

CITY OF NEW LONDON

CONSOLIDATED PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT FY 2010-2014 AND FY 2010 ACTION PLAN

Prepared By:

City of New London
Office of Development and Planning

Approved by City Council April 19, 2010

LORI A. BARBERI (CONTINUED)

Redevelopment Agency (1980-1981)

Secretary I -

- Answered phones.
- Took dictation and typed letters.
- Processed department invoices.
- · Kept attendance records.
- Greeted clientele in reception area and performed routine clerical functions, as needed.

Rogovin/Allied Van Lines:

March 1976 - 1980

Secretary -

- Answered phones.
- Took dictation and typed letters.
- · Processed truck driver's daily paperwork.
- Set up daily moving schedules and estimate appointments.
- Processed driver pay settlements.
- Mailed monthly storage billings.
- Greeted clientele in reception area and performed routine secretarial functions, as needed.

NL Community Resources Commission:

June - August 1975

Clerical Assistant -

Summer youth job. Phones, filing, copying and typing.

Education

New London High School - Graduated 1976 - National Honor Society - Business

Currently attending Mitchell College in New London, CT - working towards a degree in Business Management

Computer Skills

Microsoft Office (Word, Excel, PowerPoint)
Sungard Public Sector, Naviline (Finance Dept.)
IDIS (Integrated Disbursement and Information System) HUD

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Successful financial manager with over 14 years experience in accounting, budgeting, forecasting, financial analysis and reporting in the Municipal Environment

Chief Accountant

City of New London, CT January 2000 – Present
Densely populated City of 26,000 located in Southeastern Connecticut
Annual Budget including Enterprise and Special Revenue Funds \$100+ million

 Responsible for accounting, budget compliance, grant reporting, annual independent audit and issuance of comprehensive annual financial report

Supervises accounts payable and in-house payroll functions

 Maintains, manages and controls general and subsidiary ledgers along with all other financial records and grants, also responsible for account security, user profiles and software access.

Assists Finance Director in preparation of annual budget

Prepares monthly closing financial statements by fund and provides monthly reports to City
Council to monitor progress along with any other reports requested by the Finance Director, City
Manager, outside agencies, and/or other departments

Prepares appropriation ordinances and budget transfers for City Manager/City Council approval

Manages the financial aspects of multi-year, multi-million dollar construction projects, including
the Science & Technology Magnet High School, three new elementary schools, the revitalization
of the Waterfront Park, redesign of the Parade Plaza and improvements to the Montauk Avenue
roadway along with Lo(cal) C(apital) I(mprovement) P(rogram) project reporting

Designed & implemented the integration of the Board of Education independent general ledger software system with the City's Sungard software.

 Proficient in the use of Sungard Public Sector Software; General Ledger along with supporting modules: Payroll/Personnel, Purchasing, Accounts Receivable, Cash Receipts, Fixed Assets, Customer Information Systems (Public Utility Billing), Tax and Document Management Systems

Also proficient in the use of Microsoft Excel

Financial & Operational Highlights

*Implemented in-house payroll system *Increased staff training and use of technology for efficiency and financial savings * Employed time clock system to streamline the process, reduce paper consumption & integrated to current payroll system *Improved purchasing/payables with use of P-Card System.

Received multiple GFOA awards for excellence in financial reporting

Accountant

City of New London, CT October 1997 - January 2000

• Responsible for assisting the Senior Accountant in the preparation of the annual audit.

Prepared monthly bank reconciliations

- Posted adjusting journal entries, tax entries, utilities entries and cash receipts
- Assisted other departments with accounting-related issues/questions
- Promoted to Senior Accountant in January 2000

University of New Haven Master of Business Administration 2002

University of Connecticut Bachelor of Science in Business Administration - Major in Accounting 1993

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OMB Approval No. 2508-0112 (Exp. 7/31/2012)

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing and Urban Development

Applicant Name:	City of New London		,	
Project Name:	Lead Hazard Reduction Program (L-HARP)			
	City of New London (Community Wide)		i	
ocation of the Project:	· ·		į	٠.
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Name of the Federal				-
Program to which the applicant is applicant	HUD FY 2013 Lead Based Paint Hazard Control Grant			
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Name of entifying Jurisdiction:	City of New London		,	
Certifying Official of the Jurisdiction	Daryl I. Finizio			
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Signature:	MA AND STATE OF THE STATE OF TH		٠, ٠	
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form HUD-2991 (3/98)

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- George Washington Carver Apartments located at 202 Colman Street (public housing managed by the New London Housing Authority)
- Gordon Court (public housing managed by the New London Housing Authority)
- Riozzi Court (public housing managed by the New London Housing Authority)
- Williams Park (public housing managed by the New London Housing Authority)

F. Lead Based Paint Hazards (91.205(e))

In order to estimate the number of housing units in the City occupied by low and very-low income households that contain lead based paint hazards, updated CHAS/ACS data for age of residential structures was utilized. This data includes the number of housing units grouped by year of construction (pre-1940, 1940-1959 and 1960-1979). In order to estimate the number of these units containing lead paint, national estimates of lead hazard statistics were pulled from an October 2002 journal article in "Environmental Health Perspectives." This article was co-authored by staff members from HUD's Office of Healthy Homes and Lead Hazard Control and the National Institute of Environmental Health Sciences, among others. The estimates of lead paint hazard occurrence among housing units of various ages provided in this article were utilized to estimate the percentage of lead paint hazard occurrence in housing units of similar ages in New London. Table 5 illustrates the results of this analysis.

Estim at	ed Housing Un 2009 Updated	BLE 5 its with Lead Pain I CHAS/ACS Data w London, CT	t Hazard
Year Structure Built	2009 CRAS/ACS Housing Unite	Estimated %with Lead Paint Hazard ¹	Estimated Units with Lead Paint Hazard
Total Owner Units	3,885		
Pro 1940	2,135	68%	1,4.52
1940 - 1959	850	43%	366
1960 - 1979	455	8%	36
Subtotal	3,440		1,854
Year Structure Built	2009 CHAS/ACS Housing Units	Estimated %with Lead Paint Hazard	Estimated Units with Lead Paint Hazard
Total Renter Units	6,500		
Pre 1940	2,795	68%	1,901
1940 - 1959	635	43%	273
1960 - 1979	1,930	8%	154
Subtotel	5,360		2,328
TOTAL	8,800	Γ	4,182

David E. Jacobs, et al., "The Prevalence of Lead-Based Paint Hazards in U.S. Housing."
Environmental Health Perspectives 110:10 (October 2002), A599-A606, Table 5.

According to the updated 2009 CHAS/ACS data and the application of estimated lead paint hazard occurrence percentages, approximately 4,182 occupied housing units in New London may contain a lead paint hazard. Of these units, it is estimated that 1,854 units (44.3%) are owner-occupied and 2,328 (55.7%) are renter-occupied. The 4,182 estimated housing units represent approximately 40.3% of the total occupied housing units in the City of New London. It should be noted that not all of these units contain a health risk since many units are well-maintained and may not necessarily contain deteriorated painted surfaces, lead paint dust, or lead contaminated soil. Also, units with no children under six years of age pose a limited risk, since toddlers and young children are the subpopulation most at risk for lead poisoning.

According to the updated 2009 CHAS/ACS data, approximately 1,530 occupied housing units in New London were built before 1980 and are occupied by families with at least one child under the age of six. Applying the estimated percentages for lead paint hazards to the year structure built categories in Table 5, for the 1,530 housing units, yields an estimated 768 occupied housing units with children age six or under that have a lead paint hazard.

In terms of potential lead paint hazards by household income level, the updated 2009 CHAS/ACS data provides some information for combined extremely low income and very low income households (0%-50% of HAMFI), and for low income households (50.1% to 80% of HAMFI). This data includes the number of households residing in housing units built before 1980 by household income level. Using these figures and applying the estimated percentages of lead hazard occurrence described previously, it is estimated that approximately 1,457 extremely low income and very low income households (0%-50% of HAMFI) are residing in housing units with potential lead paint hazards. Using the same methodology, it is estimated that 1,051 low income households (50.1% to 80% of HAMFI) are residing in housing units with potential lead paint hazards.

Lead Hazard Reduction Program

The City of New London Lead Hazard Reduction Program is administered by the Office of Development and Planning (ODP). The City of New London has managed Lead Hazard Reduction grants since 1998. The previous three rounds (1998 ~ 2009) met or exceeded all benchmarks. The City's first lead grant had a target of 51 units cleared of lead hazards and exceeded that amount, cleaning 58 units, 114% of the target. The second round of funding had a target of 66 units and met that target with exactly 66 units cleared of lead hazards. The third round of funding (ending March 31, 2009) had a target of 108 units cleared and exactly 108 units were cleared of lead hazards. The City was awarded a fourth round of funding in April 2009 (start date of April 15, 2009 and an end date of April 14, 2012). This round of the grant is funded through the American Recovery and Reinvestment Act of 2009 and is subject to additional reporting and other requirements, including spending at least one-half of the funding within two years. ODP is well ahead of schedule on all benchmarks including units cleared of lead hazards, individuals trained in lead hazard control methods, and expenditures.

The overall goal of the latest round of the Lead Hazard Reduction Program includes reducing childhood lead poisoning through multiple means: clearing 70 housing units of lead hazards, educating medical professionals of the new Connecticut regulations (described below) regarding lead testing of all children under six, and informing the public of the risks and health hazards of lead paint to children under six years of age.

The activities to achieve the project goals for this program include:

- The clearance of 70 units of housing of lead hazards:
- At least 200 residents will be visited by Ledge Light Health District (partner agency) as a means of recruitment and education;
- Physicians will be educated on new Connecticut lead testing regulations through 45 information sessions and other informational contacts;
- At least 70 children will be tested for lead by the Lead Nurse;
- 60 people will receive training to become a Lead-Safe Worker (four days of training) or Supervisor (five days of training) to enhance the local contractor pool;
- 100 property owners, contractors and other stakeholders will participate in a one-day Lead Safe Work Practices training; and
- At least 100 events of outreach and education to schools, parents, school nurses, and day care providers.

Parmers |

A new partner organization to the program, Ledge Light Health District, joins the City of New London's program to enhance the outreach and education activities. Ledge Light Health District is a governmental organization that serves as the Health Department for multiple municipalities in southeastern Connecticut including New London.

The Childhood Lead Poisoning Prevention Act (Public Act 07-2) was passed by the Connecticut legislature in June 2007 and sets up a major initiative that requires pediatric providers to conduct lead screening at least annually for each child nine to 35 months of age. Ledge Light Health District is working to ensure that all New London physicians are aware of the regulation changes and their responsibilities to carry out lead testing as appropriate.

Neighborhood Stabilization Program

In 2009 the City of New London was awarded funding for the Neighborhood Stabilization Program through the State of Connecticut Department of Economic and Community Development. The City of New London leads a partnership of NeighborWorks® New Horizons, Habitat for Humanity of Southeastern Connecticut, Housing Opportunities for People (H.O.P.E., Inc.), and Eastern Connecticut Housing Opportunities (ECHO), the Southeastern Connecticut Housing Alliance and local lenders to purchase, rehabilitate, and sell to qualified buyers to ensure at-risk neighborhoods continue to grow and avoid further deterioration. This program will support the purchase and rehabilitation of twelve units, only possible with a cash match from the City in the amount of

and other matching funds from partners totaling With a grant award of New London's program is providing more than a dollar for dollar match.

The four non-profit developers mentioned above participate in the Lead Hazard Reduction Program both in their work on the Neighborhood Stabilization Program as well as in projects done independently or collaboratively. All of these partners increase the availability of affordable housing by purchasing derelict homes, leveraging funds and working with contractors in the process of rehabilitation, and providing low-interest loans to low-income residents to increase homeownership opportunities in the region.

HOPE Inc., NeighborWorks New Horizons, Habitat for Humanity of Southeastern Connecticut, and Eastern Connecticut Housing Opportunities (ECHO) are dedicated organizations committed to creating affordable housing and stronger neighborhoods. All four non-profit groups strengthen a housing situation that is suffering greatly locally and nationally.

G. Public Housing Needs

Needs of Public Housing

The New London Housing Authority (NLHA), with over 70 years of institutional history in New London, currently operates 737 housing units and manages 114 Section 8 vouchers.

Subsidized Public Housing Managed by the Housing Authority of New London

Type/Name	Year Built	Units	EÆ	1B	28	3B	4B	5B
State Assisted Housing								
Family Moderate Rental								
Briarcliff	1951	142			90	52		
Bates Woods	1946	160			80	80		
		302						
State Elderly/Disabled								
George Washington Carver	1972	130	109	21				
Gordon Court	1964	38	21	17				
Riozzi Court	1964	42	28	14				
		210						

1. <u>Rating Factor 1: Capacity of the Applicant & Relevant Organizational Experience</u> 1.c. <u>Capacity and Relevant Organization Experience</u> (20 points)

1.c.(1) Progress and Performance: The City of New London has managed several Lead-Based Paint Hazard Control (LBPHC) grants since 1998 (Rounds 6, 9, 12 and 14) and are currently administering a Healthy Homes Production Grant. We received a partial award in 2011 and are currently exceeding our benchmark goals. We have consistently received an overall performance rating of 100 with an overall performance of "Outstanding" for each quarter to date, resulting in a "green" designation. The City's ARRA funded Lead Hazard Reduction Program (L-HARP), after receiving a 95% evaluation in the first quarter, received 100% throughout the remainder of the three year grant and exceeded our benchmark of 70 units by 25 units achieving 136% of original program goals.

Outcomes:

Current Healthy Homes Production Grant

Healthy Homes	YTD Actual	Goal	% to Goal YTD
Enrolled	38	35	109 %
Assessed	32	31	103 %
Completed	21	17	124 %

ARRA Lead-Based Paint Hazard Control Grant (Round 14)

ARRA Lead	Actual Completed	Goal	% to Goal
Enrolled	165	110	150 %
Assessed	. 125	85	147 %
Completed	95	70	136 %

The City of New London's Lead Hazard Production Program (L-HARP) has consistently exceeded benchmarks, and retains experienced staff demonstrating the capacity and ability to handle impediments.

Capacity Building Efforts

- Utilize the expertise of our highly experienced existing staff in administering numerous grants specifically in lead hazard reduction
- Sustained support from the City's Building & Housing Code Enforcement Divisions
- Retain experienced contractor pool by fair professional management of projects
- Continue to offer Certified Contractor/Supervisor and Worker training in Lead

 Abatement, and Lead Safe Work Practices

<u>Impediments</u>

- Administration changes, personnel changes
- A small contractor pool.
- ARRA instituted Davis Bacon wage requirements created an added administrative burden to contractors and program staff, and affected project costs and allocation of resources
- Weather in Connecticut shortens construction time during winter months

We have overcome these obstacles by hiring competent staff, training contractors to assist in prevailing wages and reporting; and in recruiting more lead licensed workers and supervisors.

1.c.(2)Positive Community Contributions

- Reach over 5,000 individuals raising awareness of the dangers of lead exposure in
 housing by educating home owners, tenants, and contactors through outreach efforts
 with community partners such as Community Action Agency, and the Local Public
 Health Department, and Community Health Center
- Use lead funding to support Neighborhood Stabilization Program efforts to return foreclosed properties to market to low/moderate families as affordable homes

- Provide jobs and training to local contractors and creating employment opportunities for small and minority contractors.
- Provide lead hazard education and lead screening to school districts
- Created 95 lead-safe housing units with the last 3-year ARRA funded grant and
 327 since 1999

1.c.(3) Key Personnel/Staff Qualifications:

The City's Community Development Division and L-HARP staff has more than 44 years of combined expertise in administering housing rehabilitation, lead hazard reduction, and healthy homes remediation and have extensive experience in assisting low-income homeowners receive funds for housing development and rehabilitation. They have been involved in numerous lead hazard control projects including qualifying eligible property owners, performing blood lead screening, and specifying cost effective hazard control methods, selecting contractors and monitoring work progress.

Project Director

Tom Bombria (Community Development/Lead Coordinator and Housing Rehabilitation Specialist) oversees the project, supervising all assigned personnel. Mr. Bombria will coordinate services from the City's Finance and Building Departments and continues to develop and foster key partnerships with Community Based Organizations. Mr. Bombria, BS, has worked in Community Development nearly 15 years and previously held the position of Housing Rehabilitation Coordinator overseeing successful HUD funded housing rehabilitation and lead abatement programs. Fourteen years of previous experience in the construction industry brings a combined total of over 29 years of management and organizational leadership to this program. He will coordinate and oversee housing rehabilitation contracts that support the L-HARP and

will consult with all appropriate interests before any abatement project is launched. Mr. Bombria is also a certified Lead Abatement Supervisor, Lead Planner/Project Designer and a Healthy Homes Specialist. Mr. Bombria will dedicate 30% of his time to the lead hazard grant, 5% of which will be as acting Project Director and 25% will be through his Housing Rehabilitation responsibilities.

Program Manager

is currently the Program Manager for the Healthy Homes Production grant (25% of her time as approved by HUD due to partial funding). She will also be the Program Manager for this new LBPHC Grant dedicating 75% of her time to the project. Since has been the Program Manager for the City's L-HARP and previously held the positions of Loan Assistant, Lead Inspector/Risk Assessor, and most recently Housing Rehabilitation Coordinator. She holds certification as a Lead Inspector/Risk Assessor, Lead Planner/Project Designer and Healthy Homes Specialist and she attended the OHHLHC Healthy Homes Rating Tool training. This position's tasks will include overseeing and coordinating Lead/Risk Assessment Inspections, Healthy Homes Inspections, and post-abatement clearance inspections. will develop cost estimates, work specifications, bid documents, assist in contractor selection, and develop contracts for all lead paint hazard control work and will coordinate use of Community Development Block Grant funded (CDBG) Housing Conservation Program (HCP) funds that support the lead hazard work. The Program Manager will also monitor work progress, process payments, develop management plans and educate property owners and tenants on the dangers of lead hazards and remediation.

Loan Specialist and Intake Outreach Coordinator

, the City's Loan Specialist for the last 13 years, will coordinate outreach activities, and process L-HARP applications and contract documents. will coordinate outreach and education with our various community partners to promote our program, recruit applicants, and ensure the public is informed of lead hazards. She will gather personal and financial information from applicants and tenants, determine eligibility, and make recommendations on funding decisions to the Program Manager and Project Director. duties will also include coordinating homeowner, tenant, and contractor trainings, preparing legal documents and scheduling contract signings, assist in grant presentations, advertising, public outreach and education.

Chief Accountant, Administrative Accounting Technician & Accounts Payable Clerk

These employees will process the financial requests/reports and LOCCS requests.

the Administrative Accounting Technician for the Office of Development and Planning for 16 years, performs complex administrative and accounting work managing the information process, receipt, disbursement, database maintenance, and technical reporting related to several grant accounts.

will handle all of the payment processing, setting up purchase orders, and will control accounting spreadsheets to manage the finances of the L-HARP.

Attached, please find résumés of all key staff that will provide further evidence of the capacity of this program.

1.a.(4) Concurrent Implementation:

The City's experienced staff as listed above has proven itself to effectively manage and monitor multiple grant funded programs.

Eileen Tedford will dedicate 75% of her time as Program Manager for the duration of the grant period. She currently manages the Healthy Homes Production Grant, which will end in

February of 2014. Because the City was partially funded, HUD agreed and approved only 25% of her time would be necessary to effectively manage the program.

Our program and financial staff is well experienced in handling multiple grants from multiple funding agencies that have been verified by audits on an annual basis. Remaining Healthy Homes Production Grant funds are allocated to support the Community Development Block Grant (CDBG) funded Housing Conservation Program (HCP) and several Neighborhood Stabilization Program (NSP) projects. Separate contracts for New London Healthy Homes Program (NLHHP), HCP and L-HARP for each property receiving multiple funding sources will ensure funds are not co-mingled and separate accounts will be set up with funds drawn down appropriately from each grant.

2. Rating Factor 2: Need/Extent of the Problem (15pts)

2.a. Population data

Total City Population		# of Pop.		# of Pop.	% of Pop < 6 with BLL > 10ug/dl
27,620	1954	<u>- 5μg/di</u> *	3%	6	.31%

U.S. Census Bureau, 2010

Connecticut Department of Public Health, Childhood Lead Poisoning CY 2011 Surveillance Report

Area Median Income (AMI)	% of Population @ or Below 80 % of AMI	% of Population @ or Below 50 % of AMI
\$40,624	23.7%	14%

Connecticut Economic Resource Center, Inc. 2012 Town Profile

2.b. Housing Data

# of Units	# of Units Built	# of Units	% of Units	# of Units .	% of Units
Built Before	l l		Rental ···	Owner	Owner
1978	£4.	44 C	🚁 🔅 🙀	Occupied	Occupied:
5010	5506	6542	63.2%	3812	36.8%

U.S. Census Bureau, 2010 + 2005-2009 ACS Survey

2.c. Other Factors Contributing to Need

2.c.1

Geographic Region	Unemployment Rate - Sept. 2011
New London County	8.4
Connecticut	8.4

Connecticut Economic Resource Center, Inc. 2011 Town Profile & U.S. Dept. of Labor

2.c.2.3

Fiscal Year 2011	of Families Receiving	% of Families Receiving
Medicaid	5,967	22%
WIC	1,660	25%
Head Start	204	14%
SNAP	4,183	15%

Thames Valley Council for Community Action, Inc. (TVCCA)

2.c.4.Consolidated Plan – See attached lead element of the City's Consolidated Plan and Certification of Consistency.

3. Rating Factor 3: Soundness of Approach (55 points)

3.a. Lead Hazard Control Work Plan Strategy (25 points)

L-HARP, which completed the recent ARRA funded LBPHC Grant in April of 2012 will change minimally with a new grant award. As a current Healthy Homes Production Grantee, we have been able to retain experienced staff so we are familiar with the components of an effective work plan and the requirements of meeting benchmarks, especially the start-up procedures of a new award.

The timeline for accomplishing such requirements will be met or exceeded. The existence of solid community partnerships, a qualified contractor pool, written policies and procedures addressing environmental and historical reviews, application processing, unit selection and formal bidding processes are the basis of a solid program foundation to ensure a smooth and timely start-up.

Outreach, Recruitment, Intake, Enrollment, Unit/Income Eligibility

3.a.(1) Coordination

The Community Development/ Lead Coordinator acting as Project Director will oversee staff and partner organizations outreach and education efforts, agreements and contracts for functional services. L-HARP works in collaboration with the CDBG funded HCP which provides rehabilitation loans and deferred loans to eligible properties. HCP funds will be used to

supplement lead reduction work that is not fully covered by the amount available through this program.

This office has strong, established ties and functional partnerships with local and state agencies that provide assistance to low-income households and individuals. Thames Valley Council for Community Action (TVCCA) manages many programs including the areas Section 8 Housing Choice Voucher Program. The Ledge Light Health District (LLHD), is a regional public health authority responsible for providing comprehensive public health services to the City of New London's at risk and disadvantaged population.

Our Loan Specialist, acting as our outreach and intake specialist, will provide our partner Organizations with contact information and referral forms to ensure potential applicants will be efficiently received and processed. The Loan Specialist will place advertisements in the local paper, PSA's on local radio; and work with community partners to promote the program and educate the public on lead hazards.

3.a.(2) Selection/Prioritization/Enrollment of Units

Units occupied by a child under the age of six will always receive highest priority. Given the City's small geographical area and broad disbursement of dwellings with potential lead paint hazards, L-HARP will make the program available to all privately owned residential housing units within city limits, with a targeted approach to properties in the low and very-low income Census Tracts. The targeted areas are Census Tracts 6903, 6904, 6905 and 6907 where more than 51% of the population is low and very low income and where the largest portions of dwelling units are renter occupied.

The process for the identification, prioritization, selection and enrollment of units in which risk assessment, paint inspection, and lead hazard control work will be undertaken will be assessed using the priority point system below:

	Priority Schedule	e-Priority points given
1	A Child <6	10
2	Dwellings within target area	10
3	Level of Lead Hazards present (Sliding scale)	1-5
· 4	Owner Occupied property	5
	Maximum points	30

Properties will accumulate points depending on the number of requirements they meet.

Funding will be distributed as grants to owner-occupants of single-family properties and deferred (forgivable) loans to multi-family properties.

For units where a child with an EBLL resides, the unit will be expedited through the enrollment and selection process and receive top priority pertaining to inspection, specification writing and work completion. When a child under the age of six has been diagnosed with an EBLL or when a child resides in a residence where defective lead paint exists, an order to abate shall be issued by the Director of Health in accordance with the State of Connecticut Lead Poisoning Prevention and Control Regulations. To ensure all future owners know the presence of lead a lead order will be placed on the land records until such time as the hazards have been corrected and the order complied with. Property owners will be informed of the availability of the financing mechanisms offered through the program, as described below (section 4.b.1.c). Participation shall be voluntary for all properties.

The proposed total of units to be completed is 85, of which 10 will be vacant, 35 will be single-family, owner-occupied and 40 will be rental and/or owner-occupied units in a multi-family property. Full Lead Hazard Control activities will be utilized in 25 units, and 60 units will employ Interim Control based methods. The time frame for conducting inspections/risk assessments and unit completions is about three and one half months.

3.a.(3) Planned Approach

Interim Controls will be initiated in units that currently do not house children under the age of six or units that are vacant at time of acceptance to the program. State regulations currently prohibit the use of Interim Control Methods when a child under the age of six is in residence and lead hazards have been identified. Anticipated changes to these State regulations will allow interim control methods to be performed if the children in residence have been determined not to have an EBLL. L-HARP will incorporate these changes into our program policies and procedures once said regulations are enacted. Properties requiring lead abatement measures will be given a higher priority than those only needing only interim controls.

3.a.(4) Compliance with HIPAA

The Health Insurance Portability and Accountability Act (HIPAA) and patient confidentiality is very important to program staff. Sensitive and protected information exchanged between the nurse, LLHD, State of Connecticut Department of Public Health, L-HARP and the child's primary medical provider will be performed via a secured fax line or through first class U.S. mail with proper demarcations identifying confidentiality. When a unit housing a child with an EBLL is enrolled in the program, no identifying information is disclosed to the program staff or any other party. An indication that the property needs to be made a priority is discussed and said property moves forward. The nurse is kept informed of the work and is responsible for ensuring the child's' post remediation blood lead testing is completed. All case files in the Office of Development & Planning are kept in locked fireproof filing cabinets.

3.b. Technical Approach/Lead Hazard Control Interventions

3.b.(1) Sequencing Key Program Activities

3.b.(1).(a) <u>Schedule</u>

The estimated timeframe for treating a typical unit from referral and intake to hazard control and clearance is approximately three and one half months. A waiting list to receive funding will shorten the timeframe between inspections, to construction and completion of units.

Emergency referrals due to an EBLL are placed at the top of the priority list and processed as expediently as possible. All other projects, while still progressing, are given a lower priority until the property with the EBLL is satisfactorily addressed.

Key Program Activities and outputs per calendar year:

Key Frogram Activities		atenaar year.	A CONTRACTOR OF THE PARTY OF TH	The same of the sa
Program Activity.	Or L	## Oir 2 W	1 Otrale St.	0.4
Units Enrolled	0	5	· 16	32
Inspected/Assessed	0	5	10	19
Units Cleared #	0	0	2	4
Program Activity	0tr.5	Oir.6	Otr 7.	Qir 8
Units Enrolled	47	58	68	89
Inspected/Assessed	29	43	52	62
Units Cleared 12	13	26	38	47
Program Activity	Otr.9x	Otr 10	Oir 11	Otr 12
Units Enrolled	99	105	105	105
Inspected/Assessed:	81	90	95	95
Units Cleared 1	55	72	81	85

The chart below shows our estimated timeline:

Program Activity	Estimated Days to Complete
Referral/Unit Enrollment	7
Inspection/Assessment	5
Abatement Plan/Specifications	9
Bid Process/Contractor Selection	14
Lead Hazard Control	60
Clearance	10
Total	105°

3.b.(1).(b) Production Process

The intake of applications and eligibility of applicants is the responsibility of the Loan Specialist. Once the application is approved, the Program Manager schedules a lead inspection, building code inspection and healthy homes assessment (if applicable). The project specifications are then written based on the outcome of the inspections. After the completion of

the bid package the Loan Specialist advertises the walk-through with the local newspaper and emails the notification to the approved contractors. Following the mandatory walk-through, sealed bids are accepted, reviewed by the Program Manager, discussed with the property owner and the lowest responsible bidder is awarded the project.

The Loan Specialist will then arrange the contract signing with the selected contractor and the property owner. A start date is discussed and a pre-construction meeting is scheduled between the Program Manager, contractor and property owner.

More than a decade of experience managing LBPHC grants allows us to predict, and thus prevent, possible negative impacts to the production and completion of units. Our aggressive marketing, legal referrals to the City's attorney for property owners found in default and the strict standards imposed on our contractors ensures compliance with property owner responsibilities and contractor production quality and quantity.

Timeline

Activity	Timeline	Person(s) Responsible
Intake & Eligibility of Application	7 days	Loan Specialist
Lead Inspection/Code Inspection	5 days	Licensed Lead Inspector/Building Inspector
Abatement Plan/Specifications	9 days	Licensed Lead Planner/Program Manager
Walk-through Published/Notification	14 days	Loan Specialist
Bid Review/Contract Signing	10 days	Program Manager/Loan Specialist
Construction & Monitoring	60 days	Program Manager
Final Inspection/Clearance	14 days	Program Manager/Licensed Lead Inspector

3.b.(1).(c) Intake, Enrollment, Unit/Income Eligibility

The Loan Specialist is responsible for the intake of applications and determining eligibility for the various categories of units served through this program. Points will be awarded as described above (section 3.2); the point system determines the prioritization of units receiving hazard identification assessments and inspections. The financing strategy for the disbursement of unit production costs is outlined below.

Owner Occupied units of Single Family Dwellings will qualify for Grants. All units assisted shall be the primary residence of families with incomes at or below 80% of the area median income and not less than 30% of the units shall be occupied by a child under the age of six or where a child under the age of six spends a significant amount of time visiting. Pregnant women will be prioritized for funding as having a child under the age of six.

Grants up to a maximum of \$12,000 per unit for Lead Hazard Control activities or \$10,000 for Interim Controls for single-family owner occupied units. Based on previous program experience and the age of the housing stock, at least 90% of the City's housing stock was built before 1978, coupled with the financial constraints of the majority of residents; the need for more than \$8,000 in lead work per unit is justified. Taking into consideration the extent of the deteriorated housing in New London, based on homeowner eligibility, the City's Housing Conservation Program makes funds available to enhance lead grant funds.

Multi Family Dwellings (Investor-Owners) will qualify for deferred loans. Owner occupants of multi-family dwellings are considered investor-owners. At least 40% of all dwelling units in an investor-owner assisted property must be occupied by or made available to families with incomes at or below 50% of the area median income (AMI). The remaining 60% shall be occupied or made available to families with incomes at or below 80% of the AMI. Buildings with five or more units may have 20% of the units occupied by families with incomes above 80% of the AMI.

<u>Deferred Loans</u> up to a maximum of \$12,000 per unit for Lead Hazard Control activities or \$10,000 for Interim Controls for all multi family dwellings. Deferred loans will be

forgiven at 20% per year for 5 years as long as the property is not sold or transferred within the five-year period. A lien will be placed on the land records to prohibit the sale of the property prior to compliance with the terms of the financial award. Should the property be sold or transferred, the balance of the loan will be prorated, due and payable. Properties receiving a deferred loan will have rental affordability and occupancy status monitored throughout the life of the loan. For five years following the completion of lead abatement activities, the landlord shall give priority to families with a child under the age of six when renting assisted units. A household with a pregnant woman in residence will be considered as having a child under the age of six.

When additional lead hazard reduction is required, qualified owner occupied properties may receive up to \$10,000 per unit in HCP funds to supplement the L-HARP activities. Besides additional abatement funding, code compliance financing up to \$10,000 per unit is available, for all owner occupied properties to undertake required rehabilitation outside of lead based paint hazards, through HCP,.

The Community Development/ Lead Coordinator, serving as Project Director, oversees contracting with sub-recipients according to City policies and procedures. This position also monitors project operations to ensure that all program functions are working to optimum capacity. Administrative policies and procedures are in place for payment processing and accounting. Invoices from sub-recipients are submitted for payment and the person responsible for overseeing the work signs off to verify the work was complete. A payment request is processed by the Administrative Accounting Technician, which is then signed off by the Project Director, thereby giving the Finance Department the authorization to process the payment.

The Loan Specialist manages the loan process for both L-HARP and the HCP. Contracts (as approved by the City's Law Director) are signed between the homeowner/City and also between the homeowner/contractor to ensure all parties are protected. Once construction has begun, the Lead Program Manager and the Housing Rehabilitation Coordinator monitor progress and request payments through the Administrative Accounting Technician. The funding will be dispersed in no more than four payments to the contractors performing the lead hazard reduction work.

All checks are made out to both the homeowner and the contractor, ensuring that the homeowner is satisfied with the quality of work. Checks and balances are in place and program staff is very diligent in ensuring all clients are satisfied.

Ann Podvarney, Chief Accountant for the Finance Department will be the individual authorized to draw down funds by way of LOCCS. Effective communications between the Office of Development and Planning and the Finance Department are currently in place.

3.b.(2) Blood Lead Testing Prior to Lead Hazard Control Work

Our blood lead testing protocol will be followed and encourages screening all children less than six years of age who reside or spend a significant amount of time in the dwelling, as outlined in Policy Guidelines, and will be performed by a licensed medical professional utilizing the finger-stick method. Due to statewide mandatory blood lead screening, verification of a previous lead screening (within 6 months from the start of the work) will take place if no such results exists, the child will receive a blood lead screening. Permission to perform the lead screening is authorized by the parent/legal guardian to the nurse who ensures that all blood results are reported back to the parent/guardian. However, parents have the legal right to refuse

testing. An anticipated total of 25 children will meet the screening requirements prior to the start of lead hazard control work on enrolled units.

The State of Connecticut Department of Public Health, Laboratory Bureau will analyze the blood lead screenings as an in-kind service. During the lead screening process, if a child is identified with an elevated blood lead screening, the child's parents will be notified and informed that such a result requires a confirmatory blood test. When such confirmatory blood test result indicates an EBLL, the nurse will work with the parents/legal guardians, the primary medical provider and LLHD to ensure proper case management is provided.

3.b.(3) Paint Inspection/Risk Assessment

The threshold mandated by the State of Connecticut for toxic levels of lead-based paint is consistent with the levels stated in the HUD Guidelines of 1.0 mg/cm2 or 5,000µg/g (0.5% by weight). The testing methods will include one reading on each representative component in each eligible dwelling unit; including common areas and exterior. The City of New London will contract out risk assessment, lead inspection, and final examination services to a Connecticut Licensed Lead Consultant Contractor. The contractor will be chosen through competitive bidding and will be retained by the City of New London for the 36 month period in order to maintain continuity of the program and ensure our ability to attain benchmarks set out in this grant. The estimated per unit cost for performing a lead inspection, abatement plan and final clearance is \$1,700.00.

Schneider Laboratories Global, Inc. a National Laboratory Voluntary Accreditation Program and American Industrial Hygiene Association, Laboratory Accreditation Program facility will provide 24-hour turn-around-time (TAT) for final clearance samples and five day TAT for initial environmental sample analysis. Lab costs are estimated at \$29.50/composite soil

sample and \$6.00/single dust wipe sample. An average of 6 dust samples per dwelling unit, plus two blanks and any bare soil will be tested for each dwelling. Due to the revisions of the Connecticut Lead Regulations, lead in water sampling is now mandatory in child-occupied dwellings. Each water sample is estimated to cost \$35.00 each. A first and second draw will be taken for each child-occupied dwelling. Final clearance examinations are conducted and held to HUD/EPA standards for lead concentration in the varying components. Closeout procedures include providing warrantees on the work to the property owner, a waiver of the construction lien, and the completion of a Lead Management Plan. The homeowner will receive the Lead Management Plan, EPA's brochure "Renovate Right", a State of Connecticut Department of Public Health brochure titled "Encapsulants: Care & Maintenance of Encapsulated Surfaces", when applicable, EPA/HUD Disclosure fact sheet, and the final clearance dust wipe results.

3.b.(4) Lead Hazard Control Work Specification Development Process

Work specifications are written by the Program Manager who will address the lead hazards identified through the inspection/risk assessments process and the abatement plans provided by the environmental consultant. Following the opening of sealed bids as witnessed by at least two individuals, the lowest qualified bidder is recommended to the property owner. Once a contractor is selected, the Loan Specialist draws up contracts and the Administrative Accounting Technician sets up an account and the contractor and homeowner sign the contracts, liens are placed on the property and construction begins. During construction, the Program Manager and Housing Rehabilitation Specialist (on dually-funded projects) conduct frequent inspections and process payments according to the amount of work done at different stages of construction. All contractors are monitored closely on every worksite and payments are only processed given the progress and quality of the work.

3.b.(5) Lead Hazard Control Interventions

The lead hazard control method to be utilized through this program will be a combination of hazard control and interim controls. These specifications are developed using information from the lead inspection report and mandatory property maintenance report, which is generated by a City Housing Inspector. For lead hazard control units, all defective lead-based paint surfaces as well as friction points containing lead-based paint will be remediated including identified leaded soil areas. This type of abatement method addresses the areas that are associated with lead ingestion and corrects the conditions that can cause higher lead levels in exposed children. Interim controls will include aggressive dust cleaning, window treatments/replacement, paint film stabilization, liquid encapsulation, and leaded soil treatments. Repair of defective building systems that cause defective substrates must be performed to prevent further deterioration of painted surfaces. Funds will be provided for minor repairs of major building systems. The type of abatement will be described in the Lead Abatement Plan for each component found to contain defective lead-based paint in the dwelling unit. Interim Controls will be initiated in units that currently do not house children under the age of six or units that are vacant at time of acceptance to L-HARP.

Property owners seeking funding through our program are required to attend mandatory 2-hour education seminar. If a property owner(s) has multiple properties enrolled in the program, they only need to attend the training once and maintenance staff can attend in the owner's place. The training will be free of charge and will continue to be held at Opportunities Industrialization Center (OIC) or in the City at varying times to accommodate property owners' schedules.

Contractors performing work on properties receiving funding through L-HARP must have on file a completed contractor application, current and adequate insurance coverage, be a Connecticut Licensed Lead Abatement Contractor in good standing and utilize certified workers on all jobsites. Both the Lead Program Manager and Housing Rehab Specialist closely monitor every property. The construction work is evaluated for quality and payments are not processed until program staff is satisfied with the work. In cases where contractor quality is lacking or other significant problems arise; the City of New London has taken the liberty to disqualify such companies to ensure future projects are performed to the standards we have been known to provide to the residents and owners.

The eligible costs for units receiving lead hazard control work are estimated at \$12,000 per unit and \$10,000 per unit for interim control measures. Cost estimates are generated based on the work specifications to determine if changes to the proposed work plan are needed prior to bidding the work. L-HARP works in collaboration with the CDBG funded HCP to supplement lead hazard activities that are not fully covered by the amount available through L-HARP. At least \$10,000 per unit of HCP funds will be made available to 15 units during the entire grant period, totaling \$150,000. The City is working to "Improve our Nation's Communities" by incorporating other rehabilitation and weatherization activities into the lead hazard control work, improving the environmental health and safety of families living in privately owned housing, and making communities more livable.

3.b.(6) Temporary Relocation

The Program Manager will assist families that require relocation as a result of the program's activities in accordance with the City's relocation policies and procedures for temporary relocation. All costs for relocation shall be borne by this grant. A stipend will be

provided to help pay for the relocation costs for occupants who find their own relocation housing (i.e. with relatives or friends). The occupants are informed in detail about what to expect during the relocation process and given estimated timelines for completion of the abatement and updates of work progress. Transportation problems will be addressed on a case-by-case basis.

Upon clearance of the lead abated dwelling unit, the Program Manager will notify the family that they may re-enter the dwelling and emphasize the preventive and maintenance techniques discussed during the risk reduction education sessions. Of the 85 units to be completed through this program, an estimated 50 units will require temporary relocation with 25 units choosing to stay at a local hotel and 25 units utilizing the stipend option that provides \$500.00 per unit.

3.b.(7) Occupant Protection Measures

In the remaining 35 occupied units whose residents are not relocated, the occupants will be protected according to the Chapter 8 HUD Guidelines. In the past, these units housed income-eligible families without children as part of a multi-family structure. Work is scheduled so as to minimally disrupt the occupants while maintaining the necessary protections such as performing window treatments from the exterior while interior window barriers are erected or completing the minimally scheduled interior work while the occupants have left the unit for the duration of the work day.

3.b.(8) Clearance Examinations

Final clearance examinations are performed on all units receiving grant funding in accordance with State Regulations where applicable, and HUD Guidelines Chapter 15. The Lead Program Manager will ensure completion of the work specifications and the environmental consultant will ensure that post remediation cleaning has been completed prior to the collection

of dust wipe samples. All final clearance dust wipes samples are analyzed within 24-hours, to expedite the completion of enrolled units. Results are e-mailed to the Program Manager for review and if deemed acceptable, the occupants are notified to return to their home. If any areas within the work area fail the initial clearance testing, the contractor is contacted, re-cleaning is performed and another set of clearance dust wipes is collected. If the second round of dust wipes fail, the contractor will reimburse the program the cost of laboratory analysis.

3.b.(9) Post-Lead Hazard Control Maintenance of Units

The applicant will be required to follow a lead management plan to address any intact lead-based paint surfaces and all encapsulated or enclosed components. For the duration of the grant and beyond, the applicant will be required to do a visual inspection of the managed surfaces depending on the extent and type of abatement performed throughout the dwelling unit. The owner should follow the timeframes on the plan itself in conducting visual inspections unless a circumstance such as the following arises: tenant complains of defective painted surfaces, dwelling turns-over or becomes vacant, or damage occurs due to fire, flooding, or vandalism, in which case the owner should follow the guidelines of the management plan. The ongoing maintenance and monitoring procedures should include providing washable doormats at all entrances to the dwelling, providing lead information to tenants about components under the management plan, and encouraging tenants to notify the owner of any deteriorating painted surfaces. Program staff will monitor units for compliance with EPA/HUD Disclosure Rule as well as through the completed lead management visual inspection checklists.

3.b.(10) Lead-Safe Housing Registry-Availability of Lead-Safe Housing to Low-Income

Families

All investor-owned units receiving funding for lead hazard controls shall be specifically marketed as "Lead Safe" to prospective tenants with young children. For five years the property will remain under the contractual obligation of offering the unit to families with children under the age of six. The owners attesting to such and providing occupant information upon request will validate compliance.

The City of New London maintains a Lead-Safe Housing Registry listing all of the rental housing units made lead-safe though this program. This registry will be made available through but not limited to the following resources:

- City of New London Public Housing Authority
- Local Section 8 voucher offices
- United Way of Southeastern Connecticut (211 InfoLine)
- Ledge Light Health District
- Community Health Center of New London
- City of New London's Relocation Specialist
- www.gosection8.com, a recently improved website that maintains a listing of available rental units. We will require all landlords to list their "Lead Safe" properties on this website.

3.b.(11) Healthy Homes Supplemental Funding

The City of New London will utilize \$191,000 of supplemental Healthy Home funding,
The City of New London will remediate 60 units of health and safety hazards by utilizing \$2,500
for 40 units and \$3,500 for 20 units. Each of these units may be supplemented with lead-based
paint hazard control, weatherization, and housing rehabilitation funds for a comprehensive and

coordinated effort to improve the health, safety, and well being of the residents residing in these units.

An initial survey of the dwelling will be performed to collect evidence of its condition and include floor plans, interview with the resident(s), and notes pertaining to all deficiencies identified. An assessment of the twenty-nine (29) potential hazards identified by HUD is performed using the Healthy Home Rating System (HHRS) scoring sheet, which includes the description of the hazard, the potential for harm, the cause or potential source of the hazard, preventative measures, the relevant matters affecting likelihood and harm outcomes and the hazard assessment. In accordance with State Regulations, units will receive a complete lead inspection, including dust and soil analysis and lead in water sampling when a child is in residence. The Program Manager will write work specifications to encompass cost effective intervention measures using information from the health and safety hazards identified by the HHRS assessment report, the lead inspection report, and a mandatory property maintenance report, which is generated by a City's Housing Inspector.

Depending on the severity of hazards identified, each funded unit may include such specific cost-effective interventions as follows: to keep a property dry and control moisture, gutters and downspouts will be repaired or replaced, cracks and holes in foundations shall be filled and sealed, sump pumps installed, and roofs patched or replaced. Also, re-grading at foundations to shed water away from the home, and exhaust fans will be installed as needed in bathrooms and in kitchens. In addition, defective or deficient flues and vents will be repaired and sealed. To help residents keep the unit clean, residents will be educated on proper use of safer and green cleaning products to reduce asthma triggers. This office has a HEPA vacuum to loan out for individual use to control the presence of dust mites. Use of Integrated Pest Management

will be utilized and promoted through education and outreach. Mold, when evident will be removed and sources of moisture intake will be remediated through the State of Connecticut,

Department of Public Health's: "Mold Remediation Guidelines for Residential Structures".

Radon Kits will be provided and testing will be completed in sixty units receiving LHC funding before bidding thereby allowing remediation specifications to be incorporated into the project. Sealing floors and installing radon reduction systems will be implemented as necessary. Friable asbestos will be abated per State Regulations when determined to be a potential health hazard.

To keep properties and residents safe, carbon monoxide/smoke detectors will be provided and installed in every unit by the City Fire Department. In addition, bathroom and tub grab bars will be installed, trip hazards will be eliminated and window, door, and cabinet safety devices will be installed. Electrical systems may be upgraded and all defective or deficient fixtures will be replaced. Final clearance examinations are conducted after lead hazard control and interim measure work has been completed as well as other verification inspections to determine proper remediation of identified hazards. Closeout procedures include the contractor providing warrantees on the work to the property owner, and the signing of a waiver for any construction lien. The Program Manager will then complete a Management Plan to be given to the owner and occupants.

As stated, significant repairs and interventions will be made possible by coordinating efforts through several available funding sources.

3.c. Program Administration and Financial Management

The Project Director, Tom Bombria the City's Community Development/Lead Coordinator, will be responsible for ensuring that all grant activities are performed in a timely,

efficient and compliant manner. Eileen Tedford, Program Manager, who has been involved in three of the previous four grant awards will be responsible for the day to day operations of the grant award with assistance from the City's highly experienced and competent staff. She is responsible for overseeing the Lead Consultant Contractor activities pertaining to risk assessments, lead inspections, and final clearance.

Administrative Accounting Technician for the Office of Development and Planning and Ann Podvarney, Chief Accountant for the Finance Department, will handle the tracking and processing of all payments to all contractors and the draw down funds by way of LOCCS, respectively. Approval for payment to contractors will be requested by the Program Manager to the Administrative Accounting Technician for processing, with final approval by the Project Director before funds are distributed. The established check and balance system, which has worked very successfully for over ten years, ensures timely payments of lead hazard control funds. Effective communications between the Office of Development and Planning and the Finance Department are currently in place.

3.d. Economic Opportunity

L-HARP will provide 36 local residents with Lead Abatement Worker and Supervisor training, including those considered low-income and/or Section 3 residents. Such participants will be linked to lead abatement contractors and Section 3 businesses locally for employment. Lead Supervisor Refresher training will be offered to contractors to maintain the local contractor pool, and 120 individuals will participate in the one-day EPA Renovation, Repair & Paining (RRP) training.

The City requires all participating property owners to attend a 2-hour education seminar to ensure they understand the work that will be done on their home and why. These seminars

help property owners to understand the hazards and be more comfortable to pass along information to the friends and/or neighbors, thereby increasing outreach mechanisms. These educational seminars are expected to increase the use of lead safe work practices in rehabilitation work as well as increase the number of qualified contractors to perform HUD-funded rehabilitation. Attendees will fill out surveys and questionnaires for the purposes of data collection.

3.e. <u>Lead Hazard Control Outreach</u>

3.e.(1) Collaborative Agreements/Arrangements

Existing arrangements with the City of New London's Building and Fire Departments will continue to assist with code inspections of enrolled properties to insure basic and proper property maintenance and fire codes are met.

The City's local health department, Ledge Light Health District (LLHD) will continue a long-standing relationship supporting L-HARP activities through contracted services for:

- Education and outreach to the community including pediatric Dr. offices and daycares
- Provide Healthy Home Inspections utilizing HHR tool
- Provide Lead Nurse services for lead screening, education and outreach to the local school district.

LLHD, as the local public health authority is responsible for overseeing cases involving children with EBLL and will refer families to the L-HARP program as well as contribute in-kind administrative and supervisory services of key personnel valued at \$\frac{1}{2} \frac{1}{2} \frac{

The Opportunities Industrialization Center (OIC) has once again agreed to donate training space for our Lead Abatement Supervisor/Worker trainings and our EPA Renovation, Repair and Painting trainings as an in-kind match of

The New London Community Health Center (CHC) will extend a contribution of in-kind services of to include 20 primary medical visits for people referred who do not have health insurance.

We have a functional partnership with The Access Community Action Agency to provide coordinated services that will combine their energy audits and weatherization services with our healthy homes and lead abatement activities. Visiting homes of mutually eligible applicants simultaneously will allow for a more comprehensive approach toward improving the housing stock and the overall health of our community.

The Office of Development and Planning leads a partnership of four non-profit developers that are committed to creating affordable housing and preserving neighborhoods. With funding through the State of Connecticut Department of Economic and Community Development, a Neighborhood Stabilization Program (NSP) was developed to purchase, rehabilitate, and sell foreclosed properties to qualified low/moderate income homebuyers. NSP ensures neighborhoods continue to grow and avoid further deterioration as a result of the foreclosure crisis. Housing Opportunities for People, Inc. (HOPE), Habitat for Humanity of SE CT, NeighborWorks New Horizons and Eastern Connecticut Housing Opportunities (ECHO) are four dedicated organizations that utilize NSP funds, and other sources of funding including tax credits. The NSP partnership, and will take advantage of L-HARP funding to mitigate lead and other environmental hazards. L-HARP funding will allow the City of New London and its partners to perform lead abatement and healthy homes remediation activities on 15 to 20 properties over the course of this grant to reduce the incidence of childhood lead poisoning, provide construction jobs, and significantly improve the older housing stock of the community.

3.e.(2) Outreach Activities and Outcomes

L-HARP's outreach activities will be coordinated through our Loan Specialist and will include input from several community based organizations to not only provide the program with a steady supply of applicants but will result in the overall goal of educating the public and raising awareness about lead-based paint hazards. The outreach mechanisms will include partner referrals, word of mouth, door-to-door solicitations, mailings to the targeted Census Tracts, and information available at health fairs and other community events.

LLHD will be contracted to assist with the program's outreach and recruitment activities to the community, which will include visits to all the pediatric medical practices and daycare providers in the area. LLHD will provide culturally appropriate language materials, along with interpretation services as needed to provide a clear message of the major health risks of childhood lead poisoning, the statewide blood lead screening requirement for children under the age of six, and the hazards of chipping/peeling paint in older homes.

The Thames Valley Council for Community Action (TVCCA) is the community action agency for New London County and provides energy assistance, WIC program services, Head Start and Section 8 Housing Choice Vouchers that offer direct access to over 2,000 vulnerable families. TVCCA will commit training time so agency staff becomes fully aware of the many benefits of Lead Hazard Reduction and are adept at identifying and referring qualified customers. Program literature to assist in recruitment as well as literature specific to lead and home hazards will be available for all clients at the New London office of TVCCA.

Lawrence & Memorial Hospital's office of Community Health, Outreach and Partnerships community involvement includes educational programs for children, adults and seniors. Through health promotion, faith community outreach, and collaborative school

programs, L&M will support L-HARP's efforts with recruitment, referrals, and education to increase lead hazard awareness.

Lead-based paint hazard and healthy homes literature along with L-HARP program services brochures will be on hand and distributed by New London CHC, the New London Public Library, Opportunities Industrialization Center, and the Public and Private School System as well.

Coordinated efforts by staff with all of the cities community based organizations will result in reaching over 5,000 individuals during community outreach and education events. As each agency serves a diverse and growing underserved population, all outreach materials will be culturally sensitive, and include appropriate language. Over the past decade, the minority and immigrant population has steadily increased creating a growing need for more affordable housing and social services for those with Limited English Proficiency. The varied outreach activities will produce well in excess of the 85 units anticipated enrollment in L-HARP. In addition to creating lead safe units, an educated and informed community will lead to the overall goal of reducing and ultimately eliminating childhood lead poisoning in New London.

3.e.(3) Affirmatively Furthering Fair Housing

The City of New London's Fair Housing Plan, as adopted in 2007, outlines a number of strategies to further fair housing. One such strategy is to "continue neighborhood redevelopment, including the Housing Conservation Program and the Lead Hazard Reduction Program". This community takes preservation activities very seriously and is committed to increasing access to lead-safe housing for all segments of the population including homeowners, owners of rental properties, and tenants. This is evidenced by the program's ability to clear 327 housing units from throughout the City since 1999.

The City's Neighborhood, Relocation and Fair Housing Coordinator will work with residents to match treated units with low-income families with children less than six years of age, particularly when working with residents that are in the process of relocation when their unit has been condemned through no fault of their own. This position will be made aware of multifamily dwellings that have been through the program for future referrals. Our Lead Safe Registry will provide a resource for local landlords and tenants looking for lead safe affordable housing. Our partnership with non-profit developers through the NSP contribute to affordable housing by the strategic targeted use of funds in distressed areas such as ones hit hardest from foreclosure crisis. The City is currently updating its fair housing plan to proactively address the dynamic and changing economic and social obstacles or impediments to fair housing choice.

3.f. Data Collection and other Program Support Act

Program performance will be closely monitored through biweekly meetings amongst program staff. The program is constantly looking at ways of increasing the effectiveness and efficiency of the policies and procedures that are in place. Biweekly meetings include the Project Director, Program Manager and Loan Specialist, to ensure all projects remain on track and each person is aware of their responsibilities in the process. Other people associated with the program are brought in on an as-needed basis. Many changes to the program have come from these meetings. A web-based scanning and filing system, FileBound® will be used by the Lead Hazard Reduction Program. All aspects of the program will be managed through FileBound®. Each property will have its own file record and each program staff person will be able to create pre-loaded documents for fast correspondence generation and management. This system is secure and password protected, thereby protecting all participants' confidential information.

3.g. Budget Proposal

3.g.(1) Budget Estimate of Costs

The City's L-HARP requests \$1,829,956 for Lead Hazard Control work plus \$191,000 in the Healthy Homes Supplement. Of the \$189,956 HUD Share, the City has approximately \$1,482,656 in direct lead hazard control work totaling 81% of requested amount. Costs include Lead Abatement, Interim Controls, Contracted Inspections and Clearances, Relocation, Program Management Salary and Fringe, Travel and Lab Fees.

Out of the total match of listed in HUD 424-CBW, or 18% of the HUD request is for allowable, eligible match commitment: In-kind city staff and community partner staff contributions, CDBG in kind use of HCP funds for lead work, donation of facility for training, City use of vehicle and facilities, and in-kind lien services. Lead Hazard Control Indirect Costs such for Administration of the grant totals 5% of requested HUD Share: Salary and related staff and office costs.

Please refer to Form HUD-424-CBW for a complete budget for all associated project costs. The City of New London does not propose any sub-recipient to receive more than 10% of the award.

	Program Cost	HUD Share	Applicant: Match	Match % of HUD
LBPHC	\$2,202,237	\$1,829,956		20%
Healthy Homes	\$191,000	\$191,000	Days A Days A Days	
Total *	\$2,393,237	\$2,020,956	L. Maria	

3.g.(2) Budget Narrative

3.g.(2).1. Personnel (Direct Labor)

All key personnel listed in the proposal are in place and are all City of New London employees. There are no vacant positions associated with this grant. These employees, as listed in the Direct Labor category of the budget, are:

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Title	Name	% Charged to Grant	% Match
Program Manager		75%	0%
Loan Specialist/Relocation		50%	0%
Project Director	Thomas Bombria	0%	5%
Admin. Accounting Technician		20%	. 0%
Housing Rehab Specialist		25%	0%
Housing Inspector		0%	10%
Building Official		0%	2%
Fire Inspector		0%	2%
Fire Marshal		0%	2%
Chief Accountant		0%	5%
Accounts Payable Clerk		0%	5%

3.g.(2).2. Fringe Benefits

These items are determined by federal and state law and/or are all standard items for all full-time positions and/or City Union agreements. There is not a standard percentage for fringe benefits because health benefits are determined based on family size. These are actual costs for each of the positions funded directly through the grant.

3.g.(2).3. <u>Travel</u>

3.g.(2).3.(a) <u>Transportation - Local Private Vehicle</u>

Local travel costs are for various program activities when a city vehicle is not available. Mileage is reimbursed at \$.565/mile per union contract and city policy.

3.g.(2).3.(b) <u>Transportation – Airfare</u>

This for a maximum of 9 trips in the aggregate (as needed) by staff most directly involved in the administration or operations of this grant. Travel to HUD conferences and training, whether in Washington D.C. or elsewhere, will be determined.

3.g.(2).3.(c) <u>Transportation - Other</u>

City of New London personnel utilize city vehicles for local travel. This expense is a part of the match.

3.g.(2).3.(d) <u>Transportation - Per Diem or Subsistence</u>

These factors are for 9 trips aggregated at five days each for a total of 45 days. The rate includes hotel, meals, local transportation (i.e. metro, taxi, bus, shuttle, etc. as needed). This expense is for per diem costs associated with travel to HUD conferences and training.

3.g.(2).4. <u>Equipment - Not Applicable</u>

3.g.(2).5. Supplies & Materials.

3.g.(2).5.(a) Consumable Supplies

- Office Supplies general office supplies such as: paper, pens, ink cartridges etc.
- Educational Material brochures, flyers, educational and outreach materials.
- Environmental Sampling Supplies water bottles and wipes for sampling for lead.

3.g.(2).6. Consultants - Not Applicable

3.g.(2).7. Contracts and Sub-Grantees

- An environmental contractor hired through competitive bid process will provide initial inspections, abatement plans, management plans & final clearance testing for 85 units @ \$1,700/unit.
- LLHD will conduct community outreach and education; provide healthy home assessments and screen children for \$153,562.72 with a match of
- CHC \$3,000 for 20 primary medical visits for uninsured people.
- Training/Conference Space 15 @ ______ matching funds provided by OIC for the use of training/conference space as needed for training opportunities in Lead Abatement Worker/Supervisor Training and EPA/RRP.
- Lead Abatement Worker/Supervisor Training 36 individuals will receive training in one week-long session. All training courses will be EPA approved. Training to be provided by the low-bidder training consultant at a cost of \$27,360.

 EPA/RRP Training – 120 individuals will receive 1-day training, provided by the low-bidder training consultant at a cost of \$16,200.

3.g.(2).8. Construction Cost

3.g.(2).8.(a) Administration & Legal Expenses

Land Record Liens – filing fees for 30 @ per lien = 5 HUD = \$390, In-kind match =

3.g.(2).8.(c) Relocation Expenses & Payments

- Temporary Relocation of Occupants in Hotel 25 Families to relocate to a hotel during lead hazard control work at \$700/week.
- Temporary Relocation of Occupants Stipend Payments For families that find another residence (family/friends) during lead hazard control work, in lieu of staying at a local hotel. Estimated 25 families issued stipends at \$500.00/family.

3.g.(2).<u>8.(i)</u> Construction

- Housing Rehabilitation with Other Remediation 10 @ \$10,000 = \$150,000 funding will be provided through the City's Housing Conservation Program for lead hazard control work.
- Lead Hazard Control Construction 85 units, 60 units @ \$12,000, 25 units @ \$10,000.
- Healthy Homes Remediation -60 units with 40 @ \$2,500 and 20 units @\$3,500 = \$170,000. \$21,000 for inspections for 60 units @ \$350 per unit = total of \$191,000.
 To be completed by local building contractors selected through a competitive bidding process. All contractors are required to have the proper certifications/licenses for rehabilitation work.

3.g.(2).8.(j) **Equipment**

Resourcing of existing Niton XRF @ \$6,500

3.g.(2).9. Other Direct Costs

- Postage 3,000 mailings at \$.46 each. Cost of mailing orders, inspection reports, educational materials, brochures for recruitment purposes.
- Copies/Printing Cost of printing program brochures and making office copies through the 36 month program.
- Advertising at \$2,500.00 per year for 3 years.
- Computer Maintenance Three computers at \$300.00 per year for three years.
- Direct Mail Services Payment of overnight/express shipping of final clearance dust wipe samples, reports, other field samples.
- Cell Phone Service Contract for 36 months @ \$60 = \$2,160 for the Program Manager to use while in the field conducting assessments and site visits.
- Clearance Testing Cost of laboratory fees for analysis of lead dust wipes upon completion of construction/rehabilitation. Schneider Laboratory provides this service.

3.g.(2).10. Indirect Costs

Facility and Administration Charges – Annual charge of \$15,000 per year for three years for rent, and building maintenance, etc.

3.h. Implementing HUD's Strategic Framework and Demonstrating Results

The Cities Office of Development and Planning connects HUD assistance to other federal, state, and regional agency programs to coordinate efforts to improve outcomes such as the health, education, safety, environmental, and/or economic outcomes of target populations.

3.h.(1) Utilize Housing as a Platform for Improving Quality of Life

3.h.(1).(a) Existing staff is trained and experienced in identifying housing rehabilitation code issues and are certified Lead Abatement Inspectors/ Risk Assessors as well as certified Healthy Homes Specialists. Major partners, Ledge Light Health District, and Access Community Action Agency, have all attended Healthy Homes Specialist Training and have trained staff in Lead Inspections and Risk Assessments as well.

3.h.(1).(b) The Community Development Division works directly with LLHD, the Community Action Agencies and other non profits that are working to enhance the health and safety of its children, low and very low income households, the disabled, veterans, and other vulnerable populations.

The collaboration between the City, LLHD, and the Access Agency creates a very efficient and effective partnership. Sixty of the 85 units targeted to receive lead hazard control funds will also benefit from Healthy Homes Supplemental funding to address moisture/mold problems, trip/fall hazards, asthma triggers, and reducing life threatening scenarios by installing carbon monoxide and smoke detectors. At least 36 of the 85 units will benefit form the Access Agencies energy audits and weatherization program. Fifteen of the 85 units will have additional Housing Conservation Funds to support lead hazard reduction and another 15 units will receive HCP funds to address non-leaded code issues. Through these existing programs, we will forge the path to increase awareness of the relationship between the indoor environment and health, thereby increasing the quality of life for the entire community through energy efficient, healthy, and lead safe environments.

3.h.(2) Sustainability

The City of New London is a member of the Eastern Connecticut Sustainable Communities Regional Planning Consortium and is committed to incorporate the "Livability Principles" into all its planning, economic, and development activities. New London has an active array of private and public champions and partnerships including local and regional planning groups, state agencies and provides ongoing management of HUD, EPA, DOT, and DEP grants to provide and promote more transportation choices, equitable, affordable housing, and enhance economic development.

The City's Master Plan of Development and the Consolidated Plan to prioritize use of CDBG funds showing a sustained commitment to provide decent housing and a suitable living environment and expand economic opportunities for the citizens of New London, especially the disadvantaged.

The Office of Development and Planning continues to manage and coordinate housing rehabilitation, Healthy Homes Initiatives, and Lead Hazard Control activities incorporating energy efficiency, and green development.

3.h.(2)(a) Our Loan Specialist has worked with the HCP, the L-HARP and the Healthy Homes Initiative and has developed a common intake application that is used to make our program more assessable and the process more efficient to meet the needs of the applicants.

3.h.(2)(b) Existing staff is trained and experienced in identifying housing rehabilitation code issues and are certified Lead Abatement Inspectors/ Risk Assessors as well as Healthy Homes Specialist. All initial inspections will include a Housing Inspector from the City's Building Department Division to note code violations based on the International Property Maintenance Code. Partnering weatherization inspectors and energy auditors and Healthy Homes Specialist

will be scheduled simultaneously to coordinate services and provide efficiency and less duplication. Staff works together to make a comprehensive list of needs and priorities are then set according to occupants and funding sources to schedule proper remediation measures.

4. Rating Factor 4: Achieving Results and Program Evaluation (10points)

4.a. Program activities, outputs and yearly outcomes

4.a.(1) Project Goals & Activities

The overall project goal includes;

- Reducing childhood lead poisoning by identifying lead-based paint hazards in housing units, remediating and clearing 85 units.
- Addressing lead hazards through outreach and education
- Providing lead screenings for at least 200 children with the assistance of LLHD.
- Training to a minimum of 36 people as Lead Abatement Workers or Supervisor for the local contractor pool
- Train at least 120 local contractors in the one-day EPA RRP training
- Hold educational seminars for 200 property owners and at least 5000 community residents through 10 events and other marketing and outreach efforts.

Benchmark Performance Standards

													υ.
ACTIVITY	Q 1	Q 2	Q 3	Q 4	Q 5	Q 6	Q 7	Q 8	Q 9	Q 10	Q 11	Q 12	Q 13
Units Enrolled		5	16	32	47	58	68	89	99	105		· · ·	
Assessments Completed		5	10	19	29	43	52	62	81	. 90	95	,	
Units Completed			2.	4	13	26	38	47	55	72	81	85	
LOCCS Drawdowns		20210	60629	101048	2020966	303143	404191	606287	909430	1212574	1616765	1919908	2020956
Community Outreach			100	250	750	1500	2250	2750	3250	4250	4750	5000	
Ed/Training			3	8	23	47	70	86	101	132	148	156	<u> </u>

4.a.(2) Procedures to monitor & make adjustments to improve performance

All facets of the outreach, enrollment, inspections, and lead hazard control measures will be recorded in FileBound software system which is accessible by all staff to continually assess progress.

- Results will be measured by cross referencing unit enrollment, assessment, and completion reported in FileBound® system with proposed goals.
- Tracking measured outcomes as reported on HUD Form 96008 and monitoring the timeline for completing the benchmark performance standards detailed above
- Bi-weekly meetings with staff and monthly meetings with LLHD to assess progress
 and track performance with education & outreach activities and screenings

4.a.(2).(a) Coordination with other housing improvement activities

- 15 of the 85 units will receive Housing Conservation Funds to aid in code violation corrections and energy efficiency efforts.
- Sixty units will receive Healthy Homes Inspections and Healthy Homes Supplemental
 funding will be used to mitigate the hazards identified through the use of the HHR
 tool.
- At least twelve units per year will receive an energy audit through the partnership with the Access Community Action Agency who will provide weatherization funds to increase energy efficiency in eligible properties.

4.a.(2).(b) Plans to develop public/private lending partnerships

The City of New London has a relationship with three local financial institutions Citizens, Liberty and Dime Saving Banks. All three banks have FDIC Community Reinvestment Act (CRA) ratings of satisfactory or above. CRA requires that depository institutions help to

meet the credit needs of the communities in which they operate, including low- and moderate-income neighborhoods, consistent with safe and sound operations. L-HARP clients needing additional funding will be referred to the Citizens, Liberty and Dime Saving Banks in town.

4.b. Measuring, recording, and making adjustments

4.b.(1) Accounting for meeting program goals

- Progress on meeting program goals will be continually recorded by the L-HARP staff and quarterly reports to HUD by the Program Manager will be monitored by the Project Director and L-HARP's GTR.
- HUD performance ratings will be scrutinized by the Program Manager and Project Director

4.b.(2) Assess progress and track performance

Performance tracking will occur in multiple ways. Bi-weekly meetings will allow program staff to communicate to ensure goals are being achieved in a timely manner. Quarterly reporting to HUD is another mechanism that provides a reliable way of monitoring results including financial expenditures. Adjustments will be made to the work plan should unforeseen obstacles occur. The targeted population identified as families with children less than six years of age of low/moderate and very low income status will be the foundation of our lead hazard control efforts. Partner Community Based Organizations that provide services for the disadvantaged will track the number of clients that are educated on lead hazards and the Loan Specialist will track where all referrals come from to ensure L-HARP efforts are as intended and the target population is reached.



City of New London OFFICE OF THE MAYOR

January 31, 2013

Mr. Jon L. Gant, Director
Office of Healthy Homes & Lead Hazard Control
U.S. Department of housing and Urban Development
451 Seventh Street, S.W.
Washington, D.C. 20410

Dear Mr. Gant,

The City of New London's Lead Hazard Reduction Program (L-HARP) is a critical program (L-HARP) is a critical stock while making great strides in preventing childhood lead poisoning.

As described in more detail in the grant narrative, the City has committed a match of in support of our application to continue providing this important program.

The funds will be allocated from local sources and from Community Development Block Grant funds as follows:

Personnel
Fringe Benefits
Travel cost (vehicle use and mileage)
Subcontracts (CDBG- Housing Conservation Program)
Other Direct Costs (Land Record Liens)
Indirect costs (Facility & Administration Charges)



Total City of New London match

Additionally, our community partners will provide an additional match of \$ detailed below:

Ledge Light health District Community Health Center OIC of New London County



This brings a total matching commitment for our grant application to

The continuation of our L-HARP program is vitally important and the we are hopeful that we can begin working again toward making the City of New London a healthy place to live, learn and work.

Sincerely yours

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		Grant A	pplication	Detailed I	Budget '	Works	sheet			(Exp. 01/31/2	(800)	
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Category			Detaile	d Description of B	udant (for full							
	T		17th		Applicant	Other	Other	State Share	Local/Tribal	Other	Program	
	Estimated				Match	HUD	Federal		Share		Income	
1. Personnel (Direct Labor)	Hours	Rate per Hour	Estimated Cost	HUD Share		Funds	Share	ĺ	1		1	
Position or Individual						<u> </u>	<u> </u>					
Lead Program Manager	4,095		\$154,259	\$154,259		<u> </u>						
Loan Specialist/Relocation	2,730		\$102,839	\$102,839							 	
Admin. Accounting Technician	1,092	\$30.87	\$33,710 2	\$33,710								
Housing Rehab, Specialist	1,365	\$41.00	\$55,965 [8]	\$55,965								
Project Director	273	\$41.00	\$11,193图	\$11,193								
Housing Inspector	546	\$37.67	\$20,568 54					1				
Building Official	109	\$44.91	\$4,895									
Fire Inspector	109	\$31.31	\$3,413		-							
Fire Marshall	109		\$3,963					1				
Chief Accountant	273	7.2	\$13,915		-	-						
Accounts Payable Clerk	273	V	\$7,087					 				
The state of the s	1	420.00	25		_			1				
Total Direct Labor Cost	The second section		\$411,807 6	\$357,966	_			 				
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I. Fringe Benefits	Rate (%)	Base	Estimated Cost	HUD Share	_	Funds	Share	ļ	L		 	
FICA	7.65%	\$411,807	\$31,503 慰	\$27,384				<u> </u>			 	
ife Insurance (fixed rate/year per position)			\$1,000 题	\$700							↓	
ongevity			\$6,900	\$6,000							↓	
Pension	9.50%	\$411,807	\$39,122	\$34,007					L			
lealth Insurance (projected annuals)		\$411,807	\$102,952 摄	\$89,491							<u></u>	
			7.24 2007								<u> </u>	
Total Fringe Benefits Cost	- 300000	on The Control	\$181,477	\$157,583							<u> </u>	
Travel	L. Wilding Park	WHENCH THE PARTY OF THE PARTY O	超									
	1		2		Applicant	Other	Other	State Share	Local/Tribal	Other	Program	
	1		3		Match	HUD	Federal		Share		Income	
a. Transportation - Local Private Vehicle	Mileage	Rate per Mile	Estimated Cost	HUD Shere		Funds	Share					
ead Program Manager	1000	\$0.565	\$565	\$565							 	
ead Coordinator	1000	\$0.565	\$565							ļ.——		
			翻								 	
			(6)									
Subtotal - Trans - Local Private Vehicle	12000000000	The state of	\$1,130 图	\$565						<u> </u>		

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		i :	一面	. 1	Applicant	Other	Other	State Shere		Other	Program
					Match	HUD	Federal ·		Share		(ncome
3b. Transportation - Airlare (show destination)	Trips	Fare	Estimated Cost()	HUD Share		Funde	Share				
Conference Travel	6		\$4,800	\$4,800		<u> </u>					
Training	3	\$800.00	\$2,400	\$2,400		 	ļ <u>-</u>				
			#								
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Subtolal - Transportation - Airfare	70	52745115	\$7,200 %	\$7,200		-	40	Ctut- China	Local/Tribal	Other ·	Program
				ļ	Applicant Match	Other HUD	Other Federal	State Share	Share	Other	Income
3c. Transportation - Other	Quantity	Unit Cast	Estimated Cost	HUD Share	MAKKI	Funds	Share	1	0		
Vehicle usage	36		\$5,400								
			8		_						
Subtotal - Transportation - Other	SHOULD FROM	No. of the last of	\$5,400								
	38.3.3	202	额		Applicant	Other	Other	State Share	Local/Tribal	Other	Program
					Match	HUD	Federal	1	Share		,income
3d. Per Olem or Subsistence (indicate location)	. Days	Rate per Day	Estimated Cost	HUD Share		Funds	Share				
Travel expenses hotel - conferences/travel	9		\$2,070 #								
Travel for training - conferences/training	9		\$2,070戀	\$2,070							
Travel for conference - conferences/training	9	\$230,00	\$2,070倒	\$2,070		 	<u> </u>				
						<u> </u>		<u> </u>			
Sublotat - Per Diem or Subsistence	200		\$6,210	\$6,210							
Total Travel Cost	ARCHAR!	医部分的	\$19,940	\$13,975					Local/Tribal	Other	Program
	ĺ	į .	- 2		Applicant	Other HUD	Other Federal	State Share	Share	Quises	richam
4. Equipment (Only items over \$5,000 Depreciated value)	Quantity	Unit Cost	Estimated Cost	HUD Share	Match	Funds	Share	1	CHOLO		
- Education found trains over 22,000 Doblecisted Asino)	Guarthy	Unit Cost	*22	1100 State		1 20 1002	<u> </u>	 			
						 					
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Total Equipment Cost	IN SECTION OF THE PROPERTY OF	有关的人员	- 74			<u></u>			term HUD-424	CRW (2(2003	

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5. Supplies and Matorials (Items under \$5,000 Depr 5a. Consumable Supplies	Quantity	Unii Cost	Estimated Cost	MUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program
Office Supplies	36	\$100.00	\$3,600	\$3,600							
Education Material	2000	\$1.00	\$2,000	\$2,000							
Environmental Sampling Supplies	3000	\$0.90	\$ 2,700倍	\$2,700							
Subjetal - Consumable Supplies	THE STREET	A supple to the same of	\$8,300 fg	\$8,300						Olber	Program
5b. Non-Consumable Materials	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Income
			益								
	 										
Subtotal - Non-Consumeble Materials	77	表的企	8								ļ
Total Supplies and Materials Cost	中地震		\$8,300 %	\$8,300							
6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Malch	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program
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			- 8								-
Total Consultants Cost	STATE SAME		9						Local/Tribal	Other	Program
					Applicant Metch	Other	Other Federal	State Share	Share	Other	Income
7. Contracts and Sub-Grantees (List Individually)	Quantity		Estimated Cost	HUD Share		Funds	Shere	 			+
Ledge Light (3 • 36 mas.)		\$79,664.59	\$238,994	\$153,563							
Certified Worker / Supervisor Training	36	\$760,00	\$27,360	\$27,360 \$16,200					<u> </u>		
PA-RRP Training	120 B5	\$135.00	\$18,200 83 \$144,500	\$144,500				 			1
Environmental Contractor (inspections, etc.) Community Health Center	3	\$1,700.00 \$1,000.00	\$3,000	3144,300			 	 			1
D.I.C.	3	\$1,250.00	\$3,750				 	 			T
J.E.O.		\$1,250.00	\$3,730 gg				 				
otal Subcontracts Cost	GET25880.602	ar i salah i	\$433,804	\$341,623					icon HUD-424		

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3. Construction Costs								1 At	Local/Tribal	Other	Progra
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Share	Cuner	incom
Land Record Liens - filing fees	35	\$53.00	\$1,855	\$455							<u> </u>
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Subtotal - Administrative and legal expenses	22249maa922	The same		\$455							
8b. Land, structures, rights of way, appraisal, etc	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Progra
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	 		- 83								
	1		32.								
Subtotal - Land, structures, rights-of way	4 (4 No. 6 28)	Action 1999	\$ 0部	\$0							
Sc. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Progra
Temporary Relocation of Occupants/Hotel	25		\$17,500班]	\$17,500		1					1
	25		\$12,500 会	\$12,500				1			
Temporary Relocation of Occupants/Stipend	 	\$300.00	\$12,000 993	412,000		 					$\overline{}$
C harts Determine a second or seeds			\$30,000 🐔	\$30,000							
Subtolal - Relocation expenses and payments 8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Progra Incom
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Subtotal - Architectural and engineering fees	TERRITATION SERVE	"我的是 "	\$0	\$0							<u> </u>
39. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost		Applicant Match	Other HUD Funde	Other Federal Share	State Share	Local/Tribal Share	Other	Progra
ia. Other architectors, sild suffinesting rect	- Seamon		A)	3,725		1					
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	 		20								L_
	 		100								
Subtotal - Other architectural and engineering fees	7	全国的	88								1

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8f. Project inspection fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
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Subtotal - Project inspection fees		100	- 3								├
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	100000000000000000000000000000000000000		3								
			- 29					0. 1. 0	1 - 100-0	- O(5.11	
8g. Sile work	B	Mult Coot	Estimated Cost	INID Phase	Applicant Match	Other HUD	Other Federal Share	State Share	Share	Other	Program
ag. Site Work	Quantity	Unit Cost	Estimated Costes	HUD Share		Funds	Suais	 		_	
	·		2								1 —
											
Subtotal - Site work	Technolity of	\$5000 S2070X	43 43								-
Operonal - One bork		100 may 11 may 12 may 1			Applicant	Other	Other	State Share	Lecel/Tribal	Other	Program
	-				Match	HUD	Federal	1	Share		Income
Sh. Demolition and removal	Quantity	Unit Cost	Estimated Cost	HUD Share		Funds	Share				├
											├──
											
Subtotel - Demolition and removal			孤			·			1000	200	
81. Construction	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Lead Hazard Control Interim Control		\$10,000,00	\$600,000	\$600,000		FORME	Sinal 9				
Lead Hazard Control Abatement		\$12,000,00	\$300,000	\$300,000							
Housing Conservation Program Funds for		\$12,000.00	- 100,000 韓	\$300,000		 					
Lead Hazard Control Work	15	\$10,000.00	\$150,000								1
Healthy Homes Remediation	40			\$100,000							
Healthy Homes Remediation	20		\$70,000	\$70,000							
Subtotal - Construction		03,000.00	\$1,220,000	\$1,070,000	_			 			
Sudden - Cossudiction	2340000		\$1,220,000 kg	\$1,070,000	Applicant Malch	Olher	Other Federal	State Share	Local/Tribat Shere	Other	Program
Bj. Equipment	Quantity	Unit Cost	Estimated Cost	HUD Share	17	Funds	Share	L			
Resourcing for Existing Nilon XRF	1	\$6,500.00	\$6,500 7	\$6,500							
			ai								
	-		100								
			38								
Subtotal - Equipment	37888 E 685	Company of the Company	\$6,500	\$6,500							

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šk. Contingencies	Quantity	Unit Cost	Estimated Costs	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program
											
											
Sublotal - Contingencies	View Children Con-	en e de la companya d					 	 			
Subjolar - Contingencies	72 08 35 35 COLUMN 1				Applicant	Other	Other	State Shere	Local/Tribal	Other	Progra
8I. Miscellaneous	Quantity	Unit Cost	Estimated Cost	HUD Share	Metch	HUID Funds	Federal Share		Share		incom
						<u> </u>	<u> </u>		·		ļ
			- 19				 	 			
Cultistal Mires Research	said elipolithica	Total	100 34.5			<u> </u>					
Subtotal - Miscellaneous Total Construction Costs	(1000 CHE)	1242	\$1,258,355	\$1,108,955			 				1
			7		Applicant Maich	Other	Other Federal	State Share	Local/Tribal Share	Other	Progra
9. Other Direct Costs	Quantity	Unit Cost	Estimated Cost	HUD Share		Funds	Share				├ ~~
ite		0.46	\$4.380 W	\$1,380		 	├	 			-
Postage Copies / Printing	3000	0.46 \$25.00	\$1,380 \$900	\$1,300		 	 	 			
Advertising	30	\$2,500,00	\$7,500	\$7,500		 	 	 			1
Computer Maintenance	3	\$300.00	\$900	\$900							
Direct Mail Services	36	\$200.00	\$7,200	\$7,200							
Cell Phone Service Contract	36	\$50.00	\$1,800娘	\$1,800							Γ
Clearance Testing - lab fees	85	\$175.00	\$14,875	\$14,875							
											<u> </u>
			器								—
Total Other Direct Costs	电影	W-191	\$34,555	\$34,555			L	L		L	<u> </u>
			織					,	,		
Subtotal of Direct Costs	XXX为数据	TO STANKE	\$34,555側	\$34,555			<u> </u>	<u> </u>			
						00	Other	T State Share	Local/Tribat	Other	Progra
					Applicant Match	Other HUD	Federal	STATE STATE	Share	- Ourer	Incom
10. Indirect Costs	Rate	Base	Estimated Cost	HUD Share		Funds	Share	<u></u>			<u> </u>
Ty.			腸								—
Facility & Administration Charge	3	\$15,000.00	\$45,000								-
(rent, various overhead costs)			淵								
			悲					L			-
											
Total Indirect Costs		题形态 计	\$45,000								
Total Estimated Costs	22.7		\$2,393,237	\$2,020,966							<u></u>



Promoting healthy communities

January 30, 2013

To Whom It May Concern:

Ledge Light Health District (District) enthusiastically supports the City of New London's (City) application in response to the HUD FY2013 NOFA for the Lead Based Paint Hazard Control Grant Program.

The District has worked closely with the City's Office of Development & Planning (ODP) over the past several years, particularly as an integral partner in the ARRA-funded Lead Hazard Reduction Program funded by HUD in 2009. Ledge Light provides outreach and education services for these programs and is pleased to have developed a truly collaborative partnership with ODP staff, and we look forward to partnering with them again.

The District currently manages a wide variety of environmental and health education programs and has the staff, resources, and experience to effectively conduct the activities detailed in the City's application. The District also has established a strong relationship with local, regional, and state faith-based organizations, community coalitions, code enforcement agencies and other key partners. Please visit our website for a comprehensive listing of existing health education programs and community partners at www.lihd.org.

The District has offered contracted services for L-HARP's new grant activities totaling \$153,562.78. We will provide a Health Educator for community outreach and education, a Public Health Nurse for lead screenings and education in the school system, and a Healthy Homes Inspector to support New London's Healthy Homes Initiative.

The District is also prepared to contribute in-kind administrative and supervisory services of Stephen Mansfield, RS, MPH, Deputy Director of Health; Baker Saisbury, MPH, MSW, MHSA, Director of Health; and Jennifer Muggeo, BS, Supervisor, Finance and Administration. On an annual basis, Mr. Mansfield, Mr. Salsbury, and Ms. Muggeo will contribute the supervisor, Finance and Administration. On an annual basis, Mr. Mansfield, Mr. Salsbury, and Ms. Muggeo will contribute the supervisor, Communicable Disease Prevention, will dedicate an additional in addition to the hours that are budgeted for her, ensuring that on-going training and support is offered. In addition, will be provided in office space and supplies, bringing Ledge Light's annual in-kind contribution to

If you have any questions regarding our organization or our planned partnership with the City of New London, please do not hesitate to contact me directly.

Sincerely,

Baker Salsbury, MPH, MSW, MHSA

Director of Health

216 Broad Street • New London, CT 06320 • phone. 860.448.4882 • fax. 860.448.4885 • www.llhd.org



helping people help themselves

January 29, 2013

To Whom It May Concern:

On behalf of Opportunities industrialization Center of New London County (OIC), I enthusiastically support the City of New London's application for funding in response to the HUD Lead Based Paint Hazard Control Grant Program.

OIC has worked closely with the City's Office of Development & Planning (ODP) for many years and looks forward to partnering with them to provide conference space to facilitate the provision of skills training to New London residents and others interested in gaining the skills needed to gain employment in the construction industry. In addition, OIC will make literature available to its clients to encourage them to consider how the condition of their living space may affect their lives and the lives of their families and friends.

OIC currently manages a wide variety of employment training and supportive service programs and appreciates the efforts of any local agency to increase the skills of its constituents based on the understanding that higher levels of employment have a significant impact on the economy both locally and regionally.

As in the past, OIC is prepared to contribute in-kind services through the provision of training facilities at no cost to the City of New London. Given the market rate in New London County for such space (an average of per day) and the training to be provided as outlined in the attached proposal (15 days - five days for Lead Abatement Worker/Supervisor training and ten days for the Lead Safe Work Practices training), OIC is pleased to support this application with an in-kind match of you have any questions regarding our organization our planned partnership with ODP, please do not hesitate to contact me directly at (860) 447-1731 x302 or executive.director@oicnlc.org.

Sincerely

Danielle M. Chlaraluce

Executive Director -

Opportunities Industrialization Center of New London

Opportunities Industrialization Center of New London County, Inc. 106 Truman Street; New London, Connecticut 06320 Tel. 860.447.1731; Fax 860.447.1826

161, 860,447,1731 ; rax 860,447,1820 Website: http://www.oicnlc.org



Administrative: 635 Main Street Middletovn, CT 06457 860,347,6971

Locations:

CHC of Bristol 395 North Main Street Bristol, CT 06010 860,585,5000

> CHC of Clinton 114 East Main Street Clinton, CT 05413 860.664.0787

CHC of Danbury 8 Delay Street Danbury, CT 05810 203.797.8330

CHC of Enfield 5 North Main Street Enfield, CT 06082 860.253.9024

CHC of Groton 481 Gold Star Highway Groton, CT 06340 860.446.8858

> CHC of Meriden 134 State Street Meriden, CT 06450 203.237.2229

CHC of Middletown 675 Main Street Middletown, CT 06457 860,347,6971

CHC of New Britain 85 Lafayette Street New Britain, CT 06051 860.224,3642

CHC of New London One Shaw's Cove New London, CT 06320 860.447.8304

CHC of Old Saybrook 263 Main Street Old Saybrook, CT 06475 860.388.4433

> CHC of Waterbury 51 North Eim Street Waterbury, CT 06702 203.574.4000

Day Street CHC 49 Day Street Norwalk, CT 06854 203.854.9292

Franklin Street CHC 143 Franklin Street Stamford, CT 06901 203.969.0802

www.chc1.com
Facebook/CHClac
Twitter(@CHCConnecticut)

January 31, 2013

To whom it may concern:



On behalf of the Community Health Center, Inc., I enthusiastically support the City of New London's application for funding In response to the HUD PY2013 NOFA for the Lead Based Paint Hazard Control Grant Program.

The Community Health Center supports all efforts to improve the health and well-being of New London residents and would be pleased again to provide health care services to those residents needing care following an environmental assessment through the New London Lead Hazard Control Program. In addition, the Community Health Center will make literature available to its clients to encourage them to consider how the condition of their living space may affect their lives and the lives of their families and friends. Program literature in recruitment for the program as well as literature specific to lead and other home hazards will be available for all clients in the waiting room.

Community Health Center, Inc. is a private, non-profit agency providing access to and encouraging participation in comprehensive primary health care and social services. Its quality services are available to all, particularly to those who cannot gain access to such services elsewhere. The Community Health Center takes leadership in promoting interagency cooperation. It is based on consumer control and is committed to ensuring human rights and respecting human dignity; as such, it strives to be a voice and vehicle for social change.

The Community Health Center is prepared to expand its contribution in kind services through the provision of health care services to referrals from the New London Lead Hazard Control Program at no cost to the City of New London. The Community Health Center is pleased to support this application with an in-kind match of the City of New London with an in-kind match of the City of New London. The Community Health Center is pleased to support this application with an in-kind match of the City of New London. The Community Health Center is pleased to support this application with an in-kind match of the City of New London.

If you have any questions regarding our organization and our planned partnership with ODP, please do not hesitate to contact me directly at (860) 347-6971 ext. 3622 or margaret@chc1.com.

Margaret Pinter, APRN, Ph Sr. VP / Clinical Director

Sincerely





Serving underserved and uninsured patients at Connecticut's largest network of community health centers.



THAMES VALLEY COUNCIL FOR COMMUNITY ACTION, INC. Serving Our Communities Since 1965

Deborah Monahan, Executive Director

January 12, 2013

Mr. Thomas Bombria, Community Development Coordinator City of New London Office of Development & Planning 111 Union Street New London, CT 06320

Dear Mr. Bombria:

Thames Valley Council for Community Action (TVCCA) enthusiastically supports the City of New London's application for funding in response to the HUD Lead Based Paint Hazard Control Grant Program.

TVCCA is the Community Action Agency for New London County, providing Energy Assistance to over 2000 households in the City of New London; WIC program serves approximately 1800 households with children. Head Start, Little Learners, and the Section 8 program all offer direct access to vulnerable families who will greatly benefit from services. TVCCA will commit training time so agency staff becomes fully aware of the many benefits of Lead hazard reduction and are adept at identifying and referring qualified customers.

TVCCA recognizes the benefits of a collaborative effort between our programs and the New London Lead Hazard Reduction Program and are committed to forming a functional partnership. In addition to the many energy savings benefits offered through programs such as weatherization, Lead Hazard Reduction and Healthy Homes addresses important health and safety concerns often cited by our staff in their home visiting contacts. Creating healthier, more energy efficient housing can only have a beneficial impact on the families in our community. As the major Section 8 provider in Southeastern Connecticut, we will promote landlord and tenant trainings on lead safe practices with the City of New London

TVCCA supports all efforts to improve the health and well-being of New London residents and would be pleased to coordinate our Energy Efficiency Block Grant funds with the efforts to be provided through the New London Lead Hazard Reduction Program. In addition, TVCCA will make literature available to its clients to encourage them to consider how the condition of their living space may affect their lives and the lives of their families and friends. Program literature to assist in recruitment for the program as well as literature specific to lead and home hazards will be available for all clients at the New London office of TVCCA.

If you have any questions regarding our organization, please feel free to contact my office at 860-425-6503 or contact Mr. Lee Carenza of our Energy and Support Services programs at 860-425-6577.

Sincerely,

Deborah Monahan

sels Monah

Administrative Office -- One Sylvandale Road -- Jewett City, CT 06351 -- (860) 889-1365 FAX (860) 376-8782

Norwich Office -- 401 West Thames Street -- Unit 201 -- Norwich, CT 06360 -- (860) 889-1365 FAX (860) 885-2738

New London Office -- 83 Huntington Street -- New London, CT 06320 -- (860) 444-0006 FAX (860) 444-0059

Web Site Address -- www.tvcca.org



Mary A. DaMarco Board Chair

Peter S. DeBiasi President / CEO

January 31, 2013

Mr. Thomas Bombria Community Development Coordinator Office of Development and Planning City of New London, CT 06320

Dear Mr. Bombria:

The Access Community Action Agency supports the City of New London's application for funding in response to the HUD Lead Based paint Hazard Control Grant Program.

Access is the designated community action agency providing weatherization services in the City of New London. As you know, Access has also administered a Lead Elimination Action Program and is well-versed in the benefits of the Lead Reduction and Healthy Homes Programs. We look forward to being able to work with you to provide these vital services to the residents of New London.

Currently, Access weatherizes approximately 12 homes per year in New London. Weatherization customers are received through the energy assistance program administered through TVCCA. With additional referrals of New London residents we would anticipate increasing the number of residents receiving services. Access is also an approved HES-IE (Home Energy Solutions – Income Eligible) vendor with the utility company. This relationship will allow us to provide New London customers additional weatherization benefits like energy efficient refrigerators, showerheads, etc. to your residents.

Good luck in your endeavor to obtain funding. We look forward to working with you on this critical program.

singerely, achieve HClacs

Kathryn M. Creek

Vice President Community Services

1315 Main Street, Sulte 2, Willimantic, CT 06226 Phone: 860-450-7400 • Fax: 860-450-7454

www.accessagency.org

231 Broad Street, Danielson, CT 06235 Phone: 860-412-1600 • Fax: 860-774-3347



OFFICE OF COMMUNITY HEALTH, OUTREACH & PARTNERSHIPS

January 29, 2013

Tom Bombria
Community Development Coordinator
Office of Development & Planning
111 Union Street
New London, CT 06320

Dear Mr. Bombria,

I am writing to express my support for the City of New London Lead Hazard Reduction Program's (L-HARP) application for funding from the U.S. Department of Housing and Urban Development's Lead Based Paint Hazard Control Grant. This funding will allow for lead abatement and reduce childhood lead poisoning while providing healthy and safe homes.

The City of New London has managed Lead-Based Paint Hazard Control grants since 1998, which has allowed it to reduce the incidence of childhood lead poisoning, provide construction jobs, and significantly improve older housing stock of the region through their lead abatement and community and education efforts. It has maintained the staffing and organizational capacity to continue operating such programs and excel at the necessary duties and functions required under the anticipated grant.

As the arm of the hospital's outreach department we hope to partner with the L-HARP program in a variety of settings. Including but not limited to; parent educational workshops, community outreach events, hospital based programming and targeted mailings.

The Lead Based Paint Hazard Control funding will provide New London with the opportunity to continue its highly successful efforts to eliminate childhood lead poisoning and foster healthy communities. I fully support the City of New London's application and urge your serious consideration of this worthy project.

Esther Pendola, MSW

Coordinator Safe Kids NLC

Lawrence & Memorial Hospital

Safe Kids New London County . Healthy New London . Faith in Action Network . Get Healthy Challenge

234 State Street * New London, Connecticut 06320 * (860) 442-0733 * Fax: (860) 442-0729



H.O.P.E., Inc.

January 29, 2013

Board of Directors

Helen Behney Dept. of Corrections Uncasville, CT

Daniel P. Brannegan Mystic, CT

Keith Caplet Chelsea Groton Bank Norwich, CT

Suzanne David Cole
Sound Appraisal/Fidelity Realty
Stonington, CT

Paul A. Connor Steamboat Wharf Co. Mystic, CT

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Michelle A. Drayton Lawrence & Memorial Hospital New London CT

Robert Gilbert Stonington, CT

Robert Gorman Applied Physical Sciences Groton, CT

Bruce G. Hyde University of Connecticut Haddam, CT

Peg Muscarella Uncasville, CT

Peter J. Springsteel Architect Mystic, CT

Joan H. Wiles New London, CT

Marilyn M. Graham Executive Director H.O.P.E. Inc.

Charlotte M. Schroeder Administrative Assistant Mr. Thomas Bombria Community Development Manager City of New London 111 Union Street New London, CT 06320

RE: HUD FY2013 NOFA Lead Based Paint Hazard Control Grant Program

Dear Mr. Bombria:

On behalf of HOPE, Inc. I am writing to express our continued support for the City of New London's participation in the Lead Based Paint Hazard Control Grant Program.

For over twenty-three years, HOPE has been renovating depressed, inner-city properties in New London. During much of that time, we have been fortunate to receive support for these renovations through the City of New London's participation in the Lead Hazard Reduction Program (L-HARP).

Since the houses we renovate are almost always older homes, they invariably contain toxic levels of lead. Over the past few years we have renovated many properties, providing lead safe housing for families with children. The L-HARP grants have enabled us to carry out important and necessary lead abatement measures to both the interiors and exteriors. Over the next several years, we plan to renovate three distressed houses per year.

HOPE plans to continue our strong partnership with the City of New London's Neighborhood Stabilization Program (NSP). Through this partnership HOPE and three other Non-Profit Developers have purchased and rehabilitated eleven foreclosed properties, which were then sold to Low/Moderate Income families at affordable prices. The Partnership currently has five additional older/abandoned properties to rehabilitate. The Lead Hazard Reduction Program would be extremely helpful in the remediation of Lead Based Paint hazards in these five.

We look forward to continuing our Partnership with the City of New London.

Sincerely,

Marilyn M. Graham

187 Williams Street • New London, CT 06320 • (860) 447-0812 FAX • (860) 444-7086





295 Grand Abores * Figh Hoves, CT 05513-9277 * 203.562.4514 * fox 203.752.3210 * www.nwsb.not

January 29, 2013

Tom Bombria City of New London 111 Union Street New London, CT 06320

Re: LHARP fund through the HUD FY2013 NOFA Lead Based Paint Hazard Control Grant Program

Dear Mr. Bombria:

It is with without hesitation that I write to you today in support of your LHARP application. NeighborWorks® New Horizons (NWNH) is a nonprofit housing and community development corporation and a Charter Member of NeighborWorks® America. NWNH has been immersed in housing activities for low- and mixed-income communities since 1992. Since that time, NWNH has created hundreds of lead-based paint, asbestos and mold free units throughout Connecticut and most recently, in New London.

Over the past four years, NWNH engaged through a formal partnership with the City of New London, Habitat for Humanity, Eastern CT Housing Opportunities and Hope, Inc. to renovate both rental and homeownership units in the City of New London. These units are typical of the aging New England housing stock and generally require substantial rehabilitation including the abatement of toxic substances. The City's Lead Hazard Reduction Program and the City's Housing Rehabilitation Program have been invaluable to those of us in the partnership by providing inspection services, abatement plan direction, design options, product selection, contractor education, and financial assistance. It is because of this and the City's extensive knowledge and expertise that projects completed under the partnership result in superior, healthy and sustainable homes.

In an atmosphere of increasingly shrinking resources, the availability of grants such as the LHARP funding is critical to the continued hard work of the City of New London and its partnering organizations to provide quality and most importantly, safe housing to its income-restricted residents. As such, I highly recommend the serious consideration of this grant application. I look forward to continuing our working relationship with the City of New London.

Sincerely,

Julie M. Savin

Director of Real Estate Development



January 30, 2013

Office of Development & Planning City of New London 111 Union Street New London, CT 06320

Habitat for Humanity of Southeastern Connecticut provides this letter of support for your application to HUD FY2013 NOFA Lead Based Paint Hazard Control Grant Program for funding to continue the City's LHARP program. The city's LHARP program is an invaluable element in the renovation of older homes, aiding in the identification of and remediation of lead in older homes.

The LHARP program is a very positive program providing assistance to New London families who might otherwise experience significant health issues related to lead.

All of Habitat's homes are sold to very low income households, who live in substandard conditions and who do not qualify for conventional loans. The LHARP program is crucial in aiding in the revitalization of older homes in older neighborhoods and in bringing vested families back to these neighborhoods.

To date, the city's program has assisted in converting four foreclosure homes purchased by Habitat for renovation into healthy homes for 12 children and 6 adults. Homes that were blighted, unsanitary, contaminated with lead and asbestos and are now, thanks to the city's investment in both the NSP program and healthy homes programs, like new long term solutions to affordable housing. It is estimated the four homes are worth approximately \$600,000 in the market, and will provide an estimated \$14,000 annually in new tax revenue to the city, paid by vested homeowners.

One of the families who purchased one of the four homes had children that experienced significant and daily asthma attacks as a result of the mold in their federally funded housing complex. Today, the children are healthy, happy and thriving thanks to their healthy environmentally efficient home. In the last 5 years, and perhaps longer, we have observed that every single family we sell our homes to, have members that suffer from asthma, that's 20 families since we have been tracking this. When we look at their living conditions, one can only assign part of the cause has to be the poor living conditions. We highly support this program and can demonstrate it's long term impact has reduced medical costs, also partially funded by government programs. It is an investment in housing that goes well beyond fixing the housing, and into reducing costs of long term federally supported healthcare.

We are very appreciative of the investment of these LHARP funds in these older homes, and fully support the City's application for continued funding of the LHARP program.

Respectfully,

Terri O'Rourke

Executive Director, CEO

377 Broad Street • New London, CT 06320

Phone: 860-442-7890

Fax: 860-701-1334

Web: www.habitatsect.org

ECHO

Eastern Connecticut Housing Opportunities, Inc.

228 State Street New London, CT 06320 Tel:860-447-8055 Fax:860-444-0574

January 28, 2013

Ms. Judi Cox Office of Development & Planning City of New London 111 Union Street New London, CT 06320

Re: FY2013 NOFA Lead Based Hazard Control Grant Program

Dear Ms. Cox:

It is my understanding that your office is preparing an application for funding under the LHARP program that would be used to mitigate environmental hazards, such as lead paint and asbestos, found in the housing stock in the City of New London.

As you are aware, my organization, which is a nonprofit housing development corporation, has utilized funds from the City's lead hazard reduction program in the rehabilitation of numerous residential buildings: 14 buildings to date. We combine your funds with other grant sources to fully rehabilitate vacant and dilapidated houses that are then sold to low-income, first-time homebuyers. In this respect, we are just one of a group of non-profit developers who have created a partnership with the City and each other to rehabilitate existing housing stock for homeownership. New London is unusual, if not unique, among small cities in the number of properties that have been made lead-safe and returned to use as homes for first-time buyers through collaboration between the City and its non-profit organizations.

Therefore, we fully support the City in its efforts to secure funding under the LHARP initiative. We expect to continue our rehabilitation work in New London and anticipate that we will complete five or six additional rehabs over the next two years. We are committed to partnering with the City in these projects, thereby contributing to the revitalization of the City's neighborhoods and increasing homeownership opportunities for persons of low income.

Very truly yours,

Peter Battles President

OMB Approval Number: 2535-0121 (Exp. 11/30/2011)

U.S. Department of Housing and Urban Development

Certification of Consistency with Sustainable Communities Planning and Implementation

I certify that the proposed activities/projects in this application are consistent with the Livability Principles advanced by communities in the FY2010 Sustainable Communities Regional Planning and HUD-DOT Challenge Grants.

(Type or clearly print the following information)	,
Applicant Name: City of New London	
Name of the Federal Program to	
which the applicant is applying: FY13 LBPHC Grant	1
Lead Based Paint Hazard Control Grant	
Name of the Preferred Sustainable	
Communities Status Community: Eastern Connecticut Sustainable Com	munities
Regional Planning Consortium	
I further certify that:	
(1) The applicant is engaged in activities, that in consultation with the	designated Point of Contact of
the HUD designated Preferred Sustainability Status Communities,	further the purposes of the
regional planning grant program;	1: 11 3
(2) The applicant's proposed activities either directly reflect the Livab	ility Principles cited and
contained in HUD's General Section to the FY2011 NOFAs or will	ll result in the delivery of
services that are consistent with the goals of the Livability Principle	les;
(3) The applicant has committed to maintain an on-going relationship	with the HUD Preferred
Sustainability Status Communities for the purposes of being part of	of the planning and
implementation processes in the designated area.	,
Page 1 of 2	form HUD-2995 (01/2011)

Name of the Official Authorized to Certify the Preferred Sustainable Communities Status meets	· · · · · · · · · · · · · · · · · · ·
the above criteria to receive boxus points: Mark Paquette	
Title: Director WINCOG	
Organization: Windham Region Council of Governments	
Signature: Miln. fayet	
Date 01/24/13	

Page 2 of 2

form HUD-2995 (01/2011)

City of New London Lead Hazard Reduction Program Abstract

The City of New London is applying for funding through the FY2013 Lead-Based Paint Hazard Control (LBPHC) program. The City of New London has successfully managed Lead Based-Paint Hazard Reduction grants since 1998 (Rounds 6, 9, and 12; an ARRA grant) and most recently a partially funded Healthy Homes Production grant and currently has the organizational capacity to continue with these efforts. The following are the grant numbers for current and previous grants the City of New London has received: Lead Hazard Control grants; CTLHB0428-08, CTLHB0178-04, CTLHB0178-01 and CTLHR0109-98, and Healthy Homes Production Grant (partial award); CTLHH0221-10.

This program has created 327 privately-owned lead-safe housing units in addition to remediating 34 units of hazards identified through our award from the Healthy Homes Production Grant. The Lead Hazard Reduction Program will continue to utilize the expertise of its existing staff that includes highly experienced personnel in home rehabilitation, lead hazard control design, and fiscal responsibility to implement this funding. The City of New London respectfully requests \$1,829,956 in Federal funds, in addition to \$191,000 of Healthy Homes Supplemental funds (total HUD share = \$2,020,956) to be matched with \$1000 of the program as well as partner agreements creating a total project budget of \$1000 of \$1000 of the program as well as

Project Description:

The overall project goal includes identifying and eliminating lead hazards thereby reducing childhood lead exposure and poisoning through multiple means: clearing 85 units of lead

hazards, informing the public of the risks and health hazards of lead paint to children under six years of age, performing blood lead screening to children under the age six, training of contractors and individuals engaged in home improvement and renovation trades and increase the employability of residents by training and certification in RRP and lead abatement.

The City of New London is seeking \$191,000 from the Healthy Homes Supplement to continue to perform the healthy housing initiative by conducting home hazard assessments utilizing the Healthy Homes Rating System (HHRS) and overseeing remediation/interventions activities. Housing related hazards that will be addressed will include moisture/mold issues, slip/fall hazards, allergen and asthma triggers, smoke and carbon monoxide detection, radon exposure and the benefits of green cleaning. Local Public Health Department and several Community Based Organizations have partnered to provide education and outreach to the community.

The activities to achieve the project goals for this program include:

- The clearance of 85 units of lead hazards;
- Remediation of 60 units from identified hazards based on HHRS;
- Testing 200 children for lead exposure;
- Train 36 people (Section 3 residents as well as construction workers) as Lead-Safe
 Worker (four days of training) or Supervisor (five days of training)
- Educating 200 property owners, contractors and other stakeholders through participation in a one-day RRP/Lead Safe Work Practices training; and
- Conduct 100 events providing outreach and education about lead and other health and safety hazards within the home to school aged children, parents, school nurses, and day care and medical providers.

OMB Number: 4040-0004 Expiration Date: 03/31/2012

Application for f	ederal Assista	nce SF-424		•	· · ·	į.	
*1. Type of Submissi Preapplication Application Changed/Corre	on:	New	If Revision, Other (Spe	select appropriate	a letter(s):		
* 3. Date Received: 02/04/2013		Applicant Identifier:					
5a. Federal Entity Ide	entifier:		5b. Fede	ral Award Identifi	er:	,	
State Use Only:			1			}	
6. Date Received by	State:	7. State Application	Identifier:				
8. APPLICANT INFO	RMATION:	•					
*a. Legal Name: C:	ity of New Lon	don	· · ·				
* b. Employer/Taxpay	er Identification Nur	mber (EIN/TIN):		nizational DUNS: 0830000		•	
d. Address:			•				
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f. Name and contac	t information of p	erson to be contacted on m	atters invo	lving this applic	cation:		ļ.
Prefix: Middle Name: * Last Name: Suffix:	bria	* First Name	e: Tom	`			
Title:							
Organizational Affiliat	lion:						
* Telephone Number:	860 437-6346			Fax Number:	860 437-4467		
*Email: tbombria	@ci.new-londo	n.ct.us				3	
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Application for Federal Assistance SF-424			
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* 9. Type of Applicant 1: Select Applicant Type:	·	·	:
C: City or Township Government Type of Applicant 2: Select Applicant Type:		<u></u>	
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* 10. Name of Federal Agency:	ŗ		; K
US Department of Housing and Urban Development			.
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11. Catalog of Federal Domestic Assistance Number:			
CFDA Title:			.
Lead-Based Paint Hazard Control in Privately-Owned Housing			
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* 12. Funding Opportunity Number:			İ
FR-5700-N-04A			
* Title:	<u>.</u>		
Lead-Based Paint Hazard Control	()		:
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13. Competition Identification Number:			
LBPHC-04A			
Title:			:
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14. Areas Affected by Project (Cities, Counties, States, etc.):			
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*15. Descriptive Title of Applicant's Project: New London Lead Hazard Reduction program (L-HARP) will work to address lead and other	<u> </u>		
environmental hazards in 85 low to moderate income housing units throughout the city.	• .	1	
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Attach supporting documents as specified in agency instructions.			3
Add Attachments: 20 elete Attachments View Attachments			:
			11

Application for Federal Assistance SF-424					
16. Congressional Districts Of:					
* a. Applicant CT-002 b. Program/Project CT-002					
Attach an additional list of Program/Project Congressional Districts if needed.					
Add Attachment Delete Attachment View Attachment					
17. Proposed Project:					
*a. Start Date: 07/01/2013 *b. End Date: 07/01/2016					
18. Estimated Funding (\$):					
*a. Federal 2,020,956.00	ļ				
* b. Applicant					
*c. State 0 . 00					
*d. Local 0.00					
* e. Other 0 - 00					
*f. Program Income 0.00	1				
* g. TOTAL					
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?					
a. This application was made available to the State under the Executive Order 12372 Process for review on					
b. Program is subject to E.O. 12372 but has not been selected by the State for review.					
C. Program is not covered by E.O. 12372.					
* 20. is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)					
Yes No					
If "Yes", provide explanation and attach					
Add Attachment Delete Attachment View Aftachment					
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)					
□ * I AGREE					
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.					
Authorized Representative:					
Prefix: * First Name: Tom					
Middle Name:					
*Last Name: Bombria					
Suffix:					
*Title: Community Development/Lead Coordinator					
* Telephone Number: 860 437-6346 Fax Number: 860 437-4467	<u> </u>				
*Email: tbombria@ci.new-london.ct.us					
* Signature of Authorized Representative: Thomas Bombria * Date Signed: 02/04/2013					

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	2013 Abstract.doc	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	2013 Narrative.doc	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	Factor 1 Attachments.pdf	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Factor 2 Attachments.pdf	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Factor 3 Attachments.pdf	Add Attachment	Delete Attachment;	View Attachment
6) Please attach Attachment 6		Add: Attachment	Delete Attachment	. View Attachment
7) Please attach Attachment 7		Addi Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment &	Delete Attachment	View Affachment
10) Please attach Attachment 10		Add Attachment	Delere Attach nente	View Attachment
11) Please attach Attachment 11		Add/Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Deleje Attachment ²	View Altachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

OMB Number: 1894-0010 Expiration Date: 05/31/2012

Survey on Ensuring Equal Opportunity For Applicants

Purpose:		19	
The Federal go faith-based, have the population	ve an equal opportunity to compete t	at all qualified applicants, small or large, non-reli or Federal funding. In order for us to better und are asking nonprofit private organizations (not in	derstand
considered in a	iny way in making funding decisions	pplication. Information provided on the survey vand will not be included in the Federal grants of the survey is volu-	database.
Instructions 1	or Submitting the Survey		A STATE
"Applicant Surve	ring using a hard copy application, p ey." Seal the envelope and include if lease submit this survey along with yo	ease place the completed survey in an envelop along with your application package. If you are ur application.	e labeled applying
Applicant's (Oscar	nization) Name: City of New London		
	Name: 6022560830000		
Federal Program:			
, odorav i rogi avi	Lead-Based Paint Hazard Contro		1 1 1 1
CFDA Number: 1	4.900		
	⊠ No	5. Is the applicant a local affiliate national organization? Yes No 6. How many full-time equivalent the applicant have? (Check on 3 or fewer 15-56 4-5 51-16	t employees does ly one box).
☐ Yes	⊠ No	7. What is the size of the applicant annual budget? (Check only on	t's
4. Does the appli	icant have 501(c)(3) status?	Less Than \$150,000 \$150,000 - \$299,999	:
_ Yes	⊠ No	\$300,000 - \$499,999 \$500,000 - \$999,999 \$1,000,000 - \$4,999,999	
		∑ \$5,000,000 or more	

Survey Instructions on Ensuring Equal Opportunity for Applicants

Provide the applicant's (organization) name and DUNS number and the grant name and CFDA number.

- 1. Self-explanatory.
- 2. Self-identify.
- 3. Self-identify.
- 501(c)(3) status is a legal designation provided on application to the Internal Revenue Service by eligible organizations. Some grant programs may require nonprofit applicants to have 501(c)(3) status. Other grant programs do not.
- 5. Self-explanatory.
- For example, two part-time employees who each work half-time equal one full-time equivalent employee. If the applicant is a local affiliate of a national organization, the responses to survey questions 2 and 3 should reflect the staff and budget size of the local affiliate.
- Annual budget means the amount of money your organization spends each year on all of its activities.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary (EO 13198 and 13199).

If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving the form, please write to: The Agency Contact listed in this grant application package.

Facsimile Transmittal

1359729678-8428

U. S. Department of Housing and Urban Development

Office of Department Grants Management and Oversight

OMB Number: 2525-0118 Expiration Date: 06/30/2011

Name of Document Transmitting: Lead Based Paint Hazard Control Grant Application

1. Applicant Information: Legal Name: City of New London Address: Street1: 111 Union Street Street2:	
Address: Street1: 111 Union Street Street2:	
Street1: 111 Union Street Street2: City: New London County: State: CT: Connecticut	
Street2: City: New London County: State: CT: Connecticut	
City: New London County: State: CT: Connecticut	
County: State: CT: Connecticut	
State: CT: Connecticut	
cr. comecticut	
Zip Code: 063206634 Country: USA: UNITED STATES	
2. Catalog of Federal Domestic Assistance Number:	
Organizational DUNS: 6022560830000	
Title: Lead-Based Paint Hazard Control in Privately-Owned Housing	
Program Components	
Program Component:	
3. Facsimile Contact Information:	
Department: Office of Development&Planning	•
Division: Community Development	
4. Name and telephone number of person to be contacted on matters involving this facsimile.	
Prefix: First Name: Tom	
Middle Name:	
Last Name: Bombria	
Suffix:	
Phone Number: 860 437-6346	
Fax Number: 860 437-4467	
5. Email: tbombria@ci.new-london.ct.us	_] .
6. What is your Transmittal? (Check one box per fax)	
a. Certification b. Document c. Match/Leverage Letter d. Other	
7. How many pages (including cover) are being faxed?	

Form HUD-96011 (10/12/2004)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB 0348-0046

1. * Type of Federal Action:	2. * Status of Fede		3. * Report Type:		
b. grant c. cooperative agreement	b. initial award		b. material change		
d. Ioan	c. post-award				
s. loan guarantee					
f. loan insurance			j.		
4. Name and Address of Reporting I	Entity:				
Prime SubAwardee		_			
Not Applicable					
* Street 1 111 Union St.	s	treet 2	1		
* City New London	State CT: Connecticut		Zip		
Congressional District, if known:			1		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:					
6. * Federal Department/Agency:		7. * Federal Progr	am Name/Description:		
NA		Lead-Based Paint Hazar	d Control in Privately-Owned Housing		
		CFDA Number, if applicable	e: 14.900		
8. Federal Action Number, if known:		9. Award Amount	, if known:		
		\$			
10. a. Name and Address of Lobbying	Registrant:	Middle Name			
Prefix * First Name NA		J			
* Lest Name		Suffix			
* Street 1		Street 2			
* City	State		Zip		
b. Individual Performing Services (Indu	ding address if different from No	. 10a)			
Prefix * First Name NA		Middle Name			
*Lest Name NA		Suffix			
* Street 1		Street 2	3		
	Steta		Zip		
·City	State				
the Congress semi-annually and will be available for p \$10,000 and not more than \$100,000 for each such fa	ction was made or entered into, ublic inspection. Any person wh		vities is a material representation of fact upon which suant to 31 U.S.C. 1352. This information will be reported to sure shall be subject to a civil penalty of not less than		
* Signature: Thomas Bombria					
*Name: Prefix *First Name	NA	Middle Nat	me :		
*Last Name KA		Suffic	Ý j		
Title:	Telephone No.:		Date: 02/04/2013		
		Water Downson W.	Authorized for Local Reproduction		
Fodera) Usa Olilya		Marin Marin Co	Standard Form - LLL (Rev. 7-97)		

PART 8 - SPECIAL CONTRACT REQUIREMENTS

8.1 NOTICE LISTING CONTRACT CLAUSES INCORPORATED BY REFERENCE

The following contract clauses pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE" in Section I of this contract. See FAR 52.252-2 for an internet address (if specified) for electronic access to the full text of a clause. Also, the full text of a clause may be accessed electronically at this/these address(es):

http://www.hud.gov/ http://www.hud.gov/offices/cpo/hudar.cfm http://www.arnet.gov/far/loadmainre.html

8.2 AS 1302 POSTAWARD CONFERENCE

The contractor shall be required to attend a post-award conference in person or via teleconferencing. The conference will be held at HUD Headquarters within ten (10) days after award. The Contracting Officer or designee will notify the contractor of the date and time of the conference.

8.3 2452.237-70 KEY PERSONNEL (FEB 2006)

- (a) Definition. "Personnel" mean employees of the contractor, or any subcontractor(s), affiliates, joint venture partners, or team members, and consultants engaged by any of those entities.
- (b) The personnel specified below are considered to be essential to the work being performed under this contract. Prior to diverting any of the specified individuals to other projects, the contractor shall notify the Contracting Officer reasonably in advance and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the program. No diversion shall be made by the contractor without the written consent of the Contracting Officer. Key personnel shall perform as follows:

NAME	POSITION
(b)(4),(b)(6)	Managing Director
•	Project Manager
	Statitician

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing and Urban Development

OMB Number: 2510-0011 Expiration Date: 10/31/2012

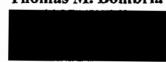
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pplicant/Reci	pient Information * Duns Number: 6022560830000	* Report Type:	INITIAL
A	Notes Address and Discourse delay		
	ciplent Name, Address, and Phone (include area code):	•	
* Applicant N			 j <u>i</u>
City of	New London	ļ.	
* Street1:	111 Union Street	i de la companya de l	
Street2:		<u> </u>	
* City:	New London	*	
County:			1
* State:	CT: Connecticut	Ì	
* Zip Code:	063206634	į!	•
* Country:	USA: UNITED STATES)
* Phone:	860 437-6346	ii.	
Social Securi	ty Number or Employer ID Number: 06-6001980		
			:
HUD Program			
ead-Based	Paint Hazard Control in Privately-Owned Housing		
Amount of H	UD Assistance Requested/Received: \$ 2,020,956.00		
State the nan	ne and location (street address, City and State) of the project or activity:		
Project Name	Lead Hazard Reduction Program (L-HARP)		
Street1: 11	1 Union Street		
Street2:			
City: Ne	w London	•	* .
County:			Ĭ
State:	CT: Connecticut		
Zip Code: 06	3206634		
Country:	USA: UNITED STATES		,
art I Thresh	old Determinations		
		ved or do you expect to rec	
terms do no		ne Department (HUD) , invo on, in excess of \$200,000 (
Sec. 4.3).		further information, see 24	
Yes	⊠ No ☐ Yes	⊠ No	
			.1
VALL SPEWERS	d " No " to either question 1 or 2, Stop! You do not need to complete the rem	ainder of this form.	1
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	must sign are certained for a fine end of the report.		
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		. Fo	orm HUD-2880 (3/99)

t il Other Government Assistance Provid h assistance includes, but is not limited to, any g	ded or Requested / Expected Sources and Use of Funds. grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.	
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Track

ll developers, contractors, or consultants I lementation of the project or activity and	nvolved in the applicatio	n for the assistance or in the pla	nning, development, or	
ny other person who has a financial interest in assistance (whichever is lower).	the project or activity for w	hich the assistance is sought that e	exceeds \$50,000 or 10 percent	of
phabetical list of all persons with a relational interest in the project or rity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and 9	
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Thomas M. Bombria



EDUCATION

May 1981

B.S., Eastern Connecticut State University

Major: Biology; Emphasis: Environmental Biology

June 1975

Windham High School, Willimantic, CT

EXPERIENCE

2/11 - Present

Community Development/ Lead Coordinator, City of New London

Oversee Community Development Division for Office of Development & Planning. Manage staff of 5, contracts with private and non-profit contractors, and over 5 Million in Federal and State Grants including Community Development Block Grant. Lead &

Healthy Homes grants, EPA Brownfield's Assessment Grant, Neighborhood

Enhancement Program and Housing Conservation Program.

Assist in housing rehabilitation as Housing Rehabilitation Specialist.

1/98 - 2012

Housing Rehabilitation Coordinator, City of New London

Oversee residential rehab work and Lead Hazard Reduction Activities utilizing HUD funding. Perform inspections, provide cost estimates, prepare specifications and bid documents. Supervise and inspect work in progress insuring code compliance and contract conformance.

12/97 - 3/99

Housing Inspector, City of New London

Inspected residential and commercial properties and enforced property maintenance code. Mediated tenant/landlord disputes and initiated corrective measures. Under direct supervision of the Building Official and interacting with Police and Fire Departments. Public Works, Health and Social Services and the State Housing Prosecutor.

3/87 to Present Contractor

Self-employed builder, remodeler, and General Contractor for light commercial and residential construction. Employed 3-10 people for 8 years. Contracted custom built residential homes and remodeled several local restaurants. Continue on part time basis as project manager and design/builder on home additions and major renovations.

ACHIEVEMENTS/TRAINING

- Healthy Homes Specialist, Lead Abatement Inspector/Risk Assessor, Designer/Planner, and Lead Abatement Supervisor, also State of Connecticut Construction Inspector
- Organize, promote, and manage annual benefit volleyball tournament for 13 years. 30 teams and over 400 participants and many regional businesses contribute to raise thousands of dollars for Make-A-Wish of CT yearly
- Published, professional Photographer

ACTIVITIES

- Teach free community based home repair workshop for 12 years
- Active member of SECONN Scuba Club for 15 years (President 2 yr.) co-coordinating: Annual Frozen Fin Dive; scuba swap meet including silent auction; organized Ocean Beach clean up; Waterfront Park
- Active volunteer photographer for Make-A-Wish of Connecticut and Work Vessels For Veterans



2005-2007 Albertus Magnus College

New Haven, CT

Masters of Science Degree

2001-2004 Eastern Connecticut State University

Willimantic, CT

Bachelor of Arts Degree

Career Experience

Program Manager, Housing Rehabilitation Coordinator, City of New London April 2006 - Present

Responsibilities include:

- Oversees and conducts lead inspections and risk assessments pursuant to HUD Guidelines & Connecticut Lead Regulations
- Performs inspections, cost estimates, prepares specs & bid documents for rehab
- Develops lead abatement and management plans
- Performs epidemiological investigations.
- · Follows established procedures to ensure abatement of all areas containing lead paint
- Prepares job specifications and cost estimates; bid documents; evaluates bids and recommends award of contract; present for walk-throughs with contractors
- Monitor the work of selected contractor(s) for all lead projects
- Processes payments for contractors and other vendors
- Assists with lead hazard educational programs
- Prepares reports, analysis and recommendations concerning inspection duties and outcomes
- Works with Loan Specialists to ensure activities are coordinated to complete projects effectively and efficiently
- Assists the housing code staff in coordination of abatement efforts in structures where violations exist
- Educate tenants and property owners as to the dangers of lead hazard conditions and remediation measures
- Mediates tenant-property owner disputes pertaining to lead hazard conditions

Lead Inspector/Risk Assessor, City of New London Health Department Responsibilities include: January 2005-April 2006

- Performs lead inspections and risk assessments pursuant to HUD Guidelines and Connecticut Lead Regulations
- Assists Program Manager with lead abatement and management plans
- Performs epidemiological investigations.
- Assists with lead hazard educational programs
- Prepares reports, analysis and recommendations concerning inspection duties and outcomes

Loan Assistant, City of New London Health Department

April 2003 - January 2005

- Responsibilities included:
 - Assisted applicants in completing forms for loans and grants for the federally assisted housing programs
 - Prepared forms and assisted with maintaining records and preparing of reports
 - Obtained and verified required financial and other information for loan processing
 - Assisted with processing of payments due to contractors
 - Prepared arithmetic tabulations and data, form letters, memoranda, vouchers, reports, requisitions and other materials
 - · Classified data, maintained accounts, reports, charts, graphs and other documents
 - Completed quarterly reports for HUD grant

Office Manager & Assistant Project Manager, PSI, Norwich, CT March 1999 – November 2002 Responsibilities included:

- Completed payroll and daily accounting including complete federal program accounting
- · Typed administrative and business correspondence
- Organized and maintained administrative, accounting, construction and grant program filing systems
- Coordinated contracts and subcontracts for residential and environmental construction
- Negotiated contracts and management including review and processing of payment requisitions
- Site inspections for specification and contract compliance, housing quality and environmental inspections and reporting

Training

- 1999 Initial Lead Inspector/Risk Assessor (refreshers annually)
- 2001 Lead Abatement Supervisor Training
- 2002 RMD's LPA-1 Lead Paint Inspection System Training
- 2002 Niton's XRF Training
- 2005 Food Inspector Training Course
- 2006 Initial Lead Planner/Project Designer (refreshers annually)
- 2011 Healthy Homes Specialist
- 2012 Healthy Homes Rating Tool Training

Certificates/Licenses

- 2002 National Lead Assessment and Abatement Council Lead Risk Assessor
- 2004 National Lead Assessment and Abatement Council Lead Inspector
- 2008 State of Connecticut Certified Lead Inspector Risk Assessor (002166)
- 2008 State of Connecticut Certified Lead Planner/Project Designer
- 2011 Healthy Homes Specialist

References available upon request

City of New London Office of Development & Planning February 2002 - Present Loan Specialist

- Applied for and received \$400,000 grant from the State of Connecticut to continue Neighborhood Stabilization Program of partnerships to acquire and rehabilitate foreclosed properties, which are resold to low-income first time homeowners.
- Quarterly reporting to the State of Connecticut.
- Review and process all loan applications from property owners & non-profit developers. Perform financial analysis to determine owner qualifications.
- Obtain required financial data from applicants and tenants. Verify information with employers and creditors. Maintain liaison with property owners, tenants, contractors and related city departments.
- Compute maximum loan based upon predetermined criteria, such as income, indebtedness, operating costs and other needs of family.
- Established working relations with City Attorney. Compute terms for approved loans and prepare documents for loan closing. Schedule the closings with homeowners and attorneys.
- Interpret federal, state and local guidelines; regulations and requirements as they relate to housing and lead based paint hazards.
- Relocation met with individuals to determine eligibility, process claims, assisted clients in finding affordable replacement housing.
- Fair Housing handled complaints against landlords, directing individuals to available resources. Work together with landlords and tenants, to resolve complaints.

City of New London Office of Development & Planning September 1999 – February 2002 Loan Assistant

- Created all loan documents, applications and legal contracts for new Federally funded grant/loan program through Housing and Urban Development (HUD).
- Review and process applications from property owners and developers. Perform financial analysis
 to determine qualifications.
- Obtain required financial data from applicants and tenants. Maintain liaison with property owners, tenants, contractors and related city departments.
- Created database to maintain flow of applications and work performed. Maintains records, prepare reports and correspondence.

City Of New London Police Department

June 1993 - September 1999

Secretary

- Secretary to Chief of Police and Deputy Chief of Police in highly confidential area of police department.
- Processed multifaceted payroll. Billed and monitored accounts receivable.
- Maintained all departmental records of attendance, absence and leave time. Processed all Police Worker Compensation claims.
- Processed all applications for permits and licenses.
- Created forms, spreadsheets and databases used by Police Administration.

City Of New London Water Department

February 1990 - June 1993

Account Clerk 1

- Received and applied payments for water and sewer service.
- Monitored delinquencies and processed shut-off notices.
- Calculated payment arrangements for delinquent property owners and monitored compliance.
- Customer Service.

Leiser Superstores, Norwich, CT

March 1988 - February 1990

Assistant Buyer

- Negotiated with representatives of large electronic distributors to purchase merchandise for resale.
- Determined which new products to introduce to company
- Establish selling prices for all products.
- Calculated profit margin and salesman commission. Created financial reports for owner.
- Merchandised all products through advertisements. Instructed store managers on displaying of merchandise.
- Monitored inventory to maintain adequate stock. Set price points based on inventory and commissions.

Leiser Superstore, Groton, CT

September 1986 - February 1988

Cashier Manger/Assistant Store Manger

- Handled customer service issues.
- Calculated discounts of merchandise as needed.
- · Hired and trained all cashiers. Prepared weekly employee schedules.
- Supervised detailed quarterly inventory control.

EDUCATION

2007 - 2010	Three Rivers Community College	Norwich, CT
	1 4 1 4 75 1 34 2010	

- Received Associates Degree in May 2010
- 3.87 Cumulative GPA.

1999 - 2003 Mitchell College

3.82 Cumulative GPA.

1979 - 1980 Mohegan Community College Norwich, CT

Business Administration.

1978 - 1979 Quinnipiac College

Accounting Major. Returned home due to financial constraints.

Hamden, CT

New London, CT

PROFESSIONAL REFERENCES

Present Supervisor	Previous Supervisor	Mitchell College
Tom Bombria	Charlotte Schroeder	Christina Hodge
(860) 437-6346	(860) 848-3123	Professor
		(860) 912-9613



Administrative Accounting Technician

Performs complex administrative and accounting work managing the information process, receipt, disbursement, database maintenance and technical reporting related to various grant accounts, HUD accounts and revolving accounts, utilizing specialized computer programs where required. Exercises independent judgment in the application of financial procedures and methods regarding reappropriations and reimbursements; performs detailed accounting work in accordance with established policies and procedures.

Professional Experience

City of New London:

April 1980 – Present

Office of Development & Planning (1997-Present)

Administrative Accounting Technician -

Started as an Administrative Assistant (1997-2005) and was upgraded to Administrative Accounting Technician (2005).

- Responsible for fund processing of a variety of CDBG grant accounts, lead accounts and general divisional accounts by maintaining computerized ledgers.
- Prepares computerized account ledgers using specialized HUD software (IDIS) entering appropriations, transfers, draw downs and program income information.
- Prepares quarterly and year-end financial reports for HUD.
- Prepares detailed financial reports from CDBG ledgers for administrative agencies, State and Federal agencies and the City of New London Finance Department.
- Serves as primary recording secretary for the Citizens Advisory
 Committee, the Parking Commission and the Historic District Commission.
- Attends meetings and records meeting minutes.
- Responds to citizen, contractor and agency representative's questions via phone or in person.
- Assists in the development of budget projections, conducts research and provides documentation for analysis.
- Provides administrative support for the department as required.

Welfare Department (1981-1997)

Secretary II -

- · Answered phones.
- Waited on clients who came in for assistance.
- Set up appointments for Social Workers to interview clients.
- Typed food vouchers and checks for clients (approximately 1000 clients received assistance weekly).
- Processed rent payments to landlords.
- Processed client time sheets and typed incentive checks.
- Processed department invoices using the Finance Department's AS400 software program.
- Kept attendance records and performed routine secretarial functions, as needed.

LORI A. BARBERI (CONTINUED)

Redevelopment Agency (1980-1981)

Secretary I -

- Answered phones.
- Took dictation and typed letters.
- Processed department invoices.
- Kept attendance records.
- Greeted clientele in reception area and performed routine clerical functions, as needed.

Rogovin/Allied Van Lines:

March 1976 - 1980

Secretary -

- Answered phones.
- Took dictation and typed letters.
- Processed truck driver's daily paperwork.
- Set up daily moving schedules and estimate appointments.
- Processed driver pay settlements.
- Mailed monthly storage billings.
- Greeted clientele in reception area and performed routine secretarial functions, as needed.

NL Community Resources Commission:

June – August 1975

Clerical Assistant -

Summer youth job. Phones, filing, copying and typing.

Education

New London High School - Graduated 1976 - National Honor Society - Business

Currently attending Mitchell College in New London, CT - working towards a degree in Business Management

Computer Skills

Microsoft Office (Word, Excel, PowerPoint)
Sungard Public Sector, Naviline (Finance Dept.)
IDIS (Integrated Disbursement and Information System) HUD