excel® 97-2003 Workbook or as an Excel® 2007 Workbook. If you are using Excel® 97-2003 and if you see [Compatibility Mode] at the top of your Excel® where the name of the Excel® Workbook is located, it will not affect the functionality of the eLogic Model®. You can run the eLogic Model® in either Excel® version without functionality issues.

When you have completed the eLogic Model®, or wish to stop and continue later, save the file by going to the Excel® Menu bar and choosing FILE | Save As. Then specify a name for the file, and note where you save the file on your computer.

▲ Use the name of the HUD Program and your organization name to form a file name for your eLogic Model®. **For example, FHIP_DillardAffordableHousing.** Please note that there is an “underscore” between FHIP and no spaces between Dillard Affordable Housing separating the Program Name from the Project Name which is needed to identify the eLogic Model® in the database. This is the only convention allowed to separate these two terms. Do not use an underscore to separate words in your project name. The database will read “DillardAffordableHousing” as one name.

Do not use spaces or special characters such as dashes, periods, asterisks, and symbols when saving your eLogic Model®, only use letters and numbers. Only underscores are permitted. If you fail to follow these directions by using special characters or spaces, or the file name exceeds 50 characters, grants.gov will reject your submission as JAVA code treats your submission as containing a virus.

If your program has a program component, please follow the example below adding the Program Component “EOI” with an underscore:

▲ FHIP_EOI_DillardAffordableHousing

Please remember, if you are submitting multiple applications under the same applicant name for the same HUD program, you must distinguish between the two applications as is shown below:

▲ FHIP_EOI_DillardAffordableHousing1

▲ FHIP_EOI_DillardAffordableHousing2

Please be sure to review the file formats and naming requirements contained in the General Section.

Excel® automatically adds the file extension “.xls” or “.xlsx” to your file name. Make sure the file extension is not capitalized. In following these directions, if your organizational name exceeds the 50 character limit for space, you should abbreviate your organizational name by either using its initials or a recognizable acronym, e.g., South Carolina State University maybe written as SCSU, or Howard University maybe written as HOWDU.

If you attempt to close the eLogic Model® without entering the Applicant Legal Name, the DUNS Number or Project Name, you receive a message that says “You still need to enter the Applicant Legal Name, the DUNS Number or Project Name. Dialog boxes have been created as reminders. Click OK on the dialog boxes. You will then get to the default Excel® dialog box asking if you want to save changes. Clicking CANCEL will allow you to go back and enter the missing mandatory fields. Clicking YES will save your work and close the Workbook but the mandatory fields will not be completed. **Clicking NO WILL NOT SAVE your work and will close the Workbook.**”

Later, you will “Attach” this file to your application. Please remember the name of the file that you are saving. Be sure to delete any earlier version so that when you go to attach the file to your application, you select the appropriate and final file.

A single Workbook will be adequate for completing your eLogic Model®.

This ends the instructions for completing your eLogic Model® for application submission.

INSTRUCTIONS FOR REPORTING PERFORMANCE TO HUD

Do not modify or change the integrity of the eLogic Model® by adding additional Tabs or worksheets. The Instructions provided here will meet your needs. When saving your eLogic Model®, save it in the Excel® format. Do not convert it into PDF.

If your project is selected for funding, the eLogic Model® will be used as a monitoring and reporting tool upon final approval from the HUD program office. Upon approval, HUD will open the reporting side of the eLogic Model® allowing you to submit the actual Services/Activities and Outcomes against the approved (projected) Services/Activities and Outcomes. Specifically, HUD will open the “Post” and “YTD” fields in both Columns 4 and 6, and will close the “Pre” fields in the same columns. HUD will also open the Reporting Tab for you to meet the reporting requirements that are discussed below. The HUD program office will send back to you or post to a website, the approved eLogic Model® to be used for reporting purposes.

Identify the Reporting Period Covered by the Report

On the Coversheet are three fields that must be completed when you submit your reports to HUD: “**Grants.gov Application Number**”, “**HUD Award Number**”, and “**Logic Model Amendment Number**” which are located on Rows 33, 34 and 35 respectively. These fields allow HUD to associate the eLogic Model® submitted with the application with the negotiated logic model, and reports submitted. On the Year1, Year2, Year3 and Total Tabs are three additional fields labeled “Reporting Period”, “Reporting Start Date” and “Reporting End Date.” These three fields are not to be used at time of application. At the time of reporting they are “mandatory”. They are used during the reporting process to record the Start and End date of your reporting period. “ The required data must be entered to have a complete eLogic Model® report.

Before closing and saving your eLogic Model® report, click the worksheet Tab, “Coversheet” and at the top left, click “Check Errors.” If you did not complete any of the “mandatory” fields, a message box will appear telling you what field(s) were not completed and the field(s) will be highlighted in yellow. When actually reporting performance on your approved eLogic Model®, select the “Reporting Period” using the dropdown feature for:

- ▲ Yr1 1st Quarter
- ▲ Yr1 2nd Quarter
- ▲ Yr1 3rd Quarter
- ▲ Yr1 4th Quarter
- ▲ Yr2 5th Quarter
- ▲ Yr2 6th Quarter
- ▲ Yr2 7th Quarter
- ▲ Yr2 8th Quarter
- ▲ Yr3 9th Quarter
- ▲ Yr3 10th Quarter
- ▲ Yr3 11th Quarter
- ▲ Yr3 12th Quarter
- ▲ Final Report.

Note: For those reporting on a semi-annual basis, the reporting period identified in the eLogic Model® report would be Yr1 2nd Quarter, and Yr1 4th Quarter for the first year reports and Yr2 6th Quarter and Yr2 8th Quarter, etc.. For those reporting on an annual basis, the eLogic Model® reporting period would be selected as Yr1 4th Quarter. If the award was a one year award, and the award was completed, the reporting period selected would be Final Report. If the report was multi-year, for the 2nd year report, the reporting period would be Yr2 8th Quarter.

Then enter a “Reporting Start Date” and the “Reporting End Date” that reflects the reporting period you will be submitting in accordance with required reporting time frames indicated in the HUD Program NOFA and the Award Agreement. When entering the dates, you must use this format, MM/DD/YYYY including the slashes. Using the MM/DD/YYYY format will allow HUD to enter your eLogic Model® into the database. If not, you may have to resubmit your eLogic Model® if it is not accepted by HUD.

Completing Performance Information in YEAR1, YEAR2, YEAR3, and TOTAL Tabs

Your projections approved by HUD that were entered in the “Pre” Column will be locked in and the “Post” and “YTD” will be opened for reporting purposes. When reporting enter:

- ▲ Year1 accomplishments utilizing the Year1 Tab
- ▲ Year2 accomplishments utilizing the Year2 Tab
- ▲ Year3 accomplishments utilizing the Year3 Tab

For multi-year awards, use the Total Tab to capture cumulative reporting during years 2 and 3 and for your final report. *If you have a one year award you only need to complete Year1 for your final report.* If you have a two year award, use Year1, Year2, and Total. If you have a three year award, use Year1, Year2, Year3, and Total.

In each reporting period, enter your data for the reporting period cover by the report. Do not enter cumulative data in this column. The column labeled YTD is used to capture the cumulative data for the current reporting period as well as all past reports submitted covering the first year of the award. For example, if you report quarterly.

When reporting Activities in Year1:

- ▲ Enter your first quarter accomplishments in the “Post” column and the cumulative accomplishments in the “YTD” column. For the first quarter reporting, the numbers or dates will be the same in both columns.
- ▲ For the second quarter of Year1 reporting, enter the data covering second quarter activities and outcomes which occurred in that quarter only. In the “YTD” column, you will enter the cumulative total of both the first and second quarter accomplishments.
- ▲ Follow this same process for all quarters in Year1.

When reporting Activities in Year2:

- ▲ Only enter your first quarter accomplishments of Year2 in the “Post” column. The information should only reflect activities and outcomes that occur in the 1st quarter of year 2. Cumulative accomplishment from year 1 and year 2 activities and outcomes will be recorded in the Total Worksheet.
- ▲ Enter the Year 2 Quarter 1 accomplishments in the “YTD” column. For the first quarter reporting the numbers or dates will be the same for both the Actual and the YTD columns.
- ▲ For the second quarter of Year2 reporting, you will only enter the second quarter results (what actually occurred in the second quarter independent of the previous quarter) of the Year2 in the “Post” column.
- ▲ In the “YTD” column, you will enter the cumulative total of both the first and second quarter accomplishments for Year2. In the Total worksheet enter the cumulative total (the YTD from Year1 and the YTD from Year2). Follow these instructions for all quarters in Year2.

When reporting Activities in Year3, enter your first quarter accomplishments of Year3 non-cumulative in the “Post” column and the cumulative accomplishment of Year3 in the “YTD” column.

- ▲ For the first quarter reporting the numbers or dates will be the same in both columns.
- ▲ For the second quarter of Year3 reporting, you will enter the non-cumulative second quarter results (what actually occurred in the second quarter independent of the previous quarter) of the Year3 in the “Post” column.
- ▲ In the “YTD” column you will enter the cumulative total of both the first and second quarter accomplishments for Year3. In the Total worksheet enter the cumulative total (the YTD from Year1, the YTD from Year2 and the YTD from Year3). Follow these instructions for all quarters in Year3.

Using the Total Worksheet

If you have a multi-year award, you will begin to use the “Total” Tab at the beginning of the second year. The “Total” Tab is designed to show cumulative totals of Year1, Year2, and Year3. The “Total” worksheet will show the cumulative progress for Year1, Year2, and Year3. In the Total worksheet, when you are reporting accomplishments for the first quarter of Year2, add the “YTD” number from Year1 and the “YTD” number for Year2. Remember, the first quarter of Year2 and the “Post” is the same number as the “YTD” number. If you are reporting accomplishments for the second quarter of Year2, add the “YTD” number from Year1 and the “YTD” number from Year2 and add them to reach a cumulative total or

“YTD” of Year1 and the first two quarters of Year2.

Follow these instructions for all quarters in Year2, and Year3. At the end of the award period, the “Total” Worksheet will contain the cumulative total for all years.

Using the Reporting Worksheet

The Reporting Tab (worksheet) serves three functions: 1) Respond to the Management Questions, 2) Describe or explain actual performance compared to what was projected, and 3) Provide an explanation of any deviation (positive or negative) from the projections in your approved eLogic Model®.

Each program has different Management Questions that are applicable to that program only. The Management Questions contained in the eLogic Model® ask key questions related to all Services/Activities and Outcomes in the drop-down lists in the eLogic Model® forms for each HUD program. Grantees are required to report on the Management Questions which relate to the specific Services/Activities and Outcomes that are in their HUD approved eLogic Model®. These are determined during negotiations with HUD. HUD will use the approved eLogic Model® for monitoring program performance throughout the project. The Services/Activities and Outcomes identified in your approved eLogic Model®, and resultant data reported in your eLogic Model® over the award performance period should enable you to address most or all of the Management Questions reflective of your project. The data collected during the course of your work and captured in the eLogic Model® will also be useful to you in evaluating the effectiveness of your program.

Use the Reporting Tab to enter your responses to the Management Questions by entering the appropriate “Count/Amount” in the fields provided. The last question asks, “Describe the population you are serving in the space below.” Enter a brief summary description of the demographic and socio-economic characteristics of the area and clients you are serving. Your description should be short and to the point -- a paragraph or less.

Narrative Description - Positive/Negative Deviation from Approved eLogic Model® Projections

In addition to your submission of your eLogic Model® results, if there are deviations from what you projected, then you must include a narrative indicating any positive or negative deviations from projected Services/Activities and Outcomes as contained in your approved eLogic Model® and explain the basis for the actual performance as compared to what was projected. In your narrative be sure to identify the Services/Activities and Outcomes from your approved eLogic Model® that you are describing and the reason why this deviation occurred. When doing this, create a paragraph header labeled, “Narrative Description - Positive/Negative Deviation from Approved Logic Model Projections.” By identifying the deviations and the reasons, HUD is able to obtain information on what impacts affect the timeline for program activity and outcomes, and also will be able to share and disseminate best practices to help grantees learn from each other and to also increase the effectiveness of the program.

Saving Your Report

Save the eLogic Model® file you receive from HUD. Each time you submit your report to HUD, add the fiscal year of the NOFA in which the award was made and the reporting period to the file name. For example:

This is for a 1st quarter report.

^ FHIP_EOI_DillardAffordableHousing2010qtr1

This is for a 2nd quarter or semi-annual report.

^ FHIP_EOI_DillardAffordableHousing2010qtr2

This is for a 3rd quarter report.

^ FHIP_EOI_DillardAffordableHousing2010qtr3

This is for a 4th quarter or annual report.

^ FHIP_EOI_DillardAffordableHousing2010qtr4

This is for a 5th quarter or the first reporting period in year 2 of the project.

^ FHIP_EOI_DillardAffordableHousing2010qtr5

Please remember, if you are reporting on multiple projects under the award for the same HUD program, you must distinguish between the two reports as is shown below. **Please note that an underscore was added before the fiscal year. Only add the underscore if there are multiple projects:**

^ FHIP_EOI_DillardAffordableHousing1_2010qtr1

^ FHIP_EOI_DillardAffordableHousing2_2010qtr2

For eLogic Model® Training via webcast, consult the webcast schedule found at HUD's website at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>. If you have any questions regarding reporting requirements, please contact your HUD program representative.

Reporting Requirements

As part of your required reports to HUD, you must also submit an eLogic Model® report in either Excel® 2003 or 2007. (See the FY2010 General Section of the NOFA in the HUD approved electronic formats.)

2010 eLogic Model® Information Coversheet



Instructions

When completing this section there are "mandatory" fields that must be completed. These fields are highlighted in yellow. The required data must be entered correctly to complete an eLogic Model®. After completing all mandatory fields on the coversheet click on the "Check Errors" button at the top of this page. Applicant Legal Name must match box 8a in the SF-424 in your application. Enter the legal name by which you are incorporated and pay taxes. CCR Doing Business is new for 2010 eLogic Model®. Only complete this field if your registration at CCR includes an entry in Doing Business as: (dba). Enter the DUNS # as entered into box 8c of the SF-424 Application for Federal Assistance form. Enter the City where your organization is located, this information must match the SF-424 data in your application. Use the dropdown to enter the State where your organization is located, this information must match the SF-424 data in your application. This information must match the SF-424 data in your application. Enter the Grantee Contact Name and email address in the field provided. Enter the name of the person that completed the eLogic Model® and their email address in the field provided. When completing the Project Information Section, applicants except Indian Tribes must enter their Project Name, Project Location City/County/Parish, State, Project Type, and Construction Type. If there are multiple locations, enter the location where the majority of the work will be done. Indian tribes, including multi-state tribes, should enter the City or County associated with their business address location. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

Program Information

HUD Program **Lead Hazard Reduction Demonstration**
Program CFDA # **14.905**

Program Component

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Grantee Information

| | | | |
|----------------------------|---|---|------|
| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| DUNS Number | 043325158 | - | |
| City | Cincinnati | | |
| State | OHIO | | |
| Zip Code | 45225 | - | 1205 |
| Grantee Contact Name | Mrs. Rashmi V. Aparajit | | |
| Grantee Contact email | rashmi.aparajit@cincinnati-oh.gov | | |
| Logic Model Contact Name | Mrs. Rashmi V. Aparajit | | |
| Logic Model Contact email | rashmi.aparajit@cincinnati-oh.gov | | |

Project Information

| | | | |
|-------------------------------------|--|---|------|
| Project Name | CLOSE - Cincinnati's Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | | |
| Project Location City/County/Parish | City of Cincinnati | | |
| Project Location State | OHIO | | |
| Zip Code | 45225 | - | 1205 |
| Project Type | Lead Hazard Reduction | | |
| Construction Type | Rehabilitation | | |

Additional Information for Reporting (Leave Blank At the Time of Application)

| | |
|-------------------------------|--|
| Grants.gov Application Number | |
| HUD Award Number | |
| Logic Model Amendment Number | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|------------|------|-----|----------------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Housing-Clearance Units cleared | Units cleared | | | Housing-Increased lead safe affordable housing Units | Units | | | A. Tools for Measurement |
| 3B | 2c | | | 93 | | | | 93 | | | |
| | | | Housing-Intake Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Intake log |
| 3B | 3c | | | 114 | | | | 93 | | | |
| | | | Housing-LBP Inspection/Risk assessment Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Enforcement log |
| 3B | 2d | | | 100 | | | | 93 | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Housing-Matched and leveraged funds to awarded funds Percent | Percent | | | B. Where Data Maintained |
| 3B | 2f | | | 976,175 | | | | 22 | | | |
| | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Specialized database |
| 3C | 1a | | | 232,143 | | | | 232,143 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Specialized database |
| 3C | 1a | | | 24 | | | | 24 | | | |
| | | | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | C. Source of Data |
| 3C | 1a | | | 24 | | | | 24 | | | |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Business licenses |
| 3C | 1a | | | 6 | | | | 6 | | | |
| | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business licenses |
| 3C | 1a | | | 93 | | | | 93 | | | |
| | | | Business Opportunities-Other-Green Dollars Dollars | Dollars | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | D. Frequency of Collection |
| 3C | 1a | | | 696,428 | | | | 696,428 | | | |
| | | | Employment Opportunities-Other-Green Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs | Jobs | | | Quarterly |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|---------------------------|----------|-----|--|----------|----------|-----|-----------------------|-----------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | |
| Policy | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability | |
| 3C | 1a | created Jobs | 93 | | | created Jobs | 93 | | | | |
| | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Quarterly | |
| 3C | 1a | | 93 | | | | 93 | | | | |
| | | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Quarterly | E. Processing of Data |
| 3C | 1b | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | 6 | | | | 6 | | | | |
| | | Training Opportunities-Green Section 3-Sessions Sessions | Sessions | | | Training Opportunities-Green Section 3-Sessions Sessions | Sessions | | | Computer spreadsheets | |
| 3C | 1b | | 1 | | | | 1 | | | | |
| | | Outreach-Community outreach to targeted population-Events Events | Events | | | new- Education on preventing lead poisoning Persons | Persons | | | Computer spreadsheets | |
| 3A | 5a | | 16 | | | | 285,714 | | | | |
| | | Outreach-Community outreach to targeted population-Persons Persons | Persons | | | new- Education on preventing lead poisoning Persons | Persons | | | | |
| 3A | 4c | | 285,714 | | | | 285,714 | | | | |
| | | Outreach-Outreach materials disseminated Materials | Materials | | | new- Education on preventing lead poisoning Persons | Persons | | | | |
| 3A | 4c | | 71,429 | | | | 285,714 | | | | |
| | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | new- Education on preventing lead poisoning Persons | Persons | | | | |
| 3A | 2f | | 28,571 | | | | 285,714 | | | | |
| | | Policy Priority-Housing as a Platform-Establishing a process for referrals of children under age 6 for blood lead testing Persons | Persons | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | | |
| 3B | 6a | | 86 | | | | 86 | | | | |
| | | Health-Referrals to medical follow-up Children | Children | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | | |
| 3B | | | 86 | | | | 86 | | | | |
| | | Policy Priority-Housing as a Platform- | Partner | | | Policy Priority-Housing as a Platform-Number | Persons | | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|------------|------|-----|--|------------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | | | Partnership with local Community Health Clinic Partner | 3 | | | of children under age 6 referred for blood level testing Persons | 3857 | | | |
| 3B | | | Health-Lead screening-Blood lead levels Children | Children | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| | | | | 3857 | | | | 3857 | | | |
| 3B | 2f | | Health-Lead screening-Blood lead levels Children | Children | | | Housing-Matched and leveraged funds to awarded funds Percent | Percent | | | |
| | | | | 3857 | | | | 2 | | | |
| 3B | 6a | | Policy Priority-Housing as a Platform-Establishing a process for referrals of children ages 6-17 for blood lead testing Persons | Persons | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | Persons | | | |
| | | | | 26 | | | | 26 | | | |
| 3B | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Health-Referrals to medical follow-up Children | Children | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | Persons | | | |
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| 3B | | | Policy Priority-Housing as a Platform-Information provided on access to health care and health care facilities Households | Households | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | Persons | | | |
| | | | | 100 | | | | 26 | | | |
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| 3B | 6a | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | Partner | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | Persons | | | |
| | | | | 3 | | | | 26 | | | |
| 3B | 5c | | Policy Priority-Housing as a Platform-Providing households with referrals to social service agencies Referrals | Referrals | | | Policy Priority-Housing as a Platform-Number of households referred to social service agencies Households | Households | | | |
| | | | | 86 | | | | 86 | | | |
| | | There is a need to control | Policy Priority-Housing as a Platform- | Households | | | Policy Priority-Sustainability-Number of units | Units | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|---|--|--------------|------|-----|--|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Programming Information provided on Healthy Housing Management Practices including integrated pest management, reduction of allergen triggers, improvements to indoor air quality, | Pre | Post | YTD | Impact made free from other household contaminants through referrals Units | Pre | Post | YTD | Accountability |
| 3B | 2c | | | 100 | | | | 93 | | | |
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| | | | | Improvements | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2c | | Policy Priority-Sustainability-Housing Rehabilitation-Number of improvements impacting the health and safety of the community, particularly children and other vulnerable populations by promoting green | 93 | | | | 93 | | | |
| | | | | | | | | | | | |
| | | | | Improvements | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2f | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | 28,571 | | | | 93 | | | |
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| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| HUD Program | Lead Hazard Reduction Demonstration | Reporting Period | |
| Program Component | | Reporting Start Date | |
| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Reporting End Date | |

DUNS No. 043325158 - 0

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
|-----------|-----------------|----------|---------------------|----------|------|-----|----------|----------|------|-----|------------------|--|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 | |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability | |
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| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| HUD Program | Lead Hazard Reduction Demonstration | Reporting Period | |
| Program Component | | Reporting Start Date | |
| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Reporting End Date | |

DUNS No. 043325158 - 0

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
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| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| HUD Program | Lead Hazard Reduction Demonstration | Reporting Period | |
| Program Component | | Reporting Start Date | |
| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Reporting End Date | |

DUNS No. 043325158 - 0[illegible]



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Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



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| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
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| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| HUD Program | Lead Hazard Reduction Demonstration | Reporting Period | |
| Program Component | | Reporting Start Date | |
| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | | Reporting End Date |

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|-----------------------------------|---|-----------------------------|---------------------------|
| Applicant Legal Name | City of Cincinnati, Department of Health | | |
| CCR Doing Business As Name | Childhood Lead Poisoning Prevention Program | | |
| HUD Program | Lead Hazard Reduction Demonstration | Reporting Period | |
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DUNS No. 043325158 - 0[illegible]



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|------------|------|-----|----------------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | 2c | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Housing-Clearance Units cleared | Units cleared | | | Housing-Increased lead safe affordable housing Units | Units | | | A. Tools for Measurement |
| | | | | 93 | | | | 93 | | | |
| | | | Housing-Intake Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Intake log |
| 3B | 3c | | | 114 | | | | 93 | | | |
| | | | Housing-LBP Inspection/Risk assessment Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Enforcement log |
| 3B | 2d | | | 100 | | | | 93 | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Housing-Matched and leveraged funds to awarded funds Percent | Percent | | | B. Where Data Maintained |
| 3B | 2f | | | 976,175 | | | | 22 | | | |
| | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Specialized database |
| 3C | 1a | | | 232,143 | | | | 232,143 | | | |
| | | | Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Specialized database |
| 3C | 1a | | | 24 | | | | 24 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Specialized database |
| 3C | 1a | | | 24 | | | | 24 | | | C. Source of Data |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Business licenses |
| 3C | 1a | | | 6 | | | | 6 | | | |
| | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business licenses |
| 3C | 1a | | | 93 | | | | 93 | | | |
| | | | Business Opportunities-Other-Green Dollars Dollars | Dollars | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business licenses |
| 3C | 1a | | | 696,428 | | | | 696,428 | | | D. Frequency of Collection |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|--|----------|------|-----|-----------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Quarterly |
| 3C | 1a | | | 93 | | | | 93 | | | |
| | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Quarterly |
| 3C | 1a | | | 93 | | | | 93 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Quarterly |
| 3C | 1b | | | 6 | | | | 6 | | | E. Processing of Data |
| | | | Training Opportunities-Green Section 3-Sessions Sessions | Sessions | | | Training Opportunities-Section 3-Persons Persons | Persons | | | Computer spreadsheets |
| 3C | 1b | | | 1 | | | | 1 | | | |
| | | | Outreach-Community outreach to targeted population-Events Events | Events | | | new- Education on preventing lead poisoning Persons | Persons | | | Computer spreadsheets |
| 3A | 5a | | | 16 | | | | 285,714 | | | |
| | | | Outreach-Community outreach to targeted population-Persons Persons | Persons | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 4c | | | 285,714 | | | | 285,714 | | | |
| | | | Outreach-Outreach materials disseminated Materials | Materials | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 4c | | | 71,429 | | | | 285,714 | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 2f | | | 28,571 | | | | 285,714 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform-Establishing a process for referrals of children under age 6 for blood lead testing Persons | Persons | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | 6a | | | 86 | | | | 86 | | | |
| | | | Health-Referrals to medical follow-up Children | Children | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | | | | 86 | | | | 86 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|----------|------|-----|--|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 3 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 3857 | | | |
| 3B | | | Health-Lead screening-Blood lead levels Children | 3857 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 3857 | | | |
| 3B | 2f | | Health-Lead screening-Blood lead levels Children | 3857 | | | Housing-Matched and leveraged funds to awarded funds Percent | 2 | | | |
| 3B | 6a | | Policy Priority-Housing as a Platform-Establishing a process for referrals of children ages 6-17 for blood lead testing Persons | 26 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 26 | | | |
| 3B | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Health-Referrals to medical follow-up Children | 26 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 26 | | | |
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| 3B | | | Policy Priority-Housing as a Platform-Information provided on access to health care and health care facilities Households | 100 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 26 | | | |
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| 3B | 6a | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 3 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 26 | | | |
| 3B | 5c | | Policy Priority-Housing as a Platform-Providing households with referrals to social service agencies Referrals | 86 | | | Policy Priority-Housing as a Platform-Number of households referred to social service agencies Households | 86 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform-Information provided on Healthy Housing Management Practices including integrated pest management, reduction of allergen triggers, improvements to indoor air quality, and | Households | | | Policy Priority-Sustainability-Number of units made free from other household contaminants through referrals Units | Units | | | |
| 3B | 2c | | 100 | | | 93 | | | | | |
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| | | | | | | | | | | | |
| | | | | Improvements | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2c | | 93 | | | 93 | | | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2f | | 28,571 | | | 93 | | | | | |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead | Re |
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Reporting End Date

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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

DUNS No. 043325158 - 0

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
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| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 | |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability | |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

2010

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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|----------|---------------------|----------|------|-----|----------|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

DUNS No. 043325158 - 0

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Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|------------|------|-----|----------------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Housing-Clearance Units cleared | Units cleared | | | Housing-Increased lead safe affordable housing Units | Units | | | A. Tools for Measurement |
| 3B | 2c | | 139 | | | | 139 | | | | |
| | | | Housing-Intake Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Intake log |
| 3B | 3c | | 172 | | | | 139 | | | | |
| | | | Housing-LBP Inspection/Risk assessment Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Enforcement log |
| 3B | 2d | | 150 | | | | 139 | | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Housing-Matched and leveraged funds to awarded funds Percent | Percent | | | B. Where Data Maintained |
| 3B | 2f | | 1,464,262 | | | | 32 | | | | |
| | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Specialized database |
| 3C | 1a | | 348,214 | | | | 348,214 | | | | |
| | | | Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Specialized database |
| 3C | 1a | | 34 | | | | 34 | | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | C. Source of Data |
| 3C | 1a | | 34 | | | | 34 | | | | |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Business licenses |
| 3C | 1a | | 8 | | | | 8 | | | | |
| | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business licenses |
| 3C | 1a | | 139 | | | | 139 | | | | |
| | | | Business Opportunities-Other-Green Dollars Dollars | Dollars | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | D. Frequency of Collection |
| 3C | 1a | | 1,044,644 | | | | 1,044,644 | | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|--|----------|------|-----|-----------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Quarterly |
| 3C | 1a | | | 139 | | | | 139 | | | |
| | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Quarterly |
| 3C | 1a | | | 139 | | | | 139 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Training Opportunities-Green Section 3-Persons Persons | Persons | | | Quarterly |
| 3C | 1b | | | 8 | | | | 8 | | | E. Processing of Data |
| | | | Training Opportunities-Green Section 3-Sessions Sessions | Sessions | | | Training Opportunities-Section 3-Persons Persons | Persons | | | Computer spreadsheets |
| 3C | 1b | | | 1 | | | | 1 | | | |
| | | | Outreach-Community outreach to targeted population-Events Events | Events | | | new- Education on preventing lead poisoning Persons | Persons | | | Computer spreadsheets |
| 3A | 5a | | | 24 | | | | 428,572 | | | |
| | | | Outreach-Community outreach to targeted population-Persons Persons | Persons | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 4c | | | 428,572 | | | | 428,572 | | | |
| | | | Outreach-Outreach materials disseminated Materials | Materials | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 4c | | | 107,142 | | | | 428,572 | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 2f | | | 42,858 | | | | 428,572 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform-Establishing a process for referrals of children under age 6 for blood lead testing Persons | Persons | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | 6a | | | 128 | | | | 128 | | | |
| | | | Health-Referrals to medical follow-up Children | Children | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | | | | 128 | | | | 128 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|----------|------|-----|--|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 4 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 5786 | | | |
| 3B | | | Health-Lead screening-Blood lead levels Children | 5786 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 5786 | | | |
| 3B | 2f | | Health-Lead screening-Blood lead levels Children | 5786 | | | Housing-Matched and leveraged funds to awarded funds Percent | 2 | | | |
| 3B | 6a | | Policy Priority-Housing as a Platform-Establishing a process for referrals of children ages 6-17 for blood lead testing Persons | 38 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 38 | | | |
| 3B | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Health-Referrals to medical follow-up Children | 38 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 38 | | | |
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| 3B | | | Policy Priority-Housing as a Platform-Information provided on access to health care and health care facilities Households | 150 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 38 | | | |
| | | | | #VALUE! | | | | #VALUE! | | | |
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| 3B | 6a | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 4 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 38 | | | |
| 3B | 5c | | Policy Priority-Housing as a Platform-Providing households with referrals to social service agencies Referrals | 128 | | | Policy Priority-Housing as a Platform-Number of households referred to social service agencies Households | 128 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead.

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform-Information provided on Healthy Housing Management Practices including integrated pest management, reduction of allergen triggers, improvements to indoor air quality, and | Households | | | Policy Priority-Sustainability-Number of units made free from other household contaminants through referrals Units | Units | | | |
| 3B | 2c | | 150 | | | 139 | | | | | |
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| | | | Policy Priority-Sustainability-Housing Rehabilitation-Number of improvements impacting the health and safety of the community, particularly children and other vulnerable populations by promoting green and | Improvements | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2c | | 139 | | | 139 | | | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2f | | 42,858 | | | 139 | | | | | |
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| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
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| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Re |
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Reporting End Date

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| DUNS No. | 043325158 | - | 0 |
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| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
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| 1 | | 2 | | 3 | | | 4 | | | 5 | | |
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DUNS No. 043325158 - 0

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | |
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| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 | |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability | |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|----------|---------------------|----------|------|-----|----------|----------|---------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
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| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools | | | | | | | |
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| 1 | | 2 | | 3 | | | 4 | | | 5 | | | 6 | | | 7 | | |
| Policy | | Planning | Programming | | Pre | Post | YTD | Impact | | | Pre | Post | YTD | Accountability | | | | |
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Applicant Legal Name City of Cincinnati, Department of Health
CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
HUD Program Lead Hazard Reduction Demonstration
Program Component
Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead

Reporting Period
Reporting Start Date
Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|---------------------------|------|-----|---|------------|------|-----|----------------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | 2c | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Housing-Clearance Units cleared | Units cleared | | | Housing-Increased lead safe affordable housing Units | Units | | | A. Tools for Measurement |
| | | | | 325 | | | | 325 | | | |
| 3B | 3c | | Housing-Intake Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Intake log |
| | | | | 400 | | | | 325 | | | Program specific form(s) |
| 3B | 2d | | Housing-LBP Inspection/Risk assessment Units | Units | | | Housing-Increased lead safe affordable housing Units | Units | | | Financial aid log |
| | | | | 350 | | | | 325 | | | Database |
| 3B | 2f | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | Housing-Matched and leveraged funds to awarded funds Percent | Percent | | | Post tests |
| | | | | 3,416,612 | | | | 76 | | | B. Where Data Maintained |
| 3C | 1a | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Business Opportunities-Section 3-Green Dollars Dollars | Dollars | | | Specialized database |
| | | | | 812,500 | | | | 812,500 | | | Individual case records |
| 3C | 1a | | Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs | | | Specialized database |
| | | | | 82 | | | | 82 | | | Specialized database |
| 3C | 1a | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Business Opportunities-Section 3-Green Businesses Businesses | Businesses | | | Individual case records |
| | | | | 82 | | | | 82 | | | C. Source of Data |
| 3C | 1a | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Waiting lists |
| | | | | 20 | | | | 20 | | | Referrals |
| 3C | 1a | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Business Opportunities-Other-Green Businesses Businesses | Businesses | | | Financial reports |
| | | | | 325 | | | | 325 | | | Environmental reports |
| 3C | 1a | | Business Opportunities-Other-Green Dollars Dollars | Dollars | | | Business Opportunities-Other-Green Dollars Dollars | Dollars | | | Inspection results |
| | | | | 2,437,500 | | | | 2,437,500 | | | D. Frequency of Collection |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|---|---------------------------|------|-----|--|-----------|------|-----|-----------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs created Jobs | Jobs | | | Daily |
| 3C | 1a | | | 325 | | | | 325 | | | Weekly |
| | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Employment Opportunities-Other-Green Jobs retained Jobs | Jobs | | | Weekly |
| 3C | 1a | | | 325 | | | | 325 | | | Daily |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Training Opportunities-Green Section 3- Persons Persons | Persons | | | Training Opportunities-Green Section 3- Persons Persons | Persons | | | Daily |
| 3C | 1b | | | 20 | | | | 20 | | | E. Processing of Data |
| | | | Training Opportunities-Green Section 3- Sessions Sessions | Sessions | | | Training Opportunities-Green Section 3- Sessions Sessions | Sessions | | | Computer spreadsheets |
| 3C | 1b | | | 3 | | | | 3 | | | Manual tallies |
| | | | Outreach-Community outreach to targeted population-Events Events | Events | | | new- Education on preventing lead poisoning Persons | Persons | | | Computer spreadsheets |
| 3A | 5a | | | 56 | | | | 1,000,000 | | | Relational database |
| | | | Outreach-Community outreach to targeted population-Persons Persons | Persons | | | new- Education on preventing lead poisoning Persons | Persons | | | Relational database |
| 3A | 4c | | | 1,000,000 | | | | 1,000,000 | | | |
| | | | Outreach-Outreach materials disseminated Materials | Materials | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 4c | | | 250,000 | | | | 1,000,000 | | | |
| | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. | | | new- Education on preventing lead poisoning Persons | Persons | | | |
| 3A | 2f | | | 200,000 | | | | 1,000,000 | | | |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform- Establishing a process for referrals of children under age 6 for blood lead testing Persons | Persons | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | 6a | | | 300 | | | | 300 | | | |
| | | | Health-Referrals to medical follow-up Children | Children | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons | | | |
| 3B | | | | 300 | | | | 300 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|----------|------|-----|--|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| 3B | | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 10 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 13,500 | | | |
| 3B | | | Health-Lead screening-Blood lead levels Children | 13,500 | | | Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | 13,500 | | | |
| 3B | 2f | | Health-Lead screening-Blood lead levels Children | 13,500 | | | Housing-Matched and leveraged funds to awarded funds Percent | 6 | | | |
| 3B | 6a | | Policy Priority-Housing as a Platform-Establishing a process for referrals of children ages 6-17 for blood lead testing Persons | 90 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 90 | | | |
| 3B | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Health-Referrals to medical follow-up Children | 90 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 90 | | | |
| | | | | #VALUE! | | | | #VALUE! | | | |
| | | | | | | | | | | | |
| 3B | | | Policy Priority-Housing as a Platform-Information provided on access to health care and health care facilities Households | 350 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 90 | | | |
| | | | | #VALUE! | | | | #VALUE! | | | |
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| 3B | 6a | | Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | 10 | | | Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | 90 | | | |
| 3B | 5c | | Policy Priority-Housing as a Platform-Providing households with referrals to social service agencies Referrals | 300 | | | Policy Priority-Housing as a Platform-Number of households referred to social service agencies Households | 300 | | | |



Applicant Legal Name City of Cincinnati, Department of Health
 CCR Doing Business As Name Childhood Lead Poisoning Prevention Program
 HUD Program Lead Hazard Reduction Demonstration
 Program Component
 Project Name Lead Operation for Safe Environments. Let's CLOSE the door on Lead

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. 043325158 - 0



2010

| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|--|--|--|------|---------|---|----------|------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
| | | There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing. | Policy Priority-Housing as a Platform-Information provided on Healthy Housing Management Practices including integrated pest management, reduction of allergen triggers, improvements to indoor air quality, and | Households | | | Policy Priority-Sustainability-Number of units made free from other household contaminants through referrals Units | Units | | | |
| 3B | 2c | | 350 | | | 325 | | | | | |
| | | | #VALUE! | | | #VALUE! | | | | | |
| | | | | | | | | | | | |
| | | | Policy Priority-Sustainability-Housing Rehabilitation-Number of improvements impacting the health and safety of the community, particularly children and other vulnerable populations by promoting green and | Improvements | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2c | | | 325 | | | 325 | | | | |
| | | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | | | Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units | | | |
| 3B | 2f | | 100,000 | | | 325 | | | | | |
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| | | | Rehabilitation-Number of improvements | #VALUE! | | | #VALUE! | | | | |
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| | | | | Housing-Resources matched and leveraged \$\$/materials/labor/etc. | | | Units | | | | |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead |
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Reporting End Date

2010

| HUD Goals | Policy Priority | Needs | Services/Activities | | Measures | | Outcomes | Measures | | | Evaluation Tools | |
|-----------|-----------------|----------|---------------------|---------|----------|-----|----------|----------|---------|-----|------------------|--|
| 1 | | 2 | 3 | | 4 | | 5 | 6 | | | 7 | |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability | |
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| HUD Goals | Policy Priority | Needs | Services/Activities | | Measures | | Outcomes | Measures | | | Evaluation Tools | | | |
|-----------|-----------------|----------|---------------------|-------------|----------|---------|----------|----------|--------|---------|------------------|------|-----|----------------|
| 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | | 7 | |
| Policy | | Planning | | Programming | | Pre | Post | YTD | Impact | | Pre | Post | YTD | Accountability |
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| HUD Goals | Policy Priority | Needs | Services/Activities | Measures | | | Outcomes | Measures | | | Evaluation Tools |
|-----------|-----------------|----------|---------------------|----------|------|-----|----------|----------|---------|-----|------------------|
| 1 | | 2 | 3 | 4 | | | 5 | 6 | | | 7 |
| Policy | | Planning | Programming | Pre | Post | YTD | Impact | Pre | Post | YTD | Accountability |
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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Re |
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Reporting End Date

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| Project Name | Lead Operation for Safe Environments. Let's CLOSE the door on Lead. | Re |
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| HUD Goals | | HUD Priorities | |
|-----------|---|----------------|---|
| 1A | Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1A) Stem the foreclosure crisis. | 1a | Job Creation/Employment (1a) Improving access to job opportunities through information sharing, coordination with federal, state, and local entities, and other means. |
| 1B | Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumer (1B) Protect and educate consumers when they buy, refinance or rent a home. | 1b | Job Creation/Employment (1b) Increasing access to job training, career services, and work, supports through coordination with federal, state, and local entities. |
| 1C | Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1C) Create financially sustainable homeownership opportunities. | 1c | Job Creation/Employment (1c) Expanding economic and job creation opportunities for low-income residents and creating better transportation access to those jobs and other economic opportunities by partnering with federal and nonprofit agencies, private industry, and planning and economic development organizations and by leveraging federal and private resources. |
| 1D | Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1D) Establish an accountable and sustainable housing finance system. | 2a | Sustainability (2a) Promote and preserve community assets including small businesses, fresh food markets, parks, hospitals, and quality schools by incentivizing comprehensive and inclusive local economic development planning. |
| 2A | Meet the Need for Quality Affordable Rental Homes (2A) End homelessness and substantially reduce the number of families and individuals with severe housing needs. | 2b | Sustainability (2b) Give consumers more information about the true cost of living by incorporating both housing and transportation costs into measures of affordability. |
| 2B | Meet the Need for Quality Affordable Rental Homes (2B) Expand the supply of affordable rental homes where most needed. | 2c | Sustainability (2c) Improve residents' health and safety, particularly that of children and other vulnerable populations, by promoting green and healthy design, construction, rehabilitation, and maintenance of housing and communities. |
| 2C | Meet the Need for Quality Affordable Rental Homes (2C) Preserve the affordability and improve the quality of federally assisted and private unassisted affordable rental homes. | 2d | Sustainability (2d) Support and promote an energy-efficient, green, and healthy housing market by retrofitting existing housing, supporting energy-efficient new construction, improving home energy labeling, and promoting financing products that reduce the carbon footprint of non-HUD-supported residential buildings. |
| 2D | Meet the Need for Quality Affordable Rental Homes (2D) Expand families' choices of affordable rental homes located in a broad range of communities. | 2e | Sustainability (2e) Reduce energy consumption and incorporate green building practices in the design and operation of HUD-supported affordable housing. |
| 3A | Utilize Housing as a Platform for Improving Quality of Life (3A) Utilize HUD assistance to improve educational outcomes and early learning and development. | 2f | Sustainability (2f) Promote coordinated planning, integrating federal resources, and targeting technical assistance at the local, state, and regional levels for sustainable housing and communities. |
| 3B | Utilize Housing as a Platform for Improving Quality of Life (3B) Utilize HUD assistance to improve health outcomes. | 2g | Sustainability (2g) Promote the design and construction of buildings and communities that are accessible and visitable by people with disabilities. |
| 3C | Utilize Housing as a Platform for Improving Quality of Life (3C) Utilize HUD assistance to increase economic security and self-sufficiency. | 2h | Sustainability (2h) Promote the use of climate-resilient and disaster-resistant building design, construction and siting. |
| 3D | Utilize Housing as a Platform for Improving Quality of Life (3D) Utilize HUD assistance to improve housing stability through supportive services for vulnerable populations including the elderly, people with disabilities, homeless people, and those individuals and families at risk of becoming homeless. | 2i | Sustainability (2i) Encourage metropolitan and regional focus in planning and community development. |
| 3E | Utilize Housing as a Platform for Improving Quality of Life (3E) Utilize HUD assistance to improve public safety. | 3a | Affirmatively Furthering Fair Housing (3a) Regional coordination of affirmatively furthering fair housing plans, including such activities as developing regional analyses of impediments. |
| 4A | Build Inclusive and Sustainable Communities Free from Discrimination (4A) Catalyze economic development and job creation, while enhancing and preserving community assets. | 3b | Affirmatively Furthering Fair Housing (3b) Regional strategies to reduce racially segregated living patterns and other effects of formerly de jure segregated public or assisted housing in metropolitan areas with a year 2000 dissimilarity index of 70 or higher and where the minority population is at least 20,000 or 3 percent of the total population in the Core Based Statistical Area (CBSA), whichever is greater. |
| 4B | Build Inclusive and Sustainable Communities Free from Discrimination (4B) Promote energy efficient buildings and location efficient communities that are healthy, affordable and diverse. | 3c | Affirmatively Furthering Fair Housing (3c) Decreasing the concentration of poverty and racial segregation in neighborhoods and communities through strategic targeting of resources. |
| 4C | Build Inclusive and Sustainable Communities Free from Discrimination (4C) Ensure open, diverse, and equitable communities. | 3d | Affirmatively Furthering Fair Housing (3d) Promoting visitability for persons with disabilities in single-family housing. |
| 4D | Build Inclusive and Sustainable Communities Free from Discrimination (4D) Facilitate disaster preparedness, recovery and resiliency. | 4a | Capacity Building and Knowledge Sharing (4a) Develop and deliver technical assistance for increasing affordability in areas experiencing increased rental costs due to development. |
| 4E | Build Inclusive and Sustainable Communities Free from Discrimination (4E) Build the capacity of local, state and regional public and private organizations. | 4b | Capacity Building and Knowledge Sharing (4b) Strengthen the capacity of state and local partners, including governments and nonprofit organizations, to implement HUD programs, participate in decision making and planning processes, and coordinate on cross-programmatic, place-based approaches through grantmaking and technical assistance. |
| 5A | Transform the Way HUD Does Business (5A) Build Capacity: Create a flexible and high performing learning organization with a motivated, skilled workforce. | 4c | Capacity Building and Knowledge Sharing (4c) Support knowledge sharing and innovation by disseminating best practices, encouraging peer learning, publishing data analysis and research, and helping to incubate and test new ideas. |
| 5B | Transform the Way HUD Does Business (5B) Focus on Results: Create an empowered organization that is customer-centered, place based, collaborative, and responsive to employee feedback and focused on results. | 5a | Using Housing as a Platform for Improving Other Outcomes (5a) Increasing access to high quality early learning programs and services through coordination with local programs. |

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| 5C | Transform the Way HUD Does Business (5C) Bureaucracy Busting: Create flexible, modern rules and systems that promote responsiveness, openness and transparency. | 5b | Using Housing as a Platform for Improving Other Outcomes (5b) Providing physical space to co-locate healthcare and wellness services with housing (e.g., on-site health clinics). |
| 5D | Transform the Way HUD Does Business (5D) Culture Change: Create a healthy, open, flexible work environment that reflects the values of HUD's mission. | 5c | Using Housing as a Platform for Improving Other Outcomes (5c) Increasing access to public benefits (such as Temporary Assistance to Needy Families and Supplemental Security Income) through outreach and other means. |
| | | 5d | Using Housing as a Platform for Improving Other Outcomes (5d) Maintaining or improving the physical environment and design of HUD-assisted residences, giving attention to physical safety and crime prevention. |
| | | 5e | Using Housing as a Platform for Improving Other Outcomes (5e) Providing mobility counseling to increase access to neighborhoods of opportunity. |
| | | 6a | Expand Cross-Cutting Policy Knowledge (6a) Support knowledge sharing and innovation by disseminating best practices, encouraging peer learning, publishing data analysis and research, and helping to incubate and test new ideas. |



CAMP eLogic Model®

Column 2

NEEDS

There is a need to control residential lead-based paint hazards that threaten the long-term health of children less than six years of age in privately-owned single and multifamily housing.





CAMP eLogic Model®

[Click here to allow deletion of 'New' Activities](#)

Column 3

| SERVICES/ACTIVITIES | UNITS |
|---|---------------------------|
| Business Opportunities-Other-Green Businesses Businesses | Businesses |
| Business Opportunities-Other-Green Dollars Dollars | Dollars |
| Business Opportunities-Section 3-Green Businesses Businesses | Businesses |
| Business Opportunities-Section 3-Green Dollars Dollars | Dollars |
| Employment Opportunities-Other-Green Jobs created Jobs | Jobs |
| Employment Opportunities-Other-Green Jobs retained Jobs | Jobs |
| Employment Opportunities-Section 3-Green Jobs created Jobs | Jobs |
| Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs |
| Health-Lead screening-Blood lead levels Children | Children |
| Health-Referrals to medical follow-up Children | Children |
| Housing-Clearance Units cleared | Units cleared |
| Housing-Intake Units | Units |
| Housing-LBP Inspection/Risk assessment Units | Units |
| Housing-Resources matched and leveraged \$\$/materials/labor/etc. | \$\$/materials/labor/etc. |
| Outreach-Community outreach to targeted population-Events Events | Events |
| Outreach-Community outreach to targeted population-Persons Persons | Persons |
| Outreach-Outreach materials disseminated Materials | Materials |
| Policy Priority-Housing as a Platform-Establishing a process for referrals of children ages 6-17 for blood lead testing Persons | Persons |
| Policy Priority-Housing as a Platform-Establishing a process for referrals of children under age 6 for blood lead testing Persons | Persons |
| Policy Priority-Housing as a Platform-Information provided on access to health care and health care facilities Households | Households |
| Policy Priority-Housing as a Platform-Information provided on Healthy Housing Management Practices including integrated pest management, reduction of allergen triggers, improvements to indoor air quality, and Green cleaning methods Households | Households |
| Policy Priority-Housing as a Platform-Partnership with local Community Health Clinic Partner | Partner |
| Policy Priority-Housing as a Platform-Providing households with referrals to social service agencies Referrals | Referrals |
| Policy Priority-Sustainability-Housing Rehabilitation-Number of improvements impacting the health and safety of the community, particularly children and other vulnerable populations by promoting green and healthy design in housing rehabilitation Improvements | Improvements |
| Training Opportunities-Green Section 3-Persons Persons | Persons |
| Training Opportunities-Green Section 3-Sessions Sessions | Sessions |
| other | Other |

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|  CAMP eLogic Model® | Click here to allow deletion of 'New' Outcomes |
| Column 5 | |
| OUTCOMES | UNITS |
| Business Opportunities-Other-Green Businesses Businesses | Businesses |
| new- Education on preventing lead poisoning | Persons |
| new- Education on preventing lead poisoning | Persons |
| new- Education on preventing lead poisoning | Persons |
| Business Opportunities-Other-Green Dollars Dollars | Dollars |
| Business Opportunities-Section 3-Green Businesses Businesses | Businesses |
| Business Opportunities-Section 3-Green Dollars Dollars | Dollars |
| Employment Opportunities-Other-Green Jobs created Jobs | Jobs |
| Employment Opportunities-Other-Green Jobs retained Jobs | Jobs |
| Employment Opportunities-Section 3-Green Jobs created Jobs | Jobs |
| Employment Opportunities-Section 3-Green Jobs retained Jobs | Jobs |
| Housing-Increased lead safe affordable housing Units | Units |
| Housing-Matched and leveraged funds to awarded funds Percent | Percent |
| Policy Priority-Housing as a Platform-Number of children ages 6-17 referred for blood level testing Persons | Persons |
| Policy Priority-Housing as a Platform-Number of children under age 6 referred for blood level testing Persons | Persons |
| Policy Priority-Housing as a Platform-Number of households referred to health care and health care facilities Persons | Persons |
| Policy Priority-Housing as a Platform-Number of households referred to social service agencies Households | Households |
| Policy Priority-Sustainability-Number of units made free from other household contaminants through referrals Units | Units |
| Policy Priority-Sustainability-Number of units rehabilitated to meet Green Building standards Units | Units |
| Training Opportunities-Green Section 3-Persons Persons | Persons |
| Training Opportunities-Green Section 3-Sessions Sessions | Sessions |
| Training Opportunities-Section 3-Persons Persons | Persons |
| other | other |

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|  CAMP eLogic Model® | |
| A. Tools For Measurement | |
| Bank accounts | |
| Construction log | |
| Database | |
| Enforcement log | |
| Financial aid log | |
| Intake log | |
| Interviews | |
| Mgt. Info. System-automated | |
| Mgt. Info. System-manual | |
| Outcome scale(s) | |
| Phone log | |
| Plans | |
| Pre-post tests | |
| Post tests | |
| Program specific form(s) | |
| Questionnaire | |
| Recruitment log | |
| Survey | |
| Technical assistance log | |
| Time sheets | |
| B. Where Data Maintained | |
| Agency database | |
| Centralized database | |
| Individual case records | |
| Local precinct | |
| Public database | |
| School | |
| Specialized database | |
| Tax Assessor database | |
| Training center | |
| C. Source of Data | |
| Audit report | |
| Business licenses | |
| Certificate of Occupancy | |
| Code violation reports | |
| Counseling reports | |
| Employment records | |
| Engineering reports | |
| Environmental reports | |
| Escrow accounts | |
| Financial reports | |
| GED certification/diploma | |
| Health records | |
| HMIS | |
| Inspection results | |
| Lease agreements | |
| Legal documents | |
| Loan monitoring reports | |
| Mortgage documents | |
| Payment vouchers | |
| Permits issued | |
| Placements | |
| Progress reports | |
| Referrals | |
| Sale documents | |
| Site reports | |
| Statistics | |
| Tax assessments | |
| Testing results | |
| Waiting lists | |
| Work plan reports | |
| D. Frequency of Collection | |
| Daily | |
| Weekly | |
| Monthly | |
| Quarterly | |
| Biannually | |
| Annually | |
| Upon incident | |
| E. Processing of Data | |
| Computer spreadsheets | |
| Flat file database | |
| Manual tallies | |
| Relational database | |
| Statistical database | |

Carter-Richmond Methodology

The Management Questions developed for your program are based on the Carter-Richmond Methodology.* A description of the Carter-Richmond Methodology appears in the General Section of the NOFA.

* © The Accountable Agency – How to Evaluate the Effectiveness of Public and Private Programs,” Reginald Carter, ISBN Number 9780978724924

Evaluation Process

An evaluation process will be part of the on-going management of the program.

The following are standard requirements that HUD expects of every program manager as part of their project management.

- Comparisons will be made between projected and actual numbers for both outputs and outcomes.
- Deviations from projected outputs and outcomes will be documented and explained on space provided on the "Reporting" Tab.
- Analyze data to determine relationship of outputs to outcomes; what outputs produce which outcomes.

The reporting requirements are specified in the program specific NOFA and your funding award.

HUD Will Use The Following Management Questions To Evaluate Your Program:

| | Response to Management Questions | Measure | Answer |
|----|--|----------------|---------------|
| 1 | How many persons are you serving (unduplicated count)? | Persons | |
| 2 | How many persons were reached through outreach efforts? | Persons | |
| 3 | How many children were screened (unduplicated count)? | Children | |
| 4 | How many children (under age 6, and ages 6-17) were identified with elevated blood lead levels? | Children | |
| 5 | How many children (under age 6, and ages 6-17) with elevated blood lead levels were referred for medical follow-up? | Children | |
| 6 | How many housing units had a lead inspection and a risk assessment conducted? | Units | |
| 7 | How many housing units were made safe of lead-based paint hazards ("lead safe")? | Units | |
| 8 | What is the average cost of making units lead safe? | Dollars | |
| 9 | What is the average cost of making units lead safe while also meeting green building standards? | Dollars | |
| 10 | What are the total costs of making the units lead safe? | Dollars | |
| 11 | What is the total cost of making the units lead safe and in accord with green building standards? | Dollars | |
| 12 | How many households were referred to health care facilities for follow-up interventions? | Households | |
| 13 | How many additional dollars (in cash, services, and products) from other sources were matched or leveraged to support your lead program? | Dollars | |
| 14 | What percentage of matched or leveraged funds to all funds was used for your lead program? | % | |
| 15 | What is the dollar value of any in-kind or donated labor or materials that were contributed to support your lead control programs? | Dollars | |
| 16 | How many persons were trained to perform lead hazard evaluation or control work? | Persons | |
| 17 | How many new full-time permanent green jobs were created to perform lead hazard evaluation or control work? | Jobs | |
| 18 | How many new full-time permanent green jobs were created to perform lead hazard evaluation or control work and were fulfilled with persons eligible under Section 3? | Jobs | |
| 19 | How many existing full-time permanent green jobs performing lead hazard evaluation or control work were retained? | Jobs | |
| 20 | How many existing full-time permanent green jobs performing lead hazard evaluation or control work were retained by persons eligible under Section 3? | Jobs | |
| 21 | Describe the population you are serving in the space below: | | |

| | | | |
|----|--|---------|--|
| | If you are collecting client level data, identify the number of persons receiving services: | | |
| 22 | How many persons receiving services are under the age of 6? | Persons | |
| 23 | How many persons receiving services are ages 6-17? | Persons | |
| 24 | How many persons receiving services are ages 18-30? | Persons | |
| 25 | How many persons receiving services are ages 31-50? | Persons | |
| 26 | How many persons receiving services are ages 51-61? | Persons | |
| 27 | How many persons receiving services are over 62 years of age? | Persons | |
| | | | |

Explanation of Any Deviations From the Approved eLogic

\$ 3,671,293.00
\$ 300,000.00
\$ 220,277.58

\$ 3,151,015.42 900290.12 1350435.18 900290

| | | |
|-----------------|---------------|-----------------|
| \$ 3,416,612.00 | \$ 976,174.86 | \$ 1,464,262.29 |
| 76 | \$ 21.71 | \$ 32.57 |
| 812500 | \$ 232,142.86 | \$ 348,214.29 |
| 2437500 | \$ 696,428.57 | \$ 1,044,642.86 |

**WORK PLAN DEVELOPMENT WORKSHEET
WITH MINIMUM BENCHMARK PERFORMANCE STANDARDS
FOR 42-MONTH PERIOD OF PERFORMANCE**

| Healthy Homes and Lead Hazard Programs | | | | | | | | | | OMB Approval Number 2539-0015 (exp 11/30/20) | | | | |
|--|-----------------------|--------|--------|--------|-----------|-----------|-----------|-----------|--------------------------|--|-------------|-------------|-------------|-------------|
| * Grant Number: | Grantee Organization: | | | | | | | | * Period of Performance: | | | | | |
| ACTIVITY | ** 1Q GY1 | 2Q GY1 | 3Q GY1 | 4Q GY1 | 1Q GY2 | 2Q GY2 | 3Q GY2 | 4Q GY2 | 1Q GY3 | 2Q GY3 | 3Q GY3 | 4Q GY3 | 1Q GY4 | |
| Applicant Capacity(0-180 days) | | | | | | | | | | | | | | |
| Staff Hired | | | | | | | | | | | | | | |
| Approved Environmental Review and Release of Funds | | | | | | | | | | | | | | |
| Written Policies and Procedures | | | | | | | | | | | | | | |
| Lead Hazard Control Implementation Units in Grant Agreement = # | | | | | | | | | | | | | | |
| <i>Paint Inspections/Risk Assessments:</i> | | | | | | | | | | | | | | |
| Performance Standard | | | | 5% | 15% | 25% | 35% | 45% | 55% | 65% | 75% | 80% | 85% | 95% |
| Work Plan Milestone | | | | 16 | 49 | 81 | 114 | 146 | 179 | 211 | 244 | 260 | 276 | 309 |
| % Planned | | | | 5% | 15% | 25% | 35% | 45% | 55% | 65% | 75% | 80% | 85% | 95% |
| Actual # Completed | | | | | | | | | | | | | | |
| Actual % Completed | | | | | | | | | | | | | | |
| Units in Progress | | | | | | | | | | | | | | |
| Units Completed and Cleared: | | | | | | | | | | | | | | |
| Performance Standard | | | | | 2% | 5% | 15% | 30% | 45% | 55% | 65% | 70% | 75% | 85% |
| Work Plan Milestone | | | | | 7 | 16 | 49 | 98 | 146 | 179 | 211 | 228 | 244 | 276 |
| % Planned | | | | | 2% | 5% | 15% | 30% | 45% | 55% | 65% | 70% | 75% | 85% |
| Actual # Completed | | | | | | | | | | | | | | |
| Actual % Completed | | | | | | | | | | | | | | |
| Cumulative LOCCS DRAWDOWNS Grant Award Amount = \$ | | | | | | | | | | | | | | |
| Performance Standard | | | | | 5% | 10% | 15% | 20% | 30% | 40% | 50% | 60% | 70% | 80% |
| LOCCS Drawdown Work Plan Milestone | | | | | \$225,000 | \$450,000 | \$675,000 | \$900,000 | \$1,350,000 | \$1,800,000 | \$2,250,000 | \$2,700,000 | \$3,150,000 | \$3,600,000 |
| % Planned | | | | | 5% | 10% | 15% | 20% | 30% | 40% | 50% | 60% | 70% | 80% |
| Actual LOCCS Drawdown | | | | | | | | | | | | | | |
| Actual Cumulative LOCCS Drawdown % | | | | | | | | | | | | | | |
| Community Outreach / Education / Training | | | | | | | | | | | | | | |
| Community Outreach and Education Work Plan Milestone | | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Community Outreach and Education Milestone Achieved | | | | | | | | | | | | | | |
| Skills Training Work Plan Milestone | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Skills Training Milestone Achieved | | | | | | | | | | | | | | |
| Performance Measured Against Approved Work Plan Milestones | | | | | | | | | | | | | | |
| * Leave Grant Number and Period of Performance blank at time of application. | | | | | | | | | | | | | | |
| ** GY = Grant Year | | | | | | | | | | | | | | |

**WORK PLAN DEVELOPMENT WORKSHEET
WITH MINIMUM BENCHMARK PERFORMANCE STANDARDS
FOR 42-MONTH PERIOD OF PERFORMANCE**

| | |
|--------------|--------------|
| 10) | |
| 2Q GY4 | 3Q GY4 |
| | |
| | |
| | |
| | |
| | |
| | |
| 100% | |
| 350 | |
| 100% | |
| | |
| | |
| | |
| | |
| | |
| 95% | 100% |
| 309 | 325 |
| 95% | 100% |
| | |
| | |
| | |
| | |
| 95% | 100% |
| 4,275,000.00 | 4,500,000.00 |
| 95% | 100% |
| | |
| | |
| | |
| 4 | 4 |
| | |
| 1 | 4 |
| | |
| | 100% |
| | |
| | |

**Certification of Consistency
with the Consolidated Plan****U.S. Department of Housing
and Urban Development**

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of Cincinnati, Department of Health - CLPPP

Project Name: CLOSE - Cincinnati's Lead Operation for Safe Environments - Let's CLOS

Location of the Project: City of Cincinnati

Name of the Federal
Program to which the
applicant is applying: OHHLHC - Office of Healthy Homes and Lead Hazard Control

Name of
Certifying Jurisdiction: City of Cincinnati

Certifying Official
of the Jurisdiction
Name: Milton Dohoney, Jr.

Title: City Manager

Signature: *Milton Dohoney, Jr.*

Date: 10/18/10



City of Cincinnati, Ohio

2005-2009 Consolidated Plan

Executive Summary

Submission to HUD

November 15, 2004

City of Cincinnati, Ohio

2005-2009 Consolidated Plan

Executive Summary

For further information, please contact

Oren J. Henry, Acting Director
Department of Community Development and Planning
805 Central Avenue, Centennial Two, Suite 700
Cincinnati, Ohio 45202
(513) 352-6264

Prepared November, 2004

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Executive Summary

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CREDITS

The following individuals and organizations received notification about public hearings, were asked to comment on the preliminary goals, objectives and requested budget, and/or provided comments or assistance in some other way during the planning process. Thank you for your participation!

| | |
|--|---|
| AIR, Inc. | Greater Cincinnati Chamber of Commerce |
| Allen Temple Real Estate | Hamilton Co. Regional Planning Commission |
| AMOS | Hamilton Co Community Develop |
| Avondale Community Council | Hamilton County JFS |
| Bethany House | Hartwell Improvement Association |
| Better Housing League | Harvest Community Development Corporation |
| Bond Hill Community Council | HOME |
| Bond Hill Community Urban Redevelopment Corp | Home Ownership Center |
| Bonnie Neumeier | Housing Advisory Council (HAC) |
| California Community Council | Huff Realty |
| Camp Washington Community Business District | Hyde Park Neighborhood Council |
| Camp Washington Community Council | IMAGO, Inc. |
| Caracole | Ivonne Mayfield |
| Carthage Civic League | Jireh Development Corporation |
| Center for Independent Living Options | Kennedy Heights Community Council |
| Christina Glynn | LADD |
| Cincinnati Business Committee | League of Women Voters |
| Cincinnati Center City Development Corp (3CDC) | Legal Aid Society of Greater Cincinnati |
| Cincinnati Empowerment Corporation | Lighthouse Youth Services |
| Cincinnatians for Affordable Housing | Linwood Community Council |
| Clifton Town Meeting | Local Initiatives Support Corporation |
| CMHA | Lower Price Hill Community Council |
| CNBDU | Madisonville Community Council |
| Coalition for the Homeless | Madisonville CURC |
| College Hill Forum | Madisonville Weed and Seed |
| Columbia Tusculum Community Council | MARCC |
| Comm. Development Adv. Bd. | Miami Purchase Preservation Fund |
| Community Action Agency | Millvale Residents Community Council |
| Community Faith Alliance | Mohawk Area Development Corporation |
| Community Reinvestment Committee | Mt. Adams Civic Association |
| CUF Community Council | Mt. Airy Town Council |
| Downtown Cincinnati, Inc. | Mt. Auburn Community Council |
| Drop Inn Center | Mt. Lookout Civic Club |
| East Price Hill Improvement Association | Mt. Washington Community Council |
| East Walnut Hills Assembly | National Affordable Housing Trust |
| East Westwood Improvement Association | NBHD Investment Partners |
| English Woods Civic Association | NBHD Reinvestment Corporation |
| Evanston Community Council | NDC Association |
| EXCEL | New Prospect Development Corporation |
| Family Housing Developers | North Avondale Neighborhood Association |
| Fay Community Council | North Fairmount Community Center |
| Federal Reserve Bank | North Fairmount Community Council |
| Free Store Food Bank | Northside Community Council |
| Genesis Redevelopment Inc. | Oakley Community Council |
| Goodwill | OTR Chamber of Commerce |
| Grassroots Leadership Academy | OTR Housing Network |

Over the Rhine Foundation
Over the Rhine Housing Network
People Working Cooperatively
Pleasant Ridge Community Council
PNC Bank
Preserving Affordable Housing
Price Hill Civic Club
Provident Bank
ReSTOC
Rina Saperstein
Riverside Civic and Welfare Club
Roselawn Community Council
Salvation Army
Santa Maria Center
Sara Sheets
Sayler Park Village Council
Sedamsville Civic Association

South Cumminsville Community Council
Steele Realtors
Steve Howe
The Heights Community Council
The Partnership Center
UC Office of University Architect
United Way
Uptown Consortium
Urban Appalachian Council
Walnut Hills Redevelopment Foundation
Westwood Civic Association
Winton Place Community Council
Women's Resource Center
Working In Neighborhoods
Xavier University Community Building Institute
YMCA
YWCA

The Community Development Advisory Board (CDAB) is:

Alice Skirtz, Chair

Marcus Cannady
Mark Bomar
John Delaney
Karen Dudley
William Edmondson
Frank Fisher
Delores Hutchins
Daniel Key
Andrew Lauren
Quiera Levy-Smith
Jacqueline Martin-Carr
Bernice Marshall
Beverly Massey
Patricia (Pat) McCall
Chanda Monroe
George Rowe
Michele Taylor-Mitchell
James Urling
Ernie Waits
Robin Washington

The Housing Advisory Council (HAC) is:

David Crowley (Co-Chair), Cincinnati City Council
Chip Gerhardt (Co-Chair), CMHA
Mary Anne Berry, Mt. Washington
Don Driehaus, Westwood/Price Hill
Karen Dudley, College Hill
Ray Hodges, City of Forest Park
Karla Irvine, NAACP
Lois Ann Ketter-Day, Madisonville
Stephen Olden, Legal Aid Society
Charles Tassell, Greater Cincinnati Northern Kentucky Apartment Association
Marion Thompson, Kennedy Heights
Donald Troendle, CMHA

Special Thanks to Michelle Budzek and Mark McComas from the Partnership Center for facilitating the process and preparing the section on Homelessness and Special Populations.

Introduction

Every five years the U.S. Department of Housing and Urban Development (HUD) requires the recipients of CDBG and HOME funds to prepare a five-year Consolidated Plan that provides the framework for the process that will be used by the City to identify housing, homeless, special populations, and community and economic development needs and resources and to tailor a strategic plan for meeting those needs. The Department of Community Development and Planning and the Finance Department, Division of Budget and Evaluation prepared this Consolidated Plan for 2005-2009 for the City of Cincinnati to improve the quality of life of the city by guiding the use of funds.

Consistent with the intent and purpose of the Housing and Community Development Act of 1974, this Consolidated Plan seeks to assist in ensuring the continued viability of the City of Cincinnati through programs designed to:

Provide suitable and stable living environments for all citizens by sustaining and improving housing stock, commercial structures, public safety, municipal infrastructure, and public facilities to prevent further disinvestments in and deterioration of the City's neighborhoods;

Maintain and increase the City's population and tax base by expanding economic opportunities for low- and moderate-income citizens to support the ongoing provision of vital city services that are essential to the quality of life in the City and its neighborhoods; and,

Develop the City's diverse human capital by providing health, social, and other support services to recognize and support citizen contribution to the City's vitality.

The Five-Year Plan of the City of Cincinnati

The Consolidated Plan has three components: *Volume One* - an existing conditions analysis used to help determine the needs of the community; *Volume Two* - a five year plan consisting of the goals and objectives that will guide our investment between 2005 and 2009; and *Volume Three* - a one year action plan that includes details about specific programs that will be funded in 2005.

The Planning Process

The goal of the City of Cincinnati Consolidated Plan is to document community needs and determine how to best address those needs. To do so, City staff gathered information from existing neighborhood plans, the U.S. Census Bureau and HUD CHAS data; hosted meetings for the Community Development Advisory Board (CDAB) and other stakeholder groups; held public hearings; and incorporated information from other public processes such as the Community Priority Request Process, Analysis of Impediments to Fair Housing study, and the Housing Advisory Council. Staff then developed measurements to benchmark progress.

City staff compiled a preliminary Needs Analysis based on 1980, 1990, and 2000 U.S. Census Data to document demographic trends and target neighborhoods that would most benefit from City assistance.

A preliminary list of goals and objectives, as well as a draft of the Requested Consolidated Plan Budget, was sent to stakeholders and CDAB members for feedback. Staff hosted focus groups for homelessness, housing and economic development issues. A public hearing of CDAB was held to elicit further public input, and the CDAB's final recommendations reflected community feedback.

The final goals and objectives included in this Consolidated Plan are the result of countless hours of work from the public, CDAB members, and City staff.

Needs and Strategies

Housing and Other Community Needs

Development Vision Statement: *Significant improvements to the quality of life in Cincinnati will be made by strategically addressing the specific needs of each neighborhood. By creating a diverse and affordable housing stock, reducing crime and blight, and providing economic development opportunities in neighborhoods, Cincinnati will be a more vibrant, livable city.*

Strategy development for *Housing and Other Community Needs* was derived from an analysis of community needs based on demographic data from the 2000 U.S. Census, neighborhoods plans, the Analysis of Impediments to Fair Housing study, the preliminary recommendations of the Housing Advisory Council, the Community Priority Request Process, Cincinnati Neighborhood Business Districts United (CNBDU), and other studies and processes available and deemed useful.

The demographic data was prepared as a neighborhood-by-neighborhood analysis of U.S. Census data from years 1980, 1990 and 2000. It showed population, housing, income, workforce, and education trends in individual neighborhoods as well as the City as a whole. (For complete neighborhood and Citywide data, please see Volume I: Community Profile.)

Also, for the first time, neighborhood plans were used as a resource for development of the goals and objectives in the *Housing and Other Community Needs* section. These plans provided excellent information about individual neighborhood needs and challenges and can be used to help guide future investment. To use the plans in this process shows that the City is committed to help the neighborhoods realize their vision.

Housing Needs

When determining the housing strategy for the City of Cincinnati, the U.S. Census data and analysis of neighborhood plans as detailed above was used first and foremost as an indication of the housing needs of the community.

Those that stood out as the most important were the needs to:

- Increase market rate and affordable homeownership
- Improve affordable rental housing options for residents with low and very low incomes

Homeownership

Although the City's rate of homeownership has risen slightly in past decades, it is still very low in comparison to other large cities in the State of Ohio and comparable cities throughout the region.

Cincinnati has been, historically, a city of low homeownership with higher percentages of renters, many of them occupying the dozens of four-unit apartment buildings that still exist throughout the city. However, the city's desire to increase the tax base, in part, through increased population, and particularly the population of families, requires a greater emphasis on the importance of homeownership.

Although increased homeownership has been an unspoken goal, it has only been specifically acknowledged as a primary housing objective in recent years. This priority goes beyond providing opportunities

for homeownership, but also acknowledges the importance of maintenance of those homeownership units. The theory is that increased homeownership and housing maintenance opportunities in both market rate and affordable ranges will help stabilize communities by increasing residents' feelings of responsibility for their neighborhood, thus decreasing incidences of crime, blighted and vacant properties, and disorder, and increasing the perception of safety, property values, and excessive transience.

Additionally, for an average person, a home is often the largest and best investment one can make. Oftentimes the financial impact of homeownership seems daunting, but can be very financially rewarding in the long-run, given a strong credit history, sufficient income, and true understanding of the responsibilities of homeownership. Homebuyer counseling is recommended for anyone proposing homeownership.

Rental Housing

Homeownership, however, is not a viable option for everyone, particularly residents with very low incomes. Oftentimes renters are led to believe that a person of any income is eligible for homeownership, and low-interest loans for downpayments and advertised opportunities for no-closing cost deals reinforce this notion. However, although it may be relatively easy to buy a house, many former renters soon learn that it takes much greater effort, and a much higher cash flow, to own and maintain a house. For this reason, some low-income homeowners can find themselves in a situation where their property falls into disrepair, or they must default on their loan or declare personal bankruptcy. This situation is negative for both the individual and the community.

If low-income persons and families are seeking homeownership opportunities to maintain or improve the quality of their lives, the key may not, indeed, be homeownership, but a better rental situation. For this reason, high-quality affordable rental housing is an absolute necessity. If the City is encouraging low-income persons to enter into homeownership in order to build more stable communities with higher levels of resident responsibility, it may be necessary to reevaluate the desired outcomes. Community stability and growth can also be achieved by providing a sufficient stock of affordable rental housing that is clean, safe, modern, and accessible to employment, recreation, and services.

Priority Housing Needs

According to the CHAS (Comprehensive Housing Affordability Strategy) data published by HUD, Cincinnati has approximately 33,000 housing units that are either a cost burden to their residents, have physical problems, or are overcrowded. A unit poses a cost burden to the inhabitant when the gross rent (including utilities) is greater than 30 percent of the household income. Physical problems are categorized as units without a complete kitchen or plumbing facilities and overcrowding is defined as 1.01 or more persons per room.

| HUD Table 2A: PRIORITY HOUSING NEEDS (households) | | Priority Need Level High, Medium, Low | | Unmet Need | Goals |
|---|---------------|---|---|---------------|-------|
| Renter | Small Related | 0-30% | H | 6,683 | 72 |
| | | 31-50% | M | 2,375 | 25 |
| | | 51-80% | M | 977 | 11 |
| | Large Related | 0-30% | M | 1,600 | 18 |
| | | 31-50% | L | 858 | 9 |
| | | 51-80% | L | 490 | 5 |
| | Elderly | 0-30% | H | 4,111 | 44 |
| | | 31-50% | M | 1,427 | 16 |
| | | 51-80% | L | 527 | 6 |
| | All Other | 0-30% | H | 9,033 | 98 |
| | | 31-50% | H | 3,901 | 42 |
| | | 51-80% | M | 1,333 | 15 |
| Owner | | 0-30% | H | 3,680 | 524 |
| | | 31-50% | H | 2,859 | 409 |
| | | 51-80% | H | 3,774 | 532 |
| Special Needs | | 0-80% | | NA | NA |
| Total Goals | | | | | 1,826 |

In Cincinnati there are currently a total of 90,380 rental units and 57,715 owner occupied units. Priority housing needs were established for low-income rental and owner-occupied units by finding the percent of total units that the unmet need comprises. The Priority Need Level was determined as high for an unmet need that was >4% of the total number of rental or owner-occupied units. High priority was placed on all renting groups with housing problems that are living below 30% of area medium income (AMI). High priority was also given to all homeowners with housing problems living below 80% of AMI. A Medium Need Level was given to groups with an unmet need between 1%-4%. These groups include small sized family renters with housing problems living between 31% and 80% of AMI as well as elderly renters living between 31%-50% AMI. A Low Priority Level was assigned to unmet needs of less than 1%. Low priority was given to elderly renters living between 51%-80% of AMI and large-sized family renters living between 31%-80% AMI.

The Goals were determined by multiplying the group's corresponding percentage with the five-year targets for rental and homeownership that are outlined in the Action Plan. The five-year goal for new rental units is 984 and there is a five-year goal of 8,190 new homeownership units. The goal is to provide 1,826 low income units with decent, safe, and sanitary units. This goal does not reflect the number of low-income individuals receiving other forms of assistance such as counseling services, mortgage assistance, or emergency repair services.

Other Community Needs

HUD uses the category of *Other Community Needs* to refer to any problems to be addressed with federal dollars that are not related to homelessness, special populations, or directly related to housing. Using the U.S. Census Data and review of neighborhood plans as the indication of other community needs.

Those identified as of primary importance were the needs to:

- Promote economic development, particularly small business and industrial development
- Increase the skills of the workforce and access to jobs
- Provide human services and assist those that are in need of upgraded facilities.
- Serve youth

Economic Development

The City is in constant competition with its suburbs, which can offer a plentiful supply of undeveloped land and cheaper office and retail space. Industrial and commercial development is easier at the region's periphery than at its core. The City has to contend with state policies that subsidize the cost of moving jobs to new development sites in the suburbs. Suburban developments are typically greenfield developments. In contrast, even after the City has acquired sites, in and of itself no small accomplishment, it then often faces the challenge of promoting development on brownfields, with the attendant costs of rebuilding aging infrastructure, demolition, and dealing with environmental hazards.

Some issues the City faces in redevelopment include:

- The City is short of large sites that can be developed.
- Environmentally damaged land is a serious problem.
- Inadequate infrastructure in industrial areas can play a key role for companies that are considering expansion, often leading them to consider relocation instead.
- Older built-out urban cities such as Cincinnati have little vacant land available for development.
- Land assembly is often something private developers need assistance with.
- The physical impact of blight on a small neighborhood commercial district is evident much sooner than in large commercial or industrial areas.
- Potential small business developers in the central city face barriers involving the lack of assistance, lack of financing and discrimination.

Workforce Development and Access to Jobs

The City's potential workforce includes a disproportionate share of the region's less well-off members. The City's resident workforce is less educated than the suburban workforce and is qualified for less skilled jobs. The poverty rate in the City of Cincinnati is 21.5% percent.

The City and Hamilton County have executed an Intergovernmental Agreement (IGA) to pool Workforce Investment Act (WIA) and other Department of Labor grant programs into a integrated system with policy direction provided by the Southwest Ohio Region Workforce Investment Board. This integrated system and limited WIA resources will be enhanced by strategic CDBG-funded programs that focus on hard to serve low and moderate income City residents.

Human Services and Public Facilities

Not-for-profit organizations that serve the human service needs of the population of the City sometimes have infrastructure needs that imperil their ability to provide service. These may include lead hazards.

Youth

Cincinnati's youth are concentrated in its poorest neighborhoods. The City collaborates with the Citizen's Committee on Youth (CCY) to provide counseling and mentoring services for youth in low-income neighborhoods, and provides year-round employment opportunities for in-school youth. CCY also provides summertime enrichment activities to youth at various sites throughout the City.

Other Community Development Needs

There are two additional public processes that help the City of Cincinnati make community development funding decisions. One is focused towards the Neighborhood Business Districts (NBDs) and the other towards the community as a whole. Both were reviewed to help verify the community development needs of the City of Cincinnati.

| HUD Table 2B: PRIORITY COMMUNITY DEVELOPMENT NEEDS | Priority Need Level | Unmet | Dollars to Address | |
|--|---------------------------------|---------------|--------------------|--------|
| | High, Medium, Low, No Such Need | Priority Need | Unmet | Goals |
| | | | Priority Need | |
| PUBLIC FACILITY NEEDS (projects) | | | | |
| Senior Centers | NA | NA | NA | NA |
| Handicapped Centers | NA | NA | NA | NA |
| Homeless Facilities | H | 75 | 3,132,855 | 75 |
| Youth Centers | NA | NA | NA | NA |
| Child Care Centers | NA | NA | NA | NA |
| Health Facilities | NA | NA | NA | NA |
| Neighborhood Facilities | L | 6 | 2,225,000 | - |
| Parks and/or Recreation Facilities | L | 12 | 4,965,000 | 1 |
| Parking Facilities | L | 6 | 6,000,000 | - |
| Non-Residential Historic Preservation | NA | NA | NA | NA |
| Other Public Facility Needs | NA | NA | NA | NA |
| INFRASTRUCTURE (projects) | | | | |
| Water/Sewer/ Flood Improvements | H | 4 | 1,500,000 | 4 |
| Street/Sidewalk Improvements | M | 27 | 45,618,000 | 12 |
| Solid Waste Disposal Improvements | NA | NA | NA | NA |
| Other Infrastructure Needs | M | 3 | 165,000 | 2 |
| PUBLIC SERVICE NEEDS (people) | | | | |
| Senior Services | NA | NA | NA | NA |
| Handicapped Services | NA | NA | NA | NA |
| Youth Services | H | 1,460 | 4,143,660 | 1,460 |
| Child Care Services | NA | NA | NA | NA |
| Transportation Services | NA | NA | NA | NA |
| Substance Abuse Services | NA | NA | NA | NA |
| Employment Training | H | 1,430 | 103,289,000 | 1,430 |
| Health Services | NA | NA | NA | NA |
| Lead Hazard Screening | H | 1,125 | | |
| Crime Awareness | H | 38,000 | 500,000 | 38,000 |
| Other Public Service Needs | H | 7,685 | 4,900,000 | 7,685 |
| ECONOMIC DEVELOPMENT | | | | |
| ED Assistance to For-Profits(businesses) | H | 500 | 4,475,000 | 500 |
| ED Technical Assistance(businesses) | H | 165 | 3,050,000 | 165 |
| Micro-Enterprise Assistance(businesses) | H | 2,460 | 2,300,000 | 2,460 |
| Rehab; Publicly- or Privately-Owned | H | 16 | 3,500,000 | 16 |
| Commercial/Industrial (projects) | | | | |
| C/I* Infrastructure Development (projects) | see above | | | |
| Other C/I* Improvements(projects) | see above | | | |
| PLANNING | | | | |
| Planning | L | 23 | 1,150,000 | 1 |
| TOTAL ESTIMATED DOLLARS NEEDED: | | | 190,913,515 | |

The Priority Community Development Needs (Table 2B) were established by using approved Community Plans and past Community Priority Requests (CPRs) submitted by community councils to the City that outline development priorities. The ‘Unmet Priority Need’ is equivalent to the total number of requests that have not yet been fulfilled. The total number of development needs expected to be fulfilled during the cycle of this Consolidated Plan is listed in the “Goals” category. There are some public facilities, infrastructure, and services have not traditionally been provided by the City of Cincinnati, and therefore the City does not have a means for determining the need. In these cases, Table 2B lists them as “not applicable” (N/A).

The Strategy

Overall Development Goal: Develop and support comprehensive efforts to revitalize neighborhoods while expanding economic opportunities and reducing blight. Development and support should strategically target 1) parts of the community that demonstrate the best chance for significant change, and 2) neighborhoods that have experienced an increase in the number of persons in poverty and vacant housing units and a decrease in the number of families and owner-occupied housing units.

The Strategic Approach to City-wide Neighborhood Revitalization

As previously mentioned, SNAs are LMI eligible when 51% or more of the population has an annual income of 80% or less than the area median income. There are currently seven SNAs that are not LMI eligible but have at least 45% of their population with an annual income of 80% or less than the area median income. These neighborhoods may, during the cycle of this Consolidated Plan, become LMI eligible. These neighborhoods, while not eligible for CDBG funds as an entire neighborhood, may contain census tracts that are eligible or have individuals eligible for assistance.

There are also five SNAs, that are currently LMI-eligible, which have no more than 60% of their population with an annual income of 80% or less than the area median household income. As 63% is the City's average, these neighborhoods have the possibility of returning to non-eligible status during this Consolidated Plan cycle.

Each of these neighborhoods is at a critical point. By strategically directly funding and support to these 12 neighborhoods, or *Strategic Investment Areas*, there is an opportunity to influence major improvements to housing, business development and quality of life with relatively less cost and effort than if conditions were to worsen. This additional support can be directed to these neighborhoods by spending CDBG dollars for housing and community development improvements in eligible census tracts⁴ and through other targeted means such as the establishment of NRSAs. Additionally, the City can support the Strategic Investment Areas by directing non-CDBG dollars to the areas through execution of capital projects such as streetscape improvements; implementation of key recommendations from approved plans; transportation improvements; technical assistance for CDCs and other community capacity building activities; and other projects or programs that work to improve housing opportunities and conditions, the business environment and quality of life in these neighborhoods.

This is not to say that those neighborhoods currently most in need would not continue to receive funding. Because CDBG funds may be spent only in eligible census tracts, the bulk of the City of Cincinnati's CDBG and HOME dollars will continue to be spent in the areas with the greatest need – mostly neighborhoods where this money has been spent in past years. While some additional assistance would be provided to the Strategic Investment Area neighborhoods in the short term, it is the theory that once these neighborhoods stabilize, that would allow more funding and attention to be given to those neighborhoods most in need.

⁴ About 7 of the 12 neighborhoods currently contain eligible census tracts.

Strategic Investment Areas

Neighborhoods that may become LMI-eligible:

Clifton
College Hill
E. Walnut Hills
Hartwell
Kennedy Heights
Mt. Washington
Sayler Park

Neighborhoods that may return to non-eligible:

Evanston/East Walnut Hills
Mt. Airy
Riverside/Sayler Park
West Price Hill
Westwood

LMI-eligible Neighborhoods:

| | | |
|----------------------------|-------------------------|-----------------------------|
| Avondale | Fay Apartments | Roselawn |
| Bond Hill | Linwood | Sedamsville/Riverside |
| Camp Washington | Lower Price Hill | South Cumminsville/Millvale |
| Carthage | Madisonville | South Fairmount |
| CBD-Riverfront | Mt. Airy | University Heights |
| Corryville | Mt. Auburn | Walnut Hills |
| East End | North Fairmount/English | West End |
| East Price Hill | Woods | West Price Hill |
| Evanston | Northside | Westwood |
| Evanston/East Walnut Hills | Over-the-Rhine | Winton Hills |
| Fairview/Clifton Heights | Riverside/Sayler Park | Winton Place |

The Housing Goals and Objectives

There are two housing goals and five corresponding objectives. The main focus of the strategy for housing revitalization is two-fold:

1. *Physical Development* - development of and continuous improvements to housing units, for both ownership and rental
2. *Support Services* - support to moderate, low and very low-income persons in finding and maintaining quality affordable housing

Housing Goal 1: Develop and maintain new and rehabilitated homeownership and rental units for a variety of income levels.

Activities in support of this goal may include but are not limited to: homeownership, rental and mixed housing development and redevelopment; home repair grants; mixed-income, moderate and low and very low-income housing development; infrastructure improvements; housing maintenance services; tax/permit fee assistance; technical assistance and support for Community Development Corporations (CDCs) developing housing; mixed-use commercial/office/residential development; and project market studies.

Housing Objective 1: Promote sustained and increased homeownership through new construction and renovation of housing units. New and renovated units should be focused in neighborhoods with homeownership rates at or below the City's average homeownership rate where the existing inventory of housing stock and/or available land supports development and/or redevelopment for homeownership units.

Housing Objective 2: Develop rental units for persons of low and very low-incomes in a manner that is consistent with City policy. Redevelopment should be focused in neighborhoods with significant residential populations, those that previously had significant residential populations but have experienced an increase in vacant units, or those within neighborhood business districts to create stronger mixed-use districts. Rental units are encouraged to be developed in conjunction with new homeownership units to create sustainable mixed-income communities.

Housing Goal 2: Provide supportive services to help moderate, low and very low-income persons find and maintain high-quality rental and homeownership units.

Activities in support of this goal may include but are not limited to: fair housing services; legal assistance; housing counseling; code related relocation assistance; assistance in making the transition to homeownership; down payment assistance; home maintenance training programs.

Housing Objective 3: Assist low and moderate-income renters make the transition to homeownership and successfully retain ownership of their homes. Services should be focused in neighborhoods that have seen more dramatic decreases in owner-occupied units or have housing stock most appropriate for first-time homeowners.

Housing Objective 4: Provide assistance to low and very low-income persons in finding and retaining high-quality affordable rental units.

Housing Objective 5: Promote fair housing.

Following is a list of the housing objectives that the City should adopt (performance indicators are shown in parentheses).

| HUD Table 2C: Housing Objectives | |
|--|----------------------|
| Objective | 5 Year Target |
| Promote sustained and increased homeownership through new construction and renovation of housing units. (Homeownership Units) | 8,190 |
| Develop rental units for persons of low and very low -incomes in a manner that is consistent with City policy. (Rental Units) | 984 |
| Assist low and moderate-income renters make the transition to homeownership and successfully retain ownership of their homes. (Households) | 100 |
| Provide assistance to low and very low -income persons in finding and retaining high-quality affordable rental units. (Housing Units) | 24,550 |
| Promote fair housing (Households) | 7,000 |

Other Community Needs Goals and Objectives

There are two economic development goals and one quality of life goal with a total of eight corresponding objectives. The main focus of the strategy for other community needs revitalization is three-fold:

1. *Physical Development* - development and revitalization to businesses, business districts and industrial areas
2. *Support Services* - support to businesses and job training
3. *Elimination of Blight* - promotion of sustainable neighborhoods

Economic Development Goal 1: Promote commercial and industrial development and redevelopment.

Activities in support of this goal may include but are not limited to: revitalization of neighborhood business districts (NBDs); office and retail development; land assembly; physical and technological infrastructure and site improvements; streetscape improvements; façade improvement programs; enterprise zone agreements; brownfields redevelopment; mixed-use development; and project market studies.

Economic Development Objective 1: Support the development of new and expanded retail and office uses through funding assistance and public improvements. Support should be targeted to redevelopment of existing commercial areas, focusing on designated NBDs and prioritizing those within designated Neighborhood Revitalization Strategy Areas (NRSAs). Where necessary, NBDs should be stabilized by reduction in NBD size through housing development in peripheral areas and/or on upper floors of commercial buildings.

Economic Development Objective 2: Encourage the development of new and expanded low-intensity industrial uses and the remediation and redevelopment of vacant and underutilized industrial property into light-industrial or commercial uses. Support in the form of funding assistance and public improvements should be targeted to the designated Strategic Program for Urban Redevelopment (SPUR) districts, prioritizing the traditional industrial corridors in the Mill Creek valley.

Economic Development Goal 2: Improve the economic conditions of people and organizations in order to promote business development and employment opportunities.

Activities in support of this goal may include but are not limited to: economic education; banking services; credit counseling; technical assistance to small business and micro-enterprises; small business loans; job training and placement for adults and youth; job transportation services; supportive employment services; technical assistance and support for CDCs assisting NBDs.

Economic Development Objective 3: Support economic education and financial services for residents and businesses and capacity building for Community Development Corporations (CDCs) to increase the number of financially secure residents; successful, sustainable businesses; and stable commercial districts in Cincinnati. Services should focus on development of CDCs, small businesses and micro-enterprises in neighborhoods with increasing levels of poverty despite increasing educational and/or income levels.

Economic Development Objective 4: Provide support for job-training and placement services and other employment opportunities for adults and adolescents. Services should target neighborhoods with rising levels of poverty and/or unemployment despite increasing educational and/or income levels.

Quality of Life Goal: Promote sustainable neighborhoods through elimination of blighting influences and improved health and safety.

Activities in support of this goal may include but are not limited to: code enforcement; mitigation of vacant and abandoned properties and buildings; environmental remediation; crime reduction; lead reduction activities; development of parks and greenspace; health services; receivership activities; public service facilities improvements; preservation and renovation of historic properties; and youth services and activities.

Quality of Life Objective 1: Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks and lead hazards. Support positive methods of combating blight through development of parks and greenspace, and preservation and renovation of historic properties. Efforts should focus on primarily residential neighborhoods and designated NBDs, prioritizing those areas designated as NRSAs.

Quality of Life Objective 2: Support youth services and activities and health services. Services should focus on primarily residential neighborhoods and designated NBDs, prioritizing those areas designated as NRSAs.

Quality of Life Objective 3: Support and encourage public facilities improvements. Improvements should focus on primarily residential neighborhoods and designated NBDs, prioritizing those areas designated as NRSAs.

Quality of Life Objective 4: Provide assistance to people and community groups aggressively working to improve the safety and perception of safety in their neighborhoods through Block Watch, Citizens on Patrol, Community Problem Oriented Policing (CPOP), and other crime reduction activities. Services should focus on primarily residential neighborhoods and designated NBDs, prioritizing those areas designated as NRSAs.

| HUD Table 2C: Other Community Objectives | |
|---|-----------------------|
| Objective | 5 Year Targets |
| Support the development of new and expanded retail and office uses through funding assistance and public improvements. (Businesses) | 500 |
| Encourage the development of new and expanded low-intensity industrial uses and the remediation and redevelopment of vacant and underutilized industrial property into light-industrial or commercial uses. (Businesses) | 16 |
| Support economic education and financial services for residents and businesses to increase the number of financially secure residents and successful, sustainable businesses in Cincinnati. (Persons) | 7,685 |
| Support economic education and financial services for residents and businesses to increase the number of financially secure residents and successful, sustainable businesses in Cincinnati. (Businesses) | 2,630 |
| Provide support for job-training and placement services and other employment opportunities for adults and adolescents. (Persons) | 2000 |
| Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | 5,250 |
| Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | 1 |
| Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | 6,275 |
| Support youth services and activities and health services. (Persons) | 2,300 |
| Support and encourage public facilities improvements. (Facilities) | 40 |
| Provide assistance to people and community groups aggressively working to improve the safety and perception of safety in their neighborhoods. (Persons) | 38,300 |

**Table 2C: Summary of Specific Housing/Community Development Objectives
(Table 2A/2B Continuation Sheet)**

| Objective # | Specific Objectives | Performance Measure | Expected | Actual |
|---|---|---------------------|----------|--------|
| Housing Objectives | | | | |
| Rental Housing Objectives | | | | |
| H2 | Develop rental units for persons of low and very low -incomes in a manner that is consistent with City policy. | Rental Units | 984 | |
| H4 | Provide assistance to low and very low -income persons in finding and retaining high-quality affordable rental units. | Persons | 24,550 | |
| H5 | Promote fair housing. | Persons | 3,500 | |
| Owner Housing Objectives | | | | |
| H1 | Promote sustained and increased homeownership through new construction and renovation of housing units. | Housing Units | 8,190 | |
| H3 | Assist low and moderate-income renters make the transition to homeownership and successfully retain ownership of their homes. | Households | 100 | |
| H5 | Promote fair housing | Persons | 3,500 | |
| Community Development Objectives | | | | |
| Infrastructure Objectives | | | | |
| QL1 | Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | Facilities | 1 | |
| QL1 | Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | Housing Units | 6,275 | |
| Public Facilities Objectives | | | | |
| QL3 | Support and encourage public facilities improvements. | Facilities | 40 | |
| Public Services Objectives | | | | |
| QL1 | Support the mitigation and/or removal of blighting influences such as non-code compliant buildings and properties; vacant and abandoned buildings and properties; abandoned automobiles; and environmental contamination, including underground storage tanks a | Persons | 5,250 | |
| QL4 | Provide assistance to people and community groups aggressively working to improve the safety and perception of safety in their neighborhoods. | Persons | 38,300 | |
| ED3 | Support economic education and financial services for residents and businesses to increase the number of financially secure residents and successful, sustainable businesses in Cincinnati. | Persons | 7,685 | |
| ED4 | Provide support for job-training and placement services and other employment opportunities for adults and adolescents. | Persons | 2,000 | |
| Economic Development Objectives | | | | |
| ED1 | Support the development of new and expanded retail and office uses through funding assistance and public improvements. | Businesses | 500 | |
| ED2 | Encourage the development of new and expanded low -intensity industrial uses and the remediation and redevelopment of vacant and underutilized industrial property into light-industrial or commercial uses. | Businesses | 16 | |
| ED3 | Support economic education and financial services for residents and businesses to increase the number of financially secure residents and successful, sustainable businesses in Cincinnati. | Businesses | 2,630 | |
| Other Objectives | | | | |
| QL2 | Support youth services and activities and health services. | Persons | 2,300 | |

Needs and Strategies

Homelessness and Special Populations

Introduction

The Homeless Section of the 2005 Consolidated Plan has been developed for both the City of Cincinnati and Hamilton County, Ohio as part of the Continuum of Care for the Homeless (CoC) program of the combined jurisdictions. Pursuant to HUD's guidance and the communities method of conducting planning and facilitating processes for homeless, the jurisdictions have standardized elements contained in the Consolidated Plan and the Continuum of Care Plan housing and services, thereby linking the two documents, reducing duplication of effort and mainstreaming resources. Both the Housing Inventory Chart and the Housing Gaps Analysis are consistent with the CoC annual submission of Exhibit One to HUD. Accountability for the goals/objectives will be part of the annual CoC process and the results will be documented not only in Consolidated Plan Updates and CAPER's but also in Exhibit One of the CoC grant. In addition this document provides the goals/objectives for both the chronically homeless and all the jurisdictions homeless, thereby formalizing the jurisdiction's plan to address "ending" chronic homelessness for the jurisdiction as required by HUD and the Interagency Council on the Homeless.

The CoC planning process is a coordinated, collaborative effort by the City of Cincinnati, Hamilton County, the Greater Cincinnati Coalition for the Homeless, and the CoC Working Groups and is facilitated by The Partnership Center, Ltd. (PCL). The leadership team, now known as the Homeless Clearinghouse, includes staff and members of the City of Cincinnati Department of Community Development, Hamilton County Community Development Department, the Greater Cincinnati Coalition for the Homeless (GCCH), an elected representative liaison from each of the Working Groups, and PCL. Together, the staff of these organizations and government agencies provided year-round coordination, planning, program development efforts, funding, program/housing support, and technical assistance. The purpose of the Clearinghouse is to:

1. Plan and coordinate community influence on systemic decisions affecting the homeless.
2. Uphold the elements of the Consolidated Plans that affect homelessness.
3. Identify and support the utilization of all sources of funds and other resources used to improve the quality of life for homeless persons and/or to end homelessness.

Community input into the creation and formalization of the Homeless Clearinghouse has enabled identification and recognition of the Homeless Clearinghouse's role as a central point of contact for all CoC issues and planning.

Planning itself occurs through the inclusive CoC process, facilitated by PCL. The Working Groups of the CoC are groups focused on specific populations of homeless persons and/or specific types of providers. CoC Working Groups meet on a regular basis to address service-related issues. The Working Groups include not only the appropriate service/housing providers but also homeless persons, including those from the subpopulations identified in the committee's action plan, and system organizations that have an effect/influence over the target issue (e.g. welfare department, substance abuse board, social security, etc.) The groups often report to the community at large, and now quarterly to the Homeless Clearinghouse. This system has provided the community with a new and improved level of coordination, and the ability to assure efforts in the community are not duplicated. It also allows all the parties to recognize and

support the appropriate roles of each other from funders to advocates and planners to implementers. The Working Groups, their focus, and their prime activities are:

| Working Group | Focus Area | Prime Activities |
|---|--|---|
| Family Shelter Partnership Program (FSPP) | Families in shelter | Coordinating quality case management |
| | | Coordinating mainstream resources (TANF, FS, CHIP, Medicaid, Child Care, Children's Protective) |
| Homeless Individuals Task Force (HIT Force) | Homeless single individuals and chronically homeless | Coordinating resources for single individuals |
| | | Improving access to mainstream services (MH/SA) |
| Homeless Outreach Group (HOG) | Street Homeless and chronically homeless | Implementing a Chronic Homeless Initiative (HIP) |
| | | Coordinating outreach efforts |
| HMIS Advisory Committee | HMIS Quality and Integrity | Increasing access to housing/services directly from the streets |
| | | Implementing HMIS |
| Permanent Housing Group | SHP Permanent Housing for the Disabled | Policy/Procedure Development & Oversight |
| | | Promoting best practice efforts. |

To ensure there are not duplicate efforts in coordination and planning, the City of Cincinnati contracted on a year-round basis for PCL to manage both the Continuum and all other funding and administrative support for homeless services (including SPC, ESG and HOPWA), and the homeless section of the Consolidated Plan. Additionally, in a discussion/clarification process, the roles of the CoC and the Greater Cincinnati Coalition for the Homeless have been clarified. The following is the identified role of the CoC in the community:

Planning/Coordination

- Maintain an “inclusive planning process”
- Facilitate Consolidated Planning and monitoring process (homeless section) for the City/County
- Facilitate processes to include the voice of homeless persons in planning
- Maintain and staff the community planning/coordination body: *Homeless Clearinghouse*.

Data Gathering/Sharing

- Coordinate the “homeless count(s)” as required by HUD or other community initiatives
- Provide data to local/state/federal governments and community providers to use
- Provide the linkage for HMIS data with counts, government reporting, etc.
- Maintain and staff the *HMIS Advisory Committee*

Funding Coordination and Development

- Facilitate annual CoC process and coordinate grant submission to HUD
- Facilitate annual City-ESG process and coordinate grant requirements with the City
- Monitor funding, as required by funding source(s)
- Providing ongoing technical assistance to funded agencies serving the homeless.
- Coordinate activities to support/develop community funding initiatives with HUD and other federal, state, local resources

Quality Improvement

- Facilitate training programs to improve quality (e.g. *Front Line Worker Training*)
- Serve on the Ohio Policy Academy Team linking C/H CoC to Ohio efforts
- Provide technical assistance in program design
- Facilitate efforts to improve quality within the homeless delivery system

Service Delivery System Intervention

- Facilitate/support initiatives that improve access to mainstream resources/services for the homeless
- Provide support for the creation of partnership initiatives/programs
- Provide support/coordination for partnership groups including: *FSPP, HIT, HOG, PHG*, etc. whose focus is:
 - Provision of direct service for a specific population of homeless persons
 - Network information
 - Information sharing among providers
 - Gaps identification (directed to CoC planning and/or GCCH advocacy)

Homeless Strategy

The Homeless Strategy was developed through a Working Group process and an inclusive, system. The Homeless Clearinghouse formed a special Consolidated Plan Working Group comprised of 12 persons representing each of the CoC Working Groups, the City, the County, the Coalition and PCL. The working group, facilitated by an independent organizational consultant, Evan Gay, Ph.D., worked through development of the goals, objectives and measures for the Homeless Strategy. A large-group was convened where 30 persons representing 20 different organizations validated and established methods of measurement for each objective.

Vision Statement: The City of Cincinnati/Hamilton County Continuum of Care will continue to develop and implement a single, coordinated, inclusive homeless assistance system, which supports all homeless persons¹ in their movement from homelessness to economic stability and affordable permanent housing within a supportive community.

Overall Development Goal: Develop and support inclusive, comprehensive efforts to provide appropriate housing and supportive services to end homelessness.

Funding Sources: The U.S. Department of Housing and Urban Development provides the Emergency Shelter Grant (ESG); Continuum of Care (CoC) grant sources, such as the Supportive Housing Program (SHP), Shelter Plus Care (SPC), and Section 8-SRO Moderate Rehabilitation for the Homeless; HOME; and Community Development Block Grant (CDBG). Funding is also provided by other state, local and private resources.

Homeless Goals were established to address four focus areas the community believed were required to complete a full and comprehensive homeless strategy. The four areas include: accurate identification of the need or scope of the problem, supporting and ensuring quality within the housing and service provision system, establishing housing and services in sufficient quantity to address the needs, and ensuring accessibility an/or a paradigm shift in systems to address the needs of homeless persons. Specifically the goals were articulated as follows:

Goal 1: *Need* — Ensure that information regarding the numbers, scope, and needs of homeless persons are up to date.

Goal 2: *Quantity* – Ensure a sufficient quantity of suitable housing is available to meet the needs of the homeless population in Cincinnati/Hamilton County.

Goal 3: *Quality* – Ensure high quality housing and services are available to meet the needs of homeless persons within the Jurisdiction.

Goal 4: *Access/Paradigm Shift* - Ensure homeless persons efficiently and effectively obtain any and all mainstream resources and community systems or services that they are eligible for.

Homeless Goals and Objectives

There are four primary goals related to Homelessness and 27 corresponding objectives:

Homeless Goal 1: *Need*— Ensure that information regarding the numbers, scope, and needs of homeless persons are up to date.

A. Specific to Chronic Homeless

Objective 1.A.1: Establish a baseline to measure change in the number of chronically homeless persons over time.

Objective 1.A.2: Determine the number of permanent service-enriched permanent housing units that are required to meet the needs of the CH.

B. All Homeless Individuals and Families

Objective 1.B.1: Complete implementation of the HMIS⁹ system to provide the basis for timely, accurate documentation of homelessness across the CoC that can be used publicly for educational and research purposes and within organizations to measure unmet needs and program success.

Objective 1.B.2: Conduct a regular audit of the validity of the data in the HMIS system.

Objective 1.B.3: Determine the number of service-enriched permanent housing units that are required to meet the needs of homeless persons other than the chronically homeless.

Objective 1.B.4: Continue the engagement of homeless persons in determination of unmet needs.

Quality Objective 1.B.5: Initiate a process to track and document the causes/issues for recidivism.

Homeless Goal 2: *Quantity*— Ensure a sufficient quantity of suitable housing is available to meet the needs of the homeless population in Cincinnati/Hamilton County.

A. Specific to Chronic Homeless

Objective 2.A.1: Create specialized “niche housing” that attracts previously underserved chronically homeless persons. (Examples of this type of housing could include a damp-house, safe haven, etc. in congregate or apartment style design.)

Objective 2.A.2: Create new service-enriched permanent housing units or tenant based rental assistance to meet the needs of the chronically homeless

⁹ HMIS = Homeless Management Information System, a data tracking program funded through the Continuum of Care which tracks basic demographic data on homeless persons and supports aggregate unduplicated count data. Software used by Cincinnati/Hamilton County’s HMIS is VESTA, managed by Caracole, Inc.’s HMIS Project Management Team.

B. All Homeless Individuals and Families

Objective 2.B.1: Maintain the existing capacity level within the emergency shelter system.

Objective 2.B.2: Maintain the existing level of transitional and permanent housing units within the CoC.

Objective 2.B.3: Increase the availability of affordable, permanent housing for homeless individuals/families.

Objective 2.B.4: Increase the availability of service-enriched transitional/permanent housing options for individuals/families without serious disabilities.¹⁰

Objective 2.B.5: Continue the provision of permanent housing for homeless persons in appropriate, diversified locations, according to individual need.

Objective 2.B.6: Assess the need for additional respite shelter beds for persons in families with children.

Homeless Goal 3: *Quality* – Ensure high quality housing and services are available to meet the needs of homeless persons within the Jurisdiction.

A. Specific to Chronic Homeless

Objective 3.A.1: Continue to increase the quality and quantity of case management services.

Objective 3.A.2: Create new methods to ensure substance abuse and mental health treatment is sufficiently available to address the needs of the CH.

B. All Homeless Individuals and Families

Objective 3.B.1: Maintain the requirement that all emergency shelters and transitional housing facilities meet Cincinnati's *Minimum Standards for Shelter* prior to approval for funding.

Objective 3.B.2: Continue Front Line Worker Training (FLWT), updating curriculum at least annually based on needs data and expanding offerings to provide training for aides/advocates/house manager level workers.

Objective 3.B.3: Support agency use of HMIS data in determination of program effectiveness and for staff evaluations.

¹⁰ Preference is for scattered site housing. Site-based housing may be considered if a long-term operating strategy is available.

Objective 3.B.5: Continue to use the annual “inclusive” CoC process for allocating funding to new and renewing housing and service programs for the homeless.¹¹

Homeless Goal 4: Access/Paradigm Shift - Ensure homeless persons efficiently and effectively obtain any and all mainstream resources and community systems or services that they are eligible for.

A. Specific to Chronic Homeless

Objective 4.A.1: Focus on identification and implementation of systems to improve access to housing/ services needed by the CH population

B. All Homeless Individuals and Families

Objective 4.B.1: Focus on identification and implementation of systems to improve access to housing/ services needed by the homeless population exclusive of the CH.

Objective 4.B.2: Develop a system to improve access into transitional housing.

Objective 4.B.3: Develop a system to improve access into Shelter Plus Care.

Objective 4.B.4: Implement the Homeless Housing Residential Treatment Program (new ADAS/CoC Substance Abuse Program).

¹¹ Funding allocations using this process should include: Emergency Shelter Grant, Section 8 – SRO, Shelter Plus Care, and the Supportive Housing Program, and at a minimum.

Needs And Strategies

Special Populations

Vision Statement: *The City will collaborate with a wide variety of public and private organizations in planning and providing housing and service resources to persons with special needs in order that they may live independently.*

The Needs

HUD recognizes the following special populations. The City of Cincinnati has chosen not to identify priority needs among this set of persons with special needs.

The Frail Elderly

In 2000, there were 40,654 persons in Cincinnati (13.2 percent) age 65 or older. Eight percent of these older persons were living in group quarters, 89 percent of which were living in institutions. Of the total number of disabilities tallied in the City of Cincinnati, 29 percent were reported by persons over the age of 65. There were 28,920 householders age 65 or over. More than half (56%) were owners, meaning that elderly residents of Cincinnati are more likely to be homeowners than renters. In 2000, there were 5,596 persons, or approximately 14 percent of the population, over the age of 65 living at or below poverty level. Those over age 65 make up only 8 percent of those living in poverty.

The frail elderly require counseling services to help them make decisions about whether to live independently and how to arrange their finances to help them do so. There has been an increase in predatory lending that makes this service more important than before. Home repairs and assistance in making units accessible can help the frail elderly maintain their independent living status.

Persons With Physical Impairments

Most of Cincinnati's housing stock is unsuited for persons with physical disabilities. Independent Living Options (ILO) estimates a need for a total of 29,000 accessible units. Based on 2000 Census, there were 121,824 disabilities reported in the City of Cincinnati. Of these, 10 percent are sensory disabilities, 24 percent are physical disabilities, 16 percent mental disabilities, 8 percent self-care disabilities, 20 percent go-outside-the-home disabilities, and 22 percent employment disabilities. The Cincinnati Metropolitan Housing Authority (CMHA) has a limited supply of handicapped accessible units, used for both elderly and non-elderly households.

Persons with impairments require help making their homes and apartments more accessible. They would also benefit from accessibility improvements in public and non-profit service facilities.

Persons with Mental Retardation And Developmental Disabilities

The Hamilton County Board of Mental Retardation and Developmental Disabilities (HCBMR/DD) has provided residential services since the late 1970's. Today there are approximately 1,000 individuals with disabilities receiving residential services and supports.

Persons with HIV/AIDS

The City is the grantee for a 15 county Eligible Metropolitan Statistical Area (EMSA) that covers parts of three states. The number of deaths due to AIDS has fallen dramatically since 1995. It is estimated that there are as many as 5,000 people with HIV/AIDS in the region. While once a predominantly gay, white male disease, new cases of HIV infection have been more likely to occur among African Americans and Hispanics than among whites. Infection rates among women also continue to increase. Now, many persons with HIV/AIDS are likely to have other disabilities which complicate their situations. These include substance abuse problems and serious mental illness. Three local agencies play major roles in the provision of case management and housing services to persons with HIV/AIDS: AIDS Volunteers of Cincinnati (AVOC), Caracole, Inc. and the Northern Kentucky Independent District Health Department.

The focus of the City's HOPWA Advisory Committee remains on maintaining the existing case management services and the continued use of HOPWA funds to keep people in their homes. HIV/AIDS service providers continue to focus on the growing infection rate in the African American and Hispanic communities and to coordinate more effectively with the substance abuse treatment and mental health providers. The regional HIV/AIDS case management system has been automated to improve management of client information. There remains a need for better housing resources for men in Northern Kentucky. Planning support should be directed at this problem with the idea that programming will be supported in subsequent years if the planning effort is successful.

Support for the existing transitional housing program should be continued and efforts should be made to maintain or increase the number of Shelter Plus Care subsidies for persons with HIV/AIDS.

An additional need that has surfaced is for on going rent subsidies for non-homeless persons with HIV/AIDS. While Shelter Plus Care has been an extremely valuable resource for HIV/AIDS housing, it requires that the client be homeless when entering the program. Recent trends have shown that many clients who are not necessarily homeless have their housing endangered regularly due to budgetary shortfalls each month. The City has proposed a pilot tenant-based rental assistance program with HOPWA funds that would allow income-eligible clients with existing housing to receive on-going rental support rather than emergency short-term assistance. Through this pilot it is hoped that greater overall stability can be maintained for these clients, rather than having them face eviction in order to qualify for housing support.

Persons with Substance Abuse Problems

The Hamilton County Alcohol and Drug Addiction Services (ADAS) board is the major funding agency for persons with substance abuse problems. The ADAS board funds agencies with a combined capacity of 445 beds. While these beds do not meet the HUD definition of transitional housing for the homeless, they do represent transitional housing for people who require additional support after crisis treatment and preparing for independent, sober living.

Special Populations Goals and Objectives: HIV/AIDS

There is one primary goal related to HIV/AIDS and four corresponding objectives.

HIV/AIDS Goal 1: The City will maintain the existing housing and service programs through the existing network of AIDS services providers and assist them in their continuing efforts to respond to the changing demographics of HIV/AIDS.

Objective 1: Provide operational support for 20 beds of congregate, transitional housing for persons with HIV/AIDS.

Caracole will continue its direct housing services at both Caracole House, a licensed congregate residence for those who have been disabled or displaced by HIV/AIDS and at Caracole Recovery Community, a transitional housing facility for HIV/AIDS residents who are in substance abuse addiction recovery

Objective 2: Provide direct services for persons with HIV/AIDS, including housing assistance, supportive services and linkages to medical support.

Case management and services will be provided, with special attention given to clients who are dually diagnosed with an additional disability, such as substance abuse or mental illness. This process is facilitated through AVOC's Case Management Coordinator, who maintains collaborations within the Greater Cincinnati HIV/AIDS Case Management Network, a consortium of HIV/AIDS service providers located throughout the Eligible Metropolitan Statistical Area which includes various substance abuse and mental health agencies.

The Shelter Plus Care program will continue to provide subsidies for homeless individuals and families with HIV/AIDS and HOPWA funds will, in part, match the value of those subsidies with outreach services, case management, and supportive services for clients.

Objective 3: Provide long-term tenant-based rental assistance for income-eligible persons with HIV/AIDS.

Traditionally, housing assistance under HOPWA has been limited to meeting emergency short-term needs for clients. As persons with HIV/AIDS live longer and maintain their health more effectively, many are in need of smaller, ongoing amounts of rental assistance rather than larger, more sporadic assistance payments. This program will assess the longer-term need for this ongoing assistance within the Cincinnati EMSA.

Objective 4: Provide short-term rent, mortgage or utility assistance to persons with HIV/AIDS.

Funds will be available to individuals and families with HIV/AIDS throughout the Greater Cincinnati EMSA in an effort to assist them in remaining in independent living situations and maintaining their existing housing. In addition, this funding provides for assistance in locating and securing housing when persons with HIV/AIDS are homeless.

The Strategy

The City's strategy for providing housing and services to the groups of Special Populations varies widely from one to the other. The City is the HUD grantee for HOPWA funds, meaning that the City of Cincinnati has a special responsibility to plan for the needs of the population of persons with HIV/AIDS and to oversee the allocation process. It does this through a representative regional body known as the HOPWA Advisory Committee. In contrast, it is the county that is responsible for programs in the areas of mental illness, mental retardation and substance abuse.

Many of the needs of these special populations touch on issues of homelessness. All services for persons in these special populations that involve emergency shelters, transitional housing or permanent housing have already been addressed in the section on homelessness.

With respect to HIV/AIDS, the City will maintain the existing housing and service programs through the existing network of AIDS services providers and assist them in their continuing efforts to respond to the changing demographics of HIV/AIDS.

With respect to the frail elderly, the City will continue to support direct federal applications for elderly housing, support housing counseling programs that can assist elderly persons in maintaining independent living and protect them from predatory lenders. In addition, the City will continue to fund home repair services and accessibility improvements that can help the elderly live independently.

With respect to persons with disabilities, the City will fund home repair services and accessibility improvements to allow such persons to live independently in units. The City currently provides this service for homeowners, and will consider providing the service to persons in rental units as well, with landlord approval.

With respect to all special populations, the City of Cincinnati will look for opportunities to have a significant impact on the ability of service providers to provide programming. Each year the City will assist a small number of agencies with support for renovation to public facilities that results in structural enhancements or modifications. Agencies to be assisted can include those dedicated to serving special populations and those that serve a wider range of persons but whose facilities are not accessible.

The City will consider using some of its housing dollars in partnership with not-for-profit agencies serving special populations to create additional service-enriched housing units for non-homeless persons.

The City of Cincinnati will look for opportunities to coordinate its funding allocations with Hamilton County in those areas where the county is the grantee for state or federal dollars dedicated to serving persons with mental retardation, development disabilities, serious mental illness or substance abuse problems.

The City would benefit from additional housing units for persons in any of these special populations and will, therefore, support applications for funding from HUD's supportive housing programs for the elderly (Section 202) or persons with disabilities (Section 811).

CITIZEN PARTICIPATION PLAN

2005 Citizen Participation Plan

The Consolidated Plan is a combined planning and submission process for four federal Department of Housing and Urban Development (HUD) grant programs received by the City:

- Community Development Block Grant (CDBG)
- HOME Investment Partnership Programs
- Emergency Shelter Grant (ESG) Program
- Housing for Persons with AIDs (HOPWA)

The Consolidated Plan is a comprehensive planning approach to address the housing and development needs of the community with an emphasis on strategic planning, citizen participation and coordination among city agencies and community groups. HUD requires every grantee to submit a Consolidated Plan, which estimates community development needs for the ensuing five-year period and an Action Plan, stating annually the intended use of funds for the programs. Cincinnati will submit a complete Consolidated Plan to HUD in 2004 for 2005-2009. Annual Action Plans will be produced for the years 2005-2009, or until Cincinnati submits a new Five-Year Plan.

The 2005-2009 Consolidated Plan is based primarily on 2000 census data, estimates of current needs, projections, and local data sources. The 2005 Consolidated Plan updated the strategies for meeting needs over the next five-year period, and identified resources anticipated to be available for affordable housing needs, neighborhood revitalization needs, economic and job development needs, and needs for public services and facilities.

Citizen Participation Mechanisms

As part of the development of the 2005 Consolidated Plan Action Plan, citizen review and comment on needs, priorities and strategies is sought, as well as participation in the resource allocation process for the annual action plan.

The Homeless Strategy

The Homeless Section of the 2005-2009 Consolidated Plan will be developed for both the City of Cincinnati and Hamilton County, Ohio as part of the Continuum of Care for the Homeless (CoC) program of the combined jurisdictions. The CoC planning process is a coordinated, collaborative effort by the City of Cincinnati, Hamilton County, the Greater Cincinnati Coalition for the Homeless (GCCH), and the CoC Working Groups and is facilitated by the The Partnership Center, Ltd. (PCL).

The leadership team, known as the Homeless Clearinghouse, includes staff and members of: the City of Cincinnati Department of Community Development and Planning, Hamilton County Community Development Department, GCCH, an elected representative liaison from each of the Working Groups, and PCL. The Homeless Clearinghouse formed a special Consolidated Plan Working Group comprised of 12 persons representing each of the CoC Working Groups, the City, the County, the Coalition and PCL. The working group, facilitated by an independent organizational consultant, Evan Gay, Ph.D., worked through development of the goals, objectives and measures for the Homeless Strategy. A large-group was convened where 30 persons representing 20 different organizations validated and established methods of measurement for each objective.

The Housing Strategy and Other Community Needs Strategy

These two sections will be developed using an analysis of community needs based on demographic data from the 2000 U.S. Census, neighborhoods plans, the Analysis of Impediments to Fair Housing study, the preliminary recommendations of the Housing Advisory Council, the Community Priority Request Process, Cincinnati Neighborhood Business Districts United (CNBDU), and other studies and processes available and deemed useful.

Also, for the first time, neighborhood plans will be used as a resource for the goals and objectives. These plans can provide excellent information about neighborhood needs and challenges, and can help guide future investment. Because each one of the 43 active plans is the result of months or even years of work on the part of the neighborhood's residents, property owners, business owners, service organizations, and other stakeholders, they are an accumulation of 15 years worth of citizen participation in its most active form. To use the Plans in this process is to show them, and the countless stakeholders who created them, appropriate respect.

Staff will consult a variety of local stakeholders and stakeholder groups who play a role in housing or economic development in the Cincinnati area. These stakeholders will be consulted early in the process, at the time of goal and objective development, so that their comments can be considered in completion of the Plan. A list of stakeholders and stakeholder group consulted is attached in Part 7 of this section.

Public Hearing on Proposed 2005 Action Plan/ Consolidated Plan Budget

A public hearing on the proposed 2005 Consolidated Plan budget will be held before the Community Development Advisory Board to receive citizen input on proposed resource allocations for 2005. A notice of the public hearing will appear in a newspaper of general circulation and in the City Bulletin at least 15 days before the hearing. In addition, community organizations will be sent notices by mail.

The public hearing will be held in City Hall, which is an accessible facility. Other accommodations for sight or hearing-impaired persons and for non-English speaking persons will be made upon request. Minutes from this Public Hearing are attached in Part 4 of this section.

Public hearings will also be held by City Council before the 2005-2006 budget is officially approved.

Publication for 30-day Comment Period

On or about September 15, 2004, the City will publish the Proposed 2005 Action Plan/Consolidated Plan budget for a 30-day comment period. The Proposed Consolidated Plan is made available for citizen review in the Department of Community Development and Planning (805 Central Avenue, Suite 700), in the Office of Budget and Evaluation (City Hall, 801 Plum Street, Cincinnati) and will be mailed out to community stakeholders. Paid advertisements will be run in a widely distributed newspaper and in specialized and neighborhood publications. Notice will be placed on the Citi Cable Bulletin Board, run in the City Bulletin and distributed by fax to all area radio and television media outlets. The 52 community councils and community groups will be mailed notices as well as organizations representing Appalachian and Hispanic issues. A summary of the Proposed 2005-2006 Action Plan/Consolidated Plan budget will be made available to all interested parties who request one by calling the Office of Budget and Evaluation, 352-3232, or by signing up at the public hearing.

In finalizing its 2005 Consolidated Plan budget, the City will consider comments received from citizens at the public hearing or in writing 30 days after the publication of the 2004 Action Plan/Consolidated Plan budget. The City will provide a summary of these views and a summary of the reasons such views or comments are or are not accepted.

Citizen participation is a major component of the Consolidated Planning process, and of the City's overall budget process. In addition to the above public hearing and public comment processes, the City encourages citizen participation in several ways.

Community Priority Requests - Neighborhoods

For neighborhood needs, the City asks its fifty-one community councils what their priorities are for the City Budget on a biennial basis. The City has teams of staff persons (Cincinnati Neighborhood Action Strategy-CNAS teams) to assist neighborhoods with this process. The City then considers these priorities in putting together its Operating, Capital and Consolidated Plan budgets.

Continuum of Care Process – Homeless Housing

Annually, the City of Cincinnati sponsors a professionally facilitated Continuum of Care process that includes the Hamilton County Community Development Department and the Greater Cincinnati Coalition for the Homeless. Participating are nonprofit providers of housing and services, state and local governments/agencies, private sector representatives, housing developers, foundations and other community organizations, as well as homeless or formerly homeless persons. The outcome of the process is an application for Continuum of Care Homeless Assistance funding in which the participants reached a consensus on the needs, gaps and relative priorities for grant funding.

Citizen Advisory Committees

In addition to neighborhood participation, the City's budget process has several citizen advisory groups that are involved in reviews of budget proposals for City funding.

The Human Services Advisory Committee (HSAC): HSAC advises the City on the allocation of funds for human services activities, both from the Community Development Block Grant and from a General Fund set-aside. In collaboration with the Cincinnati Coalition for the Homeless, it also advises on the allocation of resources for emergency shelter and transitional housing provided by Community Development Block Grant and Emergency Shelter Grant funds. The HSAC makes its recommendations to the City Manager and for Consolidated Plan program recommendations, to the Community Development Advisory Board (CDAB). Agencies with proposals for funding are asked to prepare applications in the spring of the year for review and recommendation by mid-summer.

Housing Advisory Council (HAC): Created in 2003 through an agreement between the City and Cincinnati Metropolitan Housing Authority (CMHA), the primary focus of the HAC was to recommend and develop programs to address the rental needs of low-income families in Hamilton County, including the City of Cincinnati. Secondly, the HAC was charged with identification of methods and programs to increase market rate rental and homeownership opportunities in the City of Cincinnati.

HOPWA Advisory Committee: Since the City of Cincinnati became a HOPWA entitlement grantee in 1998, the City has utilized an ad hoc advisory committee comprised of representatives of the principal agencies serving persons with HIV/AIDS, and advocacy groups, within the twelve-county eligible metropolitan statistical area (EMSA). The HOPWA Advisory Committee makes recommendations to the CDAB.

Fair Housing Committee: The Fair Housing Committee is currently being restructured to focus on predatory lending and other fair housing issues. It is comprised of members representing various community organizations, not for profit housing developers, realtors, bankers, city and county administrators, civil rights organizations, religious associations, and higher education professionals. The committee meets to discuss identified impediments to fair housing within Hamilton County, to review existing City, County, State and Federal housing policies and programs, and to make recommendations for new policies in pursuit of fair housing. An update to the City's Impediments to Fair Housing Study is anticipated during 2004.

Cincinnati Neighborhood Business Districts United (CNBDU): Proposals for funding for neighborhood business district (NBD) improvements are made through a special process of the neighborhood development division of the Department of Community Development and Planning (DCDP). Request-For-Proposal packages are mailed to community leaders in early March. Information may be obtained from DCDP by calling 352-6254. The deadline for submission is June 1. NBD proposals are reviewed by CNBDU, an association of NBD members. Their recommendations are made to DCDP, which in turn requests funding from CDBG or City Capital resources.

Community Development Advisory Board (CDAB): All proposed expenditures in each annual Consolidated Plan budget are reviewed by the Community Development Advisory Board, a volunteer citizen's group appointed by the Mayor and advisory to the City Manager. Its members include neighborhood representatives, lenders, developers, representatives of neighborhood business and other community organizations.

Consolidated Plan Amendments

A substantial amendment to the Consolidated Plan Budget requires the review of the Community Development Advisory Board, public notice in the City Bulletin and a newspaper of general circulation with a 30-day opportunity to comment, and a public hearing before the City Council. The City will consider all comments from citizens prior to the submission of the substantial amendment, and will explain reasons for accepting or not accepting such comments as part of its amendment process.

A substantial amendment is defined to include the following situations:

- Major budget adjustments (20% or more change of total budget in any grant fund) related to final resources;
- Reallocation of program dollars exceeding \$3,000,000, except for the annual sunset process;
- A proposed change in the allocation or selection criteria for generic programs such as loan programs or competitive development programs; and
- Proposed uses of HUD 108 Loan Authority or CDBG Float loans.

The CDAB will make recommendations on program changes from the 2005-2006 Approved Budget and will participate in an examination of the City's citizen participation process in the preparation of the next five-year Consolidated Plan.

A public hearing before the City Council will be held annually during the first quarter of the year to consider the amendment to the Consolidated Plan related to the allocation of final resources.

In addition, a public hearing will be held at any other time during the year concerning any substantial amendment to the Consolidated Plan. A notice of the public hearing will appear in a newspaper of

general circulation and in the City Bulletin at least 15 days before the hearing. In addition, community organizations will be sent notices by mail. The public hearing will be held in City Hall, which is an accessible facility. Other accommodations for sight or hearing-impaired persons and for non-English speaking persons will be made upon request.

Performance Reviews

Citizens are encouraged to comment on the performance of city and nonprofit agencies in implementing Consolidated Plan programs and projects and in meeting program objectives.

While the Consolidated Plan documents the proposed use of funds, the Consolidated Annual Performance Evaluation Report (CAPER) identifies the progress and performance of projects, programs and services funded during the prior program year. The CAPER is available in early March annually. At the beginning of March, the Office of Budget and Evaluation will publish a notice in the City Bulletin and in a general publication newspaper that the performance reports are available and locations where they may be reviewed. Citizens may request copies by calling the Office of Budget and Evaluation 352-3232. Comments by citizens on the City's performance will be considered by the City and included in the submission of the Performance Report to HUD.

Access to Records

Citizens may have reasonable and timely access to information and records relating to Cincinnati's Consolidated Plan and its use of funds for the preceding five years. Consolidated Plan program history, in the form of previous Comprehensive Housing Affordability Strategy (CHAS) reports, CDBG Consolidated Plans, and CDBG Grantee Performance Reports can be reviewed in the Office of Budget and Evaluation, Rm. 142, City Hall, between the hours of 8:00 a.m. and 5:00 p.m., or by calling 352-3232. The Consolidated Plan will be available in PDF format on the City's web site - www.cincinnati-oh.gov. Printed copies are available for review in Room 142 of City Hall and in the Public Library of Hamilton County.

Technical Assistance

Community groups may receive assistance with proposals for potential Consolidated Plan program funding through the following resources. All requests that fall outside of the human services or neighborhood business district funding process should be submitted no later than May 15 annually in order to be considered in department funding requests.

City Departments and Staff

Department of Community Development and Planning:

Housing, Human Services, Economic Development, and Workforce Development questions:
Acting Director, Oren J. Henry, 352-6146

Employment & Training Division
Annette Armstrong, 352-4982

Department of Finance, Budget and Evaluation Division

Gerry Torres, 352-6272
John Dietz, 352-1563

Cincinnati Development Fund

Pre-development grants for non-profits:
Jeanne Golliher, 721-7211

Complaints

Complaints from citizens concerning Consolidated Plan activities, amendments or performance should be directed to the Community Development Administrator in the Office of Budget and Evaluation, Room 142, City Hall. Citizen complaints submitted in writing will be answered within 15 working days where practicable.

Monitoring

Current Monitoring Procedures

Citizens are encouraged to comment on the performance of city and nonprofit agencies in implementing Consolidated Plan programs and projects and in meeting program objectives.

While the Consolidated Plan documents the proposed use of funds, the Consolidated Annual Performance Evaluation Report (CAPER) identifies the progress and performance of projects, programs and services funded during the prior program year. Annual reports for the HOME Program are also available. The CAPER is available in early April annually. In March, the Budget and Evaluation Division will publish a notice in the City Bulletin and in a general publication newspaper specifying when the performance reports will be available and locations where they may be reviewed.

Citizens may have reasonable and timely access to information and records relating to Cincinnati's Consolidated Plan and its use of funds for the preceding five years. Consolidated Plan program history, in the form of previous Comprehensive Housing Affordability Strategy (CHAS) reports, CDBG Consolidated Plans, and CAPERs can be reviewed in the Budget and Evaluation Division, Rm. 142, City Hall, between the hours of 8:00 a.m. and 5:00 p.m., or by calling 352-3232.

Complaints from citizens concerning Consolidated Plan activities, amendments or performance should be directed to the Community Development Administrator in the Budget and Evaluation Division, Room 142, City Hall. Citizen complaints submitted in writing will be answered within 15 working days where practicable.

Administrative Monitoring

The Budget and Evaluation Division of the Finance Department administers the City's Consolidated Plan grants. Administration includes the following functions:

- Reviewing all proposals for funding at the budget phase for eligibility with grant program requirements.
- Reviewing grant budgets in their entirety for compliance with program caps (CDBG) and program set-asides (HOME CHDO requirements).
- Reviewing all activities at the implementation phase for compliance with grant requirements (with Law Department).
- Monitoring activities to ensure commitment of funds in a timely manner, in particular the Emergency Shelter Grants and CHDO commitments for HOME funds.
- Monitoring ongoing expenditures during the course of the program year to ensure program caps are not exceeded and that the CDBG program as a whole is in compliance with national benefit standards.
- Monitoring achievement of plan goals and objectives through periodic and annual reports and through the budget review process with citizen advisory board.

Subrecipient Monitoring

- The City has formal subrecipient monitoring procedures that involve the following elements:
- An audit requirement based on a risk assessment (for subrecipients of less than \$300,000 in federal funds).
- City staff is assigned to monitor subrecipient contracts.
- Written monthly activity reports are required.

- Documentation for all vouchers is required.
- Frequent communication with subrecipient, including telephone contacts, routine site visits, with file reviews at least annually and a formal site visit with complete compliance reviews once every 24 months.

Technical Assistance

Community groups may receive assistance with proposals for potential Consolidated Plan program funding through the following resources. All requests that fall outside of the human services or neighborhood business district funding process should be submitted no later than May 15 annually in order to be considered in department funding requests.

Department of Community Development and Planning

Oren J. Henry, Acting Director – 352-6264

General Eligibility Questions

Gerry Torres, 352-6272

John Dietz, 352-1563

Resource Projections

Consolidated Plan Budget resources are comprised of the grant amounts, CDBG program income, and reallocated prior year funds (operating savings and project closeouts). The City of Cincinnati's Consolidated Plan budget for 2003 was \$28 million. The City estimates that 2004 resources will be approximately \$26.1 million, although Congress has not completed its appropriation process for 2004.

The City expects to continue to receive funding from various HUD discretionary programs that provide needed housing and other services, such as the Continuum of Care grants. Other resources expected to be available are discussed in the City's Consolidated Plan submission.

Plan to Minimize Displacement

In carrying out its Consolidated Plan programs, the City of Cincinnati minimizes displacement of low-income families in the following manner:

The City's rehabilitation loan programs are structured to discourage permanent displacement. Any permanent relocation, or the temporary relocation of tenants that may be necessary during the rehabilitation process, is a cost to the property owner. This increases the owner's incentive to avoid displacement and minimize any relocation during the rehabilitation process.

In addition to this rehabilitation policy, the City has two additional programs that minimize the effects of displacement. The Code Related Relocation Program provides relocation benefits to tenants who are forced to vacate their homes due to the enforcement of the City's local building or health codes. In addition, the program now provides relocation benefits for families with children with elevated blood lead levels. Benefits include moving expenses and rent payments, as well as assistance in locating safe and sanitary housing.

The second local program is for relocation assistance to residents and businesses displaced as a result of locally funded development activity in the downtown.

All relocation benefits provided as a result of activities assisted with Consolidated Plan funding are at levels required by the Uniform Act.

The Programs

HOME Investment Partnerships Program

The HOME Investment Partnerships Program is a formula grant that funds affordable housing programs. HOME funds can be used for acquisition, construction, reconstruction, and moderate or substantial rehabilitation activities that promote affordable rental and ownership housing. It can also be used for tenant-based rental assistance. Cincinnati uses HOME funds primarily for the rehabilitation of rental housing units for low-income families, and for homeowner rehabilitation and the promotion of new home ownership opportunities. Housing programs funded by HOME funds are described below under the Community Development Block Grant program descriptions. HOME funds are administered by the Department of Community Development and Planning. The 2004 federal HOME grant is \$ 4,428,285.

Housing for People With AIDS (HOPWA)

HOPWA funds may be used to assist all forms of housing designed to prevent homelessness of AIDS victims including emergency housing, shared housing arrangements, apartments, single room occupancy dwellings, and community residences. HOPWA funds also may be used to fund services, such as health care and mental health services, drug and alcohol abuse treatment and counseling, intensive care, case management, assistance with daily living and other supportive services. Cincinnati's 2004 HOPWA grant amount is \$550,000. Cincinnati became a HOPWA grantee for the first time in 1998. The Department of Community Development and Planning administers the grant.

Emergency Shelter Grant (ESG)

The Emergency Shelter Grant (ESG) Program is a formula grant that can fund both the capital and non-staff operating needs of emergency shelters and transitional housing for the homeless. Outreach or supportive services for the homeless are also allowable uses of funds. Cincinnati's 2004 ESG grant amount was \$596,391. ESG funds are administered by the Department of Community Development and Planning.

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) is a formula grant from the federal Department of Housing and Urban Development (HUD) to local and state governments. The primary objectives of the CDBG program are to benefit low- and moderate-income people or aid in the prevention or elimination of slums and blight. CDBG funds are a flexible resource that can be used for a wide range of programs or projects within a broad framework of eligible activities. Overall, 70% of CDBG expenditures must benefit low- and moderate-income persons.

Cincinnati's 2004 CDBG budget totaled \$19,765,180, with \$16,103,000 of that amount coming from new grant funds and the balance from program income and prior year funds. Multiple City departments as well as community nonprofit agencies utilize CDBG funds to carry out program objectives.

CDBG can be used to fund a wide variety of activities including:

- Rehabilitation of residential housing, both rental and owner-occupied properties;
- Rehabilitation or new construction of public facilities and improvements, including but not limited to streets and other infrastructure, parks, recreation facilities, community or health centers, facilities delivering human services operated by private non-profit agencies, and shelters serving the homeless or other special needs populations;

- Acquisition, disposition, or demolition of properties for a CDBG-eligible activity;
- Public services that are new or provide an increased level of service over that which has been provided by the local government in the preceding 12 months. All public services in the CDBG program in any given year may not exceed 15% of the total entitlement grant amount;
- Relocation payments when required pursuant to CDBG regulations or as determined appropriate by the grantee;
- Special economic development activities including the acquisition, construction or rehabilitation of commercial or industrial property when carried out by the recipient or by public or private nonprofit organizations;
- Assistance to private for-profit businesses including grants, loans, loan guarantees, and technical assistance. The assistance must meet certain underwriting and public benefit standards.

CDBG funds cannot be used for a number of specific activities including:

- Buildings used for general government purposes;
- Equipment;
- Operation, maintenance and staffing of normal community services and facilities not specifically related to other Block Grant-funded projects; and
- Regular government expenditures.

Community Development Block Grant Local Program Focus

The priorities for Cincinnati's CDBG funds set by the City Council over a number of years are:

- Housing
- Economic and Job Development
- Human Services Facilities

Housing

A primary objective for the use of CDBG funds by the City of Cincinnati is to serve its communities by providing decent housing and a suitable living environment to low- and moderate-income persons. A large amount of CDBG funds are spent on providing or improving permanent residential structures through the City's Department of Community Development and Planning (DCDP). DCDP provides a variety of services to both very low and low-income homeowners and renters. In past years, most of these programs have been made available to eligible clients on a citywide basis rather than focusing on certain neighborhoods. The following is a summary of funded housing programs.

Programs for Homeowners include:

Housing Maintenance Services: Home repair and emergency repair services are provided primarily for very low-income elderly, disabled and single parent homeowners.

Deferred Rehabilitation Loans and Lead Abatement Grants: Provides deferred rehabilitation loans for one- to two-unit owner occupied buildings citywide to make code related repairs, improve accessibility, and enhance energy conservation. This program is currently implemented by the Homeownership Center.

Neighborhood Revitalization: Provides funds to implement strategies to increase home ownership through focused revitalization in specific neighborhoods.

Housing Development Programs: Assistance may be in the form of infrastructure improvements or loans and grants to developers to upgrade existing housing and create new single unit and multi-unit housing for buyers and renters. This program is also funded with HOME Investment Partnerships dollars.

Down Payment Assistance: Funds for down payment and closing costs to first time homebuyers who are below 80% of median area income. The program is currently administered through the Shuttlesworth Foundation.

Programs for Renters include:

Rental Rehabilitation: Provides for the rehabilitation and development of affordable rental housing units. Rental Rehab provides funding for units requiring moderate rehabilitation, using HOME funds.

Fair Housing Services: The City currently contracts with Housing Opportunities Made Equal to promote equal housing opportunities for persons seeking housing regardless of race, sex, color, nationality, religion, handicap or familial status.

Tenant Representation: The City currently contracts with the Legal Aid Society to provide assistance to clients with legal problems related to tenant/landlord relations, code related issues and tenants' rights.

Additionally:

Emergency Shelter Grant (ESG): Funds are used to support the operations of homeless shelters, to provide outreach or supportive services to the homeless, or to rehabilitate homeless facilities. Agencies are required to match ESG funds.

For further information about Cincinnati's housing programs contact:

Department of Community Development and Planning, Two Centennial Plaza, Suite 700, 805 Central Avenue, Cincinnati, Ohio 45202 or telephone: (513) 352-6146.

Economic Development

CDBG funds provide loans, grants, public improvements and technical assistance to businesses and industries to expand or consolidate their operations within Cincinnati, providing jobs for low and moderate income persons or goods and services for low and moderate income neighborhoods. CDBG funds are also used for job training and referral services.

The City of Cincinnati's economic development programs are delivered primarily by the Department of Community Development and Planning. Programs include:

Neighborhood Business District Program: DCDP aims to increase economic vitality by increasing sales revenues of individual businesses, creating and retaining jobs in neighborhoods and improving the physical environment through the funding of lead abatement, facade, streetscape and other public improvements in the neighborhood business districts.

Small Business Loan Program: Provides loans for growing small businesses where additional financing is needed for expansion, providing additional jobs and commercial services for Cincinnati neighborhoods.

Technical Assistance and Micro-Loans: Through a contract with the Cincinnati Business Incubator (CBI), and Greater Cincinnati Micro Initiative (GCMI) the City funds technical assistance, micro-loans, and incubator facilities and support for minority and women owned businesses.

Strategic Program for Urban Redevelopment (SPUR): Assists businesses with loans or grants for property acquisition or site improvements at vacant, contaminated or underutilized sites in order to return these properties to productive use, increase the tax base, protect public health, and expand and promote job creation and retention for low- and moderate-income persons of the city.

Workforce Development: Administers various programs that provide employment opportunities to low and moderate income residents of the City. The City contracts with community workforce development programs to teach life skills, provide employment readiness training, and offer job placement services for adults and youth. The City funds subsidized employment for youth and young adults through two contract agencies: Citizens' Committee on Youth (CCY) and Cincinnati Youth Collaborative (CYC).

For more information about the City's economic development activities please contact the Department of Community Development and Planning, Two Centennial Plaza, Suite 700, 805 Central Avenue, Cincinnati, Ohio 45202 or telephone (513) 352-6146.

Human Services

CDBG funds are used for Human Services Division (HSD) administered City grants. Community agencies use City grants to make renovations and improvements to public facilities or buildings where human services are provided to City residents. Human service facility projects address correction of code violations, assist in the removal of architectural barriers that restrict mobility and accessibility, focus on energy conservation or historic preservation, and increase an agency's capacity to provide needed programs or services. A small portion of HSD CDBG funds can be used to provide agency operating support. However, the amount available for operating grants is very limited due to the City cap for CDBG operating support.

For more information about HSD administered City grant programs please contact the Department of Community Development and Planning, Two Centennial Plaza, Suite 700, 805 Central Avenue, Cincinnati, Ohio 45202, or telephone (513) 352-6146.

Planning and Administration

CDBG funds are used for planning activities and general administration of the CDBG and HOME Programs. Planning and Urban Renewal studies, feasibility studies and design studies related to economic development are examples of planning activities conducted with CDBG funds. The Department of Community Development and Planning also conducts environmental and historic design reviews.

General administration includes coordination of budget and federal reporting requirements and compliance with federal program mandates.

Budget Narrative – Federal Resources

Southeastern Michigan Health Association – CLEARCorps Detroit

1. Salaries

Executive Director--Mary Sue Schottenfels, CLEARCorps/Detroit (20% FTE)

Ms. Schottenfels will direct all aspects of the Healthy Homes Detroit Project including providing oversight for the Project Manager, who will supervise all staff. She will provide strategic planning, budget oversight and management, and will staff the Target Area Advisory Council and direct partnership activities. At an annual salary of \$85,985, the amount requested for year one of this project is \$17,200 (20% FTE). This same dollar amount and level of commitment is requested in years two and three, for a total request of **\$51,600**.

Project Manager – Rachel Wells, MSW/MUP, CLEARCorps (100% FTE)

Ms. Wells will coordinate the daily operations for the Healthy Homes Detroit program and will supervise all staff. She will design and oversee the targeted outreach strategy. She will take the lead on visiting families in the 180 targeted homes, providing the Healthy Homes Assessment, and designing the Healthy Homes Action Plan with the family. She will oversee all data input and management. At an annual salary of \$42,000, the amount requested for year one of this project is \$42,000 (100% FTE). This same dollar amount and level of commitment is requested in years two and three, for a total request of **\$126,000**.

AmeriCorps Member (100% FTE)

One AmeriCorps member will work fulltime on this project. This member will attend training to become a Certified Healthy Homes Specialist and learn how to conduct healthy homes assessments. The member will also complete day-to-day tasks such as program outreach and product installation. At an annual salary of \$16,000, the amount requested for year one of this project is \$16,000 (100% FTE). This same dollar amount and level of commitment is requested in years two and three, for a total request of **\$48,000**.

Community Liaison (51% FTE)

One Community Liaison will work 20.5 hours per week at \$15.00 per hour on this project. This person will focus efforts on community outreach, helping potential families enroll in the program, and follow up with enrolled families (on the phone and in person) to make sure they received all scheduled Referral Partner Network services. \$16,000 is requested in year one. The same amount is requested in years two and three, for a total of **\$48,000**.

Student Intern (400 hours per year)

One Student Intern will be hired from the target community to work on this project. This intern will provide general office support, assist with installations, and manage data. At an hourly rate of \$10.00, \$4,000 is requested in year one. This same amount is requested in years two and three, totaling **\$12,000**.

Total Salaries Request – Three Years

\$285,600

2. Fringe Benefits

The total project funding requested for fringe benefits in years one, two, and three is **\$82,080**. The benefit rate for all four positions is 30%. The Student Intern position does not qualify for fringe benefits. The following is a breakdown of fringe benefits for each position.

| Staff | Rate | Total Benefit |
|----------------------------------|------|------------------|
| Executive Director | 30% | \$15,480 |
| Project Coordinator/Case Manager | 30% | \$37,800 |
| AmeriCorps Member | 30% | \$14,400 |
| Community Liaison | 30% | \$14,400 |
| Total Fringe Benefits | | \$82,080 |
| Total Personnel | | \$367,680 |

3. Travel

3a. Transportation – Local Private Vehicle: **\$5,400** (10,800 miles @ 50 cents per mile) is requested to cover local private vehicle costs for this project. This funding would cover the cost to drive the CLEARCorps van to and from houses in the target neighborhood and other transportation necessary for this project. CLEARCorps estimates that on average the van will accrue 3,600 miles each year, totaling 10,800 for the duration of this grant. SEMHA's current reimbursement rate of 50 cents per mile was then used to determine the total request amount.

3b. Transportation – Air Fare: **\$6,020** is requested to cover the costs of air fare for this project. Of this amount, \$3,612 (\$602 per flight, 6 tickets) is requested to cover the cost of two CLEARCorps staff to attend a yearly HUD Healthy Homes conference in Washington D.C. The remaining \$2,408 (\$602 per flight, 2 tickets) is requested to cover the cost of two CLEARCorps staff to attend a national conference (location to be determined) to present project findings to peers in the field.

3c. Transportation – Other: **\$4,446** is requested to cover the costs of CLEARCorps staff to stay at a hotel while attending the annual HUD Healthy Homes conference and presenting findings at a conference to be determined. Of this amount, \$3,078 (18 nights, two staff, and \$171 per room) is requested to cover hotel costs for the three day conference in Washington D.C. The remaining \$1,368 (8 nights, two staff, and \$171 per room) is requested to cover hotel costs for the three day conference to be determined.

3d. Transportation – Per Diem: **\$1,534** is requested to cover per diem food expenses for CLEARCorps staff while attending two HUD Healthy Homes conferences and one conference to be determined to present project findings. Of this amount, \$1,062 (\$59 per day, 18 days, and two staff) is requested for the two HUD conferences in Washington D.C. The remaining \$472 (\$59 per day, 4 days, and two staff) is requested to cover per diem costs for the conference to be determined.

Total Travel **\$17,400**

5a. Consumable Supplies

\$145,796 is requested to cover consumable supplies for this project. The following is a breakdown of these costs:

Tier One Healthy Homes Materials: **\$126,000** (\$700 per house, 180 homes) is requested to purchase various healthy homes supplies for all homes enrolled in Tier One of this project. Items to be purchased may include (but not limited to) a HEPA vacuum and extra filters, pest management traps, flashlights, child safety locks, safety gates, mattress/pillow covers, step stools, outlet covers, night lights, and fire extinguishers. All items will be installed.

Office Supplies: **\$14,396** (\$4,799 per year) is requested to purchase general office supplies for activities directly related to this project. Much of this funding will be used to mail outreach packets to neighborhood residents.

Family Incentives: CLEARCorps proposes to provide family incentives of \$30 for each of 180 families to encourage ongoing program participation. This method has been used successfully by CLEARCorps for past projects. The total request amount for this is **\$5,400**.

Consumable Supplies Total

\$145,796

6. Consultants

Funding is requested to hire one organization as a consultant for this project. The following provides a brief description of services performed and amount paid for those services.

Michigan Department of Community Health (MDCH): MDCH has agreed to provide hands-on technical assistance and support to the Healthy Homes Detroit Project throughout the entire grant. MDCH will receive **\$10,800** (23 days of consultant work at \$469.56 per day) for this project. *MDCH is also providing \$13,484 in leveraged resources for additional healthy homes consultation and staff attendance at HHD meetings.*

Consultants Total

\$10,800

7. Contracts and Sub-Grantees

Funding is requested to procure the services of five organizations as sub-grantees. The following provides a brief description of services performed and amount paid for these services.

Wayne State University's Center for Urban Studies (Center): The Center is creating a unique and successful Detroit/Wayne County Healthy Homes Database which allows all partners from the Collaborative to access real-time information about target houses. The total budget for this effort is **\$102,000** (\$34,000 per year). *The Center is also contributing \$55,047 in leveraged resources.* A separate HUD CBW Budget Form and narrative is included for the Center.

Michigan Public Health Institute (MPHI): MPHI is currently serving as the evaluator for the Kresge funded Detroit-Wayne County Lead Collaborative and will serve as the evaluator for this project. CLEARCorps is requesting **\$24,000** (\$8,000 per year) to pay for these services.

Detroit Department of Health and Wellness Promotion (DHWP): DHWP will provide 180 homes enrolled in Tier One services with radon kits. They will also provide radon testing for

each house. DHWP will also provide staff services to identify clients for enrollment into the HHD program. CLEARCorps is requesting **\$15,900** (\$5,300 per year) to pay for these services. *In addition, DHWP is providing \$80,000 in leveraged resources for this project.*

Children's Hospital Asthma Unit: The Children's Hospital Asthma Unit is committed to providing asthma management services for the Healthy Homes Detroit Project. In addition to providing clinical services through the Asthma Tune-Up clinic, the Asthma Unit will provide staff trainings and technical assistance to CLEARCorps and agency partners. CLEARCorps is requesting **\$15,900** (\$5,300 per year) to pay for these services. *In addition, the Asthma Unit is providing \$31,500 in leveraged resources for this project.*

The Asthma and Allergy Foundation of America– Michigan Chapter (AAFA): The AAFA will provide in-home asthma case management and family training to HHD families where a child has been diagnosed with asthma. CLEARCorps is requesting **\$24,000** (\$8,000/year) to pay for these services. *The AAFA is also providing \$4,500 in leveraged resources for this grant.*

The Wayne County Prosecutor's Office (WCPO): The office of the Wayne County Prosecutor will assure that rental property owners in the target area understand the consequences of NOT addressing lead hazards in targeted properties, conducting enforcement activities as appropriate. In addition, they will provide outreach and education services to residents enrolled in the program. CLEARCorps is requesting **\$13,500** (\$4,500 per year) to pay for these services. *In addition, the WCPO is providing \$109,529 in leveraged resources. As a leveraged resource, Mary Morrow, Lead Attorney, will spend 50% of her time enforcing the Landlord Penalty Law and other local code ordinances.*

Young Detroit Builders/Youth Build (YDB): Funding is requested to procure the services of YDB. Under the supervision of a licensed contractor, the YDB will perform many of the repairs/remediation needed for 150 Tier Two HHD homes interventions. The approximate cost per unit intervention is \$533.33, making the total request amount **\$80,000**.

WARM: *As a leveraged resource, WARM will conduct energy audits and provide energy kits to 180 homes (all Tier One homes). The energy kits consist of compact florescent lights, plastic storm window covers, rope caulk, door sweeps, energy efficient shower heads, night lights, and socket sealers. WARM will also train Collaborative staff members on energy efficiency techniques and other healthy homes topics. The overall value of this contribution is \$32,000.*

The Kresge Foundation: *On October 6, 2010, Kresge awarded CLEARCorps \$70,192 to conduct healthy homes interventions on 10 homes in the chosen target area for this grant. Work on these homes has already begun. \$4,000 of this funding has been given to the WSU Center for Urban Studies. The Center is using their portion of this grant as leveraged resources mentioned above. The remaining \$66,192 would be leveraged resources from The Kresge Foundation.*

The Skillman Foundation: *In July 2010, Skillman awarded CLEARCorps \$70,000 to conduct healthy homes interventions on 10 homes in the chosen target area for this grant. Work on these homes has already begun. \$4,000 of this funding has been given to the WSU Center for Urban Studies. The Center is using their portion of this grant as leveraged resources mentioned above. The remaining \$66,000 would be leveraged resources from The Skillman Foundation.*

Central Detroit Christian Community Development Corporation (CDC): *The CDC is a local faith-based non-profit located in the HHD target area. CDC will help the HHD program nominating someone for the target area advisory group, referring families to the program, and helping to inform the community about Healthy Homes Detroit through information in our newsletter and through community events. The value of these leveraged resources is \$7,500 over the life of the grant.*

Children's Hospital Injury Prevention Team: *This unit is providing each of 200 homes with smoke detectors and carbon monoxide detector at no cost to the project. They will also provide training. The value of this leveraged amount is \$18,000.*

Detroit Department of Human Services (DHS): *DHS has committed to weatherize 20 homes that qualify for their program each program year (60 homes total) at an average cost of \$6,500. The total amount of this leveraged resource commitment is \$390,000.*

Detroit Buildings and Safety Engineering Department (BSED): *BSED has committed to inspecting 70 'repeat offender' homes (those where multiple children were living when diagnosed with childhood lead poisoning) over the three-year life of this grant. The value of these leveraged services is \$100,000 (\$1,429 per house).*

National Coalition to End Childhood Lead Poisoning (NCECLP): *The NCECLP will provide CLEARCorps/Detroit with \$261,500 in leveraged resources for this grant. \$150,000 will be available as a performance-based contract to train up to 150 area residents (40% returning citizens) on healthy homes/weatherization job training. \$61,500 will be available to work on HHD home repairs as Tier Two interventions. Finally, NCECLP will provide \$50,000 work of technical assistance over the three-year life of the grant.*

The Detroit Department of Planning and Development (PDD): *PDD is committed to providing lead-based paint inspections/risk assessments for up to 100 eligible families under this project. The total amount of the City of Detroit's "inkind" commitment reflects the contribution of \$100,000 for inspection and other related services. In addition, PDD will provide direct lead-based paint hazard remediation to eligible families referred to us through the grant program, at a cost of \$15,000 per unit, as funds are available.*

| | |
|--|--------------------|
| Total Contracts and Sub-Grantees (HUD funding) | \$275,300 |
| Total Leveraged Program Funds | \$1,334,902 |
| (Including MDCH leverage listed in consultants section) | |

8. Construction Costs

8c: Relocation expenses and payments: Funding is requested to temporarily relocate 10 families (four in year one, four in year two, and two in year three) while Tier Two or Three work is completed on their home. Some healthy homes interventions, such as lead paint remediation conducted with funds distributed by the Detroit Department of Planning and Development may require the family to leave their home until work is completed. CLEARCorps Detroit estimates each family may need to be relocated for up to one week at \$100/night. Therefore, a total of

\$5,000 is requested.

8i: Construction- Contractors for Tier Two Interventions: **\$79,500** is requested to hire contractors for Tier Two remediation work that YDB is not able to complete. Examples of repairs include plumbing, roof repair, and electrical work. CLEARCorps Detroit estimates 150 repairs to be completed at an average cost of \$530 per repair.

| | |
|---------------------------------|-----------------|
| Total Construction Costs | \$84,500 |
|---------------------------------|-----------------|

9. Other Direct Costs

CLEARCorps is requesting funding to cover other costs imperative to the success of this project. These include **\$11,400** to cover a portion of building rent (\$316.67 per month for 36 months), **\$6,200** for community events, and **\$7,200** (\$200/month for 36 months) for phone and internet access. CLEARCorps will hire various organizations to provide healthy homes training to Collaborative agency staff members for this project. The amount requested over three years for these trainings is **\$9,000** (9 training sessions, \$1,000 per session). Finally, CLEARCorps will use a van to carry supplies to houses. **\$17,100** is requested to cover for maintenance, gas, and insurance for the Healthy Homes van (\$475/month for 36 months).

| | |
|--------------------------------------|------------------|
| Total Other | \$50,900 |
| Total Direct Cost – HUD Share | \$952,376 |

10. Indirect Charges

The fiduciary for CLEARCorps/Detroit is the **Southeastern MI Health Association (SEMHA)**. SEMHA requires that each CLEARCorps grant include a 5% charge for indirect costs necessary to facilitate smooth and efficient ‘back office’ functions including accounting, audits, and conducting all personnel matters, including hiring and firing process. **This rate is only applied to HUD’s Total Direct Cost for this project.** The total requested for indirect cost for this project is **\$47,619**.

| | |
|-------------------------------|------------------|
| Indirect Cost Total | \$47,619 |
| Total HUD Project Cost | \$999,995 |

Leveraged Resources

Several Collaborative agencies are contributing significant amounts of leveraged resources to ensure the success of the Healthy Homes Detroit Project. The total amount of leveraged funding is **\$1,334,918 or 133% of the HUD budget request**. Details are provided on HUD Form 96015, “Leveraging Resources.”

| | |
|--|---------------------------|
| Total Collaborative Leveraged Resources | <u>\$1,334,902</u> |
| Total Project Cost | \$2,334,913 |

Grant Application Detailed Budget Worksheet

(Exp. 01/31/2011)

| | | | |
|--------------------------------|--|--------------------------------|--------------------|
| Name and Address of Applicant: | City of Cincinnati, Health Department | Green = Lead abatement money - | \$3,682,390 |
| | 3301 Beekman Street | Blue = Applicant Match - | \$3,664,096 |
| | Cincinnati, OH - 45225 | Pink = State Match - | \$289,746 |
| HUD (OHLHC) CFDA 14.905 | Rashmi.aparajit@cincinnati-oh.gov | Total Match = | \$3,953,843 87.86% |

| Category | | Detailed Description of Budget (for full grant period) | | | | | | | | | | |
|---|----------|--|---------------|--------------------|------------------|-----------------|---------------------------|---------------------|------------------|--------------------|-------|----------------|
| | | Estimated Hours | Rate per Hour | Estimated Cost | OHLHC Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| 1. Personnel (Direct Labor) | | | | | | | | | | | | |
| Lead Risk Assessor 1 | 1 FTE | 7,280 | \$23.44 | \$170,643 | \$0 | | Cash Match - CDBG | | | | | |
| Lead Risk Assessor 2 | 1 FTE | 7,280 | \$23.44 | \$170,643 | \$0 | | Cash Match - CDBG | | | | | |
| Lead Risk Assessor 3 | 1 FTE | 7,280 | \$23.44 | \$170,643 | \$0 | | Cash Match - CDBG | | | | | |
| Nurse Case Managers 1 | 1 FTE | 7,280 | \$28.53 | \$207,718 | \$0 | | Cash Match - CDBG | | | | | |
| Nurse Case Managers 2 | 1 FTE | 7,280 | \$28.53 | \$207,718 | \$0 | | Cash Match - CDBG | | | | | |
| Nurse Case Managers 3 | 1 FTE | 7,280 | \$28.53 | \$207,718 | \$0 | | Cash Match - CDBG | | | | | |
| Lead Outreach Educator | 1FTE | 7,280 | \$28.53 | \$207,718 | \$0 | | | | \$207,718 | | | |
| 1 Project Manager | 1FTE | 7,280 | \$26.64 | \$193,909 | \$193,909 | | | | | | | |
| 1 Program Director | 1FTE | 7,280 | \$35.82 | \$260,770 | \$130,385 | | Cash Match - CDBG | | | | | |
| 1 Clerk | 1 FTE | 7,280 | \$19.30 | \$140,504 | \$0 | | Cash Match - CDBG | | | | | |
| Lead Risk Assessor 4 | 1 FTE | 7,280 | \$23.44 | \$170,643 | | | Cash Match - CDBG | | | | | |
| Senior Sanitarian | 1 FTE | 7,280 | \$26.64 | \$193,909 | | | Cash Match - CDBG | | | | | |
| GIS Specialist for Lead Registry | 0.25 FTE | 1,820 | \$37.00 | \$67,340 | \$0 | | Cash Match - General Fund | | | | | |
| Senior Accountant | 0.25 FTE | 1,820 | \$34.58 | \$62,936 | | | Cash Match - General Fund | | | | | |
| Supervising Accountant | 0.1 FTE | 728 | \$41.17 | \$29,972 | | | Cash Match - General Fund | | | | | |
| Grant Co-ordinator | 1 FTE | 7,280 | \$23.44 | \$170,643 | \$170,643 | | | | | | | |
| Total Direct Labor Cost | | | | \$2,633,429 | \$494,937 | | | | \$207,718 | | | |
| 2. Fringe Benefits | | | | | | | | | | | | |
| | | Rate (%) | Base | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| Lead Risk Assessor 1 | 1 FTE | 39.49% | | \$67,387 | \$0 | | | | | | | |
| Lead Risk Assessor 2 | 1 FTE | 39.49% | | \$67,387 | \$0 | | | | | | | |
| Lead Risk Assessor 3 | 1 FTE | 39.49% | | \$67,387 | \$0 | | | | | | | |
| Nurse Case Managers 1 | 1 FTE | 39.49% | | \$82,028 | \$0 | | | | | | | |
| Nurse Case Managers 2 | 1 FTE | 39.49% | | \$82,028 | \$0 | | | | | | | |
| Nurse Case Managers 3 | 1 FTE | 39.49% | | \$82,028 | \$0 | | | | | | | |
| Lead Outreach Educator | 1FTE | 39.49% | | \$82,028 | \$0 | | | | \$82,028 | | | |
| 1 Project Manager | 1FTE | 39.49% | | \$76,575 | \$76,575 | | | | | | | |
| 1 Program Director | 1FTE | 39.49% | | \$102,978 | \$51,489 | | | | | | | |
| 1 Clerk | 1 FTE | 39.49% | | \$55,485 | \$0 | | | | | | | |
| Lead Risk Assessor 4 | 1 FTE | 39.49% | | \$67,387 | | | | | | | | |
| Senior Sanitarian | 1 FTE | 39.49% | | \$76,575 | | | | | | | | |
| GIS Specialist for Lead Registry | 0.25 FTE | 39.49% | | \$26,593 | | | | | | | | |
| Senior Accountant | 0.25 FTE | 39.49% | | \$24,853 | | | | | | | | |
| Supervising Accountant | 0.1 FTE | 39.49% | | \$11,836 | | | | | | | | |
| Grant Co-ordinator | 1 FTE | 39.49% | | \$67,387 | \$67,387 | | | | | | | |
| Total Fringe Benefits Cost | | | | \$1,039,941 | \$195,451 | | | | \$82,028 | | | |
| 3. Travel | | | | | | | | | | | | |
| | | Mileage | Rate per Mile | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| 3a. Transportation - Local Private Vehicle | | | | | | | | | | | | |
| 12 trips to Columbus/Cincinnati for lead health related meetings & training | | 1,500 | \$0.500 | \$750 | | | | | | | | |
| Subtotal - Trans - Local Private Vehicle | | | | \$750 | | | | | | | | |

| Grant Application Detailed Budget Worksheet | | | | | | | | | | | | |
|---|-----------------|---------------------|-----------------------|--|-----------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| Detailed Description of Budget | | | | | | | | | | | | |
| 3b. Transportation - Airfare (show destination) | Trips | Fare | Estimated Cost | | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| HUD meetings and conventions to Washington D.C. or other HUD directed locations | 5 | \$750.00 | \$3,750 | | \$3,750 | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Transportation - Airfare | | | \$3,750 | | \$3,750 | | | | | | | |
| 3c. Transportation - Other | Quantity | Unit Cost | Estimated Cost | | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| In town trips to job sites-car | 36 mo | \$101.11/mo | \$3,640 | | | | | | | | | |
| Trips to Columbus/Cincinnati-car | 3 | \$25/trip | \$75 | | | | | | | | | |
| Vehicle parts | 10 | \$100.00 | \$1,000 | | | | | | | | | |
| Vehicle maintenance labor | 10 | \$100.00 | \$1,000 | | | | | | | | | |
| Car | 1 | \$5,000.00 | \$5,000 | | \$0 | | | | | | | |
| Taxi fare for out of town meetings | 6 | \$200.00 | \$1,200 | | \$1,200 | | | | | | | |
| Subtotal - Transportation - Other | | | \$11,915 | | \$1,200 | | | | | | | |
| | | | | | | | | | | | | |
| 3d. Per Diem or Subsistence (indicate location) | Days | Rate per Day | Estimated Cost | | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| 5 HUD trips (hotel 3days/trip), D.C. or other | 15 | \$220.00 | \$3,300 | | \$3,300 | | | | | | | |
| 5 HUD trips (food 3days/trip), D.C. or other | 15 | \$60.00 | \$900 | | \$900 | | | | | | | |
| 5 HUD trips(home airport parking 3days/trip) | 15 | \$15.00 | \$225 | | \$225 | | | | | | | |
| 5 HUD trips (destination airport shuttle) | 5 | \$40.00 | \$200 | | \$200 | | | | | | | |
| Risk Assessor training/refreshers/license | 4 | \$1,000.00 | \$4,000 | | \$4,000 | | | | | | | |
| Staff training related to job | 5 | \$100.00 | \$500 | | \$500 | | | | | | | |
| Subtotal - Per Diem or Subsistence | | | \$9,125 | | \$9,125 | | | | | | | |
| | | | | | | | | | | | | |
| Total Travel Cost | | | \$25,540 | | \$14,075 | | | | | | | |
| | | | | | | | | | | | | |
| 4. Equipment (Only items over \$5,000 Depreciated value) | Quantity | Unit Cost | Estimated Cost | | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| XRF Maintenance/Repair/Resourcing | 1 | \$3,000.00 | \$3,000 | | | | | | | | | |
| | | | | | | | | | | | | |
| Total Equipment Cost | | | \$3,000.00 | | \$0.00 | | | | | | | |

| Grant Application Detailed Budget Worksheet | | | | | | | | | | | |
|--|------------|----------------|--------------------|--------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| Detailed Description of Budget | | | | | | | | | | | |
| 5. Supplies and Materials (Items under \$5,000 Depreciated Value) | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| 5a. Consumable Supplies | | | | | | | | | | | |
| Healthy Homes supplies (smoke alarms etc.) | 30000 | | \$100,000 | | | | | | | | |
| Outreach materials | 5000 | | \$14,508 | \$7,254 | | | | | | | |
| Lead-safe cleaning supplies | 1000 | \$13.50 | \$13,500 | | | | | | | | |
| Bibs for newborns in hospitals | 20000 | \$1.37 | \$27,400 | | | | | | | | |
| Pacifiers for newborns in hospitals | 20000 | \$1.39 | \$27,800 | | | | | | | | |
| Brochures in hardware stores for residents | 7400 | \$4.00 | \$29,600 | | | | | | | | |
| HEPA Vac supplies (bags & parts) | 100 | \$15.00 | \$1,500 | \$1,500 | | | | | | | |
| Clearance materials | 1000 | \$2.00 | \$2,000 | \$2,000 | | | | | | | |
| Outreach activities | 42 | \$230.00 | \$9,660 | | | | | | | | |
| Office supplies | 42 mo | \$425.00 | \$17,850 | \$8,925 | | | | | | | |
| Misc-camera repair, notary,etc | 42 mo | \$33.33 | \$1,200 | | | | | | | | |
| Subtotal - Consumable Supplies | | | \$245,018 | \$19,679 | | | | | | | |
| 5b. Non-Consumable Materials | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| Computer equipment | 2 | \$1,000.00 | \$2,000 | \$2,000 | | | | | | | |
| Laser jet printer | 1 | \$523.00 | \$523 | \$523 | | | | | | | |
| Copier | 1 | \$500.00 | \$945 | \$945 | | | | | | | |
| Subtotal - Non-Consumable Materials | | | \$3,468 | \$3,468 | | | | | | | |
| Total Supplies and Materials Cost | | | \$248,486 | \$23,147 | | | | | | | |
| 6. Consultants (Type) | | | | | | | | | | | |
| | Days | Rate per Day | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| Lead trainer | 36 | \$190.00 | \$6,840 | \$0 | | | | | | | |
| Archetictural Review-Historical Preservation | 325 | \$135/property | \$43,875 | | | | | | | | |
| Total Consultants Cost | | | \$50,715 | \$0 | | | | | | | |
| 7. Contracts and Sub-Grantees (List individually) | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| Administrative Specialist (Temporary) | 1 | \$19.50/hour | \$141,960 | \$141,960 | | | | | | | |
| Lead hazard control work | 325 | \$10,000.00 | \$3,250,000 | \$3,250,000 | | | | | | | |
| Lead Paint Inspections/Risk Assessments | 350 | \$500.00 | \$175,000 | | | | | | | | |
| Clearance Testing | 7000 | \$8.00 | \$56,000 | \$56,000 | | | | | | | |
| Blood Lead Testing | 400 | \$20.00 | \$8,000 | | | | | | | | |
| Training - Lead Safe Renovator | 36 classes | \$100.00 | \$3,600 | | | | | | | | |
| Licensing-Lead Contractor | 25 | \$350.00 | \$8,750 | \$8,750 | | | | | | | |
| Lead Contractor Training | 15 | \$800.00 | \$12,000 | \$12,000 | | | | | | | |
| Licensing- Lead Contractors and Workers | 31 | \$200.00 | \$6,200 | \$6,200 | | | | | | | |
| Hiring a contractor - Jason Meyer | 7280 hrs. | \$28.50 | 207,480 | 207,480 | | | | | | | |
| Phlebotomist (8 hrs./week) | 1 | 19.34/hr | \$28,159 | | | | | | | | |
| Phlebotomist (fringe benefits) | 1 | 39.49% | \$11,120 | | | | | | | | |
| Total Subcontracts Cost | | | \$3,908,269 | \$3,682,390 | | | | | | | |

| Grant Application Detailed Budget Worksheet | | | | | | | | | | | | |
|---|----------|-----------|----------------|-----------|--------------------------------|-----------------|---------------------|-------------|--------------------|-------|----------------|--|
| 8. Construction Costs | | | | | Detailed Description of Budget | | | | | | | |
| 8a. Administrative and legal expenses | | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income | |
| City Attorney - legal funding agreements 0.2 FTE | 350 | 150 | \$52,500 | \$0 | | | | | | | | |
| City Attorney - fringe benefits | 0.2 | 39.49% | \$20,732 | \$0 | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Administrative and legal expenses | | | \$73,232 | \$0 | | | | | | | | |
| 8b. Land, structures, rights-of way, appraisal, etc | | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Land, structures, rights-of way, ... | | | | | | | | | | | | |
| 8c. Relocation expenses and payments | | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income | |
| Temporary Relocation | 150 | \$600.00 | \$90,000 | \$90,000 | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Relocation expenses and payments | | | | | | | | | | | | |
| 8d. Architectural and engineering fees | | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Architectural and engineering fees | | | | | | | | | | | | |
| 8e. Other architectural and engineering fees | | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Subtotal - Other architectural and engineering fees | | | | | | | | | | | | |

Grant Application Detailed Budget Worksheet

| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|------------------------------------|----------|-----------|------------------|-----------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| 8f. Project inspection fees | | | | | | | | | | | |
| | | | | | | | | | | | |
| Subtotal - Project inspection fees | | | | | | | | | | | |
| 8g. Site work | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Site work | | | | | | | | | | | |
| 8h. Demolition and removal | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Demolition and removal | | | | | | | | | | | |
| 8i. Construction | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Construction | | | | | | | | | | | |
| 8j. Equipment | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Equipment | | | | | | | | | | | |
| 8k. Contingencies | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Contingencies | | | | | | | | | | | |
| 8l. Miscellaneous | | | | | | | | | | | |
| | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| | | | | | | | | | | | |
| Subtotal - Miscellaneous | | | | | | | | | | | |
| Total Construction Costs | | | \$163,232 | \$90,000 | | | | | | | |

Grant Application Detailed Budget Worksheet

9. Other Direct Costs

| Item | Quantity | Unit Cost | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|--|----------|-----------|-----------------|-----------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| Cell phones for 12 individuals | 42 mo | \$10/mo | \$5,040 | | | | | | | | |
| Computer maintenance,software | 10 | \$200 | \$2,000 | | | | | | | | |
| Expendable supplies-copier&printer charges | 42 mo | \$220.00 | \$9,240 | | | | | | | | |
| Express mail sample shipping | 100 | \$30.00 | \$3,000 | | | | | | | | |
| US Mail | 42 mo | \$100.00 | 4200 | | | | | | | | |
| Advertising | 280 ads | \$125/ad | \$35,000 | | | | | | | | |
| Subtotal Total Other Direct Costs | | | \$58,480 | | | | | | | | |

10. Indirect Costs

| Type | Rate | Base | Estimated Cost | HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|--|--------|------|--------------------|--------------------|-----------------|---------------------------------|---------------------|------------------|--------------------|-------|----------------|
| Lead Staff indirect -Office space, heat, AC, & general City support services | 30.27% | | \$322,751 | \$0 | | In-kind Match-City General Fund | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Total Indirect Costs | | | \$322,751 | \$0 | | | | | | | |
| Total Estimated Costs | | | \$8,453,843 | \$4,500,000 | | | | \$289,746 | | | |
| | | | | \$4,500,000 | | Total Match | | 87.86% | | | |

Grant Application Detailed Budget Worksheet

(Exp. 01/31/2008)

Public reporting burden for this collection of information is estimated to average 3 hours 12 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. Information collected will provide proposed budget data for multiple programs. HUD will use this information in the selection of applicants. Response to this request for information is required in order to receive the benefits to be derived. The information requested does not lend itself to confidentiality.

| Detailed Description of Budget | | | |
|--|---|-----------------------|-------------------------|
| Analysis of Total Estimated Costs | | Estimated Cost | Percent of Total |
| | | | |
| 1 | Personnel (Direct Labor) | \$1,748,645 | 32.2% |
| 2 | Fringe Benefits | 522,681 | 9.6% |
| 3 | Travel | 25,750 | 0.5% |
| 4 | Equipment | 31,356 | 0.6% |
| 5 | Supplies and Materials | 238,490 | 4.4% |
| 6 | Consultants | 30,690 | 0.6% |
| 7 | Contracts and Sub-Grantees | 2,220,842 | 40.9% |
| 8 | Construction | 166,258 | 3.1% |
| 9 | Other Direct Costs | 120,836 | 2.2% |
| 10 | Indirect Costs | 322,751 | 6.0% |
| | Total: | 5,428,299 | 100.0% |
| | | | |
| | Federal Share: | 3,000,000 | |
| | State Share: | 101,000 | |
| | CLPPP Match: | | |
| | Total Match (Expressed as % of the Federal Share): | | |
| | | | |

form **HUD-424-CBW** (2/2003)

| | | | |
|-------------|--------|--------|---------|
| \$146,266 | 44275 | | |
| \$146,266 | 44275 | | |
| \$146,266 | 44275 | | |
| \$168,480 | 50999 | 151382 | 146266 |
| \$168,480 | 50999 | 87266 | 146266 |
| \$168,480 | 50999 | 146266 | 146266 |
| \$168,480 | 50999 | 384914 | 168480 |
| \$151,382 | 45823 | | 168480 |
| \$87,266 | 26416 | | 168480 |
| \$107,266 | 32469 | | 168480 |
| \$85,488 | 10461 | | 81214 |
| \$34,560 | 44275 | | 107266 |
| \$146,266 | 496265 | | 34560 |
| \$1,724,946 | | | 1335758 |

Budget Justification Narrative:

1. **Personnel (Direct Labor) and Fringe Benefits (OHHLHC Cost = \$690,338):** The direct labor costs associated with the LHRD grant will consist of two (2) FTE's for a Project Manager and a Grant coordinator. The Program Director's time will contribute towards 0.5 FTE since she is also responsible for operating the CLPPP and SWRRC programs.

As a CLPPP, our office receives referrals for children with elevated blood lead levels (EBL's). Hence all personnel costs associated with case managing a child, conducting public health lead investigations including a risk assessment/paint inspection, intervening at low lead levels of 5-9 µg/dL, will contribute towards in kind match.

2. **Travel (OHHLHC Cost = \$14,075):** Mandatory HUD conferences which require travel to Washington, D.C, Miami, FL and Denver, CO (so far) have been budgeted in this category. Additionally, money has been reserved for additional HUD conference for the additional 2.5 yrs.
3. **Equipment (OHHLHC Cost = \$3000):** The CLPPP has 3 XRF's that are utilized to conduct risk assessments. These need to be resourced every two (2) years. These monies will be used for resourcing the XRF's as needed.
4. **Supplies and Materials (OHHLHC Cost = \$23,147):** Outreach materials on lead prevention and Healthy Homes concepts, HEPA vacuum supplies (bags and parts), clearance supplies, office supplies, computers, printer cartridges and copier expenses are included in this category.
5. **Contracts and Sub-grantees (OHHLHC Cost = \$3,682,390):** The largest portion of the grant (82%) is dedicated towards creating lead-safe homes. Costs included are for administrative specialist, lead hazard control work, clearance testing, training and licensing lead abatement contractors and workers with focus on Section 3 and hiring a lead abatement contractor to assist with specification writing, clearances and project supervision.
6. **Construction Costs (OHHLHC Cost = \$90,000):** Conforming with the Uniform Relocation Act, these monies will be used to assist tenants living in properties with lead hazards to be relocated to lead-safe environments while work is being performed on the property/their residence.
7. **Direct and Indirect Costs:** No costs will be charged to OHHLHC under this category.

Budget Narrative – Federal Resources

Wayne State University – Center for Urban Studies

1. Salaries

Principal Investigator: Lyke Thompson, Ph.D., will be the Principal Investigator for this project. Dr. Thompson will directly oversee the work of Dr. Martin and the Research Assistant and monitor project progress to stated goals. Dr. Thompson's salary and fringe benefits are covered by Wayne State University and other grant funding sources. *Because of this, his time will be counted as a leveraged resource of \$15,033.*

Research Associate: Funding is requested to cover 2% FTE for Dr. Martin to offer technical assistance to input Google Earth™ Maps into the Detroit and Wayne County Healthy Homes Database. Dr. Martin uses this tool to monitor crime activity in Wayne County and as part of his evaluation of various Weed and Seed programs in the area. At an annual salary of \$76,941, the amount requested in year one is \$1,562. A COLA adjustment is added to Dr. Martin's salary in years two and three for the same level of commitment. The total request is **\$3,911**.

Research Assistant/Project Manager: Funding is requested for one Research Assistant/Project Manager at 18% FTE (12 months) at an annual salary of \$49,500, totaling \$8,910. This individual will be responsible for managing the day-to-day operations and work with identified non-profit agencies. This person will also be responsible for ensuring all goals and objectives in the research plan are on track. In year two, a COLA adjustment will be added in years two and three for the same level of commitment. The total request is **\$27,237**.

Total Salaries

\$31,148

2. Fringe Benefits

The fringe benefits for Dr. Martin and the Research Assistant/Project Manager are calculated using Wayne State's current rate of 26.8%. The following is a breakdown of these benefits:

| | Salary | Rate | Total |
|------------------------------------|----------|-------|----------------|
| Dr. Martin | \$ 3,911 | 26.7% | \$1,044 |
| Research Assistant/Project Manager | \$27,237 | 26.7% | <u>\$7,272</u> |
| Total Fringe Benefits | | | \$8,316 |

Dr. Thompson's fringe benefits are covered by other sources, so his fringe benefits of \$4014 will be counted as a leveraged resource.

3. Transportation – Local Private Vehicle

\$585 (1,170 miles, 50 cents/mile) is requested for local travel for activities directly related to this project. This amount is calculated by using the current Wayne State mileage reimbursement rate of 58.5 cents/mile.

Total Travel

\$585

4. Consumable Supplies

\$886 is requested to purchase general office supplies and computer software for activities directly related to this project over the two year project. **Copying - \$800** is requested to cover printing costs directly related to this project. **Postage - \$352** is requested to mail correspondence or packets to community partners or information packets to interested participants.

Total Consumable Supplies

\$2,038

5. Other Service Center

As part of its core function, the Center for Urban Studies maintains a service center designation (through the University) to manage projects, via grants and contracts, for internal and external customers. Under this service center structure, the Center performs a multitude of functions, including research capabilities and clerical support and grant management. This will be carried out by the Service Center, in coordination with Dr. Thompson and the Project Manager.

The service center utilizes a set task definition list in order to budget the necessary expenses and personnel associated with each project. These definitions allow a mechanism for tracking expenditures based on the task performed, rather than a percentage of time for each individual associated with the task. These tasks and their associated rates are processed through the Center's Service Center.

The requested funds of **\$55,056** supports computer programming needed to develop the Detroit and Wayne County Healthy Homes Database. The following is a breakdown of these costs for the two year project.

| Task | Hours | Rate | Total |
|---|-------|---------|-----------------|
| Database Computer Programming and Supervision | 410 | \$81.60 | \$33,456 |
| Database Computer Programming | 900 | \$24.00 | \$21,600 |
| Total | | | \$55,056 |

In addition, the Center is providing \$36,000 in leveraged resources for Database development.

Total Other

\$55,056

Total Direct Cost – HUD Share

\$97,143

10. Indirect Charges

The Center is using the same indirect cost rate as the fiduciary for CLEARCorps/Detroit - Southeastern MI Health Association (SEMHA). **This rate is only applied to HUD's Total Direct Cost for this project.** The total requested for indirect cost for this project is **\$4,857**.

Indirect Cost Total

\$4,857

Total HUD Project Cost

\$102,000

Total Leveraged Resources

\$55,047

Certification of Consistency with the RC/EZ/EC-IIs Strategic Plan

U.S. Department of Housing and Urban Development

I certify that the proposed activities/projects in this application are consistent with the strategic plan of a federally-designated empowerment zone (EZ), designated by HUD or by the United States Department of Agriculture (USDA), the tax incentive utilization plan for an urban or rural renewal community (RC) designated by HUD, or the strategic plan for an enterprise community (EC-II) designation in round II by USDA.

(Type or clearly print the following information)

Applicant Name City of Cincinnati Department of Health-CLPPP

Name of the Federal Program to which the applicant is applying DHHLHC (Lead Hazard Reduction Demonstration)

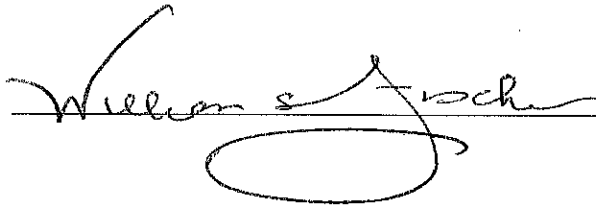
Name of RC/EZ/EC-II City of Cincinnati Round II Empowerment Zone

I further certify that the proposed activities/projects will be located within the RC/EZ/EC-II identified above and are intended to serve the residents of the designated area. (2 points)

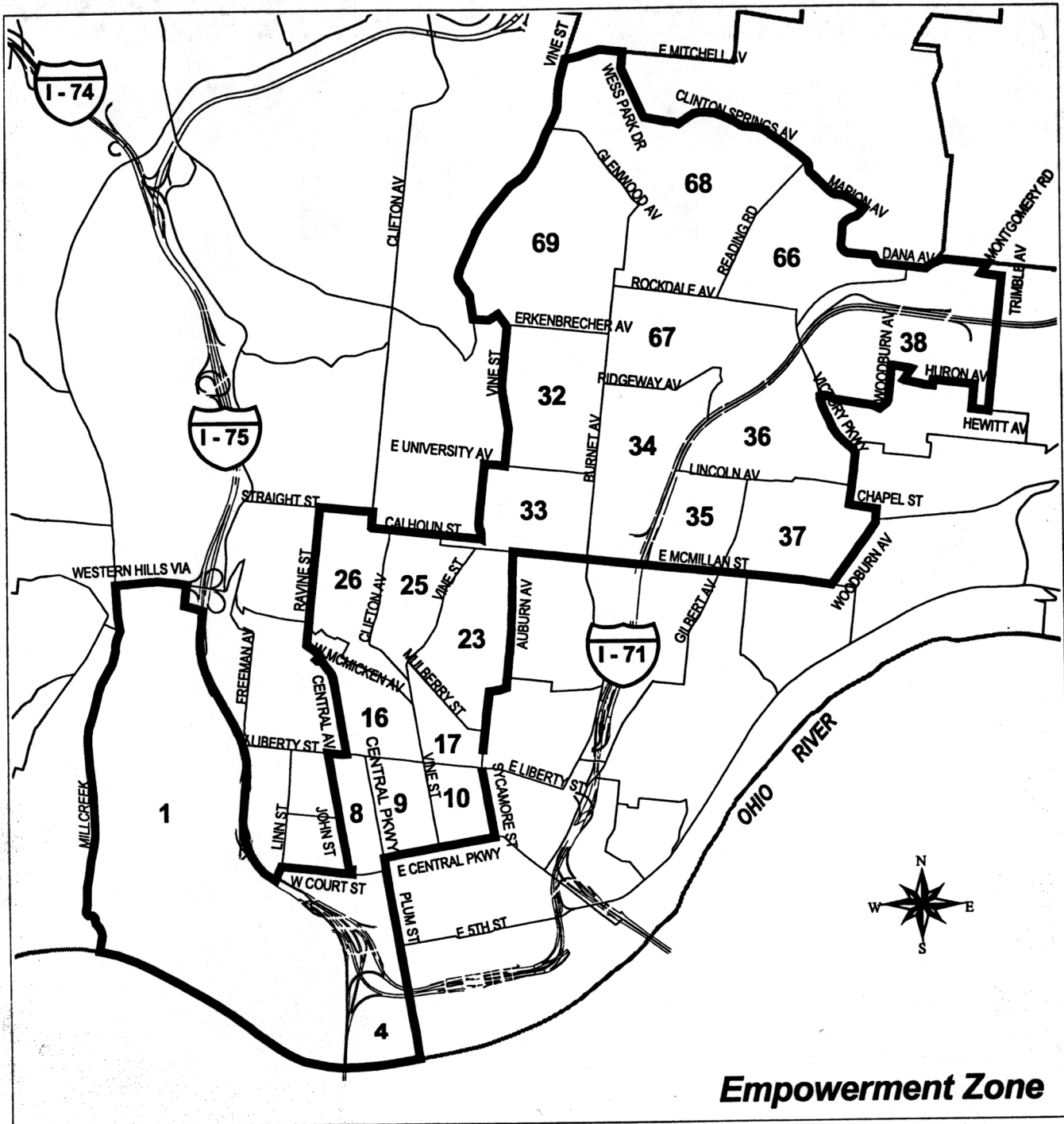
Name of the Official Authorized to Certify the RC/EZ/EC-II William S. Fischer

Title Business Development Manager - City of Cincinnati

Signature



Date (mm/dd/yyyy) 10/12/2010



MAP 1

NEIGHBORHOOD & CENSUS TRACT IDENTIFICATION

32 1990 Census Tract ID Number



Prepared By City Planning Dept.
Cincinnati, Ohio

Sept. 1998

TRACT:

| | | | |
|----|-----------------------|----|--------------|
| 1 | QUEENSGATE | 33 | CORRYVILLE |
| 4 | WESTEND | 34 | AVONDALE |
| 8 | WESTEND | 35 | WALNUT HILLS |
| 9 | OVER-THE-RHINE | 36 | WALNUT HILLS |
| 10 | OVER-THE-RHINE | 37 | WALNUT HILLS |
| 16 | OVER-THE-RHINE | 38 | EVANSTON |
| 17 | OVER-THE-RHINE | 66 | AVONDALE |
| 23 | MT. AUBURN | 67 | AVONDALE |
| 25 | FAIRVIEW-CLIFTON HTS. | 68 | AVONDALE |
| 26 | FAIRVIEW-CLIFTON HTS. | 69 | AVONDALE |
| 32 | CORRYVILLE | | |

Cincinnati CLPPP's Key Personnel

HUD grant key staff personnel are [REDACTED] (contingent of receiving the LHRD grant). The fiscal part of the HUD budget is handled by [REDACTED] (in kind services to the grant).

Program Director [REDACTED] M.S., R.S, R.A (0.5 FTE HUD, [REDACTED] in kind services) : [REDACTED] successfully administered the LHC grant (2007-10) and will be responsible for the overall operation of the LHRD grant. [REDACTED] is currently responsible for the supervision of the risk assessors, public health nurses (case managers), public health nurse educator (SWRRC) and two Program Assistants. [REDACTED] has about 5 years of experience with the Lead Program/CLPPP.

The Program Director ensures that all aspects of creating lead-safe housing all well administered. She meets with her HUD grant staff on a weekly basis to schedule walk-throughs of projects, reviewing/analyzing the bid award worksheet, ensure that all projects are operating smoothly and manage the financial intricacies of the projects. [REDACTED] is responsible for the quarterly report submissions and meeting the benchmarks set forth for the grant quarters. [REDACTED] co-ordinates the financial information with the budget office and verifies the accuracy of the LOCCS drawdowns.

Additionally, the Program Director also manages and supervises all aspects of the CLPPP from referral cases of children with elevated blood lead levels (EBL's) to the appropriate nurses, case management of the child until the lead-levels drop, follow up of housing inspection (risk assessment), and the status of properties with outstanding Board of Health violations. As the radiation safety officer, [REDACTED] is responsible for the safety of the risk assessors with regards to the XRF equipments and reviewing the exposure rates of employees on a monthly basis.

As the Program Director of the Southwest Regional Resource Center (SWRRC) grant, she ensures that the 21 counties within the jurisdiction are well served with educational information and outreach activities on Lead prevention and Healthy Homes. [REDACTED] prattends the quarterly and Ohio Lead Advisory Council meetings in Columbus, Ohio, and is responsible for the liaison activities between the Ohio Department of Health and the Cincinnati Department of Health.

Project Manager [REDACTED], B.S., R.S, R.A., LAC (1 FTE) : [REDACTED] has successfully managed lead hazard control projects for the current grant and if awarded the LHRD grant, remains responsible for coordinating lead remediation activities with the clients, sub-contractors, risk assessors and owners. [REDACTED] gathers the data from the risk assessments, contacts the owner to gain access to the home and is responsible for writing the work specifications of the project. [REDACTED] schedules the walk-through for the contractors, conducts owner contractor meetings to guarantee that all parties are in agreement with work specifications. [REDACTED] manages the progress of all projects from start until completion, and acts as liaison between CLPPP, the homeowner, and the contractor. Once a project is complete, she notifies the risk assessors regarding scheduling clearances or conducts them herself. [REDACTED] represents CHD CLPPP by attending

Position Description of Key Staff

Cincinnati CLPPP's Key Personnel

meetings with partners and giving presentations on lead poisoning prevention, lead hazard mitigation, and the HUD grant program. The project manager ensures that the Lead Program team is working synergistically together to attain the goals set forth before and during the grant period.

Grant Coordinator [REDACTED] **B,S, R.S, R.A (1 FTE) :** [REDACTED] has successfully assisted with the LHC grant (2007-10) and remains responsible for identification, selection, prioritization of units (referrals), intake/enrollment, determining eligibility of applicants, gathering the appropriate paperwork as proof of eligibility, coordinating the financing the grant activities with the property owner, Dept. of Law and Finance. [REDACTED] creates the project bid sheets every week for the review committee which comprises of the Program Director and the Program Manager. [REDACTED] ensures that all the necessary paperwork related to the funding agreements are signed by the appropriate parties/agencies. [REDACTED] receives the two-party check from the Finance Dept. and obtains the signatures to enable payment of the check to the contractor in a timely fashion. [REDACTED] maintains a contractor and project database that she reviews daily.

Contractor: [REDACTED], **R.A., LAC, Contingent upon receiving the grant (1 FTE):** [REDACTED] has successfully assisted with the LHC grant (2009-10) and will continue to be responsible for carrying out feasibility studies, risk assessments/paint inspections, and clearances; writing project specifications; performing cost analysis on bids; conducting walk-thrus; and coordinating lead hazard control activities with the sub-contractors and the Program Manager.

Administrative Specialist: [REDACTED] **(1 FTE):** [REDACTED] is the assistant to the Program Director ([REDACTED] assisted the LHC grant by providing administrative support to the Program Manager, Program Director and Grant Coordinator and coordinating licensed lead abatement worker and contractor training. [REDACTED] inventoried, organized, and prepared education materials for LHC grant community events. [REDACTED] also maintained records on Section 3 status of lead abatement workers and contractors. [REDACTED] will continue to perform these duties upon award of the new grant.

Supervising Accountant: [REDACTED] **(0.1 FTE); (in kind service):** [REDACTED] is responsible for the LOCCS drawdowns, financial analysis of the remediation projects, conducting internal audit of the financial statements that are processed for HUD. [REDACTED] is also responsible for entering the financial information every quarter on QPRS.

Senior Accountant; [REDACTED] **(0.25 FTE) (in kind service):** [REDACTED] is responsible for certifying availability of all grant funds, and for receiving and processing invoices for grant material draws, final payments, and relocation stipend payments. [REDACTED] acts as a liaison between CLPPP and the City of Cincinnati Finance office.

Cincinnati CLPPP's Key Personnel

Supporting CLPPP staff are listed below:

Senior Sanitarian, [REDACTED] B.S., R.S. (1 FTE); (in kind service): [REDACTED] will be responsible for coordinating the activities of the HUD grant with the risk assessors and related agencies (Section 8 housing, Law Dept. for landlord/owner prosecution, administrative processes associated with CLPPP and public records requests).

Lead Risk Assessors 1, 2, 3, & 4: [REDACTED], R.S.I.T, R.A., [REDACTED] B.S., R.S.I.T, R.A; [REDACTED], R.S.I.T, R.A. and [REDACTED], R.S.I.T, R.A. (4 FTEs); (in kind service): CLPPP currently has four licensed lead risk assessors (in addition to the three on the HUD grant staff), all of which have assisted with the LHC grant by performing risk assessments/paint inspections and clearances on units receiving lead hazard control work, as well as referring units for enrollment in the LHC grant program. The risk assessors will continue to carry out these duties, in addition to their primary role as conductors of public health lead investigations in the primary residence of a lead poisoned child. Families will be moved to safer homes if deemed necessary through the City's Relocation Services. A relocation inspection will be conducted to verify that the family is moved to lead safe housing. If eligible, these clients will be provided with financial assistance through the grant. The risk assessor have been in the CLPPP ranging from 2 years to 6 years with expertise in handling various abatement, tenant-landlord issues and, more recently, prosecution of non-compliant property owners under Cincinnati's Board of Health orders.

Nurse Case Managers 1 & 2: [REDACTED] M.S., R.N and [REDACTED] (2 FTEs); (in kind service): [REDACTED] are responsible for case management of children with lead levels between 5 – 9 µg/dL. They assisted the LHC grant program by participating in community events and referring eligible families to the program. Their primary responsibility is to conduct home visits as part of early interventions for children with lead levels between 5 – 9 µg/dL. Efforts are concentrated on educating the parents to reduce lead hazards. Referrals may be made to the risk assessors if the housing is deteriorated. Both the nurses come from the "Maternal & Child Health" program and have pediatric expertise. [REDACTED] is fluent in Spanish and is the co-ordinator for the [REDACTED] in Cincinnati.

Nurse Case Manager 3: [REDACTED], R.N (1 FTE); (in kind service) : [REDACTED] is the Case Manager for children with elevated lead levels of 10 µg/dL and above. [REDACTED] assisted the LHC grant program by participating in community events and referring eligible families to the program. The Nurse Case Manager is responsible for quality assurance and evaluation of the program activities. [REDACTED] is also responsible for promotion and implementation of the peer-to-peer PLANET program to train other nurses in the hospitals. [REDACTED] provides liaison activities between the hospital nurses, daycare centers and the Health Educator. [REDACTED] has over ten years of pediatric expertise and has managed cases for clients in the CLPPP for the past five years.

Lead Outreach Educator: Charlotte Kleinhaus, R.N (1 FTE); (in kind service) : [REDACTED] is the SWRRC lead educator for 27 counties in Ohio. She assisted the LHC

Cincinnati CLPPP's Key Personnel

grant program by participating in community events, providing education materials, and educating healthcare professionals on the HUD grant and Healthy Homes principles. [REDACTED] duties include providing training to the nurses in maternity wards of local hospitals. These nurses educate the mothers with newborns on lead paint hazards and provide contact information for additional information. [REDACTED] has over 10 years of pediatric expertise and is a dynamic PLANET (Pediatric Lead Assessment Network) presenter. She travels to 27 counties around the year educating and conducting free blood-lead screens in the rural regions in Southwest Ohio.

Clerk: [REDACTED] **(1 FTE); (in kind service):** [REDACTED] is the key administrative support person for the CLPPP program. [REDACTED] handles multi-faceted clerical duties including: data entry, filing, records management, billing, and purchasing of supplies. [REDACTED] provides customer service for both the CLPPP and LHC grant program, and manages the HEPA vacuum loaner program. [REDACTED] assisted the LHC grant by providing administrative support to the Program Manager, Program Director, and Grant Coordinator, and acting as a liaison between the HUD grant staff and the laboratory.

Position Description of Key Staff

HUD Grant Proposal Abstract
Cincinnati Lead Operation for Safe Environments (CLOSE)
“Let’s Close the Door on Lead!”

The Cincinnati Health Department’s Childhood Lead Poisoning Prevention Program (CLPPP) is seeking a HUD Lead Hazard Reduction Demonstration grant to create 325 lead safe units in low-income properties. Green and healthy homes initiatives will be incorporated into every unit made lead-safe by this grant. Three hundred fifty (350) paint inspections/risk assessments will be conducted. Additionally, a total of 5 contractors and 15 workers will be trained and licensed in lead abatement, with preference given to Section 3 individuals. Lead education and training will be offered at health fairs, schools, day-care centers, Children’s Hospital Medical Center and Ohio Department of Job and Family Services, totaling at least 100 lead trainings over the entire grant period. These activities will have a direct impact on reducing childhood lead poisoning in the city of Cincinnati.

CLPPP is a current grantee, administering a Lead Based Paint Hazard Control grant received in the fall of 2007. We completed the benchmarks on the current grant six (6) months ahead of schedule. When our grant period ends in the fall of 2010, every goal we originally established will be exceeded. The partnerships we have built, and the policies and procedures we have put into place over the last 3 years will enable us to smoothly transition into a new grant funding period. CLPPP has experience successfully handling other grant programs as well. CLPPP has managed the SWRRC (Southwest Regional Resource Center) grant administered through the Ohio Department of Health since 1984 and has annually met the goals & objectives set forth.

The need for this grant program is compelling. The Centers for Disease Control and Prevention has stated that lead poisoning is the number one environmental health threat for children, and is entirely preventable. The risk of lead poisoning has been correlated to housing and socio-economic characteristics. Ohio has the third highest incidence of lead poisoning in the nation. The neighborhoods targeted to receive funds from this grant include all seven of those in the Cincinnati Empowerment Zone. These neighborhoods encompass all of the concentrated city services and are nearly 50% of the City’s total population and 44 % of City’s dwelling units. They exceed the City average of residential units built before 1940 by 5% (44%) and have 5% more households below 50% of the median income than the City as a whole and 3% more households below 80% of the median income than the City as a whole.

The Cincinnati Health Department’s Childhood Lead Poisoning Prevention Program has been in existence since 1972, six years before the sale of lead-based paint was banned in the United States. At that time, local Cincinnati Board of Health regulations were passed banning the sale and use of lead based paints, specifying the maintenance of lead-safe paint conditions, and providing an avenue for enforcement to correct conditions that contribute to the lead poisoning of a child. For nearly 40 years, CLPPP has been conducting lead inspections and issuing lead hazard control orders to property owners.

CLPPP is currently operating several proactive primary prevention programs. Cincinnati was the first city in the nation to implement an early intervention program for children with blood lead levels of 5-9 ug/dL. CLPPP offers a free HEPA vacuum loaner program to aid owners and tenants in mitigating lead dust hazards in their homes. CLPPP administers the Southwest Regional Resource Center (SWRRC), which provides outreach and education to 27 counties in Ohio in addition to the City of Cincinnati. Additional CLPPP lead hazard awareness training and materials are disseminated throughout the City through maternity ward nurses, health clinic staff, realtors, and hardware stores.

Once CLPPP identifies lead hazards through our enforcement, education and outreach activities, abatement of these lead hazards is often impossible to achieve in a timely fashion because of the owner's lack of funds. This grant would allow this hurdle to be cleared and to open the door to lead safe housing for our target population.

CLPPP will require abatement contractors, rehabilitators, home owners and maintenance personnel to utilize energy efficient and green design for correcting lead hazards. Energy star labeled, and green products and work practices will be used wherever feasible. CLPPP will promote Section 3 businesses by giving them preference in bidding selection.

To implement this proposal, CLPPP currently has working partnerships with agencies throughout the city. Working partners include: the City of Cincinnati's Department of Community Development and Planning (DCDP), the City Department of Buildings and Inspections, Cincinnati Metropolitan Housing Authority (CMHA), University of Cincinnati EPA-RRP Certification Program, Regional Computer Center, and the Hamilton County Lead Collaborative, City of Cincinnati Health Centers, Children's Hospital Medical Center (CHMC), local WIC offices, local hospitals (Maternity Wards for educating new moms on lead hazards in homes), SONA (Southwest Ohio Nurses Association), Hamilton County Public Health, Lighthouse Youth Services, Help Me Grow, Santa Maria Services & Su Casa Centers (Hispanic community outreach), Cincinnati Community Action Agency Head Start, Amerigroup Health Plan, Healthy Mom's and Babies, Ohio Department of Job and Family Services (ODJFS) and Hamilton County Job and Family Services (HCJFS).

Our experience, viable partnerships, excellent staff and well established accounting oversight and protocols, makes CLPPP uniquely situated to administer this grant. Obtaining these funds to continue operating our "Cincinnati Lead Operation for Safe Environments" will enable CLPPP to help close the door on lead in the City of Cincinnati.