

**j. Exhibit X – Project Resources. A description of your project's resources:**

**(1) Annual Financial Statement (AFS).** If your FY2011AFS was due to REAC, more than 120 days BEFORE the deadline date for this application, in the interest of reducing work burden, only include the date it was sent to REAC. If the AFS was due to REAC 120 days or less from the deadline date of this application, you MUST include a paper copy of your AFS in the application.

The December 31, 2011 and 2010 audited financial statements and schedules prepared for Christian Care Cottonwood are attached.

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
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December 31, 2011 and 2010

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## Independent Auditor's Report

Board of Directors  
Christian Housing Cottonwood, Inc.  
Cottonwood, Arizona

We have audited the accompanying statements of financial position of Christian Housing Cottonwood, Inc. (an Arizona non-profit corporation) (Federal Housing Administration Project No. 123-EE034) as of December 31, 2011 and 2010, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Christian Housing Cottonwood, Inc. as of December 31, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 28, 2012, on our consideration of Christian Housing Cottonwood, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information is presented for purposes of additional analysis as required by the *Consolidated Audit Guide for Audits of HUD Programs* issued by the U.S. Department of Housing and Urban Development, Office of the Inspector General, and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Eide Bailly LLP*

Phoenix, Arizona  
March 28, 2012

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Assets	2011	2010
Current Assets		
Cash - operations		
Accounts receivable - tenants		
Miscellaneous current assets	1,144	-
Miscellaneous prepaid expenses	1,008	1,087
Total current assets		
Deposits Held in Trust- Funded		
Tenant deposits held in trust		
Restricted Deposits and Funded Reserves		
Replacements reserve	6,157	5,214
Property and Equipment		
Land and improvements	91,019	91,019
Buildings	1,033,989	1,029,708
Building equipment	68,345	56,294
Furniture and fixtures	7,866	7,866
Computers and equipment	4,302	4,302
	1,205,521	1,189,189
Accumulated depreciation	(455,675)	(420,098)
Net property and equipment		
Total Assets	\$	

Christian Housing Cottonwood, Inc.  
 Project Number 123-EE034  
 Statements of Financial Position  
 December 31, 2011 and 2010

Liabilities and Net Assets	2011	2010
<b>Current Liabilities</b>		
Accounts payable - operations	\$ 13,431	\$ 11,701
Deferred revenue	546	337
Accrued wages payable	1,441	1,130
Accrued management fees payable	11,760	11,760
Miscellaneous liabilities - current	4,445	976
Total current liabilities	31,623	25,904
<b>Deposits</b>		
Tenant deposits held in trust	6,061	5,873
<b>Long-Term Liability, Less Current Portion</b>		
Loans and notes payable	68,381	62,381
Total liabilities	106,065	94,158
<b>Net Assets</b>		
Unrestricted net deficit	(419,335)	(399,812)
Capital advance note - HUD (Note 3)	1,087,700	1,087,700
Total net assets	668,365	687,888
Total Liabilities and Net Assets	\$ 774,430	\$ 782,046

Christian Housing Cottonwood, Inc.  
 Project Number 123-EE034  
 Statements of Activities  
 Years Ended December 31, 2011 and 2010

	2011	2010
Revenue		
Net rental income	\$ 135,575	\$ 129,877
Financial income	21	14
Other income	4,961	4,238
	<u>140,557</u>	<u>134,129</u>
Expense		
Administrative	44,621	42,772
Utilities	34,891	33,101
Operating and maintenance	33,351	33,730
Taxes and insurance	11,117	14,090
Financial	523	1,495
Depreciation	35,577	33,518
	<u>160,080</u>	<u>158,706</u>
Changes in Net Assets	(19,523)	(24,577)
Net Assets, Beginning of Year	<u>687,888</u>	<u>712,465</u>
Net Assets, End of Year	<u>\$ 668,365</u>	<u>\$ 687,888</u>



Christian Housing Cottonwood, Inc.  
 Project Number 123-EE034  
 Statements of Cash Flows  
 Years Ended December 31, 2011 and 2010

	2011	2010
Cash Flows from Operating Activities		
Receipts		
Rental receipts	\$	
Interest receipts		
Other receipts		
Expenses		
Administrative	(25,251)	(27,779)
Management fees	(10,560)	(10,560)
Utilities	(33,161)	(35,229)
Salaries and wages	(16,607)	(7,007)
Operating and maintenance	(25,243)	(31,821)
Property and health insurance	(9,535)	(6,729)
Tenant deposits held in trust	(263)	844
Other expense	1,443	(15,977)
	(119,177)	(134,258)
Net Cash Provided by (used in) Operating Activities		
Cash Flows from Investing Activities		
Net deposits to replacements reserve		
Purchase of fixed assets		
Net Cash used in Investing Activities		
Cash Flows from Financing Activities		
Advances received from affiliate		
Repayment of advances to affiliate		
Net Cash Provided by Financing Activities		
Net Change in Cash		
Cash, Beginning of Year		
Cash, End of Year		

Christian Housing Cottonwood, Inc.  
 Project Number 123-EE034  
 Statements of Cash Flows  
 Years Ended December 31, 2011 and 2010

	2011	2010
Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities		
Changes in net assets	\$ [REDACTED]	
Adjustments to reconcile changes in net assets to net cash provided by (used in) operating activities		
Depreciation	35,577	33,518
Loss on disposal of fixed asset	-	627
Changes in assets and liabilities		
Accounts receivable - tenants	(353)	157
Miscellaneous current assets	(1,144)	57
Miscellaneous prepaid expenses	79	(54)
Tenant deposits held in trust	(451)	(291)
Accounts payable - operations	1,730	(2,128)
Deferred revenue	209	(286)
Accrued wages payable	311	(665)
Miscellaneous liabilities - current	3,469	(7,694)
Tenant deposits held in trust	188	1,135
Total adjustments	[REDACTED]	[REDACTED]
Net Cash Provided by (used in) Operating Activities	\$ [REDACTED]	

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Notes to Financial Statements  
December 31, 2011 and 2010

**Note 1 - Nature of Organization and Significant Accounting Policies**

**Nature of Organization and Operations**

Christian Housing Cottonwood, Inc. (the Organization) is a non-profit corporation organized by non-denominational Christian Churches of Arizona for the purpose of operating a 20-unit apartment complex for very low-income elderly individuals under Section 202 of the National Housing Act. The Organization is located in Cottonwood, Arizona and is regulated by the U.S. Department of Housing and Urban Development (HUD) as to rental charges and operating methods. The Organization's major program is its Section 202 Capital Advance Program and Project Rental Assistance for the elderly.

The Organization is also subject to Project Rental Assistance agreements with HUD, and a significant portion of the Organization's rental income is received from HUD. The rental assistance contract will expire in 2016.

**Cash**

For purposes of the statements of cash flows, the Organization considers all highly liquid assets that have an initial maturity date of three months or less to be cash equivalents. The Organization classifies restricted deposits, reserve for replacements, and residual receipts as investing activities, which may exceed federally insured limits.

**Fixed Assets**

Fixed assets are stated at cost. Additions, renewals, and betterments greater than \$1,000 are generally capitalized, whereas expenditures for maintenance and repairs are charged to expense.

It is the policy of the Organization to record depreciation, using the straight-line method, based on the estimated useful life of the individual units of property and equipment.

Accumulated depreciation and estimated useful lives were as follows at December 31:

	Accumulated Depreciation		Estimated Useful Lives
	2011	2010	
Buildings	\$ 407,723	\$ 378,760	5 - 40 years
Building Equipment	33,839	27,933	5 - 40 years
Land Improvements	2,192	1,590	10 - 15 years
Computers & Equipment	4,055	3,949	3 - 10 years
Furniture & Fixtures	7,866	7,866	5 - 10 years
	<u>\$ 455,675</u>	<u>\$ 420,098</u>	

The Organization reviews its fixed assets whenever events indicate that the carrying amount of the asset may not be recoverable. An impairment loss is recorded when the sum of the future cash flows is less than the carrying amount of the asset. An impairment loss is measured as the amount by which the carrying amount of the asset exceeds its fair value. No impairment loss is recorded at December 31, 2011 and 2010.

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Notes to Financial Statements  
December 31, 2011 and 2010

### Income Taxes

The Organization is not generally subject to income taxes, as it is a 501(c)(3) non-profit corporation.

The Organization evaluates its tax positions that have been taken or are expected to be taken on income tax returns to determine if an accrual is necessary for uncertain tax positions. As of December 31, 2011 and 2010, the unrecognized tax benefit accrual was zero. The Organization will recognize future accrued interest and penalties related to unrecognized tax benefits in income tax expense if incurred. The Organization is no longer subject to Federal tax examination by tax authorities for years before 2008 and state examinations for years before 2007.

### Distributions

The Organization's regulatory agreement with HUD stipulates, among other things, that the Organization will not make distributions of assets or income to any of its officers or directors.

### Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Unrestricted Net Assets

None of the Organization's net assets is subject to donor-imposed restrictions. Accordingly, all net assets are accounted for as unrestricted net assets under FASB ASC 958-205.

The costs of providing various programs and other activities are summarized on a functional basis as follows at December 31:

	2011	2010
Program Services	\$ 149,520	\$ 148,146
Supporting Services - Management Fee	10,560	10,560
	<u>\$ 160,080</u>	<u>\$ 158,706</u>

### Reclassifications

Certain reclassifications have been made to the 2010 financial statements to conform to the 2011 presentation. These reclassifications had no effect on the change in net assets.

### Subsequent Events

The Organization has evaluated subsequent events through March 28, 2012, the date which the financial statements were available to be issued.

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Notes to Financial Statements  
December 31, 2011 and 2010

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**Note 2 - Rent Increases**

Under the regulatory agreement, the Organization may not increase rents charged to tenants without HUD's approval.

**Note 3 - Capital Advance - HUD**

During 1995, the Organization entered into a Capital Advance Agreement with HUD under Section 202 of the National Affordable Housing Act. The Organization signed a Deed of Trust securing all property, buildings, and equipment, and in return HUD made a capital advance of \$1,087,700, to pay the costs of construction. The agreement stipulates that the advance bears no interest and shall only be repayable if the Organization does not remain available for very low-income eligible individuals/families for a period of no less than forty years. Failure to keep the housing available for very low-income eligible individuals/families would result in HUD billing the owner for the entire capital advance outstanding plus interest at the rate of seven percent since the date of the first advance.

**Note 4 - HUD Funded Reserves**

**Replacements Reserve**

Under the regulatory agreement, the Organization is required to set aside amounts for the replacement of property and other project expenditures approved by HUD. HUD-restricted deposits, which were \$6,157 and \$5,214 at December 31, 2011 and 2010, respectively, are held in separate accounts and generally are not available for operating purposes.

**Residual Receipts**

Any surplus cash as of the end of an annual fiscal period must be deposited within 60 days to a residual receipts fund. This fund shall be under the control of HUD and disbursements shall be made from there for such purposes as HUD may determine and may ultimately revert back to HUD. There was no residual receipt reserve total and no surplus cash for the years ended December 31, 2011 and 2010.

**Note 5 - Related Party Transactions**

The Organization is a component of the Christian Care Companies. The Christian Care Organization is comprised of non-profit corporations affiliated with non-denominational Christian Churches of Arizona. The organizations are governed by a common board of directors and share administrative facilities and employees. Related entities include the following: Christian Care Foundation, Christian Care Retirement Apartments, Inc.; Christian Care Assisted Living (Phoenix); Christian Care Mesa, Inc.; Christian Care Mesa II, Inc.; Christian Care Mesa III, Inc.; Christian Care Tucson, Inc.; Christian Care Nursing Center, Inc.; Christian Care Manor I, Inc.; Christian Care Manor II, Inc.; Christian Care Manor III, Inc.; Christian Housing Mesa, Inc.; Christian Care Cottonwood, Inc.; Christian Care Cottonwood III, Inc.; Christian Care Cottonwood IV, Inc.; Christian Care Cottonwood V, Inc.; Christian Care Cottonwood VI, Inc.; Christian Care Cottonwood VII, Inc.; and Christian Care Cottonwood VIII, Inc.; Christian Care Management, Inc. (MGT) and Christian Care Holding Company, Inc. (HC).

**Christian Housing Cottonwood, Inc.**

Project Number 123-EE034  
Notes to Financial Statements  
December 31, 2011 and 2010

The Organization and MGT entered into a management agreement on a month-to-month basis under which the Organization is to pay management fees calculated at a rate of \$44 per unit per month for 2011 and 2010 and bookkeeping fees calculated at \$5 per unit per month for 2011 and 2010. Management fees charged during 2011 and 2010 were \$10,560 for each year and bookkeeping fees charged were \$1,200 for each year. Management and bookkeeping fees due from the Organization were \$11,760 at December 31, 2011 and 2010.

In the normal course of business, the Organization can repay shared expenses paid on its behalf and short-term advances extended by the bank, and receive payments for shared expenses paid from and to MGT, HC, and the following related entities that share the Cottonwood campus: Christian Care Cottonwood, Inc., Christian Care Cottonwood III, Inc., Christian Care Cottonwood IV, Inc., Christian Care Cottonwood V, Inc., Christian Care Cottonwood VI, Inc., Christian Care Cottonwood VII, Inc., and Christian Care Cottonwood VIII, Inc. The payroll for employees working on the Cottonwood campus is paid through MGT. If the Organization needs cash during the month, it is advanced through bank lines of credit secured by HC. Bills that pertain to multiple entities on the Cottonwood campus are paid by a single Cottonwood entity and repaid monthly.

HUD has previously approved an advancement and repayment plan for short-term advances for Christian Care Management, Inc. The Organization may repay these advances from Surplus Cash with HUD approval as defined by the plan. As a result of the related party transactions described above, included in miscellaneous current assets is \$1,144 and \$0 due from affiliates; included in miscellaneous current liabilities is \$4,445 and \$976; and included in other loans and notes payable is \$68,381 and \$62,381 due to affiliates, at December 31, 2011 and 2010, respectively. Within other loans and notes payable \$68,381 is considered long-term. These balances due from and to affiliates at year-end are non-interest bearing, unsecured, and there is no specific repayment schedule.

In 2011 and 2010, expenses including payroll paid by affiliates on the Organization's behalf totaled \$89,232 and \$108,294, respectively. Expenses paid by the Organization on behalf of related subsidized housing projects on the Cottonwood campus totaled \$6,208 and \$2,315, respectively. Net cash advanced from the bank totaled \$7,100 and \$12,700, respectively. Net cash repaid to the bank totaled \$1,100 and \$6,700, respectively.

**Note 6 - Property Taxes**

Apartments for low income elderly are exempt from property taxes in Yavapai County. Each year the Organization affirms its continued exemption.

**Note 7 - Employees' Tax Deferred Annuity Program**

The Organization has a tax-deferred annuity program under Section 403(b) of the Internal Revenue Code. An employee is eligible to voluntarily participate in the plan if they are scheduled to work at least 20 hours per week. In addition, once an employee reaches age 18 and has one year of service, the Organization will begin making matching contributions. The Organization will match 100% of qualified employees' contributions up to 3% of the employees' gross pay. The total annual maximum amount that can be contributed, including both employees' and employer's contribution, is 25% of the employees' pay. The contribution charged to expense for the years ended December 31, 2011 and 2010 was \$0. The employer match that was temporarily suspended during 2009 was reinstated as of July 1, 2011.

**Note 8 - Current Vulnerability Due to Certain Concentrations**

The majority of the Organization's asset balance consists of a 20-unit apartment complex for very low-income elderly individuals. The Organization's operations are concentrated in the multifamily real estate market. In addition, the Organization operates in a heavily regulated environment. The operations of the Organization are subject to the administrative directives, rules, and regulations of federal, state, and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules, and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.



Supplementary Information Required by HUD  
December 31, 2011

**Christian Housing Cottonwood, Inc.**  
(Project Number 123-EE034)



Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Statement of Financial Position  
December 31, 2011

Assets

Current Assets

1120 Cash - operations  
1130N Net tenant accounts receivable  
1190 Miscellaneous current assets  
1200 Prepaid expenses

\$ [REDACTED]  
972  
1,144  
1,008

1100T Total current assets

[REDACTED]

1191 Tenant deposits held in trust

6,094

Restricted Deposits

1320 Replacements reserve

6,157  
6,157

Property and Equipment

1410 Land and improvements  
1420 Buildings  
1440 Building equipment  
1460 Furnishings  
1465 Office furniture and equipment  
1400T Total fixed assets  
1495 Accumulated depreciation

91,019  
1,033,989  
68,345  
7,866  
4,302  
1,205,521  
(455,675)

1400N Net fixed assets

749,846

1000T Total Assets

\$ [REDACTED]

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Statement of Financial Position  
December 31, 2011

Liabilities and Net Assets

Current Liabilities

2110	Accounts payable - operations	\$	13,431
2120	Accrued wages payable		1,441
2123	Accrued management fees payable		11,760
2190	Miscellaneous current liabilities		4,445
2210	Prepaid revenue		546

2122T Total current liabilities 31,623

2191 Tenant deposits held in trust 6,061

Long-Term Liabilities

2324 Other loans and notes payable 68,381

2000T Total liabilities 106,065

Net Assets

3131 Unrestricted net deficit (419,335)

3132 Capital advance - HUD 1,087,700

3130 Total net assets 668,365

2033T Total Liabilities and Equity/Net Assets \$ 774,430

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Statement of Activities  
Year Ended December 31, 2011

<b>Rental Income</b>		
5120	Rent revenue - gross potential	\$ 66,511
5121	Tenant assistance payments	<u>72,005</u>
5100T	Total rent revenue	<u>138,516</u>
<b>Vacancies</b>		
5220	Apartments	<u>(2,941)</u>
5200T	Total vacancies	<u>(2,941)</u>
5125N	Net rental revenue (rent revenue less vacancies)	<u>135,575</u>
<b>Financial Revenue</b>		
5410	Financial revenue - project operations	11
5440	Revenue from investments - replacements reserve	<u>10</u>
5400T	Total financial revenue	<u>21</u>
<b>Other Revenue</b>		
5910	Laundry and vending revenue	4,299
5920	Tenant charges	-
5990	Miscellaneous revenue	<u>662</u>
5900T	Total other revenue	<u>4,961</u>
5000T	Total revenue	<u>140,557</u>
<b>Administrative Expenses</b>		
6210	Advertising and marketing	670
6311	Office expenses	12,761
6320	Management fee	10,560
6330	Manager or superintendent salaries	8,810
6350	Audit expense	5,100
6351	Bookkeeping fees/accounting services	1,200
6390	Miscellaneous administrative expenses	<u>5,520</u>
6263T	Total administrative expenses	<u>44,621</u>
<b>Utilities Expense</b>		
6420	Fuel oil/coal	-
6450	Electricity	24,497
6451	Water	5,251
6452	Gas	<u>5,143</u>
6400T	Total Utilities Expense	<u>34,891</u>

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Statement of Activities  
Year Ended December 31, 2011

<b>Operating and Maintenance Expenses</b>	
6510 Payroll	8,108
6515 Supplies	1,560
6520 Contracts	6,347
6530 Security payroll/contract	132
6546 Heating/Cooling repairs and maintenance	3,411
6590 Miscellaneous operating and maintenance expenses	13,793
	<u>33,351</u>
<b>6500T Total operating and maintenance expenses</b>	
<b>Taxes and Insurance Expenses</b>	
6711 Payroll taxes (project's share)	1,247
6720 Property and liability insurance (hazard)	5,706
6722 Workmen's compensation	256
6723 Health insurance and other employee benefits	3,908
	<u>11,117</u>
<b>6700T Total taxes and insurance</b>	
<b>Financial Expenses</b>	
6890 Miscellaneous financial expenses	523
	<u>523</u>
<b>6800T Total financial expenses</b>	
<b>6000T Total Cost of Operations Before Depreciation</b>	
	<u>124,503</u>
<b>5060T Profit (Loss) before Depreciation</b>	
	16,054
<b>6600 Depreciation expenses</b>	
	<u>35,577</u>
<b>5060N Operating Profit or (Loss)</b>	
	<u>\$ (19,523)</u>
<b>S1000-010 Total mortgage (or bond) principal payments required during the audit year [12 monthly payments]. This applies to all direct loans and HUD-held and fully insured mortgages. Any HUD approved second mortgages should be included in this figure.</b>	
	\$ -
<b>S1000-020 Total of 12 monthly deposits in the audit year into the Replacements Reserve account, as required by the Regulatory Agreement even if payments may be temporarily suspended or reduced.</b>	
	\$ 933
<b>S1000-030 Replacements Reserves, or Residual Receipts and Releases which are included as expense items on this Profit and Loss statement.</b>	
	\$ -
<b>S1000-040 Project Improvement Reserve releases under the Flexible Subsidy Program that are included as expense items on this Profit and Loss Statement.</b>	
	N/A

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Statement of Cash Flows  
Year Ended December 31, 2011

Cash Flows from Operating Activities

Receipts

S1200-010 Rental receipts  
S1200-020 Interest receipts  
S1200-030 Other operating receipts  
S1200-040 Total receipts

\$

Disbursements

S1200-050 Administrative  
S1200-070 Management fee  
S1200-090 Utilities  
S1200-100 Salaries and wages  
S1200-110 Operating and maintenance  
S1200-140 Property insurance  
S1200-160 Tenant security deposits  
S1200-170 Other operating expenses  
S1200-230 Total disbursements

(25,251)  
(10,560)  
(33,161)  
(16,607)  
(25,243)  
(9,535)  
(263)  
1,443  
(119,177)

S1200-240 Net Cash Provided by (used in) Operating Activities

Cash Flows from Investing Activities

S1200-250 Net deposits to the reserve for replacements account  
S1200-330 Net purchase of fixed assets

S1200-350 Net Cash Used in Investing Activities

Cash Flows from Financing Activities

S1200-450 Other financing activities

S1200-460 Net Cash provided by Financing Activities

S1200-470 Net increase in Cash

S1200-480 Cash, Beginning of Year

S1200T Cash, End of Year

\$

Christian Housing Cottonwood, Inc.  
 Project Number 123-EE034  
 Statement of Cash Flows  
 Year Ended December 31, 2011

Reconciliation of Changes in Net Assets to	
Net Cash from Operating Activities	
3250 Change in total net assets from operations	\$ (19,523)
Adjustments to reconcile net income	
to net cash from operating activities	
6600 Depreciation expenses	35,577
Changes in assets and liabilities	
S1200-490 Tenant accounts receivable	(353)
S1200-500 Accounts receivable - other	(1,144)
S1200-520 Prepaid expenses	79
S1200-530 Cash restricted for tenant security deposits	(451)
S1200-540 Accounts payable	1,730
S1200-560 Accrued liabilities	311
S1200-580 Tenant security deposits held in trust	188
S1200-590 Prepaid revenue	209
S1200-600 Miscellaneous liabilities	3,469
Total adjustments	39,615
S1200-610 Net Cash provided by Operating Activities	\$ 20,092

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Attachment to Statement of Profit and Loss - Form 92410  
Year Ended December 31, 2011

Account No. 5990 Miscellaneous Revenue

Maintenance	\$ 361
Miscellaneous revenue	301
	<u>\$ 662</u>

Account No. 6390 Miscellaneous Administrative Expense

Uniforms - maintenance	\$ 25
Education/training	515
Unemployment taxes	2,331
Education/training	475
Pre-employment Screening	45
Miscellaneous admin expenses	353
Travel & mileage	427
Bank charges	1,302
Business meals	47
	<u>\$ 5,520</u>

Account No. 6590 Miscellaneous Operating and Maintenance Expense

Painting & decorating	\$ 5,751
Electrical maintenance	1,089
Fire prevention maintenance	3,860
Plumbing maintenance	798
Equipment replacement	50
Other repairs & maintenance	2,204
Minor maintenance	41
	<u>\$ 13,793</u>

Account No. 6890 Miscellaneous Financial Expense

Other interest expense	<u>\$ 523</u>
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Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Year End Surplus Cash Computation, Distributions, and Residual Receipts  
December 31, 2011

Part A - Compute Surplus Cash

Cash

S1300-010 Cash

\$

S1300-040 Total cash

Current Obligations

S1300-075 Accounts payable - 30 days

13,431

S1300-100 Accrued expenses [not escrowed]

13,201

S1300-110 Other current obligations

4,445

2210 Prepaid revenue

546

2191 Tenant security deposits liability

6,061

S1300-140 Total current obligations

37,684

Surplus Cash (Deficiency)

\$

Part B - Compute Distributions to Owners  
and Required Deposit to Residual Receipts  
Surplus Cash

\$

Limited Dividend Projects

S1300-160 Annual distribution earned during fiscal period covered by the statement

S1300-170 Distribution accrued and unpaid as of the end of the prior fiscal period

S1300-180 Distributions and entity expenses paid during fiscal period covered by  
statement

\$

S1300-190 Distribution Earned but Unpaid

\$

S1300-200 Amount Available for Distribution During Next Fiscal Period

N/A

S1300-210 Deposit Due Residual Receipts

\$



Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Additional Supplementary Information Required by HUD  
December 31, 2011

Reserve for Replacements

Balance, January 1, 2011	\$ 5,214
Total monthly deposits (\$77.75/month)	933
Interest	10
Less disbursements	-
Balance, December 31, 2011	<u>\$ 6,157</u>

Changes in Property and Equipment

	Beginning Balance	Additions	Deductions	Ending Balance
Land and improvements	91,019	\$ -	\$ -	\$ 91,019
Buildings	1,029,708	4,281	-	1,033,989
Building equipment	56,294	12,051	-	68,345
Furniture and fixtures	7,866	-	-	7,866
Computer equipment	4,302	-	-	4,302
Total	<u>\$ 1,189,189</u>	<u>\$ 16,332</u>	<u>\$ -</u>	<u>1,205,521</u>
Accumulated Depreciation	<u>\$ (420,098)</u>	<u>\$ (35,577)</u>	<u>\$ -</u>	<u>(455,675)</u>
Net Book Value				<u>\$ 749,846</u>

Schedule of Additions to Buildings and Building Equipment

4 inch fire line valves	\$ 2,258
Security keypad building #1 main entrance	2,023
Smart zone panel	1,875
Carrier condenser/coil	5,088
Carrier condenser/coil	5,088
	<u>\$ 16,332</u>



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

Board of Directors  
Christian Housing Cottonwood, Inc.  
Cottonwood, Arizona

We have audited the financial statements of Christian Housing Cottonwood, Inc. (Federal Housing Administration Project No. 123-EE034) as of and for the year ended December 31, 2011, and have issued our report thereon dated March 28, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Organization's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

CottonwoodALCP2012  
Exhibit 10  
DUNS: 9647017390000  
FaxID: 1332880170-8498

This report is intended solely for the information and use of the Board of Directors, management, others within the Corporation, and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.

*Ede Sally LLP*

Phoenix, Arizona  
March 28, 2012



**Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133**

Board of Directors  
Christian Housing Cottonwood, Inc.  
Cottonwood, Arizona

**Compliance**

We have audited Christian Housing Cottonwood, Inc.'s (Federal Housing Administration Project No. 123-EE034) compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2011. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the Organization's management. Our responsibility is to express an opinion on the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and OMB Circular A-133. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Organization's compliance with those requirements.

In our opinion, the Organization complied, in all material respects, with the requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2011.

**Internal Control over Compliance**

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal program. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance with requirements that could have a direct and material effect on a major federal program was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance with requirements that could have a direct and material effect on a major federal program that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors, management, others within the Corporation, and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.

*Erin Bailey LLP*

Phoenix, Arizona  
March 28, 2012

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Schedule of Expenditures of Federal Awards  
December 31, 2011

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
U.S. Department of Housing and Urban Development Supportive Housing for the Elderly	14.157	<u>\$ 1,159,705</u>

This schedule of expenditures of federal awards includes the federal grant activity of Christian Housing Cottonwood, Inc., HUD Project No. 123-Ee034, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Schedule of Findings and Questioned Costs  
December 31, 2011

**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued	Unqualified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Noncompliance material to financial statements noted?	No

**Federal Awards**

Internal control over major programs	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Type of auditor's report issued on compliance for major programs	Unqualified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	No

Identification of major programs:

<b>Name of Federal Program or Cluster</b>	<b>CFDA number</b>
Supportive Housing for the Elderly	14.157
Dollar threshold used to distinguish between type A and type B programs	\$ 300,000
Auditee qualified as low-risk auditee?	Yes

**Section II - Financial Statement Findings**

None.

**Section III - Federal Award Findings and Questioned Cost Section**

None.

**Status of Prior Year Findings**

None.

CottonwoodALCP2012  
Exhibit 10  
DUNS: 9647017390000  
FaxID: 1332880170-8498

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Certification of Officers  
December 31, 2011

We hereby certify that we have examined the foregoing financial statements and supporting data required by HUD for Christian Housing Cottonwood, Inc., and, to the best of our knowledge and belief, the same is complete and accurate.

Christian Housing Cottonwood, Inc.

\_\_\_\_\_  
Name  
Title

\_\_\_\_\_  
Name  
Title

Federal Employer Identification  
Number 86-0775063



CottonwoodALCP2012  
Exhibit 10  
DUNS: 9647017390000  
FaxID: 1332880170-8498

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Certification of Managing Agent  
December 31, 2011

We hereby certify that we have examined the foregoing financial statements and supporting data required by HUD for Christian Housing Cottonwood, Inc., and, to the best of our knowledge and belief, the same is complete and accurate.

Board Member – Christian Care Management, Inc.

John Norris, Chief Executive Officer  
Christian Care Management, Inc.

Federal Employer Identification  
Number 94-2756711

Christian Housing Cottonwood, Inc.  
Project Number 123-EE034  
Auditor Information  
December 31, 2011

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Audit Firm: Eide Bailly LLP  
Certified Public Accountants and Consultants  
1850 North Central Avenue, Suite 400  
Phoenix, Arizona 85004  
(602) 264-5844

Federal Identification  
Number: 45-0250958

Lead Auditor: Rob Leslie, CPA  
Partner  
(602) 264-8649



## Independent Accountant's Report on Applying Agreed-Upon Procedures

Board of Directors  
Christian Housing Cottonwood, Inc.  
Cottonwood, Arizona

We have performed the procedure described in the second paragraph of this report, which was agreed to by Christian Housing Cottonwood, Inc. and the U.S. Department of Housing and Urban Development, Real Estate Assessment Center (REAC), solely to assist them in determining whether the electronic submission of certain information agrees with the related hard copy documents included within the OMB Circular A-133 reporting package. Christian Housing Cottonwood, Inc. is responsible for accuracy and completeness of the electronic submission. This agreed-upon procedure engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The sufficiency of the procedure is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

We compared the electronic submission of the items listed in the "UFRS Rule Information" column with the corresponding printed documents listed in the "Hard Copy Documents" column. The results of the performance of our agreed-upon procedure indicate agreement or non-agreement of the electronically submitted information and hard copy documents as shown below.

UFRS Rule Information	Hard Copy Document(s)	Findings
Balance Sheet, Revenue and Expense, and Cash Flow Data (account numbers 1120 to 7100T and the S1200 series)	Supplemental Schedules with Financial Statement Data	Agrees
Surplus Cash (S1300 series of accounts)	Computation of Surplus Cash, Distributions and Residual Receipts	Agrees
Footnotes (S3100 series of accounts)	Notes to the Financial Statements	Agrees
Type of Opinion on the Financial Statements and Auditor Reports (S3400, S3500, and S3600 series of accounts)	Auditor's Reports on the Financial Statements, Compliance and Internal Control	Agrees
Type of Opinion on Supplemental Data (account S3400-100)	Auditor's Report on Supplemental Data	Agrees
Audit Findings Narrative (S3800 series of accounts)	Schedule of Findings and Questioned Costs	Agrees
General Information (S3300, S3700, and S3800 series of accounts)	Schedule of Findings and Questioned Costs	Agrees

We were engaged to perform an audit of the financial statements of Christian Housing Cottonwood, Inc. as of and for the year ended December 31, 2011, and have issued our reports thereon dated March 28, 2012. The information in the "Hard Copy Documents" column was included within the scope, or was a by-product of that audit. Further, our opinion on the fair presentation of the supplemental financial data templates dated March 28, 2012, was expressed in relation to the basic financial statements of Christian Housing Cottonwood, Inc. taken as a whole.

A copy of the reporting package required by OMB Circular A-133, which includes the auditor's reports, is available in its entirety from Christian Housing Cottonwood, Inc. We have not performed any additional auditing procedures since the date of the aforementioned audit reports. Further, we take no responsibility for the security of the information transmitted electronically to the U.S. Department of Housing and Urban Development, REAC.

This report is intended solely for the information and use of Christian Housing Cottonwood, Inc. and the U.S. Department of Housing and Urban Development, REAC, and is not intended to be and should not be used by anyone other than these specified parties.

*Edie Bailey LLP*

Phoenix, Arizona  
March 28, 2012

CottonwoodALCP2012  
Exhibit 10  
DUNS: 9647017390000  
FaxID: 1332880170-8498

**j. Exhibit X – Project Resources. A description of your project's resources:**

**A copy of the most recent project Reserve and Replacement account statement, and a Reserve for Replacement analysis showing plans for its use of the next five years, and any approvals received from the HUD field office to date.**

Christian Care Cottonwood I (CCC) has 20 units and needs to reach and maintain a minimum Reserve for Replacement Fund of \$1,000 per unit.

CCC anticipates the cost of capital repairs to well exceed the funding available from the Reserve for Replacement account and is unable to contribute toward the conversion costs for the proposed ALCP project.

**Attached are the most recent Reserve statements along with the five year Reserve for Replacement Analysis/Capital Plan for CCC.**

CottonwoodALCP2012  
Exhibit 10

DUNS: 9647017398000

**Mutual of Omaha Bank** 

3333 Farnam Street  
Omaha NE 68131  
866.351.5646 (toll free)

Primary Account Number  
Statement Date

009300086073  
Mar 31, 2012  
Page 1 of 2

C1- MR4R  
1430-100

BA1W-P120401210903000131

CHRISTIAN HOUSING COTTONWOOD INC  
C1 RESERVE FOR REPLACEMENT  
2002 W SUNNYSIDE DR  
PHOENIX AZ 85029-3534



Are you on track to meet your business goals? We are now offering an enhanced menu of business banking services. Your banker can tell you about our flexible lines of credit, custom loan options and our new merchant solutions. Ask about Better Together Business banking today.

**9300086073 - BUSINESS MONEY MARKET**

Beginning Balance  
Deposits/Credits  
Withdrawals/Debits/Checks  
Interest Paid  
Service Charges  
Ending Balance

Average Daily Balance  
Year-To-Date Interest Paid  
Days in Statement Period  
Annual Percentage Yield Earned

**TRANSACTION DETAIL**

**DEPOSITS/CREDITS**

Date	Description	Amount
03/08/12	IMAGE DEPOSIT	
03/30/12	INTEREST PYMT	

**WITHDRAWALS/DEBITS**

Date	Description	Amount
------	-------------	--------



CottonwoodALCP2012

Exhibit 10

DUNS: 9647017398000

**Mutual of Omaha Bank** 

3333 Farnam Street

Omaha NE 68131

866.351.5646 (toll free)

Primary Account Number

Statement Date

009300086073

Mar 31, 2012

Page 1 of 2

C1-MR4R  
1430-100

BA1W-P120401210903000131

CHRISTIAN HOUSING COTTONWOOD INC

C1 RESERVE FOR REPLACEMENT

2002 W SUNNYSIDE DR

PHOENIX AZ 85029-3534



Are you on track to meet your business goals? We are now offering an enhanced menu of business banking services. Your banker can tell you about our flexible lines of credit, custom loan options and our new merchant solutions. Ask about Better Together Business banking today.

**9300086073 - BUSINESS MONEY MARKET**

Beginning Balance  
Deposits/Credits  
Withdrawals/Debits/Checks  
Interest Paid  
Service Charges  
Ending Balance

Average Daily Balance  
Year-To-Date Interest Paid  
Days in Statement Period  
Annual Percentage Yield Earned

**TRANSACTION DETAIL**

**DEPOSITS/CREDITS**

Date	Description	Amount
03/08/12	IMAGE DEPOSIT	
03/30/12	INTEREST PYMT	

**WITHDRAWALS/DEBITS**

Date	Description	Amount
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Member FDIC

[mutualofomahabank.com](http://mutualofomahabank.com)

Page 41 of 43

 Equal Housing Lender

BA1W-P120401210903000131  
01010000000000000001







DUNS No. 954701739 - 0000

[illegible]

Applicant Legal Name		Christian Housing - Cottonwood, Inc.	
CCR Doing Business As Name		0	
HUD Program		ALOP	
Program Component		Christian Care Cottonwood	
Project Name			
1	HUD Policy, Goals, Priority	2	Needs Assessment
Policy		Planning	
3		4	
Services/Activities		Measures	
Programming		Pre Post YTD	
5		6	
Impact		#VALUE!	
7		8	
Evaluation Tools		Accountability	

DUNS No. 964701739 - 0000

2012

Applicant Legal Name  
Christian Housing - Cottonwood, Inc.CCR Doing Business As Name  
0HUD Program  
ALCPProgram Component  
Christian Care Cottonwood

Project Name

Reporting Period  
Reporting Start Date  
Reporting End DatePolicy  
Goal  
Priority

2

Planning

3

Programming

4

Measures

Pre

Post

YTD

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Outcomes

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Evaluation Tools

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DUNS No.

964701739

0000

2012

Accountability

7

Christian Care Cottonwood

DUNS No. 984701739 - 0000



2012

[illegible]



Applicant Legal Name  
Christian Housing - Cottonwood, Inc.CCR Doing Business As Name  
HUD ProgramProgram Component  
Christian Care Cottonwood

Project Name

ALCP

Reporting Period  
Reporting Start Date

Reporting End Date

DUNS No. 964701739

0000

2012

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes			Measures			Evaluation Tools		
	1	2	3	4	5	6	7								
	2C	2c	Planning	Case Management-Consultation  Persons	Pre	Post	YTD	Impact	Case Management-Avoidance of placement into long-term care facility  Persons	Pre	Post	YTD	Accountability		
	3B				21					21				A. Tools for Measurement	
	3D			Case Management-Residents temporarily relocated  Persons	21				Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons	21				Plans Construction log	
	4C			Housing-Provide commitment and financial support letters from funding and licensing agencies  Letters	2				Housing-Units receiving services-Actual  Units	20				Interviews Intake log	
					#VALUE!					#VALUE!					
					#VALUE!					#VALUE!				B. Where Data Maintained	
					#VALUE!					#VALUE!				Agency database	
					#VALUE!					#VALUE!					
	2C	2c	Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Housing-Unit to meet accessibility requirements, building codes, and health and safety standards  Units	20				Housing-Units converted  Units	20				C. Source of Data	
	3D	2d													
	4B	2e		Housing Upgrade a regular unit to an accessible unit for displaced resident  Units	20				Housing-Units converted  Units	20				Permits issued Inspection results	
	4C	2f		Case Management-Residents temporarily relocated  Persons	21				Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons	21				Payment vouchers Counseling reports	
		2g													
	4b			Housing-Design plan to add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet	722				Housing-Retrofit-Add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet	722				Placements	
		5b													
	5d													D. Frequency of Collection	



[illegible]



2012



HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcome	Measures			Evaluation Tools
1	2	3	4	5	6	7					
Policy	Planning	Programming	Pre	Post	YTD	Impact	Pre	Post	YTD	Accountability	
2C	2c	Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Case Management-Frail elderly persons eligible for ALF/SEH unit Persons			Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing Persons	Persons				
3B	2e		21				21				
3D	2g		Persons			Housing-Units receiving services-Actual Units	Units				
4C	5b		21				20				
4E	5c		Services			Case Management-Residents linked to services-Services Services	Services				
5e			4				4				
			Services			Case Management-Service coordinator to offer case management services Services	Services				
			4				4				
			Partnerships			Case Management-Number of residents with a medical home. Residents	Residents				
			2				21				
			Services			Case Management-Linkages provided to residents-Persons Persons	Persons				
			4				21				
			Persons			Case Management-Reduction in placement into long-term care facility Persons	Persons				
			21				21				
			Units			Case Management-Residents linked to services-Persons Persons	Persons				
			20				21				
			Square Feet			Housing-Fit/dit/Add, modify and/or outfit a central kitchen or dining room Square Feet	Square Feet				
			1248				1248				
			#VALUE!			Nutrition-Meals provided in central dining room Meals	Meals				
							3				

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
1		2	3	Pre	Post	YTD	5	Pre	Post	YTD	7
	Policy	Planning	Programming	#VALUE!			Nutrition-Residents obtain meals in central dining room  Persons	Persons			Accountability
								21			
				#VALUE!				#VALUE!			
2C	2c	Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Policy Priority-Capacity Building-Participation in at least two information sharing sessions/seminars with ALF/SEH staff, residents, state/local government or non-profit organizations to address the challenges and/or	Organizations			Policy Priority-Capacity Building-Number of new strategies discussed and implemented to address service needs and increase local capacity as a result of information sharing or seminars  Number of Strategies	Number of Strategies			
3B	2g			3				3			
3D	4b		Policy Priority-Capacity Building-Participation in or creation of face-to-face networking meetings with other HUD-funded Service Coordinators and local government aging/disability staff to address the adequacy				Policy Priority-Capacity Building-Number of new strategies discussed and implemented to address service needs and increase local capacity as a result of information sharing or seminars  Number of Strategies	Number of Strategies			
4B	4c		Policy Priority-Housing as a Platform-Number of outreach activities per year to increase the awareness and access to public benefits  Activities	2				3			
4C	5b			Activities				Residents			
4E	5c			3				21			
	5d			#VALUE!			Policy Priority-Number of public benefit programs for which residents apply for as a result of information sharing or seminars- Benefit Programs  Benefit programs	Benefit programs			
	5e							3			
	6a			#VALUE!				#VALUE!			
				#VALUE!				#VALUE!			
				Persons			Training Opportunities-Other  Persons	Persons			
2C	1a	Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Training Opportunities-Other  Persons	Persons				Persons			
3D	1b			4				4			
4A	1c		Training Opportunities-Section 3  Persons	Persons			Training Opportunities-Section 3  Persons	Persons			
4B	2c			1				1			

[illegible]



2012

[illegible]



Applicant Legal Name  
 CCR Doing Business As Name  
 HUD Program  
 Program Component  
 Project Name

Christian Housing - Cottonwood, Inc.  
 ALCP  
 Christian Care Cottonwood

64701739 - 0000

DUNS No.

2012

1		2		3		4		5		6		7	
HUD Goals	Policy Priority	Needs	Services/Activities	Measures	Outcomes	Measures	Impact	Pre	Post	YTD	Accountability		
	Policy	Planning	Programming										



Total

Christian Housing • Cottonwood, Inc.

Applicant Legal Name [

CCR Doing Business As Name

ALCP

### Program Component

Project Name

[illegible]



HUD Goals	
1A	Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1A) Stem the foreclosure crisis.
1B	Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1B) Protect and educate consumers when they buy, refinance or rent a home.
1C	Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1C) Create financially sustainable homeownership opportunities.
1D	Strengthen the Nation's Housing Market to Bolster the Economy and Protect Consumers (1D) Establish an accountable and sustainable housing finance system.
2A	Meet the Need for Quality Affordable Rental Homes (2A) End homelessness and substantially reduce the number of families and individuals with severe housing needs.
2B	Meet the Need for Quality Affordable Rental Homes (2B) Expand the supply of affordable rental homes where most needed.
2C	Meet the Need for Quality Affordable Rental Homes (2C) Preserve the affordability and improve the quality of federally assisted and private unassisted affordable rental homes.
2D	Meet the Need for Quality Affordable Rental Homes (2D) Expand families' choices of affordable rental homes located in a broad range of communities.
3A	Utilize Housing as a Platform for Improving Quality of Life (3A) Utilize HUD assistance to improve educational outcomes and early learning and development.
3B	Utilize Housing as a Platform for Improving Quality of Life (3B) Utilize HUD assistance to improve health outcomes.
3C	Utilize Housing as a Platform for Improving Quality of Life (3C) Utilize HUD assistance to increase economic security and self-sufficiency.
3D	Utilize Housing as a Platform for Improving Quality of Life (3D) Utilize HUD assistance to improve housing stability through supportive services for vulnerable populations including the elderly, people with disabilities, homeless people, and those individuals and families at risk of becoming homeless.
3E	Utilize Housing as a Platform for Improving Quality of Life (3E) Utilize HUD assistance to improve public safety.
4A	Build Inclusive and Sustainable Communities Free from Discrimination (4A) Catalyze economic development and job creation, while enhancing and preserving community assets.
4B	Build Inclusive and Sustainable Communities Free from Discrimination (4B) Promote energy efficient buildings and location efficient communities that are healthy, affordable and diverse.
4C	Build Inclusive and Sustainable Communities Free from Discrimination (4C) Ensure open, diverse, and equitable communities.
4D	Build Inclusive and Sustainable Communities Free from Discrimination (4D) Facilitate disaster preparedness, recovery and resiliency.
4E	Build Inclusive and Sustainable Communities Free from Discrimination (4E) Build the capacity of local, state and regional public and private organizations.
5A	Transform the Way HUD Does Business (5A) Build Capacity: Create a flexible and high performing learning organization with a motivated, skilled workforce.
5B	Transform the Way HUD Does Business (5B) Focus on Results: Create an empowered organization that is customer-centered, place based, collaborative, and responsive to employee feedback and focused on results.

HUD Priorities	
1a	Job Creation/Employment (1a) Improving access to job opportunities through information sharing, coordination with federal, state, and local entities, and other means.
1b	Job Creation/Employment (1b) Increasing access to job training, career services, and work, supports through coordination with federal, state, and local entities.
1c	Job Creation/Employment (1c) Expanding economic and job creation opportunities for low-income residents and creating better transportation access to those jobs and other economic opportunities by partnering with federal and nonprofit agencies, private industry, and planning and economic development organizations and by leveraging federal and private resources.
2a	Sustainability (2a) Promote and preserve community assets including small businesses, fresh food markets, parks, hospitals, and quality schools by incentivizing comprehensive and inclusive local economic development planning.
2b	Sustainability (2b) Give consumers more information about the true cost of living by incorporating both housing and transportation costs into measures of affordability.
2c	Sustainability (2c) Improve residents' health and safety, particularly that of children and other vulnerable populations, by promoting green and healthy design, construction, rehabilitation, and maintenance of housing and communities.
2d	Sustainability (2d) Support and promote an energy-efficient, green, and healthy housing market by retrofitting existing housing, supporting energy-efficient new construction, improving home energy labeling, and promoting financing products that reduce the carbon footprint of non-HUD-supported residential buildings.
2e	Sustainability (2e) Reduce energy consumption and incorporate green building practices in the design and operation of HUD-supported affordable housing.
2f	Sustainability (2f) Promote coordinated planning, integrating federal resources, and targeting technical assistance at the local, state, and regional levels for sustainable housing and communities.
2g	Sustainability (2g) Promote the design and construction of buildings and communities that are accessible and visitable by people with disabilities.
2h	Sustainability (2h) Promote the use of climate-resilient and disaster-resistant building design, construction and siting.
2i	Sustainability (2i) Encourage metropolitan and regional focus in planning and community development.
3a	Affirmatively Furthering Fair Housing (3a) Regional coordination of affirmatively furthering fair housing plans, including such activities as developing regional analyses of impediments.
3b	Affirmatively Furthering Fair Housing (3b) Regional strategies to reduce racially segregated living patterns and other effects of formerly de jure segregated public or assisted housing in metropolitan areas with a year 2000 dissimilarity index of 70 or higher and where the minority population is at least 20,000 or 3 percent of the total population in the Core Based Statistical Area (CBSA), whichever is greater.
3c	Affirmatively Furthering Fair Housing (3c) Decreasing the concentration of poverty and racial segregation in neighborhoods and communities through strategic targeting of resources.
3d	Affirmatively Furthering Fair Housing (3d) Promoting visitability for persons with disabilities in single-family housing.
4a	Capacity Building and Knowledge Sharing (4a) Develop, target and deliver technical assistance for increasing affordability in areas experiencing increased rental costs due to development.
4b	Capacity Building and Knowledge Sharing (4b) Strengthen the capacity of state and local partners, including governments and nonprofit organizations, to implement HUD programs, participate in decision making and planning processes, and coordinate on cross-programmatic, place-based approaches through grantmaking and technical assistance.
4c	Capacity Building and Knowledge Sharing (4c) Support knowledge sharing and innovation by disseminating best practices, encouraging peer learning, publishing data analysis and research, and helping to incubate and test new ideas.
5a	Using Housing as a Platform for Improving Other Outcomes (5a) Increasing access to high quality early learning programs and services through coordination with local programs.

5C	Transform the Way HUD Does Business (5C) Bureaucracy Busting: Create flexible, modern rules and systems that promote responsiveness, openness and transparency.	5b	Using Housing as a Platform for Improving Other Outcomes (5b) Providing physical space to co-locate healthcare and wellness services with housing (e.g., on-site health clinics).
5D	Transform the Way HUD Does Business (5D) Culture Change: Create a healthy, open, flexible work environment that reflects the values of HUD's mission.	5c	Using Housing as a Platform for Improving Other Outcomes (5c) Increasing access to public benefits (such as Temporary Assistance to Needy Families and Supplemental Security Income) through outreach and other means.
		5d	Using Housing as a Platform for Improving Other Outcomes (5d) Maintaining or Improving the physical environment and design of HUD-assisted residences, giving attention to physical safety and crime prevention.
		5e	Using Housing as a Platform for Improving Other Outcomes (5e) Providing mobility counseling to increase access to neighborhoods of opportunity.
		6a	Expand Cross-Cutting Policy Knowledge (6a) Support knowledge sharing and innovation by disseminating best practices, encouraging peer learning, publishing data analysis and research, and helping to incubate and test new ideas.



CAMP eLogic Model®

**Column 2**

**NEEDS**

Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.

CAMP	CAMP eLogic Model®	<a href="#">Click here to allow deletion of 'New' Activities</a>
<b>Column 3</b>		
<b>SERVICES/ACTIVITIES</b>		<b>UNITS</b>
Business Opportunities-Other-Businesses  Businesses		Businesses
Business Opportunities-Other-Dollars  Dollars		Dollars
Business Opportunities-Section 3-Businesses  Businesses		Businesses
Business Opportunities-Section 3-Dollars  Dollars		Dollars
Case Management-Consultation  Persons		Persons
Case Management-Coordinate assisted living  services  Services		Services
Case Management-Frail elderly persons eligible for ALF/SEH unit  Persons		Persons
Case Management-Frail elderly persons in need of units and services  Persons		Persons
Case Management-Monitor the activities and services of residents  Services		Services
Case Management-Number of partnerships developed with Community Health Clinics to establish medical homes for residents  Partnerships		Partnerships
Case Management-Provide assisted living services (ALF)or service-enriched housing (SEH) services  Services		Services
Case Management-Residents aware of benefits and services offered by the facility  Persons		Persons
Case Management-Residents temporarily relocated  Persons		Persons
Case Management-Temporary relocation  Persons		Persons
Employment Opportunities-Other-Jobs created  FTE		FTE
Employment Opportunities-Other-Jobs retained  FTE		FTE
Employment Opportunities-Other-Persons  Persons		Persons
Employment Opportunities-Section 3-Jobs created  FTE		FTE
Employment Opportunities-Section 3-Jobs retained  FTE		FTE
Employment Opportunities-Section 3-Persons  Persons		Persons
Housing-Common space(s) designed to meet energy efficient and WaterSense conservation requirements  Square Feet		Square Feet
Housing-Design plan to add, modify and/or outfit a central kitchen or dining room  Square Feet		Square Feet
Housing-Design plan to add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet		Square Feet
Housing-Design plan to add, modify and/or outfit office space for ALF/SEH staff  Square Feet		Square Feet
Housing-Legal fees  Dollars		Dollars
Housing-Provide commitment and financial support letters from funding and licensing agencies  Letters		Letters
Housing-Unit to meet accessibility requirements, building codes, and health and safety standards  Units		Units
Housing-Unit designed to meet energy efficient and WaterSense conservation requirements  Units		Units
Housing-Units receiving services-Planned  Units		Units
Housing-Upgrade a regular unit to an accessible unit for displaced resident  Units		Units

Policy Priority Housing as a Platform-Number of outreach activities per year to increase the awareness and access to public benefits  Activities	Activities
Policy Priority-Capacity Building-Participation in at least two information sharing sessions/seminars with ALF/SEH staff, residents, state/local government or non-profit organizations to address the challenges and/or solutions of serving ALF/SEH residents  Organizations	Organizations
Policy Priority-Capacity Building-Participation in or creation of face-to-face networking meetings with other HUD-funded Service Coordinators and local government aging/disability staff to address the adequacy of supportive services in your jurisdiction	
Policy Priority-Housing as a Platform-Work with local or national community health organizations to arrange for quarterly mobile health screening events open to residents and the neighboring community  Organizations	Organizations
Training Opportunities-Other  Persons	Persons
Training Opportunities-Section 3  Persons	Persons
Other  Other	

CAMP	<a href="#">Click here to allow deletion of 'New' Outcomes</a>
<b>CAMP eLogic Model®</b>	
<b>Column 5</b>	
<b>OUTCOMES</b>	<b>UNITS</b>
Business Opportunities-Other-Businesses  Businesses	Businesses
Business Opportunities-Other-Dollars  Dollars	Dollars
Business Opportunities-Section 3-Businesses  Businesses	Businesses
Business Opportunities-Section 3-Dollars  Dollars	Dollars
Case Management-Avoidance of placement into long-term care facility  Persons	Persons
Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons	Persons
Case Management-Linkages provided to residents-Linkages  Linkages	Linkages
Case Management-Linkages provided to residents-Persons  Persons	Persons
Case Management-Number of residents with a medical home.  Residents	Residents
Case Management-Reduction in placement into long-term care facility  Persons	Persons
Case Management-Residents linked to services-Persons  Persons	Persons
Case Management-Residents linked to services-Services  Services	Services
Case Management-Service coordinator to offer case management services  Services	Services
Employment Opportunities-Other-Jobs created  FTE	FTE
Employment Opportunities-Other-Jobs retained  FTE	FTE
Employment Opportunities-Other-Persons  Persons	Persons
Employment Opportunities-Section 3-Jobs created  FTE	FTE
Employment Opportunities-Section 3-Jobs retained  FTE	FTE
Employment Opportunities-Section 3-Persons  Persons	Persons
Housing-Retrofit-Add, modify and/or outfit a central kitchen or dining room  Square Feet	Square Feet
Housing-Retrofit-Add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet	Square Feet
Housing-Retrofit-Add, modify and/or outfit office space for ALF/SEH staff  Square Feet	Square Feet
Housing-Units converted  Units	Units
Housing-Units receiving services-Actual  Units	Units
Housing-Units that met energy efficient and WaterSense conservation requirements  Units	Units
Housing-Units that met energy efficient and WaterSense conservation requirements.  Square Feet	Square Feet
Nutrition-Meals provided in central dining room  Meals	Meals
Nutrition-Residents obtain meals in central dining room  Persons	Persons
Policy Priority Housing as a Platform-Number of public benefit programs for which residents apply for as a result of information sharing or seminars-Residents  Residents	Residents
Policy Priority-Capacity Building-Number of new strategies discussed and implemented to address service needs and increase local capacity as a result of information sharing or seminars   Number of Strategies	Number of Strategies

Policy Priority-Housing as a Platform-Number of public benefit programs for which ALF/SEH residents apply for as a result of the work of the outreach activities-Residents  Residents	Residents
Policy Priority-Housing as a Platform-The number of ALF/SEH residents who participated in the quarterly mobile health screening events.  Residents	Residents
Policy Priority-Number of public benefit programs for which residents apply for as a result of information sharing or seminars-Benefit Programs  Benefit programs	Benefit programs
Policy Priority-The increase in the number of public benefits that ALF/SEH residents are receiving as a result of the outreach activities  Benefit Programs	Benefit Programs
Training Opportunities-Other  Persons	Persons
Training Opportunities-Section 3  Persons	Persons
Other  Other	

**CAMP eLogic Model®****A. Tools For Measurement**

Bank accounts
Construction log
Database
Enforcement log
Financial aid log
Intake log
Interviews
Mgt. Info. System-automated
Mgt. Info. System-manual
Outcome scale(s)
Phone log
Plans
Pre-post tests
Post tests
Program specific form(s)
Questionnaire
Recruitment log
Survey
Technical assistance log
Time sheets

**B. Where Data Maintained**

Agency database
Centralized database
Individual case records
Local precinct
Public database
School
Specialized database
Tax Assessor database
Training center

**C. Source of Data**

Audit report
Business licenses
Certificate of Occupancy
Code violation reports
Counseling reports
Employment records
Engineering reports
Environmental reports
Escrow accounts
Financial reports
GED certification/diploma
Health records
HMIS
Inspection results
Lease agreements
Legal documents
Loan monitoring reports
Mortgage documents
Payment vouchers
Permits issued
Placements
Progress reports
Referrals
Sale documents
Site reports
Statistics
Tax assessments
Testing results
Waiting lists
Work plan reports

**D. Frequency of Collection**

Daily
Weekly
Monthly
Quarterly
Biannually
Annually
Upon incident

**E. Processing of Data**

Computer spreadsheets
Flat file database
Manual tallies
Relational database
Statistical database



## Carter-Richmond Methodology

The Management Questions developed for your program are based on the Carter-Richmond Methodology.\* A description of the Carter-Richmond Methodology appears in the General Section of the NOFA.

\* © The Accountable Agency - How to Evaluate the Effectiveness of Public and Private Programs,\* Reginald Carter, ISBN Number 9780978724924

### Evaluation Process

An evaluation process will be part of the on-going management of the program.

The following are standard requirements that HUD expects of every program manager as part of their project management.

- Comparisons will be made between projected and actual numbers for both outputs and outcomes.
- Deviations from projected outputs and outcomes will be documented and explained on space provided on the "Reporting" Tab.
- Analyze data to determine relationship of outputs to outcomes; what outputs produce which outcomes.

The reporting requirements are specified in the program specific NOFA and your funding award.

HUD Will Use The Following Management Questions To Evaluate Your Program:

Response to Management Questions	Measure	Answer
1 How many persons are you serving (unduplicated count)?	Persons	
2 How many units are in the project?	Units	
3 How many units in the project were retrofitted?	Units	
4 How many units were retrofitted to meet accessibility requirements, building codes, and health and safety standards?	Units	
5 How many units were retrofitted with energy efficiency and WaterSense conservation appliances?	Units	
6 Policy Priority-The increase in the number of public benefits that ALF/SEH residents are receiving as a result of the outreach activities.	Public Benefits	
7 How much common space was retrofitted with energy efficiency and WaterSense conservation?	Common Space	
8 What are the total costs of retrofitting units to meet accessibility requirements, building codes, and health and safety standards?	Dollars	
9 What is average cost of retrofitting units to meet accessibility requirements, building codes, and health and safety standards?	Dollars	
10 How much common space was retrofitted to meet accessibility requirements, building codes, and health and safety standards?	Common Space	
11 What are the total costs of retrofitting common space to meet accessibility requirements, building codes, and health and safety standards?	Dollars	
12 What is average cost of retrofitting common space to meet accessibility requirements, building codes, and health and safety standards?	Dollars	
13 What is the total average anticipated energy savings as a result of using Energy Star appliances and products?	Dollars	
14 What is the total average actual water reduction in gallons in units retrofitted with WaterSense products?	Gallons	
15 What is the total average anticipated water reduction in gallons in common areas fitted with WaterSense products?	Gallons	
16 How much common space (office?) was retrofitted for ALF/SEH staff?	Square Feet	
17 What are the total costs of retrofitting common space (office?) for ALF/SEH staff?	Dollars	
18 How many modified or new central kitchen or dining rooms were created?	New Central Kitchen or Dining Rooms	
19 How many square feet were created resulting from modifying or new central kitchens or dining rooms?	Square Feet	
20 What are the total costs to modify or create a new central kitchen or dining room(s)?	Dollars	
21 What is the average cost to modify or create a new central kitchen or dining room(s)?	Dollars	
22 How many persons were maintained in their own residence as a result of the ALCP?	Persons	
23 How many persons avoided placement into a long-term care facility?	Persons	
24 What is the average dollar amount avoided per person by not being placed into a long-term care facility?	Dollars	
25 What are the total dollars avoided by not placing persons into a long-term care facility?	Dollars	
26 How many services were provided to residents?	Services	

27	How many linkages were provided to residents?	Linkages	
28	What is the value of linked or referred services provided by other community-based organizations?	Dollars	
29	How did the knowledge sharing increase communication among ALF/SEH staff, residents, state or local government agencies on aging in your jurisdiction, and your non-profit partners?	Short Narrative	
30	Identify the three top benefits derived from knowledge sharing/increased communication among ALF/SEH staff and residents, state or local government agencies on aging, and your non-profit partners.		
30a	Number One Benefit by Greatest Impact on Residents	Short Narrative	
30a		Estimated Number of Residents	
30b	Number Two Benefit by Greatest Impact on Residents	Short Narrative	
30b		Estimated Number of Residents	
30c	Number Three Benefit by Greatest Impact on Residents	Short Narrative	
30c		Estimated Number of Residents	
31	Identify the top three changes in quality of life including health, social interaction and activities of daily living resulting, from ALF's provision of services and increased access to public benefits?		
31a	Number One Changes in Quality of Life and ADL	Short Narrative	
31a		Estimated Number of Residents	
31b	Number Two Changes in Quality of Life and ADL	Short Narrative	
31b		Estimated Number of Residents	
31c	Number Three Changes in Quality of Life and ADL	Short Narrative	
31c		Estimated Number of Residents	
32	How many FTE jobs were created?	FTE's	
33	How many FTE jobs were retained?	FTE's	
34	Of the FTE jobs created, how many were Section 3 FTE jobs?	FTE's	
35	Of the FTE jobs were retained, how many were Section 3 FTE jobs?	FTE's	
36	How many persons were employed in accordance with Section 3 (unduplicated count)	Persons	

37	Describe the population you are serving?	Population	
	If you are collecting client level data, identify the number of persons receiving services:		
38	How many persons receiving services are ages 51-61?	Persons	
39	How many persons receiving services are ages 62 and over?	Persons	

**Explanation of Any Deviations From the Approved eLogic Model®**

Christian Care Cottonwood I Five Year Reserve Analysis					
Year	Beginning Balance	Deposit	Items	Release	Ending Balance
2012	\$		irrigation repair	\$	
2013	\$		parking lot seal coating	\$	
2014	\$		replace vinyl flooring in common area bathroom	\$	
2015	\$		parking lot repair	\$	
2016	\$				

CottonwoodALCP2012  
Exhibit 10  
DUNS: 9647017390000  
FaxID: 1332880170-8498

**d. Exhibit IV – Evidence of Occupancy.** Evidence that your project has been occupied for at least five years prior to the date of this application to HUD.

A copy of the Regulatory Agreement, dated October 12, 1995, is attached as evidence that this project has been occupied for at least five years as of the date of this application.

**WHEN RECORDED, MAIL TO:**

United States Department of  
Housing and Urban Development  
Attn: Raymond W. Kemp  
400 N. 5th Street, Suite 1600  
Phoenix, AZ 85004

We hereby certify that the foregoing Regulatory Agreement  
is a true and correct copy of the instrument

recorded OCT 12, 1995 AT 2:30 PM in BOOK 3091 PAGE 725 THRU 730  
Official Records of Maricopa County, Arizona.  
First American Title Insurance Company, a California Corp.

By [Signature]

\*YAVAPI

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**REGULATORY AGREEMENT**

This Agreement entered into this 12th day of October, 1995, between Christian Housing - Cottonwood, Inc., whose address is 2002 West Sunnyside Drive, Phoenix, Arizona 85029, hereinafter called Mortgagor, and the undersigned Secretary of Housing and Urban Development, hereinafter called HUD.

In consideration of the making of the capital advance by HUD and the disbursement of any part thereof, and in order to comply with the requirements of the Housing Act of 1959 or National Affordable Housing Act of 1990 and the Regulations adopted by the Secretary pursuant thereto, the Mortgagor agrees for itself, its successors and assigns, and any owner of the mortgaged property, that in connection with the mortgaged property and the project operated thereon and so long as the capital advance is outstanding:

1. The Note and Mortgage bear no interest and repayment is not required so long as the housing remains available for very low income elderly persons or very low income persons with disabilities (whichever is applicable).

2. Mortgagor will establish and maintain a special fund to be known as the revenue fund account in a bank which is a member of the Federal Deposit Insurance Corporation, Savings Association Insurance Fund, or the National Credit Union Share Insurance Fund, into which will be deposited all rentals, charges, income and revenue arising from the operation or ownership of the project. The bank in which this account is established shall provide collateral acceptable to HUD to equal the maximum amount in the account at any one time when such amount exceed \$100,000.00. If the bank will not provide appropriate collateral in such instances, the Mortgagor will be required to establish accounts in two or more banks so that the total amount on deposit at any time does not exceed \$100,000.00 in any one bank. Expenditures shall be made from the revenue fund account only in accordance with the operating budget submitted to and approved by HUD.

3. Not later than thirty (30) days prior to the beginning of each fiscal year, the Mortgagor shall submit an operating budget for that fiscal year to HUD. The budget shall include all necessary operating expenses, current maintenance charges, expenses of reasonable

upkeep and repairs, taxes and special assessment levies, prorated amounts required for insurance and all other expenses incident to the operation of the project; and shall show the expected revenue to pay such expenses, including reserve fund deposits. The expenses incurred and disbursements shall not exceed the reasonable and necessary amount thereof, and the Mortgagor will not expend any amount or incur any obligations in excess of the amounts approved in the annual operating budget except upon written certification by the Mortgagor to HUD that such expenses were unanticipated and are necessary and provided further, that nothing in this section shall limit the amount which the Mortgagor may expend from funds obtained from some other source than project revenues or other funds required of the Mortgagor pursuant to this Agreement or the Capital Advance Agreement.

4. As a security for the Capital Advance for the required payments under this Agreement into the reserve fund for replacements, and for all other obligations of the Mortgagor under this Agreement, the Mortgagor hereby assigns, pledges, and mortgages to HUD all its rights to the income and charges of whatever sort which it may receive or be entitled to receive from the operation of the mortgaged property, subject, however, to any assignment of rents or project income in the Mortgage referred to herein. Until a default occurs under this Agreement, however, permission is granted to Mortgagor to collect and retain under the provisions of this Agreement such rents, income, operating surplus and charges, but upon default this permission is terminated, as to all rents, income, operating surplus and charges due or collected thereafter.

5. a. Mortgagor will establish and maintain a reserve fund for replacements in a separate account in a bank which is insured by the Federal Deposit Insurance Corporation, Savings Association Insurance Fund, or the National Credit Union Share Insurance Fund. Concurrently with the effective commencement of rental assistance payments under the Project Rental Assistance Contract, the Mortgagor will deposit an amount equal to \$305.33 per month unless a different date or amount is approved in writing by HUD.

Such fund, whether in the form of a cash deposit or invested in obligations of, or fully guaranteed as to principal by, the United States of America shall at all times be subject to the control of HUD. Disbursements from such fund, whether for the purpose of effecting replacement of structural elements and mechanical equipment of the project or for any other purpose, may be made only after the consent in writing of HUD. In the event of a default in the terms of the mortgage, HUD may demand the full or partial application of the balance in such fund to the amount due on the mortgage debt.

b. Mortgagor will deposit the minimum capital investment with an escrow agent acceptable to HUD pursuant to Regulations.

c. Within sixty (60) day after the end of each fiscal year, any residual receipts realized from the operation of the mortgaged property shall be deposited in a separate residual receipts account. Residual receipts shall be under the control of HUD and shall be disbursed only at the discretion of HUD for such purpose as it may determine to be necessary or appropriate.



6. The real property covered by the Mortgage and this Agreement is described in Schedule A attached hereto.

7. Mortgagor shall not without the written approval of the Secretary:

a. Transfer, dispose of or encumber any of the mortgaged property. Any such transfer shall be only to a person or persons or corporation satisfactory to and approved by HUD, who shall, by legal and valid instrument in writing, to be recorded or filed in the same recording office in which conveyances of the property covered by the Mortgage are required to be filed or recorded, duly assume all obligations under this Agreement and under the Note and Mortgage;

b. Assign, transfer, dispose of, or encumber any personal property, including rents or charges, and shall not disburse or pay out any funds except as provided herein and in the Capital Advance Agreement.

c. Remodel, reconstruct, add to, or demolish any part of the mortgaged property or subtract from any real or personal property of the project;

d. Pay any compensation or make any distribution of income or other assets to any of its officers, directors or stockholders;

e. Enter into any contract or contracts for supervisory or managerial services;

f. Require as a condition of occupancy or leasing of any unit or residential space in the project, any consideration or deposit other than a security deposit in an amount equal to one month's total tenant payment or \$50.00, whichever is greater. The family is expected to pay the security deposit from its own resources and other available public or private resources. The Mortgagor may collect the security deposit on an installment basis.

The security deposits must be placed in a segregated interest-bearing account. A record shall be maintained of the amount in this account that is attributable to each family in residence in the project. Annually for all families, and when computing the amount available for disbursement, the Mortgagor shall allocate to the family's balance, the interest accrued on the balance during the year. Unless prohibited by State or local law, the Mortgagor may deduct for the family, from the accrued interest for the year, the administrative cost of computing the allocation to the family's balance. The amount of the administrative cost adjustment shall not exceed the accrued interest allocated to the family's balance for the year. The amount of the segregated, interest-bearing account maintained by the Mortgagor must at all times equal the total amount collected from the families then in occupancy plus any accrued interest and less allowable administrative cost adjustments. The Mortgagor must comply with any applicable State or local laws concerning interest payments on security deposits.

The Mortgagor, subject to State and local law, may use the family's security deposit balance as reimbursement for any unpaid family contribution or other amount which the family owes under the Lease in accordance with the Regulations.

g. Permit the use of the dwelling accommodations of the project for any purpose except the use which was originally intended, or permit commercial use greater than that originally approved by HUD.

h. Amend its articles of incorporation or by-laws other than as permitted under the terms of the articles of incorporation approved by HUD.

8. Mortgagor shall maintain the mortgaged premises, accommodations and the grounds and equipment appurtenant thereto, in good and substantial repair and condition; provided that, in the event all or any of the buildings covered by the Mortgage shall be destroyed or damaged by fire or other casualty, the money derived from any insurance on the property shall be applied in accordance with the terms of the Mortgage.

9. Mortgagor shall not file any petition in bankruptcy or insolvency, or for a receiver, or for reorganization or composition, or make any assignment for the benefit of creditors or to a trustee for creditors; or permit an adjudication in bankruptcy, or insolvency, the taking possession of the mortgaged property or any part thereof by a receiver, or the seizure and sale of the mortgaged property or any part thereof under judicial process or pursuant to any power of sale and fail to have such adverse actions set aside within forty-five (45) days.

10. Mortgagor shall from funds other than project income immediately satisfy or release any mechanic's lien, or any other lien which attaches to the mortgaged property or any personal property used in the operation of the project, and shall dismiss or have dismissed or vacated any receivership, or petition in bankruptcy or assignment for benefit of creditors, creditors bill or insolvency proceeding involving the project or the mortgaged property.

11. a. If the Mortgagor has or comes to have any nonproject funds, all income and other funds of the mortgaged project shall be segregated from any such funds of the Mortgagor and segregated from any funds of any other corporations or persons. Income and other funds pledged to the mortgaged project shall be expended only for the purposes of the project.

b. Mortgagor shall provide for the management of the project satisfactory to HUD. Any management contract entered into by the Mortgagor involving the project shall contain a provision that it shall be subject to termination, without penalty and with or without cause, upon written request by HUD addressed to the Mortgagor and the management agent. Upon receipt of such request the Mortgagor shall immediately move to terminate the contract within a period of not more than sixty (60) days and shall make arrangements satisfactory to HUD for continuing property management of the project.

c. Neither Mortgagor nor its agents shall make any payments for services, supplies or materials unless such services are actually rendered for the project or such supplies or materials are delivered to the project and are reasonably necessary for its operation. Payments for such services or materials shall not exceed the amount ordinarily paid for such services, supplies or materials in the area where the services are rendered or the supplies or materials furnished.

d. The mortgaged property, equipment, buildings, plans, offices, devices, books, apparatus, contracts, records, documents and all other papers relating thereto shall at all times be maintained in reasonable condition for proper audit and subject to examination and inspection at any reasonable time by HUD and its duly authorized agents. Mortgagor and its successors, assigns or its agents shall retain copies of all written contracts or other instruments which affect the mortgaged property, all or any of which may be subject to inspection and examination by HUD or its duly authorized agents.

e. The books and accounts of the operations of the mortgaged property and of the project shall be kept in accordance with the requirements of HUD.

f. Within sixty (60) days following the end of each fiscal year, HUD shall be furnished with a complete annual financial report based upon an examination of the books and records of Mortgagor prepared in accordance with the requirements of HUD, certified by an officer of the Mortgagor and, when required by HUD, prepared and certified by a Certified Public Accountant, or other person accepted to HUD.

g. At the request of HUD, its agents, employees, or attorneys, the Mortgagor shall give specific answers to questions upon which information is desired from time to time relative to the income, assets, liabilities, contracts, operation, and condition of the property and the status of the Mortgage and any other information with respect to the Mortgagor or the mortgaged property and of the project which may be requested.

h. All receipts of the project shall be deposited in the name of the project in a bank, whose deposits are insured by the Federal Deposit Insurance Corporation, Savings Association Insurance Fund or the National Credit Union Share Insurance Fund. Such funds shall be withdrawn only in accordance with the provisions of this Agreement for expenses of the project. Any person receiving funds of the project shall immediately deposit such funds in the project bank account and failing so to do in violation of this Agreement shall hold such funds in trust. Any person receiving property of the project in violation of this Agreement shall immediately deliver such property to the project and failing so to do shall hold such property in trust.

i. Mortgagor shall at all times, if required by the laws of the jurisdiction, maintain in full force and effect a license to operate the project from the State and/or other licensing authority. Mortgagor shall lease any portion of the project only on terms approved by HUD.

j. Mortgagor shall not collect from tenants or occupants or prospective tenants or occupants of the project any admission fee, founder's fee, life-care fee, or similar payment pursuant to any agreement, oral or written, whereby the Mortgagor agrees to furnish accommodations or services in the project to persons making such payments.

k. No officer, director, trustee, member, stockholder nor authorized representative of the Mortgagor except for management by sponsor or non-profit affiliate, shall have any financial interest in any contractual arrangement entered into by the Mortgagor in connection with rendition of services, the provision of goods or supplies, management of the project, procurement of the site or other matters whatsoever.

12. a. If project is funded under Section 202 of the Housing Act of 1959, as amended, Mortgagor will limit public occupancy of the project to elderly families and individuals as defined in Section 202 of the Housing Act of 1959, and applicable HUD Regulations. If project is funded under Section 811 of the National Affordable Housing Act of 1990, Mortgagor will limit public occupancy of the project to person with disabilities as defined in Section 8121 of the National Affordable Housing Act of 1990, and applicable HUD Regulations. The criteria governing eligibility of tenants for admission to Section 202 or Section 811 units and the conditions of continued occupancy shall be in accordance with the Project Rental Assistance Contract.

b. Except as provided in (d) below, Mortgagor will make its dwelling accommodations and services available to eligible occupants at charges established in accordance with a schedule to be approved in writing by HUD. Such accommodations shall not be rented for a period less than thirty (30) days. Commercial facilities, if any, shall be rented only in accordance with a schedule of charges fixed by the Mortgagor and approved in writing by HUD. Subleasing of dwelling accommodations or commercial facilities shall be permitted only upon the terms and conditions approved by HUD in writing.

c. Upon prior written approval by the Secretary, Mortgagor may charge to and receive from any tenant such amounts as from time to time may be mutually agreed upon between the tenant and the Mortgagor for any facilities and/or services which may be furnished by the Mortgagor or others to such tenant upon request, in addition to the facilities and services included in the approved Project Rental Assistance Contract.

d. Nothing contained in this Agreement shall be construed to relieve the Mortgagor of any obligations under the Project Rental Assistance Contract.

13. Mortgagor will comply with the provisions of any Federal, State or local law prohibiting discrimination in housing on the grounds of race, color, creed, age, sex, handicap, familial status or national origin, including Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-1), the Fair Housing Act (42 U.S.C. 3601), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1875 (42 U.S.C. 6101), Executive Orders 11063

and 11246, Section 3 of the Housing and Urban Development Act of 1968, and the affirmative fair housing marketing requirements of 24 C.F.R. part 200, subpart M.

14. No litigation seeking the recovery of a sum in excess of \$5,000.00 nor any action for specific performance or other equitable relief shall be instituted nor shall any claim for a sum in excess of \$5,000.00 be settled or compromised by the Mortgagor unless prior written consent thereto has been obtained from HUD. Such consent may be subject to such terms and conditions as HUD may prescribe.

15. Upon a violation of any of the above provisions of this Agreement by Mortgagor, HUD may give written notice thereof to Mortgagor, by registered or certified mail, addressed to the address stated in this Agreement, or such other address as may subsequently, upon appropriate written notice thereof to HUD, be designated by the Mortgagor as its legal business address. If such violation is not corrected to the satisfaction of HUD within thirty (30) days after the date such notice is mailed or within such further time as HUD determines is necessary to correct the violation, without further notice HUD may declare a Default under this Agreement effective on the date of such declaration of default and upon such default HUD may:

a. Take possession of the project, bring any action necessary to enforce any rights of the Mortgagor growing out of the project operation, and operate the project in accordance with the terms of this Agreement until such time as HUD in its discretion determines that the Mortgagor is again in a position to operate the project in accordance with the terms of this Agreement and in compliance with the requirements of the Note and Mortgage, or require Power of Attorney from Mortgagor to effectuate transfer of the project to a HUD approved nonprofit corporation.

b. Collect all rents and charges in connection with the operation of the project and use such collections to pay the Mortgagor's obligations under this Agreement and under the Note and Mortgage, and the necessary expenses of preserving the property and operating the project.

c. Declare the whole of said indebtedness immediately due and payable and then proceed with the foreclosure of the mortgage.

d. Apply to any court, State or Federal, for specific performance of this Agreement, for an injunction against any violation of this Agreement, for the appointment of a receiver to take over and operate the property in accordance with the terms of this Agreement, or for such other relief as may be appropriate, since the injury to HUD arising from a default under any of the terms of this Agreement would be irreparable and the amount of damage would be difficult to ascertain.

e. Require the Mortgagor to transfer all of its right, title and interest in the project and to all project assets to a private nonprofit corporation designated by HUD and, for this purpose the Mortgagor hereby constitutes and appoints HUD its true and lawful attorney-in-

fact, with full power of substitution in the premises, to transfer the project and all project assets to the private nonprofit corporation designated by HUD, if the Mortgagor fails or refuses to make such a transfer as required by HUD.

16. a. Mortgagor has executed the Project Rental Assistance Contract. The terms of the Project Rental Assistance Contract, when executed, shall be incorporated by reference into this Regulatory Agreement.

b. A violation of the Project Rental Assistance Contract may be construed to constitute a default hereunder in the sole discretion of HUD.

c. In the event said Project Rental Assistance Contract expires or terminates before the expiration or termination of this Agreement, the provisions of this paragraph and any other reference to said Contract, and to assisted units contained herein shall be self-cancelling and shall no longer be effective as of the date of the expiration or termination of the Project Rental Assistance Contract.

17. As used in this Agreement the term:

a. "Default" means a default declared by HUD when a violation of this Agreement is not corrected to its satisfaction within the time allowed by this Agreement or such further time as may be allowed by HUD after written notice;

b. "Distribution" means any withdrawal or taking of cash or other assets of the project other than for payment of reasonable expenses incident to its construction, operation and maintenance;

c. "Mortgage" includes "Deed of Trust", "Chattel Mortgage", "Declaration of Covenants" and any other security for the Note identified herein;

d. "Mortgaged Property" includes property, real, personal, or mixed, covered by the mortgage or mortgages securing the Note held by HUD;

e. "Mortgagee" refers to the holder of the mortgage identified herein, its successors and assigns;

f. "Project" includes the mortgaged property and all its other assets or whatsoever situate, used in or owned by the business conducted on said mortgaged property;

g. "Residual Receipts" means any cash remaining after:

i. The payment of:

- (1) All amounts required to be deposited in the reserve fund for replacements;
- (2) All obligations of the project other than the mortgage held by HUD unless funds for payment are set aside or deferment of payment has been approved by HUD; and

ii. The segregation of:

- (1) An amount equal to the aggregate of all special funds required to be maintained by the project;
- (2) All tenant security deposits held.

h. "Assisted Units" refer to units assisted pursuant to the Project Rental Assistance Contract.

i. "Assistance Contract" refers to a Project Rental Assistance Contract between the Mortgagor and HUD under Section 202 of the Housing Act of 1959 or between the Mortgagor and HUD under Section 811(d)(2) of the National Affordable Housing Act of 1990.

18. HUD shall not be liable for any of its actions hereunder except for arbitrary and capricious conduct.

19. This instrument shall bind, and the benefits shall inure to, the respective parties hereto, their legal representatives, executors, administrators, successors in office or interest, and assigns, and all owners of the mortgaged property, so long as the Mortgage is outstanding.

20. The invalidity of any clause, part or provision of this Agreement shall not affect the validity of the remaining portions thereof.

21. Mortgagor warrants that it has not, and will not, execute any other agreement with provisions contradictory of, or in opposition to, the provisions hereto, and that, in any event, the requirements of this Agreement are paramount and controlling as to the rights and obligations set forth and supersede any other requirements in conflict therewith.

22. Mortgagor does not assume personal liability for payments due under the Note and mortgage or for payments to the reserve for replacement fund. However, defaults or other failures to follow program requirements may result in limited denial of participation or debarment from HUD or other Federal programs.

23. Mortgagor shall have available necessary equipment or devices and make reasonable accommodations to meet the needs of persons with visual and/or hearing impairments in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 24 C.F.R. Part 8.

IN WITNESS WHEREOF, this Regulatory Agreement is made as of the date first above written.

HUD:

UNITED STATES OF AMERICA  
SECRETARY OF HOUSING AND  
URBAN DEVELOPMENT

By: [Signature]  
Name: Sally Thomas  
Title: Director, Multiracial Hsg

OWNER:

CHRISTIAN HOUSING  
COTTONWOOD, INC., an Arizona non-  
profit corporation

By: [Signature]  
Name: Earl Krueger  
Title: President

By: [Signature]  
Name: Jon Scott Williams  
Title: Secretary



STATE OF ARIZONA     )  
                                  ) SS:  
County of Maricopa     )

The foregoing instrument was acknowledged before me, the undersigned notary public, this 18<sup>th</sup> day of OCT., 1995, by SALLY G. THOMAS, the Director of THE UNITED STATES OF AMERICA SECRETARY OF HOUSING AND URBAN DEVELOPMENT, Multifamily Housing Division.

*Sally G. Thomas*  
Notary Public

My Commission Expires:

12/21/97

STATE OF ARIZONA     )  
                                  ) SS:  
County of Maricopa     )

The foregoing instrument was acknowledged before me, the undersigned notary public, this 11<sup>th</sup> day of Oct., 1995 by Earl Krueger and Jon Scott Williams, the President and Secretary, respectively, of CHRISTIAN HOUSING - COTTONWOOD, INC., an Arizona non-profit corporation, on behalf of the corporation.

*Kathryn Loscheider*  
Notary Public

My Commission Expires:

\_\_\_\_\_

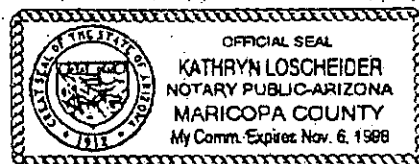


EXHIBIT "A"

Legal Description

A tract of land in the East half of Section 3, Township 15 North, Range 3 East of the Gila and Salt River Base and Meridian, Yavapai County, Arizona:

BEGINNING at the East quarter corner of Section 3;

Thence along the East boundary of Section 3, South 00 degrees, 02 minutes, 10 seconds West, 39.40 feet (record South 00 degrees, 02 minutes, 02 seconds West, 39.40 feet) to a found 1/2 inch rebar;

Thence continuing along the East boundary of Section 3, South 00 degrees, 02 minutes, 10 seconds West, 378.50 feet (record South 00 degrees, 02 minutes, 02 seconds West, 378.56 feet) to a found 1/2 inch rebar with brass tag (LS 4491);

Thence North 89 degrees, 41 minutes, 39 seconds West, 291.95 feet (record North 89 degrees, 42 minutes, 54 seconds West, 291.82 feet) to a found 1/2 inch rebar with plastic cap (LS 4491);

Thence North 89 degrees, 42 minutes, 46 seconds West, 266.42 feet (record North 89 degrees, 42 minutes, 54 seconds West, 266.48 feet) to a found 1/2 inch rebar with plastic cap (LS 25384);

Thence North 89 degrees, 42 minutes, 46 seconds West, 452.80 feet (record North 89 degrees, 42 minutes, 54 seconds West) to a found 1/2 inch rebar with plastic cap (LS 25384) and the TRUE POINT OF BEGINNING;

Thence North 89 degrees, 42 minutes, 46 seconds West, 314.00 feet (record North 89 degrees, 42 minutes, 54 seconds West) to a found 1/2 inch rebar with plastic cap (LS 25384);

Thence along the West boundary of the Northeast quarter of the Southeast quarter of Section 3 North 00 degrees, 08 minutes, 05 seconds East 260.00 feet to a found 1/2 inch rebar with plastic cap (LS 25384);

Thence South 89 degrees, 42 minutes, 35 seconds East 314.00 feet to a found 1/2 inch rebar with plastic cap (LS 25384);

Thence South 00 degrees, 08 minutes, 05 seconds West 259.98 feet to the TRUE POINT OF BEGINNING.

CottonwoodALCP2012  
Exhibit 4  
DUNS: 9647017390000  
FaxID: 1332880170-8498

g. Exhibit VII – Retrofit or Renovation Work. A description of any retrofit or renovation that will be done at the project (that is separate and distinct from the conversion. (i.e. third party funds or other available project funds). With such description, include as part of your application submission firm commitment letters from third party organizations in specific dollar amounts that will cover the cost of any work outside the scope of this NOFA.

Christian Care Cottonwood has no renovation plans that are separate from the ALF conversion. Consequently, there is no other third party funding.

CottonwoodALCP2012  
Exhibit 7  
DUNS: 9647017390000  
FaxID: 1332880170-8498

**Exhibit XI – Forms and Certifications.**

- (1) Form HUD-92045, Multifamily Housing Assisted Living Conversion Program Application Summary Sheet.
- (2) Form SF424, Application for Federal Assistance.
- (3) SF424 Supplement, Survey for Ensuring Equal Opportunity for Applicants.
- (4) Form HUD424CB, Grant Applications Detailed Budget.
- (5) Form HUD424CBW, Grant Application Detailed Budget worksheet.
- (6) Form HUD2880, Applicant/Recipient Disclosure/Update Report.
- (7) Form HUD2991, Certification of Consistency with the Consolidated Plan.
- (8) Standard Form LLL, Disclosure of Lobbying Activities, if applicable.
- (9) Form HUD96010, Program Outcome Logic Model (Included as separate MS Excel attachment).
- (10) Certification of Consistency with RC/EZ/EC-II Strategic Plan (HUD2990).
- (11) Certification of Consistency with Sustainable Communities Planning and Implementation (HUD2995).
- (12) HUD96011, "Third Party Documentation Facsimile Transmittal"

**Multifamily Housing Assisted  
Living Conversion Program  
APPLICATION SUMMARY SHEET**

U.S. Department of Housing  
and Urban Development  
Office of Housing  
Federal Housing Commissioner

OMB Approval No. 2502-0542  
(exp. 06/30/2013)

**Public reporting burden** for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information is required for HUD's Assisted Living Conversion Program (ALCP). This program is authorized under Section 522(c) of the Appropriations Act of 2000. The information is necessary to assist HUD in determining applicant eligibility and ability to convert multifamily housing projects designated for the elderly (in whole or in part) into assisted living facilities. A thorough evaluation of an applicant's qualifications and capabilities is critical to protect the Government's financial interest and to mitigate any possibility of fraud, waste, or mismanagement of public funds. This collection of information does not collect any sensitive information. HUD does not ensure confidentiality.

Owner (Funds Recipient) Name Christian Housing - Cottonwood, Inc.

Address 859 South 12th St

City Cottonwood State Arizona Zip 86326-4564

Phone (Include Area Code) (928) 634-7571

Grant Contact Person (Name) John Norris

Phone (Include Area Code) (602) 443-5411

E-mail address john.norris@christiancare.org

List the specific development(s) targeted for assistance under this grant. Use additional sheets as needed.

Development Name Christian Care Cottonwood

Address 859 South 12th St

City Cottonwood State Arizona Zip 86326-4564

FHA/Project Number 123EE034 Sec.8 Number AZ20S941010

Project Type (e.g., 236) Section 202 No of Units 20

Location (Urban, suburban, or rural) Suburban

Number of Residents 24 Estimated Number of frail Elderly 22

Estimated Number of Non-elderly People with Disabilities 0

Estimated Number of At-risk Elderly 1

Are you applying for a Service Coordinator Grant? Yes ☒ No

Will this development share a service coordinator with other developments? Yes ☒ No

If yes, please give name and address of the development(s) if different.

Senators 1. Jon Kyl 2. John McCain

Congressional Representative(s) Name(s) 1. Paul Gosar District(s) 1. 1

2. \_\_\_\_\_ 2. \_\_\_\_\_

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

Completed by Grants.gov upon submission.

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Christian Housing - Cottonwood, Inc.

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

860775063

**\* c. Organizational DUNS:**

9647017390000

**d. Address:**

**\* Street1:** 859 South 12th St

**Street2:**

**\* City:** Cottonwood

**County/Parish:**

**\* State:**

AZ: Arizona

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:** 863264564

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mr.

**\* First Name:**

Naren

**Middle Name:**

**\* Last Name:**

Dhamodharan

**Suffix:**

**Title:** AOR

**Organizational Affiliation:**

NDA Consultants, LLC

**\* Telephone Number:** 413-565-7144

**Fax Number:** 413-565-7145

**\* Email:** naren@ndaconsultantsllc.com



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.314

**CFDA Title:**

Assisted Living Conversion for Eligible Multifamily Housing Projects

**\* 12. Funding Opportunity Number:**

FR-5600-N-20

**\* Title:**

Assisted Living Conversion Program (ALCP for Eligible Multifamily Projects

**13. Competition Identification Number:**

ALCP-20

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Renovation of elderly housing units into assisted living units to enable elders to "age in place".  
The upgrades will add full accessibility to the converted units.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

## Application for Federal Assistance SF-424

### 16. Congressional Districts Of:

\* a. Applicant

1

b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

### 17. Proposed Project:

\* a. Start Date:

10/01/2012

\* b. End Date:

03/01/2014

### 18. Estimated Funding (\$):

* a. Federal	2,146,321.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	2,146,321.00

### \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

### \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

Prefix:

Mr.

\* First Name:

Naren

Middle Name:

\* Last Name:

Dhamodharan

Suffix:

\* Title:

AOR

\* Telephone Number:

413-565-7144

Fax Number:

413-565-7145

\* Email:

naren@ndaconsultantsllc.com

\* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

\* Date Signed:

Completed by Grants.gov upon submission.

# Survey on Ensuring Equal Opportunity For Applicants

OMB No. 1890-0014 Exp. 2/28/2009

## Purpose:

The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

## Instructions for Submitting the Survey

If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name:	Christian Housing - Cottonwood, Inc.
Applicant's DUNS Name:	9647017390000
Federal Program:	Assisted Living Conversion Program (ALCP for Eligible Multifamily Projects)
CFDA Number:	14.314

1. Has the applicant ever received a grant or contract from the Federal government?

☒ Yes ☐ No

2. Is the applicant a faith-based organization?

☒ Yes ☐ No

3. Is the applicant a secular organization?

☐ Yes ☒ No

4. Does the applicant have 501(c)(3) status?

☒ Yes ☐ No

5. Is the applicant a local affiliate of a national organization?

☐ Yes ☒ No

6. How many full-time equivalent employees does the applicant have? (Check only one box).

☒ 3 or Fewer ☐ 15-50  
☐ 4-5 ☐ 51-100  
☐ 6-14 ☐ over 100

7. What is the size of the applicant's annual budget? (Check only one box.)

☐ Less Than \$150,000  
☒ \$150,000 - \$299,999  
☐ \$300,000 - \$499,999  
☐ \$500,000 - \$999,999  
☐ \$1,000,000 - \$4,999,999  
☐ \$5,000,000 or more

Organization Name:

Christian Housing - Cottonwood, Inc.

Project/Activity Name:

Christian Care Cottonwood

	Functional Categories							Year 1: <input checked="" type="checkbox"/> Year 2: <input type="checkbox"/> Year 3: <input type="checkbox"/> All Years: <input type="checkbox"/>		
	Column 1 HUD Share (\$)	Column 2 Applicant Match (\$)	Column 3 Other HUD Funds (\$)	Column 4 Other Fed Share (\$)	Column 5 State Share (\$)	Column 6 Local/Tribal Share (\$)	Column 7 Other Share (\$)	Column 8 Program Income (\$)	Column 9 Total (\$)	
a. Personnel (Direct Labor)										
b. Fringe Benefits										
c. Travel										
d. Equipment (only items > \$5,000 depreciated value)										
e. Supplies (only items < \$5,000 depreciated value)										
f. Contractual										
g. Construction										
1. Administration and Legal Expenses	12,000.00								12,000.00	
2. Land, Structures, Rights-of-Way, Appraisals, etc.										
3. Relocation Expenses and Payments	122,397.00								122,397.00	
4. Architectural and Engineering Fees	32,800.00								32,800.00	
5. Other Architectural and Engineering Fees	2,500.00								2,500.00	
6. Project Inspection Fees										
7. Site Work										
8. Demolition and Removal										
9. Construction	1,597,771.00								1,597,771.00	
10. Equipment										
11. Contingencies	95,000.00								95,000.00	
12. Miscellaneous	10,000.00								10,000.00	
h. Other Direct Costs	85,853.00								85,853.00	
i. Subtotal of Direct Costs	2,146,321.00								2,146,321.00	
j. Indirect Costs (% Approved Indirect Cost Rate: <input type="text"/> %)										
Grand Total (Year <input type="text"/> )									2,146,321.00	
Grand Total (All Years):									2,146,321.00	

## Grant Application Detailed Budget Worksheet

**Name and Address of Applicant:**

**Christian Care Cottonwood**  
859 South 12th Street  
Cottonwood, AZ 86326

{Exp. 03/31/2011}

Public reporting burden for the collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0154-0001), Washington, DC 20503.

[illegible]

Grant Application Detailed Budget Worksheet												
Detailed Description of Budget												
	Trips	Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
3b. Transportation - Airfare (show destination)			\$0									
			\$0									
			\$0									
			\$0									
			\$0									
			\$0									
Subtotal - Transportation - Airfare			\$0	HUD Share	\$0	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
3c. Transportation - Other	Quantity	Unit Cost	Estimated Cost		Applicant Match							
			\$0									
			\$0									
			\$0									
			\$0									
			\$0									
Subtotal - Transportation - Other			\$0	HUD Share	\$0	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
3d. Per Diem or Subsistence (Indicate location)	Days	Rate per Day	Estimated Cost		Applicant Match							
			\$0									
			\$0									
			\$0									
			\$0									
Subtotal - Per Diem or Subsistence			\$0	HUD Share	\$0	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
Total Travel Cost			\$0		\$0							
4. Equipment (Only items over \$5,000 Depreciated value)	Quantity	Unit Cost	Estimated Cost		Applicant Match							
			\$0									
			\$0									
			\$0									
			\$0									
Total Equipment Cost			\$0		\$0							

Form HUD-424-CBW (2/2003)

Form HUD-424-CBW (2/2003)

Grant Application Detailed Budget Worksheet												
Detailed Description of Budget												
8. Construction Costs												
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
Organizational			\$3,000	\$ 3,000.00								
Licensing Fee			\$4,000	\$ 4,000.00								
Cost Certification			\$5,000	\$ 5,000.00								
Subtotal - Administrative and legal expenses			\$12,000	\$12,000								
8b. Land, structures, rights-of way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
			\$0									
			\$0									
			\$0									
Subtotal - Land, structures, rights-of way, ...			\$0									
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
Relocation			\$59,800	\$ 59,800.00								
Lost Revenue/vacancy loss			\$62,597	\$ 62,597.00								
			\$0									
			\$0									
Subtotal - Relocation expenses and payments			\$122,397	\$122,397								
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
Design			\$25,350	\$ 25,350.00								
Supervision			\$7,450	\$ 7,450.00								
			\$0									
			\$0									
Subtotal - Architectural and engineering fees			\$32,800	\$32,800								
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
Hazardous Materials - Testing			\$2,500	\$ 2,500.00								
			\$0									
			\$0									
Subtotal - Other architectural and engineering fees			\$2,500	\$2,500								

Form HUD-424-CSW (2/2003)



Grant Application Detailed Budget Worksheet												
Detailed Description of Budget												
	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	
8f. Project inspection fees			\$0									
			\$0									
			\$0									
Subtotal - Project inspection fees			\$0									
8g. Site work												
			\$0									
			\$0									
Subtotal - Site work			\$0									
8h. Demolition and removal												
			\$0									
			\$0									
Subtotal - Demolition and removal			\$0									
8i. Construction												
			\$1,520,680									
Bond			\$16,091									
Permits/Fees			\$61,000									
Subtotal - Construction			\$1,597,771									
8j. Equipment												
AMPO/FFE			\$188,000									
			\$0									
			\$0									
Subtotal - Equipment			\$188,000									
8k. Contingencies												
Rehab Contingency			\$95,000									
			\$0									
			\$0									
Subtotal - Contingencies			\$95,000									
8l. Miscellaneous												
Environmental Assessments			\$10,000									
			\$0									
			\$0									
Subtotal - Miscellaneous			\$10,000									
Total Construction Costs			\$2,060,468									

CottonwoodALCP2012  
Exhibit 11  
DUNS: 9647017390000  
FaxID: 1332880170-8498

Form HUD-424-CBW (2/2003)

5

Form HUD-424-CBW (2/2003)

Grant Application Detailed Budget Worksheet

Detailed Description of Budget			
Analysis of Total	Estimated Costs	Estimated Cost	Percent of Total
1 Personnel (Direct Labor)	\$	-	0%
2 Fringe Benefits	\$	-	0%
3 Travel	\$	-	0%
4 Equipment	\$	-	0%
5 Supplies and Materials	\$	-	0%
6 Consultants	\$	-	0%
7 Contracts and Sub-Grante	\$	-	0%
8 Construction	\$ 2,060,468.00		96%
9 Other Direct Costs	\$ 85,853.00		4%
10 Indirect Costs	\$	-	0%
Total:	\$ 2,146,321.00		100%
HUD Share:	\$ 2,146,321.00		
(as percentage of			
Match: HUD Share)	\$		0%

form HUD-424-CBW (2/2003)

CottonwoodALCP2012  
Exhibit 11  
DUNS: 9647017390000  
FaxID: 1332880170-8498

**Applicant/Recipient  
Disclosure/Update Report**

U.S. Department of Housing  
and Urban Development

OMB Number: 2510-0011  
Expiration Date: 10/31/2012

**Applicant/Recipient Information**

\* Duns Number: 9647017390000

\* Report Type: INITIAL

**1. Applicant/Recipient Name, Address, and Phone (include area code):**

\* Applicant Name:

Christian Housing - Cottonwood, Inc.

\* Street1: 859 South 12th St

Street2:

\* City: Cottonwood

County:

\* State: AZ: Arizona

\* Zip Code: 863264564

\* Country: USA: UNITED STATES

\* Phone: 413-565-7144

2. Social Security Number or Employer ID Number: 860775063

\* 3. HUD Program Name:

Assisted Living Conversion for Eligible Multifamily Housing Projects

\* 4. Amount of HUD Assistance Requested/Received: \$ 2,146,321.00

**5. State the name and location (street address, City and State) of the project or activity:**

\* Project Name: Christian Care Cottonwood

\* Street1: 859 South 12th St

Street2:

\* City: Cottonwood

County:

\* State: AZ: Arizona

\* Zip Code: 863264564

\* Country: USA: UNITED STATES

**Part I Threshold Determinations**

\* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes

☐ No

\* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

☒ Yes

☐ No

If you answered " No " to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

**Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

\* Government Agency Name:

U.S. Department of Housing and Urban Development

Government Agency Address:

\* Street1: One North Central Avenue

Street2: Suite 600

\* City: Phoenix

County:

\* State: AZ: Arizona

\* Zip Code: 85004

\* Country: USA: UNITED STATES

\* Type of Assistance: PRAC

\* Amount Requested/Provided: \$ 142,800.00

\* Expected Uses of the Funds:

Section 8 PRAC

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

**Part III Interested Parties. You must decide.**

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

\* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)

\* Social Security No. or Employee ID No.

\* Type of Participation in Project/Activity

\* Financial Interest in Project/Activity (\$ and %)

NDA Consultants	200495006	Consultant	\$ 85,853.00	4.00 %
Reece Angell Rowe Architects	860979079	Architect	\$ 32,800.00	1.5 %
MTV General Contractors	860411862	Contractor	\$ 1,578,355.00	73.00 %
			\$	%
			\$	%

(Note: Use Additional pages if necessary.)

**Certification**

**Warning:** If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.  
 I certify that this information is true and complete.

\* Signature:

\* Date: (mm/dd/yyyy)

Completed Upon Submission to Grants.gov

**Certification of Consistency  
with the Consolidated Plan****U.S. Department of Housing  
and Urban Development**

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: Christian Housing-Cottonwood, Inc.

Project Name: Christian Care Cottonwood

Location of the Project: 859 South 12th Street

Cottonwood, Yavapai County, AZ 86326

Name of the Federal  
Program to which the  
applicant is applying:

Assisted Living Conversion Program for Multifamily Housing

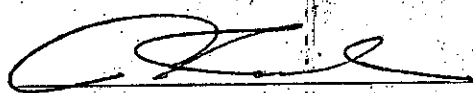
Name of  
Certifying Jurisdiction:

State of Arizona

Certifying Official  
of the Jurisdiction  
Name:

Andrew Rael

Title: Assistant Deputy Director/Programs

Signature: 

Date: April 2, 2012



## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB  
0348-0046

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: Christian Housing - Cottonwood, Inc. * Street 1: 859 South 12th St * City: Cottonwood State: AZ: Arizona Zip: 863264564 Congressional District, if known: 1		
<b>6. * Federal Department/Agency:</b> U.S. Department of HUD <b>7. * Federal Program Name/Description:</b> Assisted Living Conversion for Eligible Multifamily Housing Projects CFDA Number, if applicable: 14.314		
<b>8. Federal Action Number, if known:</b>		<b>9. Award Amount, if known:</b> \$
<b>10. a. Name and Address of Lobbying Registrant:</b> Prefix: * First Name: N/A: No Lobbying Middle Name: * Last Name: N/A: No Lobbying Suffix: * Street 1: Street 2: * City: State: Zip:		
<b>b. Individual Performing Services (including address if different from No. 10a)</b> Prefix: * First Name: N/A: No Lobbying Middle Name: * Last Name: N/A: No Lobbying Suffix: * Street 1: Street 2: * City: State: Zip:		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. <b>* Signature:</b> Completed on submission to Grants.gov * Name: Prefix: Mr. * First Name: John Middle Name: * Last Name: Morris Suffix: Title: CEO Telephone No.: Date: Completed on submission to Grants.gov		
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

**Certification of  
Consistency with  
the RC/EZ/EC-IIs  
Strategic Plan**

**U.S. Department of Housing  
and Urban Development**

I certify that the proposed activities/projects in this application are consistent with the strategic plan of a federally-designated empowerment zone (EZ), designated by HUD or by the United States Department of Agriculture (USDA), the tax incentive utilization plan for an urban or rural renewal community (RC) designated by HUD, or the strategic plan for an enterprise community (EC-II) designation in round II by USDA.

**This Project is not in an RC/EZ/EC zone and therefore this form is not applicable.**  
(Type or clearly print the following information)

Applicant Name \_\_\_\_\_

Name of the Federal  
Program to which the  
applicant is applying \_\_\_\_\_

Name of RC/EZ/EC-II \_\_\_\_\_

I further certify that the proposed activities/projects will be located within the RC/EZ/EC-II identified above and are intended to serve the residents of the designated area. (2 points)

Name of the  
Official Authorized  
to Certify the RC/EZ/EC-II \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date (mm/dd/yyyy) \_\_\_\_\_

## Exhibits

20310  
3498

**Designation History:**



Scale: 1:144448



U.S. Department of Housing and Urban  
Development 451 7th Street S.W.,  
Washington, DC 20410 Telephone: (202)  
708-1112 TTY: (202) 708-1455



Page 22 of 25



CottonwoodALCP2012

Exhibit 11

DUNS: 9647017390000

Fax ID: 1332880170-8498

Name of the Official Authorized to Certify the Preferred  
Sustainable Communities Status meets  
the above criteria to receive bonus points:

Title:

Organization:

Signature:

Date

(mm/dd/yyyy)

CottonwoodALCP2012  
Exhibit 11  
DUNS: 9647017390000  
FaxID: 1332880170-8498

## Facsimile Transmittal

1332880170-8498

U. S. Department of Housing  
and Urban Development  
Office of Department Grants  
Management and Oversight

OMB Number: 2525-0118  
Expiration Date: 06/30/2011

Name of Document Transmitting: Nothing faxed with this application

### 1. Applicant Information:

Legal Name: Christian Housing - Cottonwood, Inc.

Address:

Street1: 859 South 12th St

Street2:

City: Cottonwood

County:

State: AZ: Arizona

Zip Code: 863264564

Country: USA: UNITED STATES

### 2. Catalog of Federal Domestic Assistance Number:

Organizational DUNS: 9647017390000

CFDA No.: 14.314

Title: Assisted Living Conversion for Eligible Multifamily Housing Projects

Program Component:

### 3. Facsimile Contact Information:

Department:

Division:

### 4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: Mr. First Name: Naren

Middle Name:

Last Name: Dhamodharan

Suffix:

Phone Number: 413-565-7144

Fax Number: 413-565-7145

5. Email: naren@ndaconsultantsllc.com

### 6. What is your Transmittal? (Check one box per fax)

☐ a. Certification ☐ b. Document ☐ c. Match/Leverage Letter ☒ d. Other

7. How many pages (including cover) are being faxed?

1

Form HUD-96011 (10/12/2004)

**h. Exhibit VIII – Evidence of Permissive Zoning.** A letter from the local zoning official indicating evidence of permissive zoning. Also, show that the modifications to include the ALF or SEH into the project as proposed are permissible under applicable zoning ordinances or regulations.

Attached please find the letter from Charles Scully, Planner of the Community Development Department of the City of Cottonwood indicating that the proposed activity is permissible under its zoning ordinance.



June 2, 2011

Kathy Loscheider, Executive Director  
Christian Care Cottonwood  
PO Box 83210  
Phoenix, AZ 85071  
FAX: 602-443-5499

RE: Proposed Assisted Living Facility  
Christian Care, Phase 1  
859 S 12<sup>th</sup> Street  
Cottonwood, AZ 86326  
APN 406-06-335D

The following information is provided in response to a request by for a "Zoning Verification" letter regarding a proposal to convert 20 independent living units (Building 1) to 20 assisted living units with the addition of a dining room and kitchen:

1. The proposed development is a Permitted Use as per City of Cottonwood Zoning Ordinance.
2. The property is located in the R-2 Zone (Single Family/Multiple Family Residential)
3. The R-2 Zone allows "Multiple-family dwellings" as a Permitted Use.
4. The existing 20-unit, 16,200 square foot residential facility was approved and constructed in 1995 as a multi-family residential use.
5. The proposed conversion of the existing independent living residential use to be operated as an assisted living facility maintains the individual dwelling units while adding a common dining and kitchen area as an accessory use.
6. All proposed development is subject to City of Cottonwood property development standards. An application for Code Review Board is required prior to commencing any work. The application and instructions for Code Review can be found on the City of Cottonwood website under the Forms/Jobs/Links menu or from the Community Development office at 111 N. Main Street.
7. Information regarding planning requirements is available for review in the Cottonwood Zoning Ordinance, which can be found on the City website ([www.ci.cottonwood.az.us](http://www.ci.cottonwood.az.us)) under Codes/Policies/Plans or at the Community Development office at 111 N. Main Street.

Sincerely,

Charles Scully, Planner

cc: George Gehlert, Community Development Director  
Address file

Community Development Department  
111 North Main Street, Cottonwood, Arizona 86326 (928) 634-5505



CottonwoodALCP2012  
Exhibit 8  
DUNS: 9647017390000  
FaxID: 1332880170-8498

U.S. Department of Housing  
and Urban Development

Grant Applications  
Detailed Budget

Organization Name: Christian Housing - Cottonwood, Inc.

Project/Activity Name: Christian Care Cottonwood

	Functional Categories							All Years		
	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7			
	HUD Share (\$)	Applicant Match (\$)	Other HUD Funds (\$)	Other Fed Share (\$)	State Share (\$)	Local/Tribal Share (\$)	Other Share (\$)	Program Income (\$)	Column 8	Column 9
										Total (\$)
a. Personnel (Direct Labor)										
b. Fringe Benefits										
c. Travel										
d. Equipment (only items > \$5,000 depreciated value)										
e. Supplies (only items < \$5,000 depreciated value)										
f. Contractual										
g. Construction										
1. Administration and Legal Expenses	12,000.00									12,000.00
2. Land, Structures, Rights-of-Way, Appraisals, etc.										
3. Relocation Expenses and Payments	122,397.00									122,397.00
4. Architectural and Engineering Fees	32,800.00									32,800.00
5. Other Architectural and Engineering Fees	2,500.00									2,500.00
6. Project Inspection Fees										
7. Site Work										
8. Demolition and Removal										
9. Construction	1,597,771.00									1,597,771.00
10. Equipment										
11. Contingencies	95,000.00									95,000.00
12. Miscellaneous	10,000.00									10,000.00
h. Other Direct Costs	85,853.00									85,853.00
i. Subtotal of Direct Costs	2,146,321.00									2,146,321.00
j. Indirect Costs (% Approved Indirect Cost Rate: <input type="text"/> %)										
Grand Total (Year <input type="text"/> 1 ):										2,146,321.00
Grand Total (All Years):										2,146,321.00

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <input type="text" value="05/09/2012"/>		<b>4. Applicant Identifier:</b> <input type="text"/>			
<b>5a. Federal Entity Identifier:</b> <input type="text"/>			<b>5b. Federal Award Identifier:</b> <input type="text"/>		
<b>State Use Only:</b>					
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>			
<b>8. APPLICANT INFORMATION:</b>					
<b>* a. Legal Name:</b> <input type="text" value="Christian Housing - Cottonwood, Inc."/>					
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="860775063"/>			<b>* c. Organizational DUNS:</b> <input type="text" value="9647017390000"/>		
<b>d. Address:</b>					
<b>* Street1:</b> <input type="text" value="859 South 12th St"/> <b>Street2:</b> <input type="text"/> <b>* City:</b> <input type="text" value="Cottonwood"/> <b>County/Parish:</b> <input type="text"/> <b>* State:</b> <input type="text" value="AZ: Arizona"/> <b>Province:</b> <input type="text"/> <b>* Country:</b> <input type="text" value="USA: UNITED STATES"/> <b>* Zip / Postal Code:</b> <input type="text" value="863264564"/>					
<b>e. Organizational Unit:</b>					
<b>Department Name:</b> <input type="text"/>			<b>Division Name:</b> <input type="text"/>		
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>					
<b>Prefix:</b> <input type="text" value="Mr."/> <b>* First Name:</b> <input type="text" value="Naren"/> <b>Middle Name:</b> <input type="text"/> <b>* Last Name:</b> <input type="text" value="Dhamodharan"/> <b>Suffix:</b> <input type="text"/> <b>Title:</b> <input type="text" value="AOR"/> <b>Organizational Affiliation:</b> <input type="text" value="NDA Consultants, LLC"/> <b>* Telephone Number:</b> <input type="text" value="413-565-7144"/> <b>Fax Number:</b> <input type="text" value="413-565-7145"/> <b>* Email:</b> <input type="text" value="naren@ndaconsultantsllc.com"/>					

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.314

**CFDA Title:**

Assisted Living Conversion for Eligible Multifamily Housing Projects

**\* 12. Funding Opportunity Number:**

FR-5600-N-20

**\* Title:**

Assisted Living Conversion Program (ALCP for Eligible Multifamily Projects)

**13. Competition Identification Number:**

ALCP-20

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Renovation of elderly housing units into assisted living units to enable elders to "age in place".  
The upgrades will add full accessibility to the converted units.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

# Application for Federal Assistance SF-424

## 16. Congressional Districts Of:

\* a. Applicant

1

b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

## 17. Proposed Project:

\* a. Start Date:

10/01/2012

\* b. End Date:

03/01/2014

## 18. Estimated Funding (\$):

\* a. Federal

2,146,321.00

\* b. Applicant

0.00

\* c. State

0.00

\* d. Local

0.00

\* e. Other

0.00

\* f. Program Income

0.00

\* g. TOTAL

2,146,321.00

## \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

## \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

## Authorized Representative:

Prefix:

Mr.

\* First Name:

Naren

Middle Name:

\* Last Name:

Dhamodharan

Suffix:

\* Title:

AOR

\* Telephone Number:

413-565-7144

Fax Number:

413-565-7145

\* Email:

naren@endaconsultantsllc.com

\* Signature of Authorized Representative:

Naren Dhamodharan

\* Date Signed:

05/09/2012

## ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	AORCLCOCTOCCCC.zip	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	Exhibit1CCC.zip	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	Exhibit2CCC.zip	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Exhibit3CCC.zip	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Exhibit4CCC.zip	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Exhibit5CCC.zip	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Exhibit6CCC.zip	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	Exhibit7CCC.zip	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	Exhibit8CCC.zip	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	Exhibit9CCC.zip	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	Exhibit10CCC.zip	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12	Exhibit11CCC.zip	Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13	ALCP_Cottonwood.xls	Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

# Survey on Ensuring Equal Opportunity For Applicants

OMB No. 1890-0014 Exp. 2/28/2009

## Purpose:

The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

## Instructions for Submitting the Survey

If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name:	Christian Housing - Cottonwood, Inc.
Applicant's DUNS Name:	9647017390000
Federal Program:	Assisted Living Conversion Program (ALCP for Eligible Multifamily Projects)
CFDA Number:	14.314

1. Has the applicant ever received a grant or contract from the Federal government?

☒ Yes ☐ No

2. Is the applicant a faith-based organization?

☒ Yes ☐ No

3. Is the applicant a secular organization?

☐ Yes ☒ No

4. Does the applicant have 501(c)(3) status?

☒ Yes ☐ No

5. Is the applicant a local affiliate of a national organization?

☐ Yes ☒ No

6. How many full-time equivalent employees does the applicant have? (Check only one box).

☒ 3 or Fewer ☐ 15-50  
☐ 4-5 ☐ 51-100  
☐ 6-14 ☐ over 100

7. What is the size of the applicant's annual budget? (Check only one box.)

☐ Less Than \$150,000  
☒ \$150,000 - \$299,999  
☐ \$300,000 - \$499,999  
☐ \$500,000 - \$999,999  
☐ \$1,000,000 - \$4,999,999  
☐ \$5,000,000 or more

## **Survey Instructions on Ensuring Equal Opportunity for Applicants**

OMB No. 1890-0014 Exp. 2/28/2009

**Provide the applicant's (organization) name and DUNS number and the grant name and CFDA number.**

1. Self-explanatory.
2. Self-identify.
3. Self-identify.
4. 501(c)(3) status is a legal designation provided on application to the Internal Revenue Service by eligible organizations. Some grant programs may require nonprofit applicants to have 501(c)(3) status. Other grant programs do not.
5. Self-explanatory.
6. For example, two part-time employees who each work half-time equal one full-time equivalent employee. If the applicant is a local affiliate of a national organization, the responses to survey questions 2 and 3 should reflect the staff and budget size of the local affiliate.
7. Annual budget means the amount of money your organization spends each year on all of its activities.

### **Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this

information collection is **1890-0014**. The time required to complete this information collection is estimated to average five (5) minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

**If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: The Agency Contact listed in this grant application package.**



**Facsimile Transmittal****1332880170-8498****U. S. Department of Housing  
and Urban Development  
Office of Department Grants  
Management and Oversight**OMB Number: 2525-0118  
Expiration Date: 06/30/2011

Name of Document Transmitting: Nothing faxed with this application

**1. Applicant Information:**

Legal Name: Christian Housing - Cottonwood, Inc.

Address:

Street1: 859 South 12th St

Street2:

City: Cottonwood

County:

State: AZ: Arizona

Zip Code: 863264564

Country: USA: UNITED STATES

**2. Catalog of Federal Domestic Assistance Number:**

Organizational DUNS: 9647017390000

CFDA No.: 14.314

Title: Assisted Living Conversion for Eligible Multifamily Housing Projects

Program Component:

**3. Facsimile Contact Information:**

Department:

Division:

**4. Name and telephone number of person to be contacted on matters involving this facsimile.**

Prefix: Mr. First Name: Naren

Middle Name:

Last Name: Dhamodharan

Suffix:

Phone Number: 413-565-7144

Fax Number: 413-565-7145

5. Email: naren@ndaconsultantsllc.com

**6. What is your Transmittal? (Check one box per fax)**☐ a. Certification ☐ b. Document ☐ c. Match/Leverage Letter ☒ d. Other

7. How many pages (including cover) are being faxed?

1

Form HUD-96011 (10/12/2004)

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB  
0348-0046

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: Christian Housing - Cottonwood, Inc. * Street 1: 859 South 12th St    Street 2: _____ * City: Cottonwood    State: AZ    Arizona    Zip: 863264564 Congressional District, if known: 1		
<b>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</b>  		
<b>6. * Federal Department/Agency:</b> U.S. Department of HUD		<b>7. * Federal Program Name/Description:</b> Assisted Living Conversion for Eligible Multifamily Housing Projects CFDA Number, if applicable: 14.314
<b>8. Federal Action Number, if known:</b>  		<b>9. Award Amount, if known:</b> \$ _____
<b>10. a. Name and Address of Lobbying Registrant:</b> Prefix: _____ * First Name: N/A: No Lobbying    Middle Name: _____ * Last Name: N/A: No Lobbying    Suffix: _____ * Street 1: _____    Street 2: _____ * City: _____    State: _____    Zip: _____		
<b>b. Individual Performing Services</b> (including address if different from No. 10a) Prefix: _____ * First Name: N/A: No Lobbying    Middle Name: _____ * Last Name: N/A: No Lobbying    Suffix: _____ * Street 1: _____    Street 2: _____ * City: _____    State: _____    Zip: _____		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
<b>* Signature:</b> Naren Dhanodharan <b>* Name:</b> Prefix: ME.    * First Name: John    Middle Name: _____ * Last Name: Norris    Suffix: _____ <b>Title:</b> CEO <b>Telephone No.:</b> (602) 443-5411 <b>Date:</b> 05/09/2012		
Federal Use Only		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

**Applicant/Recipient  
Disclosure/Update Report**

U.S. Department of Housing  
and Urban Development

OMB Number: 2510-0011  
Expiration Date: 10/31/2012

**Applicant/Recipient Information**

\* Duns Number: 9647017390000

\* Report Type: INITIAL

**1. Applicant/Recipient Name, Address, and Phone (Include area code):**

\* Applicant Name:

Christian Housing - Cottonwood, Inc.

\* Street1: 859 South 12th St

Street2:

\* City: Cottonwood

County:

\* State: AZ: Arizona

\* Zip Code: 863264564

\* Country: USA: UNITED STATES

\* Phone: 413-565-7144

**2. Social Security Number or Employer ID Number:** 860775063

\* **3. HUD Program Name:**

Assisted Living Conversion for Eligible Multifamily Housing Projects

\* **4. Amount of HUD Assistance Requested/Received:** \$ 2,146,321.00

**5. State the name and location (street address, City and State) of the project or activity:**

\* Project Name: Christian Care Cottonwood

\* Street1: 859 South 12th St

Street2:

\* City: Cottonwood

County:

\* State: AZ: Arizona

\* Zip Code: 863264564

\* Country: USA: UNITED STATES

**Part I Threshold Determinations**

\* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes ☐ No

\* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

☒ Yes ☐ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

**However,** you must sign the certification at the end of the report.

Form HUD-2880 (3/99)

**Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

\* Government Agency Name:

U.S. Department of Housing and Urban Development

Government Agency Address:

\* Street1: One North Central Avenue

Street2: Suite 600

\* City: Phoenix

County:

\* State: AZ: Arizona

\* Zip Code: 85004

\* Country: USA: UNITED STATES

\* Type of Assistance: PRAC

\* Amount Requested/Provided: \$ 142,800.00

\* Expected Uses of the Funds:

Section 8 PRAC

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

Form HUD-2880 (3/99)

**Part III Interested Parties.** You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial interest in Project/Activity (\$ and %)	
NDA Consultants	200495006	Consultant	\$ 85,853.00	4.00%
Reece Angell Rowe Architects	860979079	Architect	\$ 32,800.00	1.50%
MTV General Contractors	860411862	Contractor	\$ 1,578,355.00	73.00%
			\$	%
			\$	%

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

**Certification**

**Warning:** If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

\* Signature:

Naren Dhamodharan

\* Date: (mm/dd/yyyy)

05/09/2012

# 2012 eLogic Model® Information Coversheet



## Instructions

When completing this section there are "mandatory" fields that must be completed. These fields are highlighted in yellow. The required data must be entered correctly to complete an eLogic Model®. After completing all mandatory fields on the coversheet click on the "Check Errors" button at the top of this page. Applicant Legal Name must match box 8a in the SF-424 in your application. Enter the legal name by which you are incorporated and pay taxes. CCR Doing Business is new for 2010 eLogic Model®. Only complete this field if your registration at CCR includes an entry in Doing Business as: (dba). Enter the DUNS # as entered into box 8c of the SF-424 Application for Federal Assistance form. Enter the City where your organization is located, this information must match the SF-424 data in your application. Use the dropdown to enter the State where your organization is located, this information must match the SF-424 data in your application. This information must match the SF-424 data in your application. Enter the Grantee Contact Name and email address in the field provided. Enter the name of the person that completed the eLogic Model® and their email address in the field provided. When completing the Project Information Section, applicants except Indian Tribes must enter their Project Name, Project Location City/County/Parish, State, Project Type, and Construction Type. If there are multiple locations, enter the location where the majority of the work will be done. Indian tribes, including multi-state tribes, should enter the City or County associated with their business address location. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

## Program Information

HUD Program

ALCP

Program CFDA #

14.314

Program Component


## Grantee Information

Applicant Legal Name Christian Housing - Cottonwood, Inc.

CCR Doing Business As Name

DUNS Number 964701739 - 0000

City Cottonwood

State ARIZONA

Zip Code 86326 - 4564

Grantee Contact Name John Norris

Grantee Contact email john.norris@christiancare.org

Logic Model Contact Name John Norris

Logic Model Contact email john.norris@christiancare.org

## Project Information

Project Name Christian Care Cottonwood

Project Location City/County/Parish Cottonwood

Project Location State ARIZONA

Zip Code 86326 - 4564

Project Type Section 202

Construction Type Rehabilitation

## Additional Information for Reporting (Leave Blank At the Time of Application)

Grants.gov Application Number

HUD Award Number

Logic Model Amendment Number



Year 1

Applicant Legal Name  
Christian Housing - Cottonwood, Inc.CCR Doing Business As Name  
ALCPHUD Program  
Christian Care CottonwoodProgram Component  
Project Name

DUNS No. 964701739 - 0000

2012

HUD Goals	Policy	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
					Pre	Post	YTD		Pre	Post	YTD	
1	Policy		2	Planning	3	Programming	4	Impact	5	6	Accountability	7
2C	2c		Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Housing Units designed to meet energy efficient and WaterSense conservation requirements (Units)	Units	20		Housing Units that meet energy efficient and WaterSense conservation requirements (Units)	Units	20		E. Processing of Data
3D	2d				Units							
4B	2e											
4C	2f				Housing Common space(s) designed to meet energy efficient and WaterSense conservation requirements (Square Feet)	Square Feet	2210	Housing Units that meet energy efficient and WaterSense conservation requirements. (Square Feet)	Square Feet	2210		Computer spreadsheets
	2g											
4A	1a		Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Business Opportunities-Other-Businesses (Businesses)	Businesses	3		Business Opportunities-Other-Businesses (Businesses)	Businesses	3		
4C	1c											
4E	2c				Business Opportunities-Other-Dollars (Dollars)	Dollars	152068	Business Opportunities-Other-Dollars (Dollars)	Dollars	152068		
	2d											
	2g				Business Opportunities-Section 3-Businesses	Businesses		Business Opportunities-Section 3-Businesses	Businesses			



Applicant Legal Name Christian Housing - Cottonwood, Inc.		Reporting Period Reporting Start Date Reporting End Date		DUNS No. 964701739 - 0000		2012	
CCR Doing Business As Name ALCP		Reporting Period Reporting Start Date Reporting End Date		DUNS No. 964701739 - 0000		2012	
Program Component Christian Care Cottonwood		Reporting Period Reporting Start Date Reporting End Date		DUNS No. 964701739 - 0000		2012	
Project Name		Reporting Period Reporting Start Date Reporting End Date		DUNS No. 964701739 - 0000		2012	
HUD Goals & Policy	2	3	4	5	6	7	8
Policy	Planning	Services/Activities Businesses	Measures Pre Post YTD	Outcomes Impact	Measures Pre Post YTD	Evaluation Tools	Accountability
21			1	Businesses	1		
		Business Opportunities-Section 3-Dollars	25000	Business Opportunities-Section 3-Dollars	25000		
		Employment Opportunities-Other-Jobs created	FTE	Employment Opportunities-Other-Jobs created	FTE		
		Employment Opportunities-Other-Jobs retained	FTE	Employment Opportunities-Other-Jobs retained	FTE		
		Employment Opportunities-Other-Persons	Persons	Employment Opportunities-Other-Persons	Persons		
		Employment Opportunities-Section 3-Jobs created	FTE	Employment Opportunities-Section 3-Jobs created	FTE		
		Employment Opportunities-Section 3-Jobs retained	FTE	Employment Opportunities-Section 3-Jobs retained	FTE		
		Employment Opportunities-Section 3-Persons	Persons	Employment Opportunities-Section 3-Persons	Persons		
			#VALUE!		#VALUE!		
			#VALUE!		#VALUE!		
			#VALUE!		#VALUE!		







[illegible]



Applicant Legal Name		Christian Housing - Cottonwood, Inc.	
CCR Doing Business As Name		0	
Program Component		ALCP	
Project Name		Christian Care Cottonwood	

Reporting Period		Reporting Start Date		Reporting End Date	
2012					

DUNS No.		984701739		0000	
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1	2	3	4	5	6	7
HUD Goals / Policy	Needs	Services/Activities	Measures	Outcomes	Measures	Evaluation Tools
Policy	Planning	Programming	Pre-Post	Impact	Pre-Post	Accountability
			#VALUE!		#VALUE!	



Applicant Legal Name	Christian Housing - Cottonwood, Inc.
----------------------	--------------------------------------

Applicant Legal Name [

CCPA Doing Business As Name

HUD Program

[illegible]

Project Name

DUNS No. 964701739 - 0000

DUNS No. 964701739 - 0000

2012

[illegible]





Applicant Legal Name

CCR Doing Business As Name

## HUD Program

### Summary Component

DUNS No.	964701739	-	0000
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DUNS No.	964701739	-	0000
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**.2012**

[illegible]



DUNS No. 964701739 - 0000

DUNS No. 964701739 - 0000

2012

[illegible]

Applicant Legal Name  
 HUD Program  
 Program Component  
 Project Name

Christian Housing - Cottonwood, Inc.

1 of 12

ALCP  
 Christian Care Cottonwood

DUNS No. 964701739 - 0000

2012

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools	
				Pre	Post	YTD		Pre	Post	YTD		
1	Policy	2	3	4	5	6	7	8	9	10	11	12
2C	2C	Planning	Programming	Persons	Persons	Persons	Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons	21	21	21	A. Tools for Measurement	Accountability
3B	2e	Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Case Management-Frail elderly persons in need of units and services  Persons	21	21	21	Housing-Units receiving services-Actual  Units	20	20	20	Construction log	Intake log
3D	2g											
4C	5b											
4E	5c		Case Management-Coordinate assisted living services  Services	4	4	4	Case Management-Residents linked to services-Residents  Services	4	4	4	Plans	
	5e		Case Management-Monitor the activities and services of residents  Services	4	4	4	Case Management-Service coordinator to offer case management services  Services	4	4	4	B. Where Data Maintained	Agency database
			Case Management-Number of partnerships developed with Community Health Clinics to establish medical homes for residents  Partnerships	2	2	2	Case Management-Number of residents with a medical home.  Residents	21	21	21		
			Case Management-Provide assisted living services (ALF) for service-enriched housing (SEH) services  Services	4	4	4	Case Management-Linkages provided to residents-Residents  Persons	21	21	21		
			Case Management-Residents aware of benefits and services offered by the facility  Persons	21	21	21	Case Management-Reduction in placement into long-term care facility  Persons	21	21	21	C. Source of Data	Counseling reports Payment vouchers
			Housing-Units receiving services-Planned  Units	20	20	20	Case Management-Residents linked to services-Residents  Persons	21	21	21		
			Housing-Design plan to add, modify and/or outfit a central kitchen or dining room  Square Feet	1248	1248	1248	Housing-Retrofit-Add, modify and/or outfit a central kitchen or dining room  Square Feet	1248	1248	1248	Placements	
				#VALUE!	#VALUE!	#VALUE!	Nutrition-Meals provided in central dining room  Meals	3	3	3	D. Frequency of Collection	



HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
1	2	3	4	Pre	Post	YTD	5	Pre	Post	YTD	7
	Policy	Planning	Programming	#VALUE!			Nutrition-Residents obtain meals in central dining room  Persons	21			Accountability Monthly
				#VALUE!							
2C	2c	Existing elderly housing developments do not have the necessary accessibility features and permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Policy Priority-Capacity Building-Participation in at least two information sharing sessions/seminars with ALF/SEH staff, residents, state/local government or non-profit organizations to address the challenges and/or				Policy Priority-Capacity Building-Number of new strategies discussed and implemented to address service needs and increase local capacity as a result of information sharing or seminars  Number of Strategies	3			E. Processing of Data
3B	2g			3							
3D	4b		Policy Priority-Capacity Building-Participation in or creation of face-to-face networking meetings with other HUD-funded Service Coordinators and local government aging/disability staff to address the adequacy	3			Policy Priority-Capacity Building-Number of outreach activities per year to increase the awareness and access to public benefits  Activities				Computer spreadsheets
4B	4c										
4C	5b		Policy Priority Housing as a Platform-Number of outreach activities per year to increase the awareness and access to public benefits  Activities	3			Policy Priority-Housing as a Platform-Number of public benefit programs for which ALF/SEH residents apply for as a result of the work of the outreach activities-Residents  Residents	21			
4E	5c										
	5d			#VALUE!			Policy Priority-Number of public benefit programs for which residents apply for as a result of information sharing or seminars-Benefit Programs  Benefit programs	3			
	5e										
	6a			#VALUE!							
				#VALUE!							
2C	1a	Existing elderly housing developments do not have the necessary accessibility features and permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Training Opportunities-Other  Persons				Training Opportunities-Other  Persons				
3D	1b			4				4			
4A	1c		Training Opportunities-Section 3  Persons				Training Opportunities-Section 3  Persons				
4B	2c			1				1			



DUNS No. 964701739 - 0000

2012

Applicant Legal Name		Christian Housing - Cottonwood, Inc.					
CCR Doing Business As Name		ALCP					
HUD Program		Christian Care Cottonwood					
Program Component		Project Name					
HUD Goals	Policy Priority	Needs	Services/Activities	Measures	Outcomes	Measures	Evaluation Tools
1	2	3	4	5	6	7	
4C	4C	Pre	Post	YTD	Pre	Post	YTD
4E		#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!
		#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!
		#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!
		#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!
2C	2C	Units	Units	Units	Units	Units	Units
3D	2d	20	20	20	20	20	20
4B	2e	Units	Units	Units	Units	Units	Units
4C	2f	20	20	20	20	20	20
	2g	Persons	Persons	Persons	Persons	Persons	Persons
	4b	21	21	21	21	21	21
	5b	Square Feet	Square Feet	Square Feet	Square Feet	Square Feet	Square Feet
	5d	722	722	722	722	722	722
		Square Feet	Square Feet	Square Feet	Square Feet	Square Feet	Square Feet
		240	240	240	240	240	240
		Square Feet	Square Feet	Square Feet	Square Feet	Square Feet	Square Feet
		1248	1248	1248	1248	1248	1248
		Existing elderly housing developments do not have the necessary accessibility features and supportive services to permit frail elderly residents to remain independent and not be prematurely displaced to nursing homes.	Housing-Unit to meet accessibility requirements, building codes, and health and safety standards  Units	Housing-Units converted  Units	Housing-Units converted  Units		
			Housing-Upgrade a regular unit to an accessible unit for displaced resident  Units	Housing-Units converted  Units	Housing-Units converted  Units		
			Case Management-Residents temporarily relocated  Persons	Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons	Case Management-Frail elderly persons obtaining accessible assisted living housing or service-enriched housing  Persons		
			Housing-Design plan to add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet	Housing-Retrofit-Add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet	Housing-Retrofit-Add, modify and/or outfit common space to meet accessibility requirements, building codes, and health and safety standards  Square Feet		
			Housing-Design plan to add, modify and/or outfit office space for ALP/SEH staff  Square Feet	Housing-Retrofit-Add, modify and/or outfit office space for ALP/SEH staff  Square Feet	Housing-Retrofit-Add, modify and/or outfit office space for ALP/SEH staff  Square Feet		
			Housing-Design plan to add, modify and/or outfit a central kitchen or dining room  Square Feet	Housing-Retrofit-Add, modify and/or outfit a central kitchen or dining room  Square Feet	Housing-Retrofit-Add, modify and/or outfit a central kitchen or dining room  Square Feet		







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2012

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DUNS No. 964701739 - 0000

2012

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Applicant Legal Name  
Christian Housing - Cottonwood, Inc.

CCR Doing Business As Name

HUD Program

Program Component

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Applicant Legal Name	Christian Housing - Cottonwood, Inc.

 CCR Doing Business As Name |

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2012

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2012

[illegible]





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[illegible]



[illegible]

[illegible]





Financial Statements  
December 31, 2011 and 2010

**Christian Housing Cottonwood, Inc.**  
(Project Number 123-EE034)